

PROCEEDINGS
OF THE
Teachers College Board

OF THE
STATE OF ILLINOIS

WILLIAM G. STRATTON
GOVERNOR



July 1, 1955 — June 30, 1956

[Printed by authority of the State of Illinois]

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TEACHERS COLLEGE BOARD

Lewis M. Walker, Chairman
Royal A. Stipes, Jr., Vice-Chairman
Alexander Summers, Secretary

APPOINTED MEMBERS:

1953-1957

Mr. Carl Dunbar Macomb
Dr. William C. Reavis (Deceased, June, 1955) Chicago
Mr. William E. Reed (Appointed, June, 1955) Oak Park
Mr. Clarence Ropp Normal

1953-1959

Mrs. Harriet Lowden Madlener Oregon
Mr. Royal A. Stipes, Jr. Champaign
Mr. Lewis M. Walker Gilman

1955-1961

Mr. J. A. Houle, Jr. Hinsdale
Mr. Alexander Summers Mattoon
Mr. Chauncey B. Watson, Sr. DeKalb

EX-OFFICIO MEMBERS:

Dr. Vernon L. Nickell,
Superintendent of Public Instruction Springfield
Mr. Morton H. Hollingsworth,
Director of Finance Springfield

Dr. Richard G. Browne, Executive Officer
111 State Office Building
Springfield, Illinois



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PROCEEDINGS OF THE TEACHERS COLLEGE BOARD

Minutes of Meetings of the
Teachers College Board

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Submitted at the Teachers College Board Meetings

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PROCEEDINGS
 REPORT OF THE
 EASTERN ILLINOIS STATE COLLEGE

JULY 18, 1955

The following report concerning the Eastern Illinois State College is presented for your consideration:

I. STUDENTS

A. Enrollment for the Summer Quarter, 1955.

1. College	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total One Year Ago</u>
Graduates	104	58	162	164
Undergraduates	320	345	665	567
Total	424	403	827	731
2. Eastern State Elementary School				
Boys - 101		Girls - 106	Total - 207	One Year Ago - 197
3. Summer Music Camp (three weeks)				
	<u>Boys</u>	<u>Girls</u>	<u>Total</u>	<u>Total One Year Ago</u>
Choral Group	34	84	118	127
Band Group (1)	53	102	155	126
Band Group (2)	58	101	159	131
Total	145	287	432	384
4. Veteran Enrollment		<u>1954</u>	<u>1955</u>	
Public Law No. 550		199	113	
Public Law No. 346		15	29	
Public Law No. 16		4	3	
Military Scholarship		<u>61</u>	<u>67</u>	
Total		279	212	

B. Veteran's Fees

The following report covers the contribution of the federal government to cover the education of veterans. (P.L. #346, the "G.I." Bill; P.L. #16, Rehabilitation; P.L. #550, Korean veterans.)

<u>Term</u>	<u>Number</u>	<u>P.L.</u>	<u>Amount</u>	<u>Grand Total</u>
Summer	29	No. 346	\$3,021.98	
1954	3	No. 16	59.65	
	113	No. 550	228.00	
	67	Mil. Sch.	<u>0</u>	\$3,309.63
Fall	3	No. 346	\$ 388.90	
1954	4	No. 16	164.85	
	264	No. 550	496.00	
	10	Mil. Sch.	<u>0</u>	\$1,049.75
Winter	2	No. 346	\$ 222.23	
1954-55	6	No. 16	225.38	
	293	No. 550	840.00	
	12	Mil. Sch.	<u>0</u>	\$1,287.61

TEACHERS COLLEGE BOARD

<u>Term</u>	<u>Number</u>	<u>P.L.</u>	<u>Amount</u>	<u>Grand Total</u>
Spring	1	No. 346	\$ 55.56	
1955	7	No. 16	225.00	
	297	No. 550	855.00	
	13	Mil. Sch.	<u>0</u>	\$1,135.56
Summer	15	No. 346	\$1,666.50	
1955	4	No. 16	146.90	
(est.)	199	No. 550	398.00	
	61	Mil. Sch.	<u>0</u>	<u>\$2,211.40</u>
Grand Total				-\$7,834.95

C. Graduates, June 3, 1955

1. The following students completed the requirements for the Bachelor of Science in Education and were graduated as of June 3, 1955.

Alexander, Herbert Gregory Leslie Midlothian
Social Science

Alton, Donald Everett Robinson
Chemistry

Alumbaugh, Gerald Arthur Charleston
Business Education

Andrews, Ida Jane Neoga
Home Economics

Atteberry, Marilyn Sue Olney
Business Education

Baker, Dean Noel, Sr. Danville
Physical Education

Barlow, Townsend Urbana
Industrial Arts

Beers, Ransom Bloomer Sidell
Mathematics

Bell, Georgeann St. Francisville
Business Education

Bell, Pattie Joyce Dundas
Elementary Education

Boatz, Lowell Fay Lakewood
Business Education

Boatz, Noel Ray Lakewood
Mathematics

Booker, Mable Mae Sullivan
English

Boyles, Phyllis Ann Albion
Elementary Education

Briggs, Wilma Jeneane Casey
English

Brooke, Harriett Jane Casey
Elementary Education

Brown, Anita Hopkins Charleston
Zoology

Brown, Douglas Dean Oakland
Business Education

Brown, Martha Ann Oblong
Home Economics

PROCEEDINGS

Burris, Evelyn LucilleMedora
Social Science	
Burton, Lester Marvin	Lebanon
Mathematics	
Carroll, Delores Marie	Arcola
Physical Education	
Carroll, Doris Jean	Arcola
Physical Education	
Cates, Joseph Richard	Mattoon
Business Education	
Cattaneo, Frank LouisParis
Industrial Arts	
Corey, John William	Tuscola
Business Education	
Crane, Mathiel Brice	Charleston
Elementary Education	
Crispin, George Wangelin.	Belleville
Elementary Education	
Daykin, Thomas RalphTaylorville
Social Science	
Devore, Rosemary.	Georgetown
Elementary Education	
DeWerff, Mary Margaret	Farina
Business Education	
Diefenthaler, Doradene	Oconee
Physical Education	
Dowling, John Robert	Danville
Social Science	
Dwyer, Marilyn	Shelbyville
Elementary Education	
Emert, Irvin John.	Vandalia
Zoology	
Enochs, Richard GlennOlney
Botany	
Faller, Thomas Wayne	Charleston
Business Education	
Findley, Rita Joan.	Marshall
French, Spanish	
Foust, Delbert Dale.	Rose Hill
Elementary Education	
Fowler, Gary LaneCowden
Geography	
Franke, Arnold Gene	Mount Olive
Industrial Arts	
Frantz, Clark Eugene.	Lerna
Industrial Arts	
Geary, Doris Fay	Tremont
Business Education	
Gebhart, Gordon Gary.	Decatur
Latin	
Gibson, Norma Jean	Mt. Carmel
Art	

TEACHERS COLLEGE BOARD

Goldenstein, Wayne Henry	
Industrial Arts	Broadlands
Graham, David Keller	
English	Springfield
Grissom, William James	
Physical Education	Toledo
Grummett, Kent K.	
Art	Arcola
Hackler, George Junior	
Elementary Education	West Union
Haney, Carolyn Rose Wilson	
Music	Charleston
Heacock, Carmen Dolores	
Music	Tuscola
Henderson, Dane Cole	
Industrial Arts	Sullivan
Henley, Richard Burton	
Zoology	Mattoon
Hershbarger, Beverly Bebe	
English	Champaign
Huff, James Harold	
Elementary Education	Sullivan
Huffman, Albert Benedict	
Physical Education	Olney
Humphres, Betty Louise	
Chemistry	Ashmore
Hunter, Helen Joyce	
Elementary Education	Champaign
Hussong, Barbara Ann	
Elementary Education	Charleston
Irle, William Douglas	
Physical Education	Arcola
Jelinek, Darlene Marian	
Elementary Education	Berwyn
Jones, John Noah	
Speech	Tuscola
Kenny, Franklin Jack	
Business Education	Danville
Kinney, Susanna Ellen	
Business Education	Robinson
Kirby, Dorothy Louise	
Elementary Education	Sullivan
Kirchner, Harry Franklin	
Speech	Sullivan
Kleiss, Marion Marcel	
Industrial Arts	Tuscola
Knight, Royal Edwin	
Business Education	Grayville
Lake, George Gilbert	
Music	Bridgeport
Landers, Victor Ronald	
Physical Education	Sullivan

PROCEEDINGS

LaPointe, Ervilla Mae Lefever	
Home Economics	Milmine
Laymon, William Eugene	
Industrial Arts	Casey
Leo, Nelson, Jr.	
Geography	Olney
Lindsey, Betty Lou	
Elementary Education	Robinson
Little, Carolyn Jean	
Elementary Education	Beecher City
Ludwig, Jeanne Stuckey	
Home Economics	Effingham
Ludwig, Kenneth Theodore	
Physical Education	Effingham
Magsmen, Donald Eugene	
Physical Education	Tolono
Marx, Barbara Jean	
Art	Charleston
McDivitt, Phillip Gene	
Business Education	Charleston
McFarland, Marilyn Ann	
Elementary Education	Bradley
McKee, Gail Easley	
Speech	Clay City
McKnight, Diane	
Home Economics	Crossville
McMillan, Audree	
English	Danville
Miller, Carolyn Ann	
English	Charleston
Miller, Phyllis Ann	
Elementary Education	Ridge Farm
Minson, Elaine Myers	
Speech	Stonington
Moore, Mary Lou	
Physical Education	Arcola
Murray, Eugene Patrick	
Physical Education	Winnebago
Neupert, Ronald Edwin	
Industrial Arts	Danville
Newberry, Nancy Jane	
Elementary Education	Marshall
Newbold, Harlan Clyde	
Music	Oblong
Newman, Lelah Mae	
Elementary Education	Kansas
Nichols, Marjorie Fern	
Home Economics	Neoga
Null, Mary Ann	
Art	Lawrenceville
Oglesby, Carl Richard	
Business Education	Flora

TEACHERS COLLEGE BOARD

Orvedahl, Jesse Allen	
MathematicsEffingham
Payan, Ann Davidson	
Home Economics	Arcola
Pemberton, Carolyn Sue Kincaid	
Music	Louisville
Petty, Lorna Earlene	
Home Economics	Pana
Phipps, Floella Mae	
Elementary Education	Arthur
Plock, Charles Eugene	
Business Education	Crete
Poland, Mary Alice	
Home Economics	Shelbyville
Pruett, Phyllis Nadine	
Home Economics	Brownstown
Radloff, Kermit Elwin	
Physical Education	Strasburg
Ratcliff, Lewis Joseph	
Speech	Decatur
Reffeitt, Joan Marie	
Elementary Education	Olivet
Reid, William Budge, Jr.	
Social Science	Charleston
Richardson, Betty Ann	
Business Education	Longview
Richison, Donna Carolyn	
Elementary Education	Danville
Robertson, Kathryn Walker	
English	Charleston
Robison, James Darrell	
Art	Charleston
Roe, Marilyn Stephan	
Elementary Education	Danville
Ross, Donna Ruth	
Business Education	Villa Grove
Rude, Richard Irving	
Business Education	Mattoon
Ruley, Leo Kenneth	
Speech	Charleston
Sargent, Jo Ann Dickinson	
Business Education	Shelbyville
Scheidker, Rosemary Agnes	
Speech	Charleston
Sebright, Winifred	
Elementary Education	Shelbyville
Shryock, Imogene Catherine	
Elementary Education	Claremont
Siegel, Norma Lorraine	
Physical Education	Skokie
Smail, Shirley	
Business Education	Loogootee

PROCEEDINGS

Snyder, John William	
Business Education.	Flora
Stevenson, Clarence Orman	
Zoology	Lawrenceville
Strater, William Jean	
Physical Education.	Ivesdale
Swann, Donovan Lee	
Industrial Arts	Charleston
Tankersley, Elizabeth Jane Brown	
Elementary Education	Moweaqua
Taylor, Virginia Lee	
Elementary Education	Oblong
Tesson, Mary Joyce	
Business Education.	Mattoon
Thornton, Anna Jeanine	
Speech.	Mt. Carmel
Tichenor, Joseph Edward	
Social Science	Westfield
Timmis, Thomas Wilson	
Speech	Rockford
Vogel, Francis Xavier	
Elementary Education	Arcola
Waller, Victoria Ruthelma	
Home Economics.	Monticello
Watson, Loretta Arlene	
Home Economics.	Westfield
Whitmore, Carolyn Kay	
Elementary Education	Georgetown
Wigginton, Jane	
Business Education.	Oakland
Williamson, Betty Jane	
Business Education.	Hillsboro
Wilson, Jean Marie Smith	
Home Economics.	Flora
Wolfe, Glenn Joseph	
Speech.	St. Francisville
Worrell, Mary Belle	
Elementary Education	Sycamore
Wyack, Joan Marie	
Mathematics	Chicago
Wyeth, Jerry Dean	
Business Education.	Hindsboro
Wynn, Audrey Marlene	
Physical Education.	Danville
York, Carl Amos	
Industrial Arts	Charleston
York, Clara Elizabeth Kingery	
Home Economics.	Jewett
Young, Joe White	
Geography.	Lawrenceville

Men: 69 Women: 79 Total: 148

TEACHERS COLLEGE BOARD

2. The following students completed the requirements for the Junior College Diploma:

Doak, Samuel Smith. Paris
 Tranbarger, Judith Diane. Hoopeston

3. The following student completed the requirements for the degree of Bachelor of Science:

Simmons, Franklin D. Cisne

4. The following students completed the requirements for the degree of Master of Science in Education:

Ferguson, Gerald William Mattoon
 Pixley, Loren William West Salem
 Tolle, Alice Elizabeth Kelly Charleston
 Waggoner, Janice Jump. Redmon
 Wills, Herbert. Downers Grove

Men: 3 Women: 2 Total: 5

II. FACULTY

A. Summer School Faculty

1. Change in employment for Paris J. Van Horn from one-half time to full time, at a salary of \$570 for June and \$600 for July. Enrollment in physical education for men for the summer term makes such a change necessary.
2. Employment of Harold F. Creveling as Substitute Assistant Professor of Geography for the summer term at a salary of \$550 for June and \$550 for July, replacing Richard L. Lawton.
3. The August workshop in health has been cancelled; therefore, Carolyn Ryle will not teach and will not be on the payroll in August.
4. Substitution of Maynard O'Brien, Association Professor of Physical Education for Men, to teach classes formerly assigned to Rex V. Darling for the summer term, at a salary of \$580 for June and \$600 for July.
5. Cancellation of employment of Samuel E. Pisaro for summer term since eighth grade summer school did not materialize.

B. Affiliated Teachers, Summer Quarter, 1955.

The following teacher will appear on the July payroll as a Faculty Assistant for the amount indicated.

<u>Name</u>	<u>School</u>	<u>No. of Assign.</u>	<u>Amount</u>
Mervin Baker	Charleston	12	\$288.00

C. Resignations

1. Carol E. Peterson, Faculty Assistant and Director of Foods Service at Lincoln-Douglas Halls, resigned effective August

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1, 1955, in order to accept a position at Pennsylvania State University.

2. Donald A. Kluge, Instructor and Director of Douglas Hall, resigned effective August 31, 1955, to accept a position at Illinois State Normal University.
3. Jeanette Kluge, Faculty Assistant and Assistant Director of Douglas Hall, resigned to accept position at Illinois State Normal University, effective August 31, 1955.
4. Thomas A. Phillips, Associate Professor of Education and Principal of Eastern State High School for the past two years, has resigned effective July 3, 1955, to accept a position at Northern Michigan College of Education.

D. Leave of Absence

1. Harriet Love, M.S., Assistant Professor and Librarian in the Elementary School, effective June 22, 1955, until August 31, 1955, due to illness.

E. Return from Leave

1. Mrs. Virginia Wheeler Hyett, Assistant Professor and Supervisor of Elementary School Art, returns after a leave of absence, 1953-55, at a salary of \$4860 for nine months.
2. Roberta L. Poos, A.M., Assistant Professor and Supervisor of High School English, returns from one year of graduate study in Communications at the University of Illinois.
3. Lela Johnson, M.B.A., Assistant Professor and Supervisor of High School Business Education, returns from one year of graduate study in Business Education at Indiana University.
4. Catherine Smith, M.M., Assistant Professor of Music (Piano), returns from one year of graduate study in Music at Florida State University.
5. Robert Waddell, Ph.D., Associate Professor of Physics, returns from two years of graduate study in Physics at Iowa State College.
6. Charles H. Coleman, Ph.D., Professor of Social Science, returns from one year of travel and research, partially in Europe.

F. Substitutes for 1955-56

1. David K. Berlo, B.A., University of Illinois, 1953; M.A., 1954; plus one year of graduate study, 1954-55, as Substitute Assistant Professor of Speech (Radio), for Dr. Elbert R. Moses, Jr., on leave, at a salary of \$5040 for nine months.
2. Robert W. Cox, A.D., University of Michigan, 1939; M.A. 1947; Ed.D., 1955; as Substitute Assistant Professor of English, for Dr. Ruth H. Cline, on sabbatical leave, at a salary of \$5220 for nine months.

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G. Replacements for 1955-56

1. David Stevenson, A.B., University of Michigan, 1943; A.M., 1945; Ph.D., 1953; as Assistant Professor of English at a salary of \$5220 for nine months, replacing Mrs. Lucina P. Gabbard.
2. Velva J. Osborn, B.S. in Ed., Kansas State Teachers College, 1939; M.A., University of Chicago, 1944; as Instructor and Librarian, at a salary of \$4140 for nine months, for 1955-56 only, replacing Benjamin Lewis, resigned.
3. John W. Gierhart, B.A., University of Oregon, 1947; M.A., Syracuse University, 1949; Ph.D., University of Washington, August, 1955, as Assistant Professor of Geography, at a salary of \$5040 for nine months, replacing Rose Zeller, retired.

H. New Positions (Approved in Biennial Budget)

1. Richard K. Darr, A.B., Midland College, 1948; M.A., University of Nebraska, 1952; Ph.D., University of Nebraska, February, 1956; as Assistant Professor of Social Science, at a salary of \$5040 for nine months, for added position in social science.
2. Walter H. Friedhoff, B.A., University of South Dakota, 1947; M.A., University of South Dakota, 1950; Ph.D., State University of Iowa, 1955; as Assistant Professor of Education, at a salary of \$5040 for nine months, for added position in educational psychology.
3. Robert J. Smith, B.S. in Ed., Cape Girardeau, Missouri, State Teachers College, 1936; M.S., University of Iowa, 1946; Ph.D., University of Iowa, 1950; as Associate Professor of Chemistry, at a salary of \$5400 for nine months, for added position in chemistry.
4. Gerhard C. Matzner, B.A., Augustana College, 1947; M.A., University of South Dakota, 1940; Ph.D., Cornell University, 1951; as Professor of Education and Director of Research, at a salary of \$8400 for twelve months, for added position on administrative staff.
5. Cary I. Knoop, A.B., James Millikin University, 1950; M.F.A., University of Illinois, 1953; as Assistant Professor of Art, at a salary of \$4860 for nine months, for added position in art.

I. Faculty Assistants for 1955-56

1. Francis Vogel as Faculty Assistant in Remedial Reading, at a salary of \$100 per month, effective September 1, 1955.
2. John R. Jones as Faculty Assistant to the Registrar, at a salary of \$250 for July and \$250 for August, with arrangements for hourly rate and hours of work for next year to be determined in September.
3. Merton L. Johnson as Faculty Assistant and Assistant Dormitory Director for the three weeks of the Eastern Music Camp at a salary of \$150.

PROCEEDINGS

4. Lucille McKenna, Faculty Assistant in the Library Music Listening Room, should be continued at a salary of \$200 per month.

J. Vacant Positions, July 15, 1955.

1. Residence Hall Director (Pemberton Hall), replacing Dr. Maryann Ehrhardt, resigned.
2. Assistant Director of Food Services (Lincoln-Douglas Halls), replacing Carol Peterson, resigned.
3. Home Economics Education (Smith-Hughes program), substituting for Julia Kilpatrick, on sabbatical leave.
4. Residence Hall Director and Assistant Director (Douglas Hall), replacing Donald and Jeanette Kluge, resigned.
5. Associate Professor of Education (Elementary), replacing Dr. Thomas A. Phillips, resigned.
6. Assistant Professor of Business Education (office machines, typing, shorthand), replacing Mrs. Esther Ross, faculty wife.
7. Sixth Grade Supervisor, new position caring for Fifth Grade added in 1954-55, Instructor with master's degree.
8. Assistant Business Manager, new position added for current biennium.
9. Eighth Grade Supervisor, in place of added Kindergarten or First Grade teacher authorized by budget, due to Junior High School enrollment.

Candidates for positions 1, 2, 3, 5, 6, and 8 are under final consideration, thus leaving positions 4, 7 and 9 actively open.

K. Positions Left Vacant for 1955-56

1. Due to resignation as of June 5, 1955, the position of Elizabeth Wilson, Director of Home Management House, South, and Instructor in Home Economics, will not be filled unless increased enrollment warrants. Miss Wilson joins the faculty at Northern.
2. Position in high school home economics held by Mrs. Marie G. Fowler is discontinued for 1955-56.

III. CLASSIFIED EMPLOYEES

A. Resignations

1. Roseann Franke, Clerk Stenographer I in the Business Office, resigned effective June 2, 1955.
2. Ruth Disque, Clerk Typist I in the Business Office, resigned effective May 10, 1955.
3. Sheila Denkert, Clerk Typist I in the Cafeteria, resigned effective April 22, 1955.

B. Replacements

1. Jetta L. Allison, Clerk Stenographer I in the Business Office, at a salary of \$ 170 per month, effective June 1, 1955,

TEACHERS COLLEGE BOARD

replacing Roseann Franke, resigned. Mrs. Allison had been working on a temporary basis since May 2, 1955.

2. Eileen Kéndall, Temporary Clerk Typist I in the Cafeteria, at a salary of \$155 per month, effective May 3, 1955, replacing Sheila Denkert, resigned.

C. Leave of Absence

1. Helen Moltz, Clerk Typist I, effective July 1, 1955, to August 22, 1955.

D. Return from Leave

1. Reign S. Fidler, Janitor, returned from disability leave, effective May 1, 1955, at a salary of \$250 per month.
2. Jeanie M. Wallace, Clerk Stenographer I in the Business Office, returned from leave effective June 6, 1955, at a salary of \$170 per month. We recommend that Mrs. Wallace's salary be increased to \$180 per month beginning July 1, 1955, in keeping with the regular \$10 per month increase for classified employees.

E. New Positions

1. Employment of Ernest Judy as Carpenter at the prevailing rate of \$2.075 per hour, effective July 1, 1955.
2. Employment of Kenneth Wilson, Janitor, at a salary of \$245 per month, effective July 1, 1945, with increase as per union scale.
3. Change of position budgeted as Plumber (\$6250) to Stationary Fireman (Helper) (\$3780-\$4596) since governing union approves plumbing repair being done by the Heating Plant staff.
4. We are attempting to fill the three Clerk Stenographer I positions budgeted for Physical Education for Men, Extension, and the Registrar.

F. Negotiated Employee Staff for 1955-56

<u>General Revenue Payroll</u>	<u>1954-55</u>		<u>1955-56</u>	
	<u>Mo.</u>	<u>Annual</u>	<u>Mo.</u>	<u>Annual</u>
Janitor Foreman				
Edgar B. Rennels	301	3612	315	3780
Janitor				
Eugene Nixon	275	3300	285	3420
Charles A. York	260	3120	275	3300
Rex M. Sims	260	3120	275	3300
Bennie Bishop	255	3060	275	3300
Basil Baldwin	255	3060	275	3300
Robert E. Brown	250	3000	275	3300
Scott N. McMillan	250	3000	275	3300
Herman T. Reed	250	3000	275	3300
George J. Way	250	3000	275	3300
William M. Cougill	250	3000	275	3300
Earl Mullen	250	3000	275	3300
Reign S. Fidler	250	3000	275	3300
Robert B. Royer	250	3000	275	3300
Kenneth Wilson (added)	225	2700	275	3300

PROCEEDINGS

<u>General Revenue Payroll - Continued</u>	<u>1954-55</u>		<u>1955-56</u>	
	<u>Mo.</u>	<u>Annual</u>	<u>Mo.</u>	<u>Annual</u>
Watchman				
Mitchell C. Moffett	260	3120	275	3300
Clarence O. Baldwin	255	3060	275	3300
Janitress				
Thelma Moody	245	2940	250	3000
Bertha W. Anderson	225	2700	230	2760
Ruth Wuersch	215	2580	220	2640
Grounds Foreman				
Camille F. Monier	360	4320	370	4440
Maintenance Equipment Operator				
Lowell D. Waltrip	280	3360	300	3600
Albert B. Mason	235	2820	300	3600
Grounds Gardener				
Owen Stanfield	250	3000	300	3600
Groundsman				
John W. Percy	250	3000	275	3300
Glenn E. Wilson	250	3000	275	3300
Chief Plant Operating Engr.				
Donald Metcalf	460	5520	485	5820
Stationary Engineer				
Levi Stirewalt	420	5040	438	5256
Stationary Fireman				
Harry White	365	4380	383	4596
Robert O. Brooks	365	4380	383	4596
James B. Swann, Jr.	365	4380	383	4596
Ralph L. Nickles	365	4380	383	4596
Winfred F. Jenkins	365	4380	383	4596
John W. Elston, Jr.	365	4380	383	4596
--- New ---	---	---	383	4596
Electrician				
Erroll B. Wood		5814		5928
Carpenter				
Glenn E. McMillan		4233		4233
Ernest Judy		---		4233
Painter				
Roscoe Miller		4080		4080
--- New ---		---		4080
Plumber				
(Changed to Stationary Fireman)		---		6250
Plumber's Helper				4500
(Left vacant)		---		
<u>Auxiliary Enterprise Payroll</u>				
Maintenance Worker				
Palmer Cottingham	255	3060	275	3300
<u>Bond Revenue Payroll</u>				
Janitor				
Roy Goble	250	3000	275	3300

IV. ORGANIZATION

A. Due to objection from the Ministerial Alliance of Charleston to holding Baccalaureate and Commencement programs on the sabbath, using the hour of 11:00 a.m. for Baccalaureate and 3:00 p.m. for Commencement, permission is requested to re-schedule for the 1955-56 calendar as follows:

Baccalaureate	Sunday	May 27	3:00 p.m.
Commencement	Friday	June 1	10:00 a.m.

TEACHERS COLLEGE BOARD

V. CURRICULUM: No Report

VI. BUILDINGS and GROUNDS

A. Proposed Laboratory School Building

Messrs. Childs and Smith, architects completing the plans and specifications for the proposed Laboratory School at Eastern, will appear before the Building Committee of the Board at 3:00 p.m., Sunday, July 17, to report on (a) status of plans and specifications and (b) estimates of cost.

B. Rehabilitation of Main Building

Planned rehabilitation of the first floor, Main Building, is approaching completion, and the approval of persons involved is much in evidence. The Board, when it next meets at Eastern, will be pleased with the new quarters.

Permission is requested to purchase 192 small and 16 large standard U. S. post office boxes, "Royal Eagle" pattern, cast bronze front with all steel base, in two sections. This installation will complete the rehabilitation of the college business office. Bids have been received as follows:

- 1. Keyless Lock Company, Indianapolis \$1,264.00
- 2. Baxter Steel Equipment Co., Indianapolis \$1,500.00
- 3. Postmaster's Supply Company, Indianapolis \$1,556.00

It is recommended that the low bid of the Keyless Lock Company of \$1,264.00 be accepted and authority to purchase granted.

C. Rehabilitation of Parlors, entrance hall and stairway of Pemberton Hall.

Competitive bids were secured for carpeting, drapes and partial furniture for Pemberton Hall were taken subject to the approval of the Advisory Committee as follows:

- 1. Alexander's Department Store, Charleston \$11,870.82
- 2. Harris Furniture Store, Mattoon \$12,762.72
- 3. Baker Furniture Company, Charleston \$10,404.62
- 4. Witmer Furniture Company, Charleston No bid
- 5. Schouten Furniture Company, Charleston No bid

Permission is requested to accept the low bid of the Baker Furniture Company of \$10,404.62 and the purchase order issued with payment from the Auxiliary Enterprise balance.

VII. AUXILIARY ENTERPRISES

A detailed summary of the accounts of the Auxiliary Enterprises for the fiscal year, July 1, 1954--June 30, 1955, is presented as a supplement to this report.

Included with this supplement is an annual report on the partially self-liquidating dormitory at Eastern, Lincoln-Douglas Halls. We are particularly pleased to call the attention of the Finance Committee of the Board to the net profit of \$42,305.05

PROCEEDINGS

on June 30, 1955, as compared with \$22,909.31 for the previous fiscal year.

VIII. STUDENT LIFE

Late in the college year 1954-55, the Sigma Kappa, national social sorority, established a colony among the women students at Eastern. This group will bring to four the number of national sororities.

IX. MISCELLANEOUS

A. Prospective Enrollment for 1955-56

As of July 7, Eastern has issued 314 permits to register to prospective freshmen and transfer students. One year ago this number was 270, and two years ago 143. This prospective enrollment is a 16.29% increase over one year ago.

Registration in September 1954 produced 767 new students (freshmen and transfers) and 753 upper classmen. Pre-registration (May 1955) gave 1117 upper classmen for next year (569 sophomores, 337 juniors and 211 seniors). This 1117 will probably drop 10% to roughly 1,000 when college opens in September, but even then will be roughly a 250 increase over one year ago. The heavy sophomore enrollment is causing many classes to be completely or even over-registered for next year. The college registrar estimates an enrollment of 1850 for next year.

X. SUMMARY

Consideration by the Teachers College Board is requested on the following items:

1. Graduation of the persons listed for the degree of Bachelor of Science in Education, the junior college diploma, the degree of Bachelor of Science and the degree of Master of Science in Education, as of June 3, 1955.
2. Changes and additions to the Summer Term faculty of 1955.
3. Employment of affiliated teachers for the Summer Term, 1955.
4. Resignations of Carol E. Peterson, Donald A. Kluge, Jeanette Kluge and Thomas A. Phillips.
5. Sick leave for Harriet Love.
6. Employment of David K. Berlo and Robert W. Cox as substitutes for 1955-56.
7. Employment of David Stevenson, Velva J. Osborn and John Gierhart as replacement faculty.
8. Employment of Richard K. Darr, Walter H. Friedhoff, Robert J. Smith, Gerhard D. Matzner and Cary I. Knoop in new positions as noted.

TEACHERS COLLEGE BOARD

9. Employment of Francis Vogel, John R. Jones, Merton L. Johnson and Lucille McKenna as Faculty Assistants.
10. Resignations of classified employees as listed.
11. Replacements of classified employees as listed.
12. Leave of absence for Helen Moltz.
13. Return to duty of Reign Fidler and Jeanie M. Wallace.
14. Employment of Ernest Judy as Carpenter at prevailing rate.
15. Employment of Kenneth Wilson as janitor at beginning salary on scale.
16. Change of position budgeted as Plumber to Stationary Fireman Helper.
17. Employment of non-academic employees under salary schedule adopted.
18. Change of plans for 1956 Baccalaureate and Commencement exercises.
19. Permission to purchase mail boxes for \$1,264 as listed.
20. Permission to purchase from Auxiliary Enterprise balance furnishings for Pemberton Hall totalling \$10,404.62.
21. Permission to take bids on equipment for Grades 1-6 and for the Junior High School, with authority to purchase granted by Advisory Committee.

Respectfully submitted,

Robert G. Buzzard
President

ILLINOIS STATE NORMAL UNIVERSITY

JULY 17 and 18, 1955

To the Chairman and Members
of the Teachers College Board:

I ATTENDANCE

- A. Complete data on enrollments in the 1955 summer sessions are not as yet available. However, it is a pleasure to report that a total of 1359 students have registered for the eight weeks session on the campus. This is an increase of 20.9% over the comparable figure for the 1954 summer session. A complete analysis of 1955 summer enrollments will be presented in the next report to the Board.

PROCEEDINGS

B. As of July 2, permits issued to new students for the opening of the fall semester are 26% ahead of those issued on the corresponding date in 1954.

II. GRADUATES

At the June 11, 1955 commencement there were 274 undergraduate students and 25 graduates who received appropriate degrees and diplomas.

A. The students whose names appear below completed requirements for the degree of Master of Science in Education at the close of the second semester, June 10, 1955. It is recommended that they be awarded the degree of Master of Science in Education and be granted the diploma of Illinois State Normal University.

GRADUATE SCHOOL MASTER OF SCIENCE IN EDUCATION

Michael Caringello Bloomington	Robert Eugene Krones Bloomington
Richard Eugene Darnall Bloomington	William Leonard Lahey, Jr. Mattoon
Esther Sanders Dunn Normal	Odessa Heagy Meyer Normal
John Peter Dunnell, Oak Park	Ralph Herbert Nyberg Roanoke
Raymond John Franz Pekin	Murray Junior Osborn Pontiac
Milton Learwood Fung-A-Fatt New Amsterdam, British Guiana	Harold William Penstone Pittsfield
John William Gray Beckley, West Virginia	Victor J. Rich Abingdon
Ralph Eldon Helton Beason	Stanley Gene Rives Peoria
Thomas Henderson Ottawa	George Harold Schultz Normal
Dorothy Tolley Hilton Bloomington	Frank Stephen Staley Washington
Dan Willis Huntress Chicago	Robert Stanley Taylor Lincoln
Charles Ray Imig Bloomington	Henry Frank Tobler, Jr. Peru
	Arthur Eugene Workun Joliet

B. The students whose names appear below completed requirements for the degree of Bachelor of Science in Education at the close of the second semester, June 10, 1955. It is recommended that they be awarded the degree of Bachelor of Science in Education and be granted the diploma of Illinois State Normal University.

UNDERGRADUATE SCHOOL BACHELOR OF SCIENCE IN EDUCATION

<u>Speech</u>	
Edwin Cecil Carpenter Normal	Martha Ann Jacobus Normal
Junerae Phillis Hubert, Kankakee	Betty June Lanter Maroa
<u>Agriculture</u>	
Russel Eldo Finney, Jr. Greenfield	Noble William Mann Normal
Donald Silas Hartman Fairbury	James Delbert Reifsteck Potomac
George Edmond Jeffrey Decatur	
<u>Music</u>	
Madelyn Elaine Case Virden	Doris Jeanne Griffin Streator
Alan Duane Castle Bloomington	Helen Louise Spiegel Springfield
John William Chiddix Normal	John Wesley Teter Saybrook
Phyllis Whitlock Fresen Collinsville	

TEACHERS COLLEGE BOARD

Art

Donald Bernhard Bohlin Elgin	Lauradele Mae Lyon Yorkville
Virginia Dorothy Borre Waukegan	Virginia Lee Merret Mt. Vernon
Audrey Joan Derry Henry	Carol Hundman Somers Bloomington
Italo DiMarco Chicago	Nancy Louise Swinfin Joliet

Industrial Arts

Gerald Franklin Bramel Niantic	Harold Ray Jouett Greenfield
Dewayne Cecil Davis Bloomington	James Laurence Laugharn Waverly
Kenly Don Davis Pontiac	Richard Lionel Nelson Mokena
Robert Warren Fink Beason	Gerald David Oliver Kankakee
Richard Burdell Fisher East Alton	Thomas Leslie Stolt Elgin
Edward Earl Hayes Bradley	

Home Economics

Colette Julia Baranowski Downers Grove	Beverly Ann Kerchenfaut Gibson City
Rosemary Ann Bowald Eureka	Nancy Ann Mortland Streator
Nancy Joyce Brucker Colfax	Jean Ann Trotter Naretto Mazon
Patricia Ann Carey Colfax	Margaret Ann Patton Momence
Ruth Eleanore Carlson Donovan	Velma Ruth Pech Armington
Marguerite Jeanne Carus Elmhurst	Wanda Rae Bryant Powell Towanda
Edith Fraser Courtenay Bensenville	Betty Jean Rebuck Polo
Gloria Joan Evans Milford	Mary Blanche Short Wapella
Thelma Ann Hari Rankin	Willetta Wyatt Silva Normal
Frances Speers Huff Emington	Beulah Alberta Smith Taylorville
Bessie Fern Jerus Braceville	Marilyn Sue Whiteside Milan

Special Education

Robert Dale Bower, Alton Alton	Charles James Jaeger Joliet
Ilene Mae Cahoon Alexis	Lawrence Frank Kakatsch Oconomowoc, Wisconsin
Mary Eleanor Conger Kewanee	Alfred Daniel Larson Kewanee
William Michael Dwyer Rockford	Joyce Diane Montgomery Taylorville
Kathleen Rae Eich Joliet	Helen Ruth Nickoley Hinsdale
Ronald Lee Evelsizer Normal	JoAnn Overbeck Granite City
Joyce Ellen Gutekunst Berwyn	Rodney Charles Senn Edwardsville
Kenlay Wallace Hood Normal	Dolores Catherine Skelly Bloomington
Suzanne Hoover Pittsfield	Donna Morton Skoumal Riverside
JoAnn Rose Horky Carlinville	Gerald Arthur Studebaker Freeport
Mary Sutton Howard Springfield	Margaret Anne Windsor Godfrey
Joyce Lee Ihlenfeldt Springfield	

Business Education

Leonard Benjamin Clark Chenoa	George Edward McCormick Kankakee
Marcia Ann Dose Lostant	Robert Hayes McWherter Bloomington
Wilma Kathryn Eminger Melvin	Marjorie Helen Mill Coal City
Margaret Elizabeth Flugel Mundelein	William Eugene Oesch, Jr. Bloomington
Virginia Ruth Followell Bloomington	Carole Frances Royal Gibson City
Teresa Ann Fraher Emington	William Dick Sergeant Palatine
Darlene Ratcliff Frink Marengo	Richard Stanley Skinner Forest City
Kenneth James Giseburt Loda	Lola Chandler Smith Medora
Vernon Henry Gonet Standard	Margaret June Smithberger Wenona
Carol Elizabeth Hoffman Mendota	Robert Andrew Srencik Joliet
Lawrence Francis Jenco Joliet	Maureen Theresa Supan Tuluca
Marjorie Jean Kudela Spring Valley	Robert William Turnbull Normal
Philip Eugene Lenz Danville	

Health and Physical Education

Barbara Carol Boehm Chicago	Donald Arthur Eklund Knoxville
James Merchant Broecker Waukegan	Peggy Delores Ellis Wood River
Richard Henry Bruno Blue Island	Marianne Fitzgerald Cooksville
Patrick Edward Cain Elkhart Lake, Wisconsin	Joyce Kathleen Flentje Taylorville
Virginia Ruth Cummings Washington, Indiana	James Lee Fox Springfield
Ronald Dwight Davis Danville	John Patton Galbraith Libertyville
Carol Ann Dehlinger Chicago	Clarice Joyce Giffhorn Columbia

PROCEEDINGS

Health and Physical Education - Continued

Edmund Jeffrey Gilbert	Normal	Carolyn Ann Rohde	Peoria
Edith Marie Gisinger	Cerro Gordo	Ross Paul Rosenthal	Edwardsville
Joanne Eunice Hayden	Grant Park	Harold Duane Samorian	Rockford
Carol Jean Hubbard	Aurora	Joanne Jean Schmitz	LaSalle
Norman Joshua Jasper, Jr.	Shipman	Marilyn Rita Shinkey	Streator
Dorothy Meade Jones	Peoria	Dorothy Anna Siebert	Hudson
Milton Joseph Kadlec	Normal	Shirlee Mae Tripp	Momence
Vernon Louis Kaliher	Henry	Jean Louise Watts	Cantrall
Jane Celeste McNamara	Dwight	Elaine Gallup Weidner	Bloomington
George Edward Meidel	Springfield	Juanita June Haacke Wennerstrom	Dwight
Thomas Joseph Molloy	Chicago	Barbara Joan Wilson	Berwick
Barbara Jean Noren	Taylorville	Marcella Darlene Woods	Granite City
James Lee Olivero	Decatur	Richard Eli Wuthrich	Morton
Nanette Elaine Perne	Livingston	James Isaac York	Decatur
Rose Marie Robertson	Mason City	Renae Audrey Youngberg	Waukegan
Paul William Robinson	Springfield		

Secondary Education

Carol Cuning Aldridge	Bloomington	Matthew Rudolph Kochevar	Joliet
Donald Frank Andersen	Springfield	Andrew Leon Leake	Lexington
Iner Anders Anderson	Granville	Gregory Pittman Maltby	Joliet
Joyce Charlotte Braun	Tonica	Howard Roland Marshall	Speer
Joan Evelyn Buchheit	Springfield	Carolyn Ellen Marth	Bourbonnais
Lois Vernon Cates	Normal	Peter John Martin	Springfield
James Robert Chapin, Sr.	Mason City	Merle Edward McKeon	Minonk
Laura June Clark	Clinton	Ronald John Menozzi	Joliet
Ernest Neal Claussen	Petersburg	David William Miller	Union
Ronnoc Hill Connor II	Chicago	Adrienne Jean Missell	Streator
Ellen Margaret Cummings	Springfield	Richard James Myers	Bloomington
John Davik	Argo	Phares Glyn O'Daffer	Clinton
Jack W. Denton	Kansas	Joanne Anderson Payne	Lexington
Darrell Albert Dickey	Girard	Stanley Charles Peters	Maywood
Marjorie Myrna Doman	Alton	Melissa Augusta Ritter	Streator
Richard Thomas Godfrey	Streator	Edward Paul Roznowski, Jr.	Chicago Heights
John Alwyn Goodwin	Galesburg	Martin Arnold Schlueter	Arenzville
Mary Lou Grunwald	Chicago	Richard Vaughan Schramm	Normal
Charles Henry Hayes	Blue Island	Richard Frederick Simberger	Staunton
Herbert Philip Heiss	Ottawa	Carlyne Dree South	Bloomington
Gloria Jeanne Hickman	Springfield	Jerome Stanley Stanek	Chicago
John DeWitt Holcomb	Bloomington	John Robert Sterba	Hollywood
JoAnn Hubert	Gillespie	Robert Avery Truitt	Oswego
Roger Alden Hufford	Normal	Robert John Truty	Marseilles
Velta Jaunzems	Joliet	Sally Patricia Verchio	Kankakee
Robert Bruce Johnston	Bloomington	Ambrose John Virgo	Chicago Heights
Leatha Helmantoler Jorgensen	Wood River	Dorothy Ellen Vogel	Melrose Park
Jerome Edward Kaufmann	Buckley	Joan Sue Wills	Reddick
Elizabeth Anne Kershaw	Clifton	George Ronald Zigman	Taylorville
Gloria Joanne Ketchmark	Minonk	James Allen Zimmerman	Metamora

Elementary Education

Anna Sophia Albers	Martinton	Kenneth Leo Crotchett	Kane
Mary Kay Barber	Ottawa	Sue Dennis	Joliet
Gwendolyn Mae Berg	Rockford	Lowanda Faye Dillow	Alton
Martin Brkljacich Berklan	Chicago	Emelia Marie Ehmke	San Jose
Grace Walton Blake	Normal	Elaine Emmarie Eickmeyer	Litchfield
Marjorie Brubaker	Sheldon	Eugene Ralph Frank	Heyworth
Beverly Ann Burroughs	Fairbury	Mary Ellen Fraser	Elgin
Barbara Anderson Callahan	Bloomington	Mary Carolyn Gillespie	St. Francisville
Barbara Ann Carter	Bloomington	Betty Joan Goddard	Windsor
Marian Helen Cederna	Waukegan	Beverly Elaine Gould	Neponset
Barbara Kathleen Cook	Champaign	Carolyn Jane Grimm	Flanagan
Marcia Lou Crawford	Mt. Morris	Marianna Jane Grussing	Lincoln

TEACHERS COLLEGE BOARD

Elementary Education - Continued

Fern Moate Hancock	Gridley	Betty Ann Pearson	Zearing
Bernice Morgan Hanson	Lincoln	Mary Virginia Peters	Joliet
Marcia Joan Harrington	Saginaw, Michigan	Marilyn Marie Petty	Decatur
Carol Jean Hauge	Newark	Bettie Mae Pruett	Stonington
Gladys Marie Haun	Lostant	Dorothy Ann Kahle Rhoda	Lexington
Lois Martha Henderson	Oak Park	Inger Barbara Sandberg	Joliet
Mary Ann Hoeflinger	Belleville	Barbara Bernece Schnorr	Oakwood
Nancy Elizabeth Hord	Wood River	Durl Gene Shull	Gibson City
Bonnie Jean Jackson	Princeton	Ruth Elizabeth Smith	Champaign
Sherry Lou Janssen	Rutland	Fleda Marko Stephey	Lexington
Lila Ann Kenyon	Elgin	Myrtle Irene Stitt	Verona
Gertrude Virginia Lofgren	Galesburg	Abby Jean Turner	Atlanta
Edith Lucille Mabry	Pontiac	Sylvia Gurine Upton	Normal
Louise Ann Maloney	Bloomington	Carol Lynn Vannerson	Chicago
Jean Helen McArthur	Chicago	Toula Spiro Vrentas	Danville
Mabel Burnett Meiners	Bloomington	John Howard Warren	Normal
Harriet Gove O'Daffer	Creve Coeur	Richard Wayne Weller	Normal
Doyle Lavern Olson	Leland	Betty Swanson West	Galesburg
Joanne Russell Olson	Normal	Elizabeth Rebecca Whisler	Savanna
Nona Turner Peacock	Bloomington	Sara Janet Zimmerman	Pekin

Summary of Undergraduate Division Groups

Speech	4	Special Education	23
Agriculture	5	Business Education	25
Music	7	Health and P. E.	45
Art	8	Secondary Education	60
Industrial Arts	11	Elementary Education	64
Home Economics	22		
		Total June Bachelors Graduates	274
		Total June Masters Graduates	25
		Total June Graduates	299

II. FACULTY

A. Summer Session, 1955

Because of large classes in certain departments, and altered plans of certain faculty members, it was found necessary to increase the teaching assignments of several persons, and to add instructors not originally reported. These changes have been approved by the Advisory Committee.

1. Changed to full time teaching, from status in April Report:

	June	July	August
Rhymer, E. Ione	\$140.00	\$580.00	\$360.00
Wells, Mildred	206.67	640.00	426.67
Wise, Vermell	126.67	600.00	463.33

2. Added to staff:

Harden, Warren	345.00	480.00	480.00
Holmes, Lucile W.	120.00	360.00	240.00
Marshall, Dale	----	240.00	240.00
Mehls, Alma	----	100.00	75.00
Moore, Harold	183.33	580.00	386.67
Reitan, Earl A.	240.00	500.00	500.00 *
Perne, Nanette	----	50.00	50.00
Terrill, Isabelle	50.00	----	----
Young, Mary Lou	160.00	480.00	320.00

* Depending on time worked, not to exceed 2½ months.

PROCEEDINGS

3. Increase for Post Session

Glasener, F. Russell	730.00	760.00	760.00
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4. Adjustment in Pay Periods

Hackett, Perry	550.00	---	312.50
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5. Summer Resident Speech Center

Persons here listed are to assist in the operation of the Summer Resident Speech Center, with all salaries to be reimbursed from funds supplied by the Illinois Division of Services for Crippled Children:

Campton, Richard S.	----	45.00#	45.00#
Frankovich, John	----	390.00	390.00
Hanson, Max C.	----	60.00 *	60.00 *
Huntress, Dan	----	200.00 *	200.00 *
Larson, Alfred D.	----	250.00	250.00
McHenry, Donald F.	----	60.00 *	60.00 *
Mirring, Caroline	----	60.00 *	60.00 *
Peffer, Patricia	----	60.00 *	60.00 *
Rees, Robert C.	----	45.00#	45.00#
Simpson, William	----	60.00 *	60.00 *
Unsicker, Esther	----	160.00	160.00
Wilham, Mildred	----	30.00	22.00

* Plus maintenance.

Not to exceed a total of \$90.00 for the summer.

6. Dropped from Summer Session

Allen, Mabel Clare, illness in family
 Parker, Louise, health
 Ries, Donald T., health
 Schell, Wilma, health

7. Leaves

Terrill, Isabelle, extension to July 15, 1955, in order to continue graduate study. Shea, Grace R., effective June 24, 1955, health.

B. Resignations

1. Miss Bernadine Johnson, as Instructor in Home Economics, effective June 10, 1955, in order to continue graduate study.

C. Leaves of Absence

1. Mr. Charles A. Harper, Associate Professor of Social Science, effective September 1955, for health reasons.
 2. Mr. Joseph L. French, for the school year 1955-1956, to study for the doctorate at the University of Nebraska.
 3. Mr. Charles Porter, for the school year 1955-1956, to study for the doctorate at the University of Illinois.

D. Appointments (Replacements)

1. Mrs. Margaret Bradford, to continue as Instructor in Home Economics effective September 1955, at a salary rate of \$480.00 per month, \$4320.00 for the nine months of the school year, to take the place of Miss Bernadine Johnson, resigned.

TEACHERS COLLEGE BOARD

2. Miss Betty Keough, as Instructor in Health and Physical Education effective September 1955, at a salary rate of \$460.00 per month, \$4140.00 for the nine months of the school year, to take the place of Dr. Gwen Smith, on leave. Miss Keough has her bachelor's degree from Butler University, Indianapolis, Indiana, and her master's degree from Illinois State Normal University. For the past three years she has been Instructor in Health and Physical Education at the Illinois Soldiers and Sailors Childrens School.
3. Mr. Donald A. Kluge, as Resident Director of Dunn Hall, effective September 1955, at a salary rate of \$500.00 per month plus maintenance, \$4500.00 for the nine months of the school year, to take the place of Mr. Walter Freauff, resigned. For the 1955-1956 school year Mr. Kluge will also act as Assistant Dean of Men taking the place of Dr. Stanley Norton, on leave. Mr. Kluge has his Bachelor's degree from Carroll College, Waukesha, Wisconsin, and his master's from Northwestern University. For the past three years, he has been on the staff of Eastern Illinois State College.
4. Miss Antonis Lazanas, as Instructor and Supervising Teacher in the First Grade, effective September 1955, at a salary rate of \$440.00 per month, \$3960.00 for the nine months of the school year, to take the place of Miss Wezette Hayden, on leave. Miss Lazanas has her bachelor's and master's degrees from De Paul University, and for the past three years has taught in the Plato School in Chicago.
5. Mr. Warren S. Perry, as Instructor in Business Education, effective September 1955, at a salary rate of \$500.00 per month, \$4500.00 for the nine months of the school year, to take the place of Miss Alta Day, retired. Mr. Perry has his bachelor's degree from the State Teachers College at Whitewater, Wisconsin, and his master's degree from the University of Wisconsin. For the past six years, he has taught in the high school at Prairie Du Sac, Wisconsin.
6. Dr. Vernon C. Pohlmann, as Assistant Professor of Social Science, effective September 1955, at a salary rate of \$560.00 per month, \$5040.00 for the nine months of the school year, to take the place of Dr. Richard G. Browne, resigned. Dr. Pohlmann has master's and doctor's degrees from Washington University in St. Louis, Missouri. For the past two years, he has been Assistant Director of Education for the Public Schools of St. Louis.
7. Dr. Earl A. Reitan, to continue as Instructor in Social Science, effective September 1955, at a salary rate of \$500.00 per month, \$4500.00 for the nine months of the school year, to take the place of Mr. Charles A. Harper, on leave.
8. Mr. Richard J. Smith, as Instructor in Health and Physical Education, effective September 1955, at a salary rate of \$500.00 per month, \$4500.00 for the nine months of the school year, to take the place of Mr. Don E. Miles, resigned. Mr. Smith has both his bachelor's and master's degrees from Western Illinois State

PROCEEDINGS

College. For the past two years he has taught in the Hartsburg High School.

E. Appointments (New Positions)

1. Mr. Robert L. Borg, as Assistant Professor of Music, effective September 1955, at a salary rate of \$540.00 per month, \$4860.00 for the nine months of the school year. Mr. Borg has both bachelor's and master's degrees from the University of Iowa. He comes to Illinois State Normal University from the University of Iowa, where he has been doing graduate study toward his doctor's degree and teaching on a part-time basis.
2. Dr. Elizabeth Brown, as Associate Professor of Psychology, effective September 1955, at a salary rate of \$580.00 per month, \$5220.00 for the nine months of the school year. Dr. Brown has her bachelor's degree from The Rice Institute, Houston, Texas, and her master's and doctor's degrees from Northwestern University. For the past five years she has been on the staff of the University of Illinois.
3. Dr. A. Byron Calloway, as Associate Professor of Education, effective September 1955, at a salary rate of \$600.00 per month, \$5400.00 for the nine months of the school year. Dr. Calloway has his bachelor's degree from the Southwest Missouri State College, and master's and doctor's degrees from the University of Missouri. For the past four years he has taught at the University of Georgia.
4. Mr. Harry O. Jackson, as Instructor in Biological Science, effective September 1955, at a salary rate of \$500.00 per month, \$4500.00 for the nine months of the school year. Mr. Jackson has his bachelor's and master's degrees from Illinois State Normal University. Since 1952 he has been a teacher and principal in the Lincoln, Illinois, public schools.
5. Mrs. Jeannette I. Kluge, as Faculty Assistant and Assistant Residence Hall Director, effective September 1955, at a salary rate of \$200.00 per month plus maintenance, \$1800.00 for the nine months of the school year. Mrs. Kluge has her bachelor's degree from Carroll College in Waukesha, Wisconsin, and for the past three years has been on the staff of Eastern Illinois State College.
6. Mrs. Jane Kollaritsch, as Instructor in English, effective September 1955, at a salary rate of \$460.00 per month, \$4140.00 for the nine months of the school year. Mrs. Kollaritsch is completing requirements this summer for the master's degree at the University of Texas. She has had teaching experience in the public schools of Texas and has substituted for us during the past year. This appointment is for one year.
7. Mr. Kermit M. Laidig, as Assistant Professor of Geography, effective September 1955, at a salary rate of \$520.00 per month, \$4680.00 for the nine months of the school year. Mr. Laidig has his bachelor's degree from the Shippensburg, Penn-

TEACHERS COLLEGE BOARD

sylvania, State Teachers College, and his master's from the University of Nebraska, where he expects to receive his doctor's degree this year. Mr. Laidig has been teaching in the Columbus, Nebraska, High School for the past two years.

8. Mrs. Dorothy Soellner, to continue as Assistant Professor of English, effective September 1955, at a salary rate of \$540.00 per month, \$4860.00 for the nine months of the school year.
9. The following students are recommended for approval as faculty assistants to carry out the program and serve in places used in past years at a salary rate of \$100.00 per month, or \$900.00 for the 1955-1956 school year, unless otherwise indicated:
 - (1) Edwin C. Carpenter, Speech
 - (2) George Egofske, Health and Physical Education
 - (3) E. Roger Etter, Industrial Arts
 - (4) William Griffin, Geography (\$50 per month)
 - (5) Gregory Maltby, Social Science
 - (6) Ronald J. Menozzi, Biological Science
 - (7) Ruthirene Mentzer, Art
 - (8) Frank Purdy, University High School
 - (9) Charles R. Rees, Health and Physical Education
 - (10) Delmar Swearingen, Health and Physical Education
 - (11) Robert Truitt, Geography (\$50 per month)

III. OTHER EMPLOYEES

A. Resignations

1. Mrs. Doris Broughton, Clerk Typist II in the Business Office, effective June 30, 1955, for health reasons.
2. Mrs. Georgia L. Butts, Library Clerk II, effective July 1, 1955, for health reasons.
3. Mrs. Arloa B. Dillinger, Secretary (Level II) Stenographic in the Office of the Director of Laboratory School Experiences, effective April 22, 1955. Mrs. Dillinger was on a temporary appointment.
4. Mrs. Doris R. Dohrmann, Clerk Typist II in the University High School Office, effective August 15, 1955, to attend school.
5. Mrs. Darlene Frink, Clerk Typist II in the Bureau of Appointments, effective August 11, 1955, due to moving out of town.
6. Mrs. Helen D. Gregg, Clerk Stenographer II in the Office of the Department of Health and Physical Education for Men, effective June 30, 1955, in order to be with her husband.
7. Mr. Gerald Losey, Driver, effective May 23, 1955, in order to accept another position.

PROCEEDINGS

8. Mrs. Jacqueline Miller, Switchboard Operator in the Special Education Building, effective June 17, 1955, due to moving out of town.
9. Mrs. Betty Ramsey, Inventory Supervisor, effective June 3, 1955, due to moving out of town.
10. Mr. Carl Samuels, Janitor, effective June 11, 1955, in order to accept another position.

B. Death

1. Mr. Frank E. Foulk, Electrician, died on June 4, 1955. Mr. Foulk had been in the employ of the University since July 1943.

C. Retirements

1. Miss Carrie Canute, Cook, effective August 31, 1955.
2. Mr. Robert Mattingly, Groundsman, effective August 31, 1955.
3. Mr. Jesse Reeder, Stationary Fireman, effective August 31, 1955.

D. Disability Leave

1. Miss Marjorie Schrock, Bookkeeping Machine Operator I, effective May 25, 1955.

E. Return from Disability Leave

1. Mrs. Christina Bond, Janitress, effective May 1, 1955, at a salary rate of \$217.00 per month.
2. Mrs. Dorothy A. Gee, Cook, effective April 12, 1955, at a salary rate of \$225.00 per month.

F. Changes in Classification

1. Miss Lottie Boundy from Chief Clerk, Level III, to Administrative Clerk, effective May 26, 1955.
2. Miss Kathryn E. Hollatz from Assistant Cashier to Cashier I, effective May 26, 1955.
3. Mrs. Dorothy King from Secretary (Stenographic), Level III, to Administrative Secretary (Stenographic), effective May 26, 1955.
4. Mrs. Lorene Meeker from Chief Clerk, Level III, to Administrative Clerk, effective May 26, 1955.
5. Miss Ferne A. Roseman from Head Cashier to Cashier III, effective May 26, 1955.
6. Mrs. Charmaine J. Saldin from Junior Purchasing Assistant to Purchasing Assistant I, effective May 26, 1955.
7. Mr. John Sealock from Supervising Accountant to Accountant III, effective May 26, 1955.
8. Miss Phyllis Stiegelmeier from Junior Accountant to Accountant I, effective May 26, 1955.

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9. Mrs. Joanne Wrice from Clerk Stenographer II to Clerk Stenographer III, effective April 1, 1955.

G. Changes in Salary

1. Mr. Frank E. Foulk, Electrician, from \$2.80 per hour to \$2.90 per hour, effective December 11, 1954.
2. Mr. Jimmie W. Fairbanks, Painter, from \$2.62-1/2 per hour to \$2.75 per hour, effective May 14, 1955.
3. Mr. Gordon D. Karr, Painter, from \$2.62-1/2 per hour to \$2.75 per hour, effective May 14, 1955.
4. Mr. Virgil Robertson, Painter, from \$2.62-1/2 per hour to \$2.75 per hour, effective May 14, 1955.
5. Mr. Richard L. Smith, Painter, from \$2.62-1/2 per hour to \$2.75 per hour, effective May 14, 1955.

H. Appointments (Replacements)

1. Miss Virginia R. Allen, as Bookkeeping Machine Operator I, effective June 1, 1955, at a salary rate of \$165.00 per month, to take the place of Miss Marjorie Schrock, on disability leave.
2. Mrs. Virginia A. Armstrong, as Clerk Typist II in the Business Office, effective June 27, 1955, at a salary rate of \$190.00 per month, to take the place of Mrs. Doris Broughton, resigned.
3. Mr. Albert Blythe, as Janitor, effective July 5, 1955, at a salary rate of \$245.00 per month, to take the place of Mr. Carl Samuels, resigned.
4. Miss Juanita R. Jackson, as Clerk Stenographer I in the Housing Office, effective June 13, 1955, at a salary rate of \$170.00 per month, on a temporary appointment to replace student worker.
5. Miss Margaret A. Kidwell, as Library Clerk II, effective June 27, 1955, at a salary rate of \$175.00 per month, to take the place of Mrs. Georgia L. Butts, resigned.
6. Miss Joan Leemon, as Clerk Stenographer II in the Office of the Department of Health and Physical Education for Men, effective July 1, 1955, at a salary rate of \$195.00 per month, to take the place of Mrs. Helen D. Gregg, resigned.
7. Mr. Frank X. Moews, as Watchman, effective April 13, 1955, at a salary rate of \$225.00 per month, to take the place of Mr. Frank Janick, deceased.
8. Mrs. Doris A. Robins, as Switchboard Operator in the Special Education Building, effective June 20, 1955, at a salary rate of \$190.00, to take the place of Mrs. Jacqueline Miller, resigned.

I Appointments (New Positions)

1. Mrs. Katherine A. Goff, as Switchboard Operator, effective June 20, 1955, at a salary rate of \$190.00 per month.

PROCEEDINGS

J. Classified Employees for 1955-1956

1. Classified employees for a period not to exceed twelve months beginning July 1, 1955, payable from General Revenue Fund, for whom salaries were revised by Union negotiations, effective July 1, 1955.

Position Number *I-CS	Name	Starting Date	Salary Month	1954-1955 Year		Salary Month	1955-1956 Year
Janitor							
89	Dunn, Ollie	8-1-31	\$280.00	\$3360.00		\$290.00	\$3480.00
102	Frisch, Clarence A.	8-11-51	250.00	3000.00		275.00	3300.00
93	Gester, Fred	8-1-54	225.00	2475.00		275.00	3300.00
153	Hill, Robert	9-29-52	250.00	3000.00		275.00	3300.00
90	Hunter, Eugene F.	7-1-42	280.00	3360.00		290.00	3480.00
91	King, Edgar	7-1-42	280.00	3360.00		290.00	3480.00
92	Mays, Richard	2-1-44	280.00	3360.00		290.00	3480.00
105	Meredith, Richard	1-16-51	250.00	3000.00		275.00	3300.00
106	Murray, Frank	9-1-49	250.00	3000.00		275.00	3300.00
107	Blythe, Albert	7-5-55			Thru 1-5-56	245.00	
109					Fr. 1-6-56	275.00	3067.00
109	Seiler, George	6-19-50	250.00	3000.00		275.00	3300.00
95	Thompson, Emmett	4-1-20	280.00	3360.00		290.00	3480.00
Janitress							
97	Bond, Christina	9-7-48	217.00	2604.00		222.00	2664.00
98	Bond, Kate	8-1-50	200.00	2400.00		220.00	2640.00
111	Dunn, Elmina	9-17-51	200.00	2400.00		220.00	2640.00
104	Garver, Beulah	10-19-54	170.00	1425.00		220.00	2640.00
155	Giles, Zennia	11-15-51	200.00	2400.00		220.00	2640.00
174	Halsey, Cleo	11-1-53	200.00	2400.00		220.00	2640.00
110	Shipley, Alma	11-15-50	200.00	2400.00		220.00	2640.00
Groundsman							
119	Collins, Thomas J.	5-16-49	250.00	3000.00		275.00	3300.00
124	Coon, Carl E.	7-19-42	273.00	3276.00		275.00	3300.00
121	Erbe, John	11-1-42	250.00	3000.00		275.00	3300.00
122	Mallory, George	9-1-42	250.00	3000.00		275.00	3300.00
123	Mattingly, Robert	10-1-44	250.00	3000.00		275.00	3300.00
125	Monical, William	11-19-40	273.00	3276.00		275.00	3300.00
120	Brady, James	1-17-55	225.00	1227.00	Thru 7-17-55	245.00	
					Fr. 7-18-55	275.00	3283.00
Grounds Gardener							
126	Schmalz, Otto	11-19-32	285.00	3420.00		300.00	3600.00
Watchman							
113	Moews, Frank	4-13-55	225.00	577.00	Thru 10-12-55	245.00	
					Fr. 10-13-55	275.00	3190.00
114	Nice, Roscoe	8-1-35	260.00	3120.00		275.00	3300.00
115	Schroeder, A. C.	9-20-46	260.00	3120.00		275.00	3300.00
Laundry Worker							
142	Bean, Alma	8-19-47	230.00	2760.00		240.00	2880.00
143	Campbell, Lyda	7-1-45	230.00	2760.00		240.00	2880.00
Laundry Foreman							
141	Winstead, Eugene	6-2-47	255.00	3060.00		275.00	3300.00
Driver							
127	Vacant						
128	Lanham, Clarence	3-23-55	275.00	896.00	Thru 9-22-55	290.00	
					Fr. 9-23-55	320.00	3741.00

*The designation I-CS is used for Civil Service positions with the "I" designating Illinois State Normal University, and "CS" meaning Civil Service. This designation ordinarily precedes all numbers for employees when referred to separately.

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Position Number *I-CS	Name	Starting Date	Salary Month	1954-1955 Year		Salary Month	1955-1956 Year
<u>Assistant Farmer</u>							
146	Gillis, Ruel	1-26-55	210.00	1084.00	Thru 7-25-55 Fr. 7-26-55	230.00 260.00	 3095.00
23	Cole, Russell	11-10-48	265.00	3180.00		265.00	3180.00
148	Graves, Paul	9-1-42	287.00	3444.00		287.00	3444.00
147	Monical, John	4-1-50	245.00	2940.00		260.00	3120.00
145	Stiles, Fred	1-2-51	245.00	2940.00		260.00	3120.00
133	Stiles, Harold	11-2-53	245.00	2940.00		260.00	3120.00
154	Webster, Harold	9-4-43	287.00	3444.00		287.00	3444.00
<u>Maintenance Repairman #</u>							
135	Johnson, James M.	7-6-43	282.00	3384.00		295.00	3540.00
136	Kraatz, John A.	9-10-53	260.00	3120.00		295.00	3540.00
<u>Maintenance Worker</u>							
137	Kistner, Stanley A.	12-30-52	260.00	3120.00		275.00	3300.00
<u>Equipment Attendant</u>							
140	Farris, John	11-15-54	225.00	1687.00		275.00	3300.00
<u>Men's Locker Room Attendant</u>							
73	Bonds, Floyd J.	7-13-53	240.00	2880.00		275.00	3300.00
<u>Chief Plant Operating Engineer</u>							
85	Monninger, Robert C.	12-1-52	460.00	5520.00		485.00	5820.00
<u>Stationary Engineer</u>							
173	Dithen, Arthur W.	8-1-46	420.00	5040.00		438.00	5256.00
<u>Stationary Fireman</u>							
88	Reeder, J. E.	12-23-43	365.00	4380.00		383.00	4596.00
94	Thommen, Fred	9-1-43	365.00	4380.00		383.00	4596.00
116	Fenton, John J.	2-1-50	365.00	4380.00		383.00	4596.00
117	Farmer, Roy R.	9-20-46	365.00	4380.00		383.00	4596.00
118	Unger, William	1-10-49	365.00	4380.00		383.00	4596.00

Subject to approval.

* The designation I-CS is used for Civil Service positions with the "I" designating Illinois State Normal University, and "CS" meaning Civil Service. This designation ordinarily precedes all numbers for employees when referred to separately.

2. Classified employees for a period not to exceed twelve months beginning July 1, 1955, payable from Auxiliary Enterprises and Bond Revenue Funds, for whom salaries were revised by Union negotiations effective July 1, 1955.

Position Number I-CS	Name	Starting Date	Salary Month	1954-1955 Year		Salary Month	1955-1956 Year
<u>Janitor</u>							
100	Gaines, Duane	1-10-55	\$225.00	\$1275.00	Thru 7-9-55 Fr. 7-10-55	\$245.00 275.00	 \$3291.00
103	Huber, Charles W.	9-11-51	250.00	3000.00		275.00	3300.00
112	Hunter, Eugene A.	4-1-53	250.00	3000.00		275.00	3300.00
96	Long, Rusaw, Jr.	11-1-53	250.00	3000.00		275.00	3300.00
24	Mallory, Louis	4-24-52	250.00	3000.00		275.00	3300.00
<u>Janitress</u>							
101	Ferguson, Jessie	3-8-50	200.00	2400.00		220.00	2640.00
108	Schroeder, Fannie	9-1-48	200.00	2400.00		220.00	2640.00
99	Schepherd, Evelyn	8-16-54	170.00	1782.00		220.00	2640.00
<u>Maintenance Repairman#</u>							
139	White, William G.	9-19-42	282.00	3384.00		295.00	3540.00
<u>Maintenance Worker</u>							
138	West, Lincoln	2-1-45	260.00	3120.00		275.00	3300.00

Subject to approval.

PROCEEDINGS

Position Number I-CS	Name	Starting Date	Salary Month	1954-1955 Year	Salary Month	1955-1956 Year
<u>Cook</u>						
58	Berry, Laura E.	2-25-52	185.00*	2220.00	200.00*	2400.00
60	Canute, Carrie	7-1-45	245.00*	2940.00	245.00*	2940.00
160	Foreman, Lou V.	2-26-52	190.00*	2280.00	205.00*	2460.00
68	Gee, Dorothy A.	9-25-51	225.00*	2700.00	225.00*	2700.00
61	Hale, Zola	7-16-45	225.00*	2700.00	225.00*	2700.00
62	Hull, Edna	7-1-45	225.00*	2700.00	225.00*	2700.00
157	Kumler, Susie M.	2-25-52	200.00*	2400.00	210.00*	2520.00
66	Miller, Nora B.	4-8-48	215.00*	2580.00	225.00*	2700.00
67	Solomon, Imelda F.	9-11-51	200.00*	2400.00	210.00*	2520.00
69	Stricker, Edith M.	9-20-51	200.00*	2400.00	210.00*	2520.00
70	Winsett, Lena	3-20-50	205.00*	2460.00	215.00*	2580.00
<u>Cook's Helper</u>						
65	Brennan, Fleeta C.	5-18-48	220.00*	2640.00	220.00*	2640.00
159	Coon, Sarah	9-29-53	175.00*	2100.00	190.00*	2280.00
158	Hughes, Delores	9-16-54	150.00*	1800.00	165.00*	1980.00
166	Kennedy, Nellie	10-23-52	185.00*	2220.00	200.00*	2400.00
64	Manuel, Chlora	11-17-47	220.00*	2640.00	220.00*	2640.00
63	Roy, Emma	10-16-52	185.00*	2220.00	200.00*	2400.00
<u>Cashier, Dining Room</u>						
71	Draper, Sudie	1-15-51	200.00*	2400.00	200.00*	2400.00
<u>Storekeeper</u>						
59	Winker, G.A.	8-2-48	280.00*	3360.00	290.00*	3480.00
<u>Grill Cook</u>						
168	Jones, Bernadine	1-3-53	190.00#	2280.00	210.00#	2520.00
169	Sleevar, Stanley A.	9-21-53	250.00#	3000.00	265.00#	3180.00

* Plus maintenance valued at \$30.00 per month.

Previously reported but now covered by Union negotiations.

IV. THE ORGANIZATION

No report.

V. THE CURRICULUM

As a result of more than two years of concentrated study of the curriculum, the faculty Curriculum Committee at its meeting on May 26, 1955 passed a motion recommending to the Acting President, "that he consider making available an adequate staff (including at least one full-time person) to study, to formulate, and to present an acceptable plan for curriculum reorganization by the end of the 1955-1956 school year in order to publish it in the 1957 catalog." The committee further stated that, "it is the consensus of the committee that a group comparable to that which studied curriculum reorganization at Iowa State Teachers College be set up (it included one full-time and eight half-time persons), and furnished with adequate clerical staff; that the work be started this summer, if possible, but not later than September 1955; and that the possibility of a full-time off-campus director be considered, if it is thought desirable."

On February 14, 1955, we presented to the Board, "A Report to the Teachers College Board on Some Aspects of the Educational Program," devoting about one-third to curriculum problems. In that report it is indicated that "one of the problems in curriculum work is the amount of time involved for the persons assuming leadership. Most of the work now being done

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represents an addition to the regular teaching load. Some other universities have found it necessary to release at least one person from routine teaching in order to carry through a curriculum revision project effectively. This procedure is strongly recommended. It is difficult to follow in a period of rapid student growth unless there is some expansion in staff. However, it must be pointed out that curriculum improvement may be the most important responsibility any faculty has."

It is now recommended that authorization be given for the appointment of a full-time faculty member and not more than two half-time faculty members to assume leadership as outlined in the suggestion of the Curriculum Committee, and that necessary substitutes be appointed to teach classes left without instructors during the 1955-1956 school year.

VI. BUILDINGS AND GROUNDS

A. Naming of New Classroom Building

It is recommended that the new classroom building be named Schroeder Hall in honor of H. H. Schroeder, a member of our faculty from 1913 to 1943. Mr. Schroeder was Dean of the University from 1928 until his retirement in 1943. He was recognized by our faculty as an outstanding scholar and teacher. He served as Acting President of the University at two different times. This recommendation is supported by the University Committee on Campus Planning, Building Construction and Utilization, and by the University Council. We are making the request at this time in order that the architects may include the name of the building in their plans.

B. Progress on Walker Hall

On June 23 a meeting with the architects and contractors for Walker Hall was held. It was pointed out that the University will require the use of all student bedrooms, house directors' suites, kitchen, and dining room by September 11. Consequently, the work in these areas shall take precedence over that in other parts of the building, and if any work is unfinished by the above mentioned date, it shall be in the lobby, recreation rooms, lounge, and "common" rooms on the first floor.

As of June 30, the architects report that Walker Hall is approximately 75% completed.

On July 6, a second meeting was held to check on progress and make necessary revisions in work schedule.

C. Progress on Student Union Building

As of June 30 the architects report that the Union Building is 15% completed.

VII. AUXILIARY ENTERPRISES

No report.

PROCEEDINGS

VIII. STUDENT LIFE

- A. As a joint project, the Women's League and the University Club contributed \$553.06 to place the clock bell from Old Main in a prominent location on the campus. The bell is attractively placed on the campus and appropriately marked. It was rung to open the commencement exercised on June 11.
- B. As of July 2, permits issued to new students for the opening of the fall semester are 26% ahead of those issued on the corresponding date in 1954.

IX. MISCELLANEOUS

A. Food Service Employees

1. With the opening of Walker Hall in September the Food Service will be serving over 3500 meals per day, in addition to the operation of The Cage. The possible opening of the Student Union Building by early 1957 will increase the demands upon the service. It is recommended that effective September 1, 1955, there be established the position of Assistant Director of Food Service. The creation and filling of this position at an early date will improve the quality of our food service through better supervision of employees.
2. To staff the Food Service facilities of Walker Hall, it is recommended that there be created effective September 1, 1955, the following positions:
 - (1) Food Production Manager
 - (2) Four Cooks
 - (3) Three Cook's Helpers

B. Purchases

1. Through the cooperation of the Central Office the 1946 Buick owned by them was transferred to I.S.N.U. to be used as a trade-in on the purchase of a new Plymouth Plaza 6, 2-Door Club Sedan. Bids were taken, as listed below, and submitted to the Advisory Committee for approval, since this purchase was to be made from 68th Biennium funds. Approval was given by all members of the Advisory Committee and the purchase order was issued to the low bidder, C. W. Frey and Sons of Bloomington, Illinois.

	<u>Base Bid</u>	<u>Trade-In Allowance</u>	<u>Net Cost</u>
Yates Company, Inc., Bloomington, Illinois	\$1,600.00	\$250.00	\$1,350.00
Wiley Motors, Inc., Bloomington, Illinois	1,836.45	452.37	1,384.08
C. W. Frey & Sons, Inc., Bloomington, Illinois	1,499.99	250.00	1,199.99

2. Bids for our coal requirements for the 1955-1956 season were opened on July 17, 1955.

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3. Bids for furniture and furnishings for Walker Hall were opened on July 5, 1955, and are listed below. In some groups, a recommendation for award will not be made until presentation at the Board meeting. All bid prices presented have taken cash discounts into consideration.

Sheets, Pillow Cases, and Pillows

	Marshall Field & Co. Chicago	E. & I. Coop. New York	L. B. Herbst Corp. Chicago	Clark Linen & Equip. Co. Chicago	J. C. Penny Bloomington	Gilbert A. Force Co. Chicago
110 doz. sheets	\$2,011.90	\$1,963.50	\$2,040.50	\$2,020.70	\$2,057.00	---
84 doz. pillow cases	398.16	388.92	403.20	396.48	402.36	---
416 foam rubber pillows	1,193.92	1,360.32	1,306.24	1,526.72	1,693.12	\$1,352.00
TOTALS	\$3,603.98	\$3,712.74	\$3,749.94	\$3,943.90	\$4,152.48	\$1,352.00

Recommendation: The acceptance of the low bid of Marshall Field and Company in the amount of \$3,603.98, payable from the fund for furniture and furnishings for Walker Hall.

Dining Room Furniture

The following bids are based on supplying 52 dining room tables and 412 dining room chairs per our specifications.

<u>Company</u>		<u>Certified Check</u>	<u>Total Bid</u>
Gilbert Force Company	Chicago, Illinois	\$489.50	\$ 9,593.57*
Mandel Brothers	Chicago, Illinois	500.00	9,690.56
Paxton's	Bloomington, Illinois	490.19	9,803.72
Rochelle's Inc.	Chicago, Illinois	491.92	9,838.40
Hertzel's Equip. Company	Peoria, Illinois	529.38	10,587.60

* 2%—15 day discount deducted from bid figures.

Recommendation: That the low bid of Gilbert Force Company of Chicago be accepted in the amount of \$9,789.35 less 2% discount, 15 days, payable from fund for furniture and furnishings for Walker Hall.

Furniture for Lounge, Recreation and Director's Rooms

<u>Company</u>		<u>Certified Check</u>	<u>Total Bid</u>
Paxton's	Bloomington, Illinois	\$497.63	\$9,654.05 (3%—15 days discount deducted)
Mandel Brothers	Chicago, Illinois	600.00	9,871.96
Carson, Pirie Scott & Company	Chicago, Illinois	2,025.50	10,166.80
Rochelle's, Inc.	Chicago, Illinois	582.81	11,539.72 (1%—15 days discount deducted)

Recommendation: That the low bid of the Paxton Typewriter Company of Bloomington, Illinois, be accepted in the amount of \$9,952.63 less cash discount of 3% for 15 days to be purchased from the fund for furniture and furnishings for Walker Hall.

Kitchen & Dining Room Equipment

PROCEEDINGS

Terms	The Stearnes Co., Chicago	Nat'l. China & Equip. Co. Marion, Ind.	Koldaire Equip. Co. Bloomington	L. B. Herbst Corp., Chicago	Hertzel's Equip Co. Peoria	Sidney Harrison Co., Peoria	E & I Coop. Garden City, New York	Bensinger Co. St. Louis, Missouri
	Net	1%-20 das.	Net	Net	Net	Net	1st Bid 1%-20 das 2nd Bid 2%-20 das	1%-10 das
Certified Checks	\$476.13	\$450.00	\$255.49	\$325.00	\$500.00	\$520.00	\$72.54	\$405.00
<u>Aluminum Utensils</u>								
Items 1 through 48	\$1,774.47*	\$2,069.64	\$2,102.87	\$1,829.91*	\$1,470.95*	\$2,250.97	No Bid	\$2,048.17
<u>Glassware</u>								
Items 49 through 54	265.34	287.20	199.20*	No Bid	306.00*	307.40	No Bid	231.92*
<u>Stainless Steel Flatware</u>								
Items 55 through 61	999.10	1,015.24	1,139.80	1,003.55*	1,183.50	1,142.75	937.50*	977.93*
							F.O.B. Factory	
<u>China</u>								
Items 62 through 72	4,252.57	2,300.96	No Bid	3,290.07	3,768.25	4,052.65	No Bid	2,470.05
<u>Miscellaneous</u>								
Items 73 through 89	2,231.03*	2,792.74	1,667.88*	110.00*	2,544.80*	2,815.95	763.80*	2,196.31*
							F.O.B. Factory	

* Incomplete - not all items bid

Recommendation: Since many of the above bids were incomplete, a detailed recommendation will be presented at the Board Meeting.

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Mattresses, Box Springs, and Bed Frames

<u>Company</u>		<u>Certified Check</u>	<u>Total Bid</u>
Anderson Mattress Company	Anderson, Indiana	\$ 854.90	\$17,098.00
Rochelle's, Inc.	Chicago, Illinois	1,083.56	21,671.20
Mandel Brothers, Inc.	Chicago, Illinois	1,250.00	21,914.28 (Englander)
			22,614.68 (Columbia)
Paxton's	Bloomington, Illinois	1,105.60	22,111.95
Carson, Pirie Scott & Company	Chicago, Illinois	2,025.50	23,463.40
Kellsted & Sons	Peoria, Illinois	None	18,552.36 (Incomplete bid)

Recommendation: We wish to delay making recommendation until samples of mattresses have been received and inspected to see if specifications have been met.

Lamps

Permission is respectfully requested for an allowance of \$750.00 to be used for the purchase of lamps which are to be selected. The lamps are to be used in lounge, recreation rooms, and director's suites.

Other Items Required

The following items require quotations and it will be necessary to request Advisory Committee approval for some of the items where delivery schedule makes this necessary.

- Student Study Lamps
- Wastebaskets
- Mattress Pads
- Miscellaneous Equipment
- Rugs for Lounge, Recreation Rooms and Director's Quarters
- Office Equipment

C. Extras on Contracts

1. Walker Hall

- a. An extra amounting to \$446.00 for changing to "D" colors in asphalt tile where "C" were originally specified. This extra was approved by the Advisory Committee and a change order No. 3 was issued by the architects, dated June 24, 1955. (Contract No. 68-41 (S-L) Evans Construction Company). This extra is to be paid from the Contingency Fund for Walker Hall.
- b. An extra amounting to \$446.00 to provide for two bussing tables to be in bussing rooms #180 and 181. These tables were omitted from the original specifications through error and need to be installed to complete this area of the food service. The Bensinger Company has given a quotation of \$446.00 and the architects have recommended the acceptance of this proposal which we concur in and recommend and request that Contract 68-45 (S-L) be increased in the amount of \$446.00, payment to be made from the Contingency Fund for this project.

PROCEEDINGS

2. Student Union Building

After the last meeting of the Teachers College Board, Mr. Summers, Mr. Walker and Mr. Ropp met with the architects in an attempt to solve the water problem which has developed at the Student Union building. Recommendations were made and the architects secured proposals covering the drainage and tile work required. The bids listed below were received and the three members of the Board were contacted by phone and by letter in order that the work that had to be done in the street could be done between the close of the regular session and the opening of the summer session. The committee approved the acceptance of the low bid of the S. E. McDaniel Company for laying the 12" tile in the parking area parallel to the street. Also approved was the purchase of all tile for the entire project from commodity funds remaining in our last biennial appropriation. The work that was approved by the committee has been completed and the tile for the balance of the project is on hand at the campus. Bids received for the work are as follows:

	S. E. McDaniel Decatur, Illinois		Delmar Ross Bloomington, Illinois	
	8" tile	12" tile	8" tile	12" tile
Furnishing and laying tile in parking area paralleling street	\$1,530.00	\$1,959.00	\$1,850.00	\$2,550.00
Furnishing and laying tile on University premises	4,280.00	4,610.00	3,868.08	4,570.36
	5,810.00	6,569.00	5,718.08	7,120.36
Allowance if University purchases and furnishes tile	1,548.00	2,662.00	1,415.00	2,125.00
	\$4,262.00	\$3,907.00	\$4,303.08	\$4,995.36

The award for the work chargeable against the Student Union contingency fund was made to the S. E. McDaniel Company, Decatur, Illinois, in the amount of \$1,097.00. This figure was arrived at by McDaniel's first proposal of \$1,959.00 less \$862.00 representing the cost of the tile furnished by the University which is applicable to this portion of the work. An order in the amount of \$2,662.00 was issued and is payable from commodities, and general revenue is to cover the cost of all tile cast iron piping needed for the entire project. Consideration will be needed for the balance of the project which consists of laying of tile on University premises surrounding the Student Union building and including downspout pick-ups from Milner Library and interceptors for campus drainage. This work would amount to \$1,800.00 and decision should be made as to whether or not the entire work should be charged to the Student Union project.

TEACHERS COLLEGE BOARD

II. SUMMARY

Consideration and favorable action by the Teachers College Board is recommended on the following:

1. Sanction of the awarding of diplomas and granting of degrees to graduates of June 11, 1955, for both bachelor's and master's degrees, as listed.
2. Changes, deletions, and additions in summer session staff.
3. Resignation of Miss Bernadine Johnson.
4. Leaves of absence for Mr. Charles A. Harper, Mr. Joseph L. French, and Mr. Charles Porter.
5. Appointment (replacements) of Mrs. Margaret Bradford, Miss Betty Keough, Mr. Donald A. Kluge, Miss Antonis Lazanas, Mr. Warren S. Perry, Dr. Vernon C. Pohlmann, Dr. Earl A. Reitan, Mr. Richard J. Smith.
6. Appointment (new positions) of Mr. Robert L. Borg, Dr. Elizabeth Brown, Dr. A. Byron Calloway, Mr. Harry O. Jackson, Mrs. Jeannette I. Kluge, Mrs. Jane Kolaritsch, Mr. Kermit M. Laidig, Mrs. Dorothy Soellner.
7. Appointment of Mr. Edwin C. Carpenter, Mr. George Egofske, Mr. E. Roger Etter, Mr. William Griffin, Mr. Gregory Maltby, Mr. Ronald J. Menozzi, Miss Ruthirene Mentzer, Mr. Frank Purdy, Mr. Charles R. Rees, Mr. Delmar Swearingen, Mr. Robert Truitt.
8. Resignations of Mrs. Doris Broughton, Mrs. Georgia L. Butts, Mrs. Arloa B. Dillinger, Mrs. Doris R. Dohrmann, Mrs. Darlene Frink, Mrs. Helen D. Gregg, Mr. Gerald Losey, Mrs. Jacqueline Miller, Mrs. Betty Ramsey, Mr. Carl Samuels.
9. Retirement of Miss Carrie Canute, Mr. Robert Mattingly, Mr. Jesse Reeder.
10. Disability leave for Miss Marjorie Schrock.
11. Changes in classification for Miss Lottie Boundy, Miss Kathryn E. Hollatz, Mrs. Dorothy King, Mrs. Lorene Meeker, Miss Ferne A. Roseman, Mrs. Charmaine J. Saldin, Mr. John Sealock, Miss Phyllis Stiegelmeier, Mrs. Joanne Wrice.
12. Changes in salary for Mr. Frank E. Foulk, Mr. Jimmie W. Fairbanks, Mr. Gordon D. Karr, Mr. Virgil Robertson, Mr. Richard L. Smith.
13. Appointment (replacement) of Miss Virginia R. Allen, Mrs. Virginia A. Armstrong, Mr. Albert Blythe, Miss Juanita R. Jackson, Miss Margaret A. Kidwell, Miss Joan Leemon, Mr. Frank X. Moews, Mrs. Doris A. Robins.
14. Appointment (new position) of Mrs. Katherine A. Goff.
15. Employment of Civil Service employees payable from General Revenue Fund for whom salaries were revised by Union negotiations.

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16. Employment of classified employes payable from Auxiliary Enterprises and Bond Revenue Funds, for whom salaries were revised by Union negotiations.
17. The appointment of a full-time faculty member and two half-time faculty members to head up the final working committee for the development of the revised curriculum.
18. Naming new classroom building Schroeder Hall.
19. Establishment of the position of Assistant Director of Food Service.
20. Establishment of the positions of Food Production Manager, four Cooks, three Cook's Helpers.
21. Purchase of Plymouth Plaza 6, 2-Door Club Sedan as approved by the Advisory Committee.
22. Purchase of sheets, pillow cases, and pillows for Walker Hall.
23. Purchase of dining room furniture for Walker Hall.
24. Purchase of furniture for lounge, recreation and director's rooms for Walker Hall.
25. Purchase of mattresses, box springs, and bed frames for Walker Hall.
26. Approval of purchase of kitchen and dining room equipment for Walker Hall.
27. Approval of purchase of material for bedspreads and draperies for Walker Hall.
28. Approval of purchase of lamps to be selected, not to exceed \$750.00.
29. Approval of the extra \$446.00 on Contract #68-41 (S-L), previously approved by the Advisory Committee.
30. Approval of \$446.00 for bussing tables for Walker Hall.
31. Approval of contracts awarded for drainage work in connection with the Student Union building previously authorized by the Building and Advisory Committees. Also approval of the second phase of drainage work and designation of funds from which payment should be made.

Respectfully submitted,

Arthur H. Larsen

TEACHERS COLLEGE BOARD
ILLINOIS STATE NORMAL UNIVERSITY
NORMAL, ILLINOIS

Supplement to the Report for the Meeting in DeKalb
July 17 and 18, 1955

II FACULTY

A. Added to Summer Session Staff

2. Frank P. Marchetti, Graduate Assistant in Physical Science, at a salary rate of \$100.00 for July, and \$100.00 for August.

D. Appointments (Replacements)

9. Mr. Thomas H. Kent, as Instructor in English, effective September 1955, at a salary rate of \$420.00 per month, \$3780.00 for the nine months of the school year, to take the place of Mr. Donald Templeton, on leave. Mr. Kent has his bachelor's degree from the University of Vermont, and his master's from the University of Wisconsin. For the past year he has been a teacher in the Perryville, Maryland, High School.
10. Mr. Akihiko Yokosawa, as Assistant Professor of Physical Science, effective September 1955, at a salary rate of \$520.00 per month, \$4680.00 for the nine months of the school year, to take the place of Mr. Lewis A. Poole, resigned. Mr. Yokosawa has his bachelor's degree from Tohoku University and his master's degree from the University of Cincinnati. For the past two years he has been studying toward his Ph.D. degree at Ohio State University, where he has been serving as an assistant, teaching courses in physics.

E. Appointments (New Positions)

10. Mr. Albert H. Eckert, as Instructor in Mathematics, effective September 1955, at a salary rate of \$480.00 per month, \$4320.00 for the nine months of the school year. Mr. Eckert has his bachelor's degree from Eastern Illinois State College and his master's from the University of Illinois. For the past five years he has taught in the public schools of Bloomington, Illinois.

PROCEEDINGS

III. OTHER EMPLOYEES

J. Classified Employees for 1955-1956

1. (Continued)

Position Number I-CS	Name	Starting Date	Salary Month	1954-1955 Year	Salary Month	1955-1956 Year
<u>Electrician</u> (Prevailing Rate - \$2.90 per hour)						
129			\$493.00	\$5825.00	\$493.00	\$5916.00
<u>Painter</u> (Prevailing Rate - \$2.75 per hour)						
131	Karr, Gordon	7-2-45	467.50	5386.75	467.50	5610.00
130	Robertson, Virgil	1-1-54	467.50	5386.75	467.50	5610.00
<u>Plumber</u> (Prevailing Rate - \$3.05 per hour; \$3.10 per hour effective 9-8-55)						
176	Blackford, Arthur G.	11-16-53	518.50	6122.50	518.50	6304.00
<u>Carpenter</u> (Prevailing Rate - \$2.80 per hour)						
132	Leary, Francis J.	2-1-46	476.00	5712.00	476.00	5712.00
151	Lower, Harold L.	11-6-50	476.00	5712.00	476.00	5712.00
134	Speers, William E.	8-1-38	476.00	5712.00	476.00	5712.00

2. (Continued)

<u>Painter</u> (Prevailing Rate - \$2.75 per hour)						
175	Fairbanks, Jimmie W.	11-16-53	467.50	5386.75	467.50	5610.00
172	Smith, Richard L.	8-17-53	467.50	5386.75	467.50	5610.00

IX. MISCELLANEOUS

C. Extras on Contracts

1. Walker Hall

- c. We requested the architect to get a price from the Evans Construction Company for providing the lettering for the name of Walker Hall. The architects prepared sketches and obtained prices for this work which are as follows:

Evans Construction Company	Stone letters	\$ 270.00
	Bronze letters	209.00
	Total	\$ 479.00

Recommendation: It is recommended that the extra in the amount of \$479.00 be added to the Evans Construction Company contract number 68-41 (S-L) for providing lettering for the name of Walker Hall.

2. Student Union Building

The original plans for the kitchen area in the Student Union building made no provision for desk or file space for the Kitchen Supervisor. At the request of our Director of Food Services, the architects have secured prices for building an office. The added cost for this change would result in an addition of \$413.00 divided between the general and electrical contract as follows:

J. L. Wroan and Sons	\$371.00
Emmett - Scharf Electric Company	42.00
Total	\$413.00

TEACHERS COLLEGE BOARD

Recommendation: Inasmuch as office space in the kitchen is very important to provide the supervisors space for checking invoices, purchase orders, time cards, menus, etc., it is recommended that this addition to contracts be accepted.

Respectfully submitted,

Arthur H. Larsen

RECOMMENDATIONS FOR PURCHASING OF KITCHEN AND DINING ROOM EQUIPMENT

Aluminum Utensils - Items 1-48

The bid of the Stearnes Company of Chicago in the amount of \$1,774.47 is recommended for acceptance since this bid is complete except for Item 14 and the majority of all items in this category considered individually were the low bid. It would seem advisable to place this order as one lot of merchandise. Item #14 which was not bid by the Stearnes Company is one that we have been informed by the Wearever Company is a discontinued item, therefore we will have to revise our specifications on this particular piece.

Glassware - Items 49-54

It is recommended that the low, complete bid of the Stearnes Company of Chicago in the amount of \$265.34, be accepted.

Stainless Steel Flatware - Items 55-61

It is recommended that the low complete bid of the Stearnes Company of Chicago in the amount of \$999.10, be accepted.

China - Items 62-72

Suppliers were requested to furnish samples of the china which they based their bid upon and after examining of these samples, we found that the two lowest bids received were on the chinaware that we feel is inferior to the china that we specified. Therefore, we recommend the acceptance of the bid of the L. B. Herbst Corporation of Chicago who have bid according to specifications and have given us a complete bid in the amount of \$3,290.07.

Miscellaneous Items - Items 73-89

The majority of the items bid in this category by the Stearnes Company in Chicago were low, however they did not bid on item #73, therefore, we recommend the purchase of items 74-89 totaling \$2,231.03 from the Stearnes Company of Chicago. The low bidder on item #73 was the National China Company of Marion, Indiana and we recommend the purchase of this item from them in the amount of \$235.00.

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REPORT OF THE
WESTERN ILLINOIS STATE COLLEGE
DE KALB, ILLINOIS

JULY 17-18, 1955

The following report is submitted for the Western Illinois State College:

I. STUDENTS

A. Enrollment, First Summer Term, 1955

	Men & Boys	Women & Girls	Total	Total One Year Ago
1. College				
On campus				
Graduates	140	150	290	262
Seniors	85	145	230	233
Juniors	78	146	224	198
Sophomores	76	56	132	87
Freshmen	39	31	70	67
Unclassified	<u>0</u>	<u>20</u>	<u>20</u>	<u>0</u>
Tours	418	548	966	847
'Round-the-World	2	29	31	
Europe (British Isles)	1	30	31	
Central Europe	<u>0</u>	<u>30</u>	<u>30</u>	
	3	89	92	
Sub-total	421	637	1,058	847
2. Elementary Schools				
Western Laboratory School	144	197	341	361
All-grade Workshop	<u>21</u>	<u>15</u>	<u>36</u>	<u>34</u>
Sub-total	165	212	377	395
Grand Total	586	849	1,435	1,242

The enrollment of veterans (included in the foregoing, is as follows:

Public Law 550	189
Public Law 346	9
Public Law 16	2
Military Scholarships	51

The summer school enrollment this year is 211, or 24.9%, greater than in the summer of 1954.

B. Teachers College Scholarship Lists

1. I certify to the Teachers College Board that the 588 persons with the addresses indicated in each case, a list of whom was sent to the Secretary together with the voucher dated May 17, 1955, to be submitted to the Auditor of Public Accounts, attended the Western Illinois State College during the spring quarter 1955 under the provisions of Section 30-1 of "The School Code."

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2. I certify to the Teachers College Board that the 133 persons with the addresses indicated in each case, a list of whom was sent to the Secretary together with the voucher dated June 21, 1955, to be submitted to the Auditor of Public Accounts, attended the Western Illinois State College during the first summer term 1955 under the provisions of Section 30-1 of "The School Code."

C. Military Scholarship Lists

1. I certify to the Teachers College Board that the 16 persons with the addresses indicated in each case, a list of whom was sent to the Secretary together with the voucher dated May 18, 1955, to be submitted to the Auditor of Public Accounts, attended the Western Illinois State College during the spring quarter 1955 under the provisions of Section 30-5 of "The School Code."
2. I certify to the Teachers College Board that the 51 persons with the addresses indicated in each case, a list of whom was sent to the Secretary together with the voucher dated July 1, 1955, to be submitted to the Auditor of Public Accounts, attended the Western Illinois State College during the first summer term 1955 under the provisions of Section 30-5 of "The School Code."

II. FACULTY

A. Leave of Absence

1. Disability

- a. Dr. Frances Whitehead, Professor of Business Education, who went on disability leave effective March 1, 1955, returned to duty at the beginning of the first summer term.

2. Sabbatical

- a. Mr. Raymond W. Hanson requests a leave on half salary from October 1, 1955 to February 29, 1956. (This is a correction of the request listed in our April 1955 board report.) Mr. Hanson will be on full salary for the months of September and March to May, inclusive, of the 1955-56 academic year.

3. Without Salary

- a. Mr. Harry F. Bangsberg, Instructor in the Public Relations Department, requests a leave of absence without salary from June 1, 1955 to September 1, 1956 in order to complete the requirements for the Ph.D. degree at the State University of Iowa.

B. Resignations

1. Dr. Howard F. Young, Associate Professor of Biological Science, submitted his resignation to become effective July 15, 1955.

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2. Mr. Rupert W. Wells, Jr., Assistant Professor in the Laboratory School, submitted his resignation effective July 15, 1955. Mr. Wells will receive a considerably higher salary in his new position.

C. Summer School Changes

1. Miss Idella Louise Graves was employed as Instructor in the Women's Physical Education Department as a replacement for Miss Ardelia Brennen for the first summer term 1955. Miss Graves received the B.S. and M.A. degrees from Michigan State College, and she has had teaching experience in the Streator, Illinois, public schools, State Teachers College of New Paltz, N.Y., Hillsdale College in Michigan, and the University of Illinois. Her salary is \$440 per month or \$660 for the term.
2. Dr. Sherman William Brown was employed as Instructor in Social Science as a replacement for Mr. John Griffith (listed in April 1955 board report) who was unable to accept this teaching assignment. Dr. Brown's training is as follows: A.B., A.M., Oberlin College; diploma, University of Madrid and University of Mexico; Ph.D., University of Chicago. His salary is \$400 for the first summer term.
3. Mr. James Swanson was employed as Faculty Assistant in the Laboratory School for the first summer term at \$175 per month. He is teaching additional sections of social studies in the seventh and eighth grades which were necessary in order to provide student teaching stations for summer school students. Mr. Swanson received the B.S. degree from Western and is scheduled to receive the M.S. degree in July 1955. He has had two years teaching experience in public schools.
4. Mr. William Mitchell was employed as Instructor in the Department of Business Education for the first summer term to teach a methods class which it was necessary to add due to the large enrollment in this department. Mr. Mitchell is receiving \$200 per month for one-half time work. He received the B.S. and M.S. degrees from Western. During the fall and winter quarters he taught two high school classes as a faculty assistant, and during the spring quarter he was employed as an instructor to teach four college classes.
5. Mr. Wilbur Jewsbury was employed June 20, 1955 as an Instructor in the Department of Chemistry as a substitute for Dr. C. W. Bennett who was hospitalized for surgery. Mr. Jewsbury received the B.S. degree from Illinois College and the M.S. from Western. He is regularly employed as a chemistry teacher in the Colchester High School. He will be paid at the rate of \$400 per month, and the total time of employment will not exceed one month as Dr. Bennett is scheduled to teach only the first term.
6. Dr. Jack A. Peterson will be employed the week of August 8 to 13 to conduct a workshop in curriculum materials at Gales-

TEACHERS COLLEGE BOARD

burg. He will be paid at his regular salary rate of \$600 per month.

D. Replacements

1. Miss Mary Ellen Roof will be employed as Instructor in the Department of Music effective September 1, 1955 as a substitute for Miss Dorothea Blyler, who will be on sabbatical leave. Miss Roof received the B.S. degree from Winthrop College and the M.Ed. from Ohio University; she also studied one summer term at the Cincinnati Conservatory. She has taught in the public schools of Benwood, W.Va., and Coshocton County, Zanesville, and Alliance in Ohio; this past year she was on the staff of the Iowa State Teachers College. Her salary will be \$420 per month.
2. Mr. Forrest D. Suycott, Jr., will be employed as Associate Professor in the Department of Music effective September 1, 1955 to replace Dr. A. L. Fritschel, who is transferring to the Education Department. Dr. Suycott's training is as follows: B.S., Eastern Illinois State College; M.A. in Music and M.F.A. in Music Composition, Ph.D., State University of Iowa; one summer, Berkshire Music Center. He comes to Western from Carmi, Illinois, where he was high school band director. His salary will be \$580 per month.
3. Mr. Claude Cunningham will be re-employed as Faculty Assistant in the Guidance Department (Education) at \$150 per month. He will complete the work for the Master's degree this year.
4. Mr. Don L. Crawford will be employed as an Instructor in the Public Relations Department effective September 1, 1955 to replace Mr. Harry Bangsberg. Mr. Crawford received the B.S. degree from Western and is scheduled to receive the M.S. degree in July. He has had experience as a student assistant in the Public Relations Office and the Audio-Visual Department. His salary will be \$400 per month.
5. Mr. John D. Parsons will be employed September 1, 1955 as Assistant Professor in the Department of Biological Science at \$500 per month. Mr. Parsons received the A.B. and A.M. degrees from Southern Illinois University and is scheduled to complete the requirements for the Ph.D. degree at the University of Missouri by July 31, 1955. He has had experience as laboratory assistant, graduate teaching assistant, and graduate research assistant at Wilson Junior College, Southern Illinois University, and the University of Missouri. He is a replacement for Mrs. Jean Morrow, who was a temporary employee.
6. Mrs. Ethel Jane Strode will be employed as Instructor in the Laboratory School effective September 1, 1955 at a salary of \$420 per month. Mrs. Strode received the B.S. degree from Western and will complete the requirements for the Master's degree at Colorado College of Education during the summer of

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1955. She has taught in the public schools of Ipava, Lewistown, and Cuba, Illinois. She will teach two business education classes formerly taught by a graduate assistant, one class formerly taught by G. Potter whose services will be needed for college classes, and one additional section of high school typing.

7. Mr. Richard Gibb will be employed as Instructor in the Department of Agriculture effective September 1, 1955 at \$460 per month. He will be a substitute for Mr. L. J. VanEtten who will be on sabbatical leave in 1955-56. Mr. Gibb received the B.S. and M.S. degrees from the University of Illinois and has taught vocational agriculture in Illinois high schools for three years.
8. Miss Joyce Maring will be employed as Faculty Assistant in the Laboratory School (kindergarten) to replace Mrs. Frances McKee. Miss Maring will complete work for the B.S. degree at the end of the winter quarter and will then be enrolled for part-time graduate work. Her salary will be \$110 per month.

E. New Appointments (positions approved April 1955)

1. Mr. William C. George will be employed effective August 1, 1955 as Instructor in the Department of Agriculture. This is a new position to provide agricultural engineering courses. Mr. George's training is as follows: B.S. (Economics and Commerce), Central Missouri State College; B.S. in Agricultural Engineering, University of Missouri. He has served as high school principal at Lawson, Missouri, and taught agricultural engineering at Arkansas State College and the University of Arkansas. His salary will be \$540 per month.
2. Mr. Marshall Watson will be employed effective September 1, 1955 as Faculty Assistant in the Laboratory School to assist with the band work, choruses, and preparation of students for music contests. The enrollment in music programs in the Laboratory School necessitates the addition of this assistant to the music director. Mr. Watson will receive the B.S. degree from Western in August and will be enrolled as a part-time graduate student in 1955-56. His salary will be \$150 per month.
3. Mr. Bruce J. Averill will be employed effective September 1, 1955 as Faculty Assistant in Health Education. Mr. Averill took part of his undergraduate work at Central Michigan College and will complete the requirements for the B.S. degree at Western. He has been employed by the public schools of Saginaw, Michigan, and has directed the city recreation program in Ypsilanti, Michigan. He will receive \$150 per month.

F. Change in Status

1. Mr. C. Wix Garner will serve as Acting Director of Athletics from October 1955 through February 1956 during the leave of absence of Director Hanson. There will be no change in Mr. Garner's salary. No replacement will be employed for Mr.

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Hanson. Part of Mr. Garner's regular work in required P.E. classes and intramurals will be taken care of by using graduate students for same.

III. OTHER EMPLOYEES

A. Resignations

1. Mrs. Alice C. Burnham, Clerk II, W-CS-74, resigned effective June 15, 1955. Mrs. Burnham had been on leave of absence since July 1, 1954.
2. Mrs. Peggy June Foster, Clerk Stenographer I, W-CS-47, resigned effective June 15, 1955. Mrs. Foster had been on leave of absence since July 15, 1954.
3. Mr. Homer Icenogle, temporary Groundsman, resigned effective May 31, 1955.
4. Mrs. Lenore B. Wear, Maid, W-CS-84, resigned effective May 31, 1955.
5. Mr. C. C. Erwin, temporary Farm Hand, resigned effective May 31, 1955.
6. Mrs. Alice M. Ring, Clerk Stenographer I, W-CS-56, resigned effective July 14, 1955.
7. Mr. Joe Sullivan, temporary Assistant Farmer, resigned June 30, 1955.

B. Replacements

1. Mr. Homer Icenogle was employed as temporary Groundsman effective May 1, 1955 at \$225 per month.
2. Mr. C. O. Erwin was employed as temporary Farm Hand effective May 4 1955 at \$225 per month.
3. Miss Joan Laflin was employed as temporary Clerk Stenographer I effective June 1, 1955 at \$180 per month. She will relieve regular employees during the vacation period.
4. Mr. Lupe Rios was employed as temporary Groundsman effective June 1, 1955 at \$225 per month.
5. Mr. Tom Owens was employed as temporary Janitor effective June 1, 1955 at \$225 per month.
6. Mr. Joe Sullivan was employed as temporary Assistant Farmer effective June 13, 1955 at \$200 per month.
7. Mr. William Hughes was employed as temporary Assistant Farmer at \$205 per month effective July 1, 1955.
8. Miss Marcia J. Morgan was employed as temporary Clerk Stenographer I effective July 1, 1955 at \$175 per month. She replaces Mrs. Ring in the Registrar's Office.

C. Change of duties

1. Mr. Glen Nash, Jr., who is presently employed as a temporary Groundsman, will be transferred to Janitor in the

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new science building effective August 1, 1955.

D. Adjustments in salaries for non-negotiated classified employees

1. After our recommendations for salaries for this group of employees was made May 15-16, 1955, University Civil Service established new wage ranges for the various classifications. We, therefore, recommend the following employees, who had reached the maximum under the previous salary schedule, for \$10 per month increments effective July 1, 1955:

- a. Polly Newman, Clerk II, increase from \$225 to \$235 per month.
- b. Edithe N. Thompson, Health Service Nurse, increase from \$315 to \$325 per month.
- c. Isabelle Reno, Switchboard Operator, increase from \$195 to \$205 per month.
- d. Beverly Derry, Clerk Stenographer I, from \$170 to \$180 per month.

E. In accordance with the agreement reached with the International Union of Operating Engineers, Local Union No. 8, and the American Federation of State, County, and Municipal Employees, salary rates for negotiated employees will be as follows for the year beginning July 1, 1955:

Name	W-CS No.	Pay Roll Title	Salary 1954-55	Salary 1955-56
<u>Building Maintenance</u>				
DeHaven, Gervase R.	13	Electrician	5,533.20	5,533.20
Larson, Thomas V.	33	Plumber	5,533.20	5,533.20
Moore, Guy	41	Carpenter	4,176.00	4,489.20
----	82	Carpenter	4,176.00	4,489.20
Parkins, Rolland	62	Painter	4,200.00	4,200.00
Jones, Roy L.	29	Janitor Foreman	3,480.00	3,780.00
Allen, Harold	1	Rec. Clerk	3,000.00	3,300.00
Atwater, Lloyd R.	2	Janitor	3,000.00	3,300.00
Butterfield, Cyril	8	Janitor	3,000.00	3,300.00
Elam, William	15	Janitor	3,000.00	3,300.00
Frost, Jack	17	Watchman	3,000.00	3,300.00
#Graves, Earl	17	Watchman		
Harwick, Harold	22	Equip. Attend.	3,000.00	3,300.00
Inman, Garnet	28	Janitor	3,000.00	3,300.00
#Leighy, Elbert	34	Janitor		
Macklin, Alex F.	78	Janitor	3,000.00	3,300.00
Mason, Thomas B.	38	Watchman	3,000.00	3,300.00
Purdum, Roma F.	53	Janitor	3,000.00	3,300.00
Shifley, Howard	58	Janitor	3,000.00	3,300.00
Stewart, Earl	60	Janitor	3,000.00	3,300.00
Thompson, Dean	64	Janitor	3,000.00	3,300.00
Smith, Wendell	34	Janitor	*2,250.00	3,300.00
Leftridge, Roy Lee	46	Janitor	**1,462.50	3,300.00
***Nash, Glen, Jr.		Janitor		2,965.00 (11)
-----	---	Janitor		2,845.00 (11)
-----	---	Janitor		2,570.00 (10)

#Disability leave.

* 10 months.

** 6.5 months

*** 2 mo. @ \$245; 9 @ \$275.

TEACHERS COLLEGE BOARD

Name	W-CS No.	Pay Roll Title	Salary 1954-55	Salary 1955-56
<u>Building Maintenance - Continued</u>				
-----	---	Janitor		2,570.00 (10)
-----	---	Equip. Attendant		2,570.00 (10)
Mason, Mary	37	Janitress	2,604.00	2,664.00
VeNord, Mary	67	Janitress	2,604.00	2,664.00
**Owens, Thomas	Temp.	Janitor	675.00	735.00 (3)
<u>Laundry</u>				
Wear, Irene	70	Laundry Worker	2,340.00	2,460.00
<u>Transportation</u>				
Beal, Willard W.	4	Driver	3,600.00	3,840.00
<u>Grounds</u>				
Horrell, Fred R.	24	Grounds Foreman	3,840.00	3,960.00
Newman, Max	43	Farm Foreman	3,588.00	3,840.00
Shryack, Lawson	59	Greenskeeper	3,360.00	3,480.00
Cromer, Thomas	12	Groundsman	3,000.00	3,300.00
Grim, Robert	18	Groundsman	3,000.00	3,300.00
Lowderman, R. L.	36	Groundsman	3,000.00	3,300.00
Purdum, Harold	51	Groundsman	3,000.00	3,300.00
Riden, Damond	55	Groundsman	3,000.00	3,300.00
Walley, Lloyd G.	69	Groundsman	3,000.00	3,300.00
#Nash, Glen, Jr.	Temp.	Groundsman	(6) 1,275.00	(6) 1,470.00
**Rios, Lupe	Temp.	Groundsman	(6) 1,275.00	(6) 1,470.00
##Hughes, William	Temp.	Farm Hand	(6) 1,200.00	(6) 1,230.00
Hambly, William K.	26	Asst. Farmer	2,640.00	2,820.00
<u>Heating Plant</u>				
Monninger, Carl	40	Chief Plt. Opr. Engr.	5,844.00	5,940.00
Carson, Roy	9	Stationary Engr.	5,040.00	5,256.00
Locke, Ellis	35	Stationary Engr.	5,040.00	5,256.00
Inman, Clarence J.	27	Stationary Fireman	4,380.00	4,596.00
Peterson, Kenneth M.	77	Stationary Fireman	4,230.00	4,596.00
Thrasher, Robert E.	66	Stationary Fireman	4,380.00	4,596.00
Waller, Walter	68	Stationary Fireman	4,380.00	4,596.00
Wells, Glenn W.	71	Stationary Fireman	4,380.00	4,596.00
<u>Food Service (to be paid from Auxiliary Enterprises)</u>				
Hainline, Ruth		Asst. Food Prod. Mgr.	2,664.00	3,300.00
Burton, Edna	7	Cook	2,700.00	2,700.00
* Stockwell, Altie	61	Cook	2,400.00	2,520.00
Purdum, Nell R.	52	Cook	2,400.00	2,520.00
Broyles, Clara	5	Cook	2,220.00	2,400.00
Horrell, Marie L.	72	Cook	2,220.00	2,400.00
Miller, Roberta D.	39	Cook	2,220.00	2,400.00
Rhodes, Nellie Mae	54	Cook	2,220.00	2,400.00
Switzer, Carol	63	Cook	2,220.00	2,400.00
Vradenberg, Mary F.	19	Cook	1,980.00	2,220.00
-----	30	Cook	(1,980.00)	2,000.00 (10)
-----	---	Cook's Helper		1,650.00 (10)
-----	---	Cook's Helper		1,815.00 (11)
<u>Building Maintenance (to be paid from Bond Revenue)</u>				
Nelson, Charles	42	Janitor	3,000.00	3,300.00
-----	---	Janitor		2,570.00 (10)
Hall, Iva M.	20	Maid	2,280.00	2,400.00
Hubbard, Lula	25	Maid	2,280.00	2,400.00
Prichard, Hazel L.	80	Maid	2,280.00	2,400.00
Miller, Lois Adella	Temp.	Maid	720.00 (4)	2,280.00
-----	84	Maid	1,260.00 (7)	2,280.00
<u>Laundry (to be paid from Bond Revenue)</u>				
Kipling, Eunice F.	32	Laundry Worker	2,340.00	2,460.00

** Temporary appointment terminating 8/31

Temporary appointment terminating 11/30

* Plus \$20 maintenance

Temporary appointment terminating 7/31

PROCEEDINGS

IV. ORGANIZATION No report.

V. CURRICULUM No report.

VI. BUILDING AND GROUNDS

A. As authorized by the Board at the May 15-16, 1955 meeting, plans and specifications for the rehabilitation and remodeling of twenty rooms in the Administration Building, which will be vacated by the science departments, were issued to contractors, and the bids for same were opened July 6.

Ostrom and Maguire Construction Company, Galesburg, was the low bidder on this project for the sum of \$74,833. This includes the movable metal partitions which were added to the base bid of \$68,800. The only other bidder was the Neil Hummel Construction Company, Bushnell, whose bid was \$86,800. George F. Vail and Sons, Macomb, and the Ronald Allen Construction Company, Macomb, submitted No Bid. It is recommended that the contract be awarded to Ostrom and Maguire. This was approved by Mr. Dunbar, chairman of Western's Advisory Committee, on July 6.

This project will be paid from funds appropriated by Senate Bill 763, 69th General Assembly.

B. Science Building Equipment

The Board members may be interested to learn that the movable equipment suppliers for the new Science Building met all schedules. The LaPine Company, who held the two large contracts totaling over \$50,000, have delivered everything and have been paid. The same is true of Schaar and Company and Educational Aids. All the orders have been completed; none was placed where there was any question of delivery in the 68th biennium.

VII. BOND REVENUE FUNDS

A. Series of 1950 - Stadium, Balance Sheet, April 30, 1955.

Assets

<u>Current Assets:</u>		
Cash - Bond Revenue Account	\$3,931.06	
Cash - Operation & Maintenance	207.81	
Accounts Receivable	<u>25.16</u>	4,164.03
 <u>Funded Reserve:</u>		
Cash - Interest and Sinking		1,439.86
Cash - Depreciation Fund	1,015.00	
Investments - Depreciation Fund	<u>8,013.81</u>	9,028.81
Cash - Bond Reserve Fund	<u>1,500.00</u>	
Investments - Bond Reserve	<u>7,500.00</u>	9,000.00
 <u>Fixed Assets:</u>		
Buildings and Improvements		136,861.57
 <u>Prepaid Expenses:</u>		
Prepaid Bonding Expense		<u>115.60</u>
Total Assets		<u><u>160,609.87</u></u>

TEACHERS COLLEGE BOARD

Liabilities and Surplus

<u>Current Liabilities:</u>		
Accrued Bond Interest and Expense Payable	1,118.48	
Deferred Income	<u>962.66</u>	2,081.14
 <u>Long-Term Liabilities:</u>		
Bonds Payable		107,000.00
 <u>Surplus:</u>		
Capital Surplus	16,000.00	
Earned Surplus	27,757.97	
Net Profit - July 1, 1954 - April 30, 1955	<u>7,770.76</u>	<u>51,528.73</u>
Total Liabilities and Surplus		<u><u>160,609.87</u></u>

B. Series of 1954 - Men's Residence Hall, Balance Sheet, April 30, 1955

Assets

<u>Current Assets:</u>		
Cash - Bond Revenue Clearing Account	\$19,723.00	
Cash - Construction	46,344.31	
Cash - Operation and Maintenance	<u>10,778.81</u>	76,846.12
 <u>Funded Reserve:</u>		
Cash - Bond Account		2,739.80
 <u>Fixed Assets:</u>		
Building in Progress	475,418.68	
Interest during Construction	16,109.71	
Prepaid Financial Expense	<u>11,000.00</u>	502,528.39
 <u>Deferred Charges:</u>		
Prepaid Bonding Expense	385.42	
Prepaid Insurance Expense	<u>141.54</u>	<u>526.96</u>
Total Assets		<u><u>582,641.27</u></u>

Liabilities and Surplus

<u>Current Liabilities:</u>		
Deferred Income		1,381.00
 <u>Long-Term Liabilities:</u>		
Bonds Payable		550,000.00
 <u>Surplus:</u>		
Earned Surplus, June 30, 1954	2,654.26	
Net Income, July 1, 1954 - April 30, 1955	<u>28,606.01</u>	
Total Surplus		<u>31,260.27</u>
Total Liabilities and Surplus		<u><u>582,641.27</u></u>

VIII. STUDENT LIFE

- A. Western's Music Department conducted two very successful music camps for high school students of the area. The first for seventy-two vocal students was held the week of June 12; the second was held the week of June 19, for ninety-two band students. Dr. Ralph Hart of Central Missouri State College and Mr. Al Wright of Purdue University served as guest conductors.
- B. During the first summer term intramural tournaments were held in golf and tennis. Seventy-six men and women parti-

PROCEEDINGS

icipated in the tennis tournament, and eighty-four played in the golf tournament.

IX MISCELLANEOUS

A. On page 54 are tabulated the bids for coal for the year beginning July 1, 1955.

X The approval of the Teachers College Board is respectfully requested for the following recommendations:

A. The list of Teachers College Scholarship students for the spring quarter 1955.

B. The list of Teachers College Scholarship students for the first summer term 1955.

C. The list of Military Scholarship students for the spring quarter 1955.

D. The list of Military Scholarship students for the first summer term 1955.

E. Leave of absence on one-half salary for Mr. Raymond W. Hanson from October 1, 1955 to February 29, 1956, inclusive.

F. Leave of absence without salary for Mr. Harry Bangsberg from June 1, 1955 to September 1, 1956.

G. Resignation of Dr. Howard F. Young effective July 15, 1955.

H. Resignation of Mr. Rupert W. Wells, Jr., effective July 15, 1955.

I. Employment of Miss Idella Louise Graves as Instructor in Physical Education at \$440 per month for the first summer term 1955.

J. Employment of Dr. Sherman Brown as Instructor in Social Science for the first summer term 1955 at \$400 for the term.

K. Employment of Mr. James Swanson as Faculty Assistant in the Laboratory School for the first summer term 1955 at \$175 per month.

L. Employment of Mr. William Mitchell as Instructor in the Department of Business Education for the first summer term 1955 at \$200 per month.

M. The employment of Mr. Wilbur Jewsbury as Instructor in the Department of Chemistry at \$400 per month not to exceed one month.

N. The employment of Dr. Jack A. Peterson as Associate Professor in the Department of Education for one week in August at the rate of \$600 per month.

O. Employment of Miss Mary Ellen Roof as Instructor in the Department of Music effective September 1, 1955 at \$420 per month.

TEACHERS COLLEGE BOARD

Company	Price (mine)	RR (freight)	Hauling	Total FOB Power Hse.	Sulphur	Moisture	Ash	Mine	BTU	BTU per one cent
Southern	3.75	0	1.45	5.20	3.5	13.5	9.8	Key	13,030	45.45
Glen Ice and Fuel	3.75	0	1.45	5.20	3.5	13.5	9.8	Key	13,030	45.45
Sterling-Midland	3.65	1.48	.50	5.63	3.02	14	7.15	Victoria #6	13,193	42.63
Republic Coal and Coke	3.75	1.4784	.50	5.7284	3.0	14	9.0	Flamingo	13,010	41.28
Creek Coal Co.	No breakdown; bid FOB power house only			5.72	3.5	13.5	9.8	United Elec.	13,000	39.32
Reliable	3.50	3.1472		*6.6472	2.5	7	9.0	Red King	13,200	38.63
Sterling-Midland Coal Co.	3.50	3.15	.50	7.15	2.67	5	7.56	Stonefort	13,728	38.37
Peabody	3.20	3.1584	.50	6.8584	3.0	10	9.5	Bradbury	13,000	35.69
Sahara Coal	3.50	3.1584	.50	7.1584	2.5	8.5	8.2	Sahara #6	13,480	35.59
United Electric	3.35	3.2704	.50	7.1204	2.0	10	9.0	Fidelity	13,350	34.38
Bell & Zoller	4.10	3.1472	.50	7.7472	2.3	7	9.0	Zeigler	13,250	33.20
Freeman	4.15	3.1472	.50	7.7972	1.0	9	7.5	Orient	13,440	32.93
Old Ben	4.25	3.1472	.50	7.8972	1.6	8.8	7.73	Old Ben	13,490	32.62

* Not FOB Power House

PROCEEDINGS

- P. Employment of Dr. Forrest D. Suycott, Jr., as Associate Professor in the Department of Music effective September 1, 1955 at \$580 per month.
- Q. Re-employment of Mr. Claude Cunningham as Faculty Assistant in the Guidance Department effective September 1, 1955 at \$150 per month.
- R. Employment of Mr. Don L. Crawford as Instructor in Public Relations Department effective September 1, 1955 at \$400 per month.
- S. Employment of Mr. John D. Parsons as Assistant Professor in the Department of Biological Science at \$500 per month effective September 1, 1955.
- T. Employment of Mrs. Ethel Jane Strode as Instructor in the Laboratory School effective September 1, 1955 at \$420 per month.
- U. Employment of Mr. Richard Gibb as Instructor in the Department of Agriculture effective September 1, 1955 at \$460 per month.
- V. Employment of Miss Joyce Maring as Faculty Assistant in the Laboratory School effective September 1, 1955 at \$110 per month.
- X. Employment of Mr. William C. George as Instructor in the Department of Agriculture effective August 1, 1955 at \$540 per month.
- Y. Employment of Mr. Marshall Watson as Faculty Assistant in the Laboratory School effective September 1, 1955 at \$150 per month.
- Z. Employment of Mr. Bruce J. Averill as Faculty Assistant in Health Education effective September 1, 1955 at \$150 per month.
- AA. Designation of Mr. C. Wix Garner as Acting Director of Athletics for the period of October 1955 through February 1956.
- BB. Resignation of Mrs. Alice C. Burnham, Clerk II, effective June 15, 1955.
- CC. Resignation of Mrs. Peggy June Foster, Clerk Stenographer I, effective June 15, 1955.
- DD. Employment of Mr. Homer Icenogle as temporary Groundsman effective May 1, 1955 at \$225 and his resignation effective May 31, 1955.
- EE. Resignation of Mrs. Lenore B. Wear, Maid, effective May 31, 1955.
- FF. Employment of Mr. C. O. Erwin as temporary Farm Hand effective May 4, 1955 at \$225 and his resignation effective May 31, 1955.
- GG. Resignation of Mrs. Alice M. Ring, Clerk Stenographer I, effective July 14, 1955.

TEACHERS COLLEGE BOARD

- HH. Employment of Mr. Joe Sullivan as temporary Assistant Farmer effective June 13, 1955 at \$200 per month and his resignation effective June 30.
- II. Employment of Miss Joan Laflin as temporary Clerk Stenographer I at \$180 per month effective June 1, 1955.
- JJ. Employment of Mr. Lupe Rios as temporary Groundsman effective June 1, 1955 at \$225 per month.
- KK. Employment of Mr. Tom Owens as temporary Janitor effective June 1, 1955 at \$225 per month.
- LL. Employment of Mr. William Hughes as temporary Assistant Farmer at \$205 per month effective July 1, 1955.
- MM. Employment of Miss Marcia J. Morgan as temporary Clerk Stenographer I effective July 1, 1955 at \$175 per month.
- NN. Transfer of Glen Nash, Jr., from temporary Groundsman to Janitor effective August 1, 1955.
- OO. Increases in salaries for Polly Newman to \$235 per month; Edithe N. Thompson to \$325 per month; Isabelle Reno to \$205 per month; Beverly Derry to \$190 per month.
- PP. Salaries for negotiated employees for the year beginning July 1, 1955 as listed.
- QQ. The bid of Ostrom and Maguire Construction Company in the amount of \$74,833 for rehabilitation of twenty science rooms in the Administration Building to be paid from Senate Bill #763, 69th General Assembly.
- RR. Awarding of coal contract for the year, July 1, 1955 to June 30, 1956.

Respectfully submitted,

F. A. Beu, President

PROCEEDINGS
 REPORT OF THE
 NORTHERN ILLINOIS STATE COLLEGE

July 18, 1955

I. STUDENTS

Courses Offered by Extension – First Semester, 1954-55

<u>Undergraduate</u>				
<u>Course</u>	<u>City</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>
Education 345	Streator	0	21	21
Education 350	Sterling	4	28	32
Fine Arts 304	Woodstock	2	25	27
Ind. Arts 300	Fox Lake	0	32	32
Phys. Sci. 490	Rockford	1	12	13
Phys. Sci. 490	Barrington	1	14	15
Social Science 240	Sterling	<u>3</u>	<u>23</u>	<u>26</u>
Total, Undergraduate –		11	155	166
<u>Graduate</u>				
Business Education 521	Moline	4	6	10
Education 430	Aurora	12	28	40
Education 435	Aurora	4	23	27
Education 542	Streator	13	15	28
English 512a	Joliet	<u>5</u>	<u>6</u>	<u>11</u>
Total, Graduate –		<u>38</u>	<u>78</u>	<u>116</u>
TOTAL, FIRST SEMESTER, 1954-55		49	233	282

Courses Offered by Extension – Second Semester, 1954-55

<u>Undergraduate</u>				
<u>Course</u>	<u>City</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>
Education 310	Rockford	1	33	34
Education 342	Fox Lake	0	24	24
Education 350	Freeport	2	35	37
Education 406	Rockford	2	17	19
Education 433	Streator	0	26	26
Fine Arts 304	Woodstock	0	25	25
Industrial Arts 302	Fox Lake	0	25	25
Social Science 180	Yorkville	2	20	22
Social Science 240	Oregon	<u>2</u>	<u>17</u>	<u>19</u>
Total, Undergraduate –		9	222	231
<u>Graduate</u>				
Business Education 520	LaGrange	2	10	12
Business Education 520	Waukegan	2	10	12
Education 416	Joliet	6	23	29
Education 430	Sterling	11	47	58
Education 433	Streator	14	19	33
Education 592	Rockford	<u>4</u>	<u>2</u>	<u>6</u>
Total, Graduate –		<u>39</u>	<u>111</u>	<u>150</u>
TOTAL, SECOND SEMESTER, 1954-55		48	333	381
TOTAL, EXTENSION FOR 1954-55		<u>97</u>	<u>566</u>	<u>663</u>

TEACHERS COLLEGE BOARD

Summer Scholarship Students, 1955

	<u>Men</u>	<u>Women</u>	<u>Total</u>
Graduates	6	3	9
Undergraduates	<u>23</u>	<u>83</u>	<u>106</u>
Total —	29	86	115

<u>Undergraduates — full-time</u>	<u>No. of State Scholarships</u>	<u>Total full-time students</u>	<u>% of State Scholarships</u>
First Sem., 1954-55	848	2131	39.7%
Second Sem., 1954-55	815	2073	39.3%

Enrollment — Summer, 1955 * Estimated

<u>DeKalb Campus, Excluding Workshops</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total One Year Ago</u>
<u>Undergraduates — full-time</u>				
Post-graduates	6	8	14	14
Seniors	78	126	204	237
Juniors	60	103	163	176
Sophomores	62	56	118	99
Freshmen	<u>34</u>	<u>46</u>	<u>80</u>	<u>63</u>
Total full-time undergrads.	240	339	579	589
<u>Undergraduates — part-time</u>				
Post-Graduates	3	5	8	11
Seniors	6	4	10	4
Juniors	1	2	3	3
Sophomores	2	6	8	1
Freshmen	<u>2</u>	<u>8</u>	<u>10</u>	<u>5</u>
Total part-time undergrads.	<u>14</u>	<u>25</u>	<u>39</u>	<u>24</u>
Total undergraduates	<u>254</u>	<u>364</u>	<u>618</u>	<u>613</u>
<u>Graduate Students</u>				
Full-time	215	125	340	313
Part-time	<u>15</u>	<u>7</u>	<u>22</u>	<u>15</u>
Total graduate students	<u>230</u>	<u>132</u>	<u>362</u>	<u>328</u>
Total DeKalb campus students, excluding workshops	484	496	980	941
<u>Lorado Taft Campus</u>	12*	49*	61*	80
(1955 includes 3 part-time grad. students — 1 man, 2 women; 1954 includes 2 part-time grad. men.)				
<u>Residence Workshops</u>				
DeKalb Campus	0	70	70	37
(1955 includes 3 graduate students; 1954, none.)	—	—	—	—
<u>Total residence students</u>				
(DeKalb & Lorado Taft)	496*	615*	1111*	1058
Extension Classes	6*	59*	65*	289
Extension Workshops	<u>3</u>	<u>105</u>	<u>108</u>	<u>72</u>
<u>Total Extension Students</u>	9*	164*	173*	361
Field Trip (Travel Tour)	<u>3*</u>	<u>22*</u>	<u>25*</u>	—
<u>Total College Students</u>	<u>508*</u>	<u>801*</u>	<u>1309*</u>	<u>1419</u>
McMurry Laboratory School	<u>135</u>	<u>91</u>	<u>226</u>	<u>225</u>
Grand total of all students	<u>643*</u>	<u>892*</u>	<u>1535*</u>	<u>1644</u>
Less duplicates	<u>0</u>	<u>35</u>	<u>35</u>	<u>32</u>
GRAND TOTAL OF ALL STUDENTS, COUNTING NO NAMES TWICE	643*	857*	1500*	1612

PROCEEDINGS

Breakdown — Summer Session, 1955, Enrollment

<u>On-campus (DeKalb) workshops (residence)</u>				
	<u>Center</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>
Home Economics 450B	DeKalb	0	32	32
Home Economics 450F	DeKalb	0	28	28
Home Economics 450G	DeKalb	0	10	10
		<u>0</u>	<u>70</u>	<u>70</u>
<u>Lorado Taft Field Campus (residence)</u>				
Education 410 (1st section)	L.T. campus	1	17	18
Education 410 (2nd section)	L.T. campus	6*	14*	20*
Education 411	L.T. campus	5*	18*	23*
Total L. T. Campus (residence)		<u>12*</u>	<u>49*</u>	<u>61*</u>
<u>Extension Workshops</u>				
Education 329	Rockford	2	60	62
Education 329	Elgin	<u>1</u>	<u>45</u>	<u>46</u>
		3	105	108
<u>Extension Classes</u>				
Earth Science 355	Springfield	0	4	4
Earth Science 355	Woodstock	2*	18*	20*
Earth Science 102	Mt. Carroll	4*	16*	20*
Graduate Group	Elgin	<u>0</u>	<u>21</u>	<u>21</u>
Total Extension Classes		6*	59*	65*
Field Trip (Travel)		3*	22*	25*

* estimated

Summer Session, 1955 Equivalent Enrollment

<u>DeKalb Campus, excluding workshops</u>			
	<u>Men</u>	<u>Women</u>	<u>Total</u>
Undergraduate students			
Full-time	240	339	579
Part-time	<u>14 (eq. of 9)</u>	<u>25 (eq. of 16)</u>	<u>39 (eq. of 25)</u>
	254 (eq. of 249)	364 (eq. of 355)	618 (eq. of 604)
Graduate Students			
Full-time	215	125	340
Part-time	<u>15 (eq. of 8)</u>	<u>7 (eq. of 4)</u>	<u>22 (eq. of 12)</u>
	230 (eq. of 223)	132 (eq. of 129)	362 (eq. of 352)
DeKalb Campus workshops	0	70*(eq. of 16)	70*(eq. of 16)
Lorado Taft Campus	<u>12*(eq. of 7)</u>	<u>49*(eq. of 29)</u>	<u>61*(eq. of 36)</u>
Residence equiv. count	496*(eq. of 479)	615*(eq. of 529)	1111*(eq. of 1008)
Field Trip equiv. count	3*(eq. of 2)	22*(eq. of 13)	25*(eq. of 15)
Extension equivalents	<u>9*(eq. of 7)</u>	<u>164*(eq. of 149)</u>	<u>173*(eq. of 156)</u>
Total equiv. on college students	508*(eq. of 488)	801*(eq. of 691)	1309*(eq. of 1179)

* estimated

The students whose names are listed below completed the requirements for graduation at the close of the second semester, June 5, 1955:

Degree — Master of Science in Education

Anderson, George W.	Educ.—Adm.	Aurora
Beile, Fred Mau	Educ.—Adm.	Park Ridge
Dressler, Donald Raymond	Educ. Super. & Curric.	Chicago
Engh, John A.	Educ.—Adm.	Lee

TEACHERS COLLEGE BOARD

Degree — Master of Science in Education - Continued

Hammer, Robert H.	Soc. Sciences	Matteson
Hanebuth, Dean Wells	Core Curriculum	Elmhurst
Hayes, John Patrick	Educ.—Adm.	Markham
Jeter, Harry Leslie	Coun. & Guidance	Kankakee
Johnson, Everette N.	Educ.—Adm.	Rockford
Johnson, Howard	Educ.—Adm.	Naperville
Kolar, Ronald Joseph	Bio. Sciences	Berwyn
McKinzie, James William	Educ. Super. & Curric.	DeKalb
Miller, J. Lee	Educ.—Adm.	Downers Grove
Newell, Arthur L.	Educ.—Adm.	Lake Villa
Palm, Rachel	Speech	Batavia
Palm, Raymond Walter	Educ.—Secondary	Batavia
Pomazal, John J.	Educ.—Adm.	DeKalb
Riddlesberger, J. Frank	Educ.—Secondary	Downers Grove
Rosenthal, Jules M.	Speech	Chicago
Rosenthal, Margaret	Educ.—Elem.	Chicago
Stelmack, Steve S.	Educ.—Adm.	Western Springs
Stock, Edward Irvan	Coun. & Guidance	Chicago
Stripp, Barbara L.	Phy. Education	Woodstock

Degree — Bachelor of Science in Education

Adams, Leonard Neil	Mathematics	DeKalb
Albright, Richard Bruce	English	Walnut
Altier, Joan	Elementary Education	Chicago
Anderson, Betty Place	Physical Education	DeKalb
Anderson, Charles Lee	Later Elementary	Sycamore
Anderson, Ralph E.	Physical Education	Rock Falls
Anderson, Robert Henry	Social Science	Rochelle
Anderson, Rose Mary	Early Elementary	Rockford
Anderson, Virginia Ann	Business Education	Batavia
Andreas, Duane Donald	Zoology	McHenry
Antes, Janet May	Early Elementary	Deerfield
Archibald, James Parker, Jr.	Later Elementary	Yorkville
Ausland, Robert Charles	Chemistry	Chicago
Baker, Robert John	Physical Education	Arlington Heights
Ball, Mary Jane	Later Elementary	Caledonia
Barnhart, Barbara Jean	Home Economics	Bartlett
Bender, Phyllis M.	English	Rockford
Benson, Alvin James	Speech	Earlville
Berger, Mary Jane	English	Evanston
Bergstrom, Mary Louise	Early Elementary	Batavia
Bielick, Donald J.	Mathematics	Chicago
Black, Claude	Industrial Arts	Chicago
Blades, Virginia Carol	Early Elementary	Rockford
Blank, Mary Margaret	English	Harvard
Bond, JoRene	Physical Education	Rockford
Borden, Robert Joseph	Physical Education	Loves Park
Bosso, Sam Vincent	Business Education (Acct.)	Chicago
Bostian, David Mark	Social Science	Orangeville
Boyle, Jack E.	Physical Education	Chicago
Brown, Jean M.	Elementary Education	Chicago
Burns, Virgil Lee	Physical Education	Elmwood Park
Buss, Constance Ann Marie	Botany	Chicago
Cain, Kenneth E.	Fine Arts	DeKalb
Carpentier, Janice Rae	Early Elementary	Aurora
Christian, Burnes George	Physics	Villa Park
Christopher, Madelyn R.	Social Science	Posen
Cirksena, Helen Annetta	Elementary Education	Oregon
Clark, Alice M.	Elementary Education	Woodstock
Clouston, Nancy Helen	Physical Education	Chicago
Cochrane, Alfred K. H.	Earth Science	DeKalb
Collin, Barbara Helen	Early Elementary	DeKalb
Cook, Fern Josephine	Elementary Education	Waterman

PROCEEDINGS

Degree — Bachelor of Science in Education - Continued

Coxey, James Edward	Physics	Chicago
Coxon, Richard Porter	Industrial Arts	DeKalb
Dallagiacombo, Gloria	Social Science	Chicago
Dance, Carole Jean	Business Education	South Beloit
Daniels, Dorothy Ann	Speech Corr. — Elem. Educ.	Chicago
Day, Daniel A.	Social Science	Sycamore
Deeds, Judith O.	Fine Arts	LaGrange
Delaporte, Edward Charles	Physical Education	Chicago
Dellamaria, Robert John	Physical Education	Chicago
Denson, Kathleen Rose	Home Economics	Harvey
Derr, Irene Helen	Botany	Berwyn
Dichter, Joan F.	Zoology	Chicago
Diehl, Phyllis Joy	Early Elementary	DeKalb
Dittus, Dolores Walters	Early Elementary	Elmwood Park
Donoho, Blanche Neoma	Mathematics	Earlville
Doyle, Marilyn Oberg	Elementary Education	Villa Park
Drew, Dorothy Gray	English	Chicago
Droste, Leo Alfred	Social Science	Rock Falls
Dunlap, Richard L.	Zoology	Rockford
Dykhuizen, John David	Industrial Arts	DeKalb
Elliott, Phyllis Jean	Early Elementary	Morton Grove
Ellis, Joelyn Elvira	Home Economics	DeKalb
Ellis, Roger Ross	Music	DeKalb
Engdahl, Adrienne Ellen	Early Elementary	Chicago
Engelhaupt, Elsie	English	Ladd
Erbes, Luella Lazier	Music	Rochelle
Ervin, Janet Arlene	Later Elementary	Chicago
Erwin, John Edward	Social Science	Rochelle
Evans, Janet Crichton	Later Elementary	Aurora
Evans, Nell M.	Early Elementary	Big Rock
Fairbanks, Edward J.	Earth Science	DeKalb
Farmer, Jerry E.	Physical Education	DeKalb
Fasick, Robert Sayford	Physical Education	Mt. Prospect
Ferry, Doris Rose	Home Economics	Caledonia
Ferson, Clifford J.	Social Science	DeKalb
Fillmore, Janet J.	Physical Education	Chicago
Finical, Janet Marjorie	Later Elementary	West Chicago
Fiordelisi, Rocco Joseph	Physical Education	Rockford
Galbreath, Marcelline M.	Elementary Education	Chicago
Gallagher, Roselia J.	Later Elementary	DeKalb
Goldman, Norman Louis	Mathematics	Chicago
Goodwin, Marjorie Esther	Business Education	Robbins
Grady, James T.	Physical Education	Maywood
Graham, James W.	Industrial Arts	Chicago Heights
Granger, William Charles	Fine Arts	DeKalb
Greene, Barbara Ann	Early Elementary	Chicago
Greffin, Dorothy H.	Elementary Education	Barrington
Gress, Carol Joyce	English	Monee
Grewe, Margaret Edna	Later Elementary	Chicago
Groves, Suzanne Adele	Home Economics	Lake Villa
Gubin, Jerry	Physical Education	Chicago
Gustin, Gene	Social Science	DeKalb
Haake, Virginia Verne	Early Elementary	Lake Bluff
Haerberle, Ervin, Jr.	Social Science	Sycamore
Haggard, Harold Wallace	Elementary Education	Oak Park
Hake, James G.	General Science (Zoology)	DeKalb
Hall, Lois M.	Physical Education	LaMoille
Hallen, Helen Louise	Physical Education	Rockford
Hallman, Myril Marie	Social Science	Walnut
Halston, Clay A.	Social Science	Chicago
Hallstrom, Ronald Wendell	Business Education	Rockford
Halverson, Jack Charles	Earth Science	DeKalb

TEACHERS COLLEGE BOARD

Degree — Bachelor of Science in Education - Continued

Harsh, Janice F.	Spanish	Cicero
Harshbarger, Howard Russel	Mathematics	Loves Park
Hartman, Diana Barclay	Elementary Education	Cicero
Hartman, Earl W.	Earth Science	Cicero
Hartman, Jackie Van	Social Science	Freeport
Hayden, Betty Jean	Elementary Education	Aurora
Hennegan, Richard Allen	Business Education	Huntley
Henning, Irene Mae	Early Elementary	Chicago
Henry, Kenneth C.	Zoology	Chicago
Hickman, Gloria Virgine	Physical Education	Glen Ellyn
Hirt, Barbara Ann	Early Elementary	McHenry
Hoffman, Marilyn Joanne	Elementary Education	Sycamore
Hopkins, Alan W.	Physical Education	Chicago
Horvath, Stephen J., Jr.	Business Education (Acct.)	Chicago
Horwedel, Mary Lou	Early Elementary	Sterling
Hotho, George William	Social Science	DeKalb
Howe, Lincoln B.	Business Education (Acct.)	Grayslake
Howe, Marvin W.	Industrial Arts	Sycamore
Huesman, Mary Anne	English	Oak Park
Hutton, Marilyn	Physical Education	Chicago
Ingiald, Bertha Ingeborg	Early Elementary	Richmond
Ives, Glen Palmer	Fine Arts	West Chicago
Jackson, Dorothy Mae	Early Elementary	Chicago
Jackson, Margaret Ann	Elementary Education	Champaign
Jaye, Patricia Lee	Early Elementary	Itasca
Jeter, Loren Eugene	Chemistry	Nelson
Johnson, Arthur Sieger	General Science (Zoology)	Glen Ellyn
Johnson, Diane Colleen	Home Economics	Nachusa
Johnson, Edna Marie	Business Education	Chicago
Johnson, Joanne Carol	Early Elementary	Newark
Johnson, Phyllis Dawn	Later Elementary	Capron
Jones, Arlene Elizabeth	Business Education	Big Rock
Jones, John James	Earth Science	Chicago
Jugenheimer, Dolores Kathleen	Home Economics	Round Lake
Karlovsky, Maryann Rose	Social Science	Cicero
Kasten, Joan	English	Lake Zurich
Kinsala, Norma Jane	Early Elementary	Chicago
Klauer, Robert Patrick	English	Chicago
Kohlmann, Donald Berry	Physical Education	Chicago
Konecny, Marie Ann	Elementary Education	Berwyn
Korf, Calvin L.	Physical Education	Winnebago
Kozik, John P.	Business Education	Maple Park
Kozloski, Jordis Ann	Elementary Education	Aurora
Krawiec, Grace M.	Physical Education	Chicago
Krupke, Ralph William	Physical Education	South Beloit
Kubat, George A.	Industrial Arts	Sycamore
Kuebker, Charlotte Alma	Later Elementary	Grayslake
LaBuy, Lila Jean	Elementary Education	Chicago
Lach, Dolores Marie	Social Science	Oak Lawn
Lam, Lane L.	Business Education (Acct.)	Mooseheart
Landi, Henry	Social Science	Cicero
Langan, J. Gregory	Social Science	Dixon
Lapp, Charles Edward, Jr.	Elementary Education	Chicago
Larsen, Mary Jo	Elementary Education	Lombard
Larson, Janet	Elementary Education	Geneva
Larson, Marjorie	Home Economics	Earlville
Lentzner, Betty	Physical Education	Park Ridge
Liles, Darlene Marie	English	Harvard
Long, Donna	Music	Amboy
Lund, Donald LaVerne	Mathematics	Princeton

PROCEEDINGS

Degree — Bachelor of Science in Education - Continued

Lyons, Theresa Margaret	Early Elementary	Peru
McCarthy, Monica Adele	Early Elementary	Chicago
McDonald, Elizabeth Ann	Elementary Education	Roscoe
McGoldrick, Kevin B.	Physical Education	Chicago
McKinzie, Lenore Olson	Early Elementary	DeKalb
McMenamin, Joseph L.	Business Education	Kingston
Mahan, Don Glen	Social Science	Rockford
May, Robert A.	Chemistry	Spring Grove
Mazlo, Sally Ann	Early Elementary	North Chicago
Metzcus, Mary Louise	English	Calumet City
Miazga, Dorothy Anne	Chemistry	Ontarioville
Miller, Mary Ann	Physical Education	Glencoe
Miller, Patricia Ann	Physical Education	Park Ridge
Milroy, Ralph E.	Music	DeKalb
Montana, Paul J.	Bio. Science (Zoology)	Berwyn
Moore, Mae Quarnstrom	Elementary Education	DeKalb
Moser, Joseph Richard	Industrial Arts	Chicago
Moudy, Loretta Marie	Elementary Education	Waterman
Mueller, Robert Ernest	Business Education (Acct.)	Sandwich
Mullins, Mary Helen	Later Elementary	DeKalb
Munoz, Raquel Teresa	Later Elementary	South Beloit
Nachbauer, Helen M.	Mathematics	Skokie
Naiman, Yossel	English	Chicago
Nelson, Barbara Ann	Early Elementary	McHenry
Nelson, Nancy Adelle	Early Elementary	Woodstock
Nero, James D.	Physical Education	Chicago
Ness, Patricia Schnur	Home Economics	DeKalb
Nichols, Dorothy Jeanette	Zoology	Deerfield
Nikodem, Robert L.	English	Berwyn
Niskanen, Arvo Hjalmar	Social Science	DeKalb
Oakland, Donn Eber	Industrial Arts	DeKalb
Obodzinski, Leona Marie	English	Cicero
O'Brien, Kathleen	English	Geneva
Ocenasek, Dolly June	Physical Education	Cary
Offerman, Joseph William	Business Education	Chicago
Okelberry, Mary Ellen	Fine Arts	Batavia
Olsen, Mary Jane	English	Chicago
Olson, Donald Floyd	Fine Arts	DeKalb
Olsten, Janice Ruth	Early Elementary	Marengo
Orton, Shirley June	Elementary Education	Elgin
Overstreet, Mae Nell	Physical Education	Chicago
Owen, Elizabeth Ann	Later Elementary	West Chicago
Paesel, Fred R.	English	Chicago
Palombi, Peter J.	Business Education (Acct.)	Rockford
Pellant, G. William	Music	Rockford
Petersen, Marlene Ann	Early Elementary	Elgin
Peterson, DuWayne S.	Industrial Arts	Plano
Peterson, Lois Rae	Fine Arts	Maywood
Phipps, Doris Marion	Early Elementary	Batavia
Pottinger, Frederic John	Social Science	Chicago
Prentiss, Derk L.	Mathematics	Chicago
Primuth, Roy Carl	Business Education (Acct.)	Forest Park
Projansky, Leonard Donald	French	Chicago
Quadrelli, Betty Jean	Home Economics	LaGrange Park
Rex, Eileen Marilyn	Zoology	Lansing
Riley, William John	Business Education (Acct.)	Chicago
Robertson, George R.	Music	Rockford
Robinson, David Gunning	Music	DeMotte, Indiana
Robinson, David L.	Fine Arts	Rockford
Roessler, George Walter, Jr.	Mathematics	Chicago
Rogers, Robert	Social Science	Crystal Lake

TEACHERS COLLEGE BOARD

Degree — Bachelor of Science in Education - Continued

Rose, Doral Fern	Physical Education	Chicago
Rumsa, James A.	Social Science	Waukegan
Sarbaugh, Betty Jean Dreier	Early Elementary	Rockford
Sasek, Jo Anne.	Early Elementary	Berwyn
Schaedel, Dianne Joyce	Mathematics	Chicago
Schaeffer, Norman Morris	Later Elementary	Waterman
Schindel, Marion R.	Elementary Education	Aurora
Schramm, Edward Theodore	Industrial Arts	Crystal Lake
Schroeder, Marian	Early Elementary	Chicago
Schuckert, M. Suzanne	Early Elementary	Stockton
Schulz, Barbara Jean Carlson	Early Elementary	Chicago
Schulze, Robert Edward	Physical Education	Clarendon Hills
Seams, Marilyn J.	English	Moline
Seline, Richard G.	Earth Science	Chicago
Serdar, Margaret Jean	Early Elementary	North Chicago
Shadel, Charles Darby	Business Education	Chicago
Shaw, William Parmelee	Social Science	Batavia
Sheriff, Don Rae	Social Science	DeKalb
Sheriff, Eva Joan	Elementary Education	DeKalb
Silhanek, Audrey Marie.	Early Elementary	Naperville
Simkins, Sharon	Early Elementary	DeKalb
Skuodas, Justin S.	Elementary Education	DeKalb
Skytte, Ruth Ann	Elem. Education—Speech Correc.	Highland Park
Slavin, Esther Ella	Business Education	Alden
Smith, John A.	Industrial Arts	Matteson
Smith, Yvonne Marie	Mathematics	Maywood
Smyth, Marilyn Jean	Elementary Education	Chicago
Snively, Marion Ackert	Later Elementary	Olney
Soldat, Arlene Elizabeth	Mathematics	Berwyn
Sprague, Constance Mack	Fine Arts	West Chicago
Stanley, Peggy JoAnne	Elementary Education	Rock Falls
Stark, Eunice L.	English	Sycamore
Stavrakas, Robert S.	Physical Education	DeKalb
Stein, Joyce Lucille	Home Economics.	Rochelle
Stevens, Walter Williams, Jr.	Social Science	Paw Paw
Storey, Donald E.	Fine Arts	Elgin
Straessle, Patricia Mary	Physical Education	Park Ridge
Streightif, Carolyn F.	English	Dolton
Stritar, Frank Louis	Physical Education	DeKalb
Sullivan, George A.	Industrial Arts	Berwyn
Sund, David Jerome	Social Science	Rockton
Swanson, Kenneth T.	Business Education (Acct.)	Rockford
Swanson, Norma Jane	Elementary Education	Chicago
Taylor, Walter L.	Biological Science (Zoology)	Rockford
Thompson, Emma Lawson	Speech	Aurora
Thomson, Isobel Mary	English	Harvey
Tippetts, Mark W.	Earth Science	Freeport
Toepper, John P.	Business Education (Acct.)	Berwyn
Townsley, Margaret Grace	Elementary Education	Zion
Uebel, William E.	Social Science	DeKalb
Uhlhorn, Daniel B.	Social Science	Mt. Prospect
Underwood, Patricia Ann	Elementary Education	Naperville
Van Buren, Joel	Business Education (Acct.)	Elgin
Velek, Joseph Paul, Jr.	Speech Correction.	DesPlaines
Ven Huizen, Elizabeth Jane.	Early Elementary	Fulton
Voiles, Price R.	Business Education	Belvidere
Waggett, Paula Ann	Elementary Education	Spring Valley
Walls, Charladine E.	Elementary Education	Harvey
Warne, William Gorman	Botany	Elburn
Warner, Barbara Jane	Early Elementary	Oak Park
Waymire, Cleo M.	Business Education	Coal City

PROCEEDINGS

Degree — Bachelor of Science in Education - Continued

Wedding, Eolyn Kay	Elementary Education	Walnut
Wessels, Donald William	Industrial Arts	Antioch
Wessels, Dorothy Grace	Later Elementary	Rockford
Wieshuber, Josephine Maria	English	Chicago
Wightman, Charles J.	Business Education	Grayslake
Winters, Harold A.	Earth Science	Princeton
Wisniewski, Barbara Mary	Later Elementary	Chicago
Worcester, Joan C.	Elementary Education	Harvey
Wright, Eleanor Mae	Physical Education	Elgin
Wright, Laura B. Kaiser	Elementary Education	Malta
Wright, Theodore Henry	Physical Education	Chicago
Zielke, Dorothy Ann	Home Economics	Oswego
Zimmer, Esther	Physical Education	Chicago
Zoia, Mary Frances	Physical Education	Woodstock
Zwetz, Gerald Clark	Later Elementary	Poplar Grove

June, 1955 — Total number of graduates;	
Bachelor's degrees	301
Master's degrees	23
Total	324

II. FACULTY

A. Summer Session, 1955 (All of these changes have been approved by the Advisory Committee)

1. Addition of Miss Bly Johnson, Assistant Dean of Women, to the summer payroll for the period of June 15 - July 1 at the regular rate of \$460 per month plus maintenance. Miss Johnson is on the twelve months payroll beginning July 1.
2. Miss Thelma Allen, replacing Miss Louise Bristow who resigned, McMurry Laboratory School, to be classified as Instructor, for the summer session at a salary of \$800 payable in two installments of \$400 each. Miss Allen has her bachelor's degree from Northern and her master's degree from Northwestern University. She has had 23 years' teaching experience.
3. Mrs. Joy Daentl, Instructor, replacing Miss Joan O'Keefe in the library for the summer session, at a salary of \$880 for two months, payable in installments of \$440 each. Mrs. Daentl has her bachelor's degree and her master's degree in library science from the University of Wisconsin and her library experience in the schools of Connecticut.
4. Mr. John Salzman, Faculty Assistant, to serve as Assistant Resident Advisor of Gilbert Hall, replacing Louis Gradisek. Mr. Salzman will be employed for two months, payable in installments of \$150 per month, plus maintenance. Mr. Salzman is a graduate student who received his Bachelor's Degree from Northern.

TEACHERS COLLEGE BOARD

B. Resignations

Miss Louise Bristow, employed for the summer session at McMurry Laboratory School, resigned because of a broken ankle.

Mrs. Anita Mooney, Faculty Assistant, nurse at McMurry Laboratory School, effective in June, in order to continue her college work.

Dr. Charles Patterson, Associate Professor, Department of English, effective in September, in order to accept a position at the University of Arkansas.

C. Substitute Teacher

Mrs. Susan Patterson, previously approved as substitute, to be placed on the payroll from May 5 until the close of the college year in June, replacing Mrs. Margaret Meldrum as the need arises, at a salary of \$12 per day. This has been approved by the Advisory Committee.

D. Change of Title

Dr. Clarence Ethel Hardgrove, Professor, Department of Mathematics, to be acting Head of the Department during the college year, 1955-1956 during the time that Dr. Eugene Hellmich is on leave of absence.

E. Change of Name

Mrs. Martha Gillespie, Faculty Assistant, IBM Supervisor, to Mrs. Frederick Kent. Mrs. Kent is the wife of Dr. Frederick Kent, Assistant Professor, Department of Social Science. Mrs. Kent had signed her contract for the coming year and we should like to have her remain for the year due to the highly specialized nature of the work.

F. Leave of Absence

Dr. Paul Street, Professor of Journalism, Department of English, beginning September 1 until August 31, 1957, without salary. Dr. Street will serve as Executive Secretary for the N.E.A.'s Commission on the Centennial Celebration with headquarters in Washington, D. C.

Dr. Howard B. Leavitt, Associate Professor of Education, for two years, beginning in September 1955. Dr. Leavitt will serve as Associate Professor at the American University of Beirut in Lebanon. He will be on leave without salary.

Dr. Charles Rohde, Assistant Professor of Biological Sciences, for one year beginning in September, 1955, without salary.

G. Replacements, 1955-1956

Miss Charlotte Chambers, replacing Mr. Homer Garretson who is on leave of absence for 1955-1956, as Instructor, Department of Music, at a salary of \$4680 for nine months beginning in September. This is a temporary appointment. Miss Chambers has her bachelor's and master's degrees from the Chicago Music

PROCEEDINGS

College and has done further graduate work in music at Northwestern University. She has had successful teaching experience in the public schools of Ohio, Illinois, and Chicago Musical College. She has done a great deal of concert work and professional playing with symphony orchestras and recitals.

Mr. Warren U. Ober, Assistant Professor, Department of English, at a salary of \$4860 for nine months beginning in September, replacing Dr. Thomas Dale who was on temporary appointment. This is a regular appointment. Mr. Ober earned his bachelor's degree at Washington and Lee University, Lexington, Virginia. He has three years' graduate work toward his doctorate at Indiana University, choosing not to take the formal work on his master's degree but following through on his doctorate on which he is now working. Mr. Ober served as graduate assistant at Indiana University and comes to Northern from a position at Southern State College, Magnolia, Arkansas.

Miss Patricia Paul, Instructor, Department of Physical Education for Women at a salary of \$4320 for nine months beginning in September, replacing Miss Helen Lowey who was on temporary appointment. This is a regular appointment. Miss Paul earned her bachelor's degree at the University of Minnesota and her master's degree at Western State College, Gunnison, Colorado. She has had successful teaching experience at the University of Minnesota and in the public schools of Cambridge, Minnesota. She comes to Northern from a position at Western State College at Gunnison, Colorado.

Mrs. Dot P. Pickett, Assistant Professor, Department of Physical Education for Women, at a salary of \$5040 for nine months beginning in September, replacing Dr. Anne Millan who resigned. Mrs. Pickett earned her bachelor's degree at the Central Missouri State College, Warrensburg, Missouri, her master's degree at Teachers College, Columbia University where she is now working on her doctorate. She has had successful teaching experience in the schools of Missouri and Michigan.

Dr. Helen E. Sherrill, Professor, Head of Department of Home Economics, at a salary of \$6120 for nine months beginning in September, replacing Dr. Agnes Jones, who resigned. Dr. Sherrill earned her bachelor's degree at the Kansas State College, her master's degree at the University of Nebraska, and her doctor's degree at Teachers College, Columbia University. She has had successful teaching experience in the schools of Kansas, Nebraska and comes to Northern from a position at the University of Minnesota.

Miss Harriet J. Westling, Instructor, Department of Music, at a salary of \$4320 for nine months beginning in September, replacing Miss Joan Coulliette who resigned. Miss Westling earned her bachelor's degree at Radcliffe College, Cambridge, Massachusetts and her master's degree at the University of Texas. She has had successful teaching experience in the schools of Texas, Hawaii, and New York.

Miss Elizabeth Wilson, Instructor, Department of Home Economics, at a salary of \$4500 for nine months beginning in September, re-

TEACHERS COLLEGE BOARD

placing Miss Helen Wehling who will be on leave of absence. This is a temporary appointment. Miss Wilson earned her bachelor's degree from the State Teachers College at Kirksville, Missouri and her master's degree at Virginia Polytechnic Institute, Blacksburg, Virginia. She comes to Northern from a similar position at Eastern Illinois State College.

H. New Appointments, Neptune Hall, 1955-1956

Miss Dell C. Chenoweth, Resident Advisor, Neptune Hall, Instructor at a salary of \$390 per month, plus maintenance for 9-1/2 months beginning September 1. Miss Chenoweth has her bachelor's degree from the University of Cincinnati and her master's degree in student personnel from Syracuse University, New York. She has taught in the schools of Ohio, and has served as camp counselor in North Carolina and New Jersey.

Miss Marie L. Stevens, Assistant Resident Advisor, Neptune Hall, Instructor, at a salary of \$390 per month plus maintenance for 9-1/2 months beginning September 1. Miss Stevens has her bachelor's degree from Mills College, Oakland, California, and her master's degree from Syracuse University, New York, in student personnel. She has served as program director of the teen-age program.

Both of these positions are essential for the proper operation of Neptune Hall.

I. New Appointments, 1955-1956. Positions Previously Approved by the Board

Mrs. Juanita Tucker Cole, Instructor, serving as Assistant Librarian, at a salary of \$3960 for nine months beginning in September. Mrs. Cole received her Bachelor of Science Degree in Education at Arkansas State Teachers College and earned a bachelor's degree in Library Science at George Peabody College. Mrs. Cole has had successful teaching experience in the public schools for six years. She comes to Northern from a position as Assistant Librarian at the Arkansas Polytechnic College, Russellville, Arkansas.

Mr. Robert E. McAdam, Assistant Professor, Department of Physical Education for Men, at a salary of \$5040 for nine months beginning in September. Mr. McAdam earned his bachelor's degree at Illinois State Normal University and DePaul University and received his master's degree in Physical Education from the University of Illinois. Mr. McAdam is now working on his doctorate in Physical Education at the University of Illinois. He expects to complete the requirements for this degree in August.

Miss Virginia Moseley, Assistant Professor, Department of English, at a salary of \$5220 for nine months beginning in September. Miss Moseley earned her bachelor's and master's degree at the University of Oklahoma and has done further graduate work at Columbia University. She has had successful teaching experience in the schools of Oklahoma, Texas, and California.

PROCEEDINGS

Dr. John H. Nelson, Associate Professor, Department of Business Education, at a salary of \$5400 for nine months beginning in September. Dr. Nelson earned his bachelor's degree at Grove City College, Pennsylvania and Bowling Green College of Commerce, Kentucky. His master's and doctor's degrees were earned at New York University. He has had successful teaching experience at Pace College, New York City, Cornell University, Miami University, high schools of Ohio and at the University of Idaho. He comes to Northern from a position at Pace College.

Mr. William K. Ogilvie, Assistant Professor, Department of Education, at a salary of \$4860 for nine months beginning in September. Mr. Ogilvie earned his bachelor's degree at the LaCrosse State Teachers College, his master's degree at the University of Iowa, and is working on his doctorate at the University of Indiana. He has had experience as graduate assistant at the University of Iowa and the schools of Appleton, Wisconsin. He served in the Army and comes to Northern from a position at Indiana University.

Miss Ruth E. Payton, Instructor, Department of Speech, at a salary of \$4320 for nine months beginning in September. Miss Payton earned her bachelor's degree at Georgetown College, Kentucky, and her master's degree at the University of Missouri. Miss Payton has had successful teaching experience at the University of Missouri.

Miss Joan B. Rich, Instructor, Department of Physical Education for Women, at a salary of \$4320 for nine months beginning in September. Miss Rich earned her bachelor's degree at Cornell College, Mt. Vernon, Iowa and her master's degree at the state University of Iowa. She has had successful teaching experience in the schools of Iowa and Texas, and comes to Northern from a position at Fontbonne College, St. Louis, Missouri.

Dr. Allen D. Weaver, Associate Professor, Department of Physical Sciences, at a salary of \$5400 for nine months beginning in September. Dr. Weaver earned his bachelor's degree at Knox College, Galesburg, Illinois, his master's degree at the University of Michigan, and his doctor's degree at New York University. He has had successful teaching experience in the schools of Illinois and comes to Northern from a position as head of the Department of Physics, Salisbury, Maryland.

J. Faculty and Staff Still to be Employed

Positions Not Filled but Budgeted

1. Replacements

- 1 - Music, replacing Mr. Robert Morris, who resigned.
- 1 - Physical Education for Men, replacing Mr. John Sohne, who resigned.
- 1 - English, replacing Dr. Patterson, who resigned.
- 1 - Fine Arts, replacing Miss Anderson, who retired.

TEACHERS COLLEGE BOARD

2. Replacements for Leave of Absence Positions

- 1 - Department of English (Dr. Paul Street on two-year leave, without salary)
- 1 - Department of Education (Dr. Howard Leavitt on two-year leave, without salary)
- 1 - Department of Biological Sciences (Dr. Charles Rohde on leave, without salary)

3. New Positions Approved But Not Yet Filled

- 1 - Department of Social Science
- 1 - Department of Home Economics

K. Change of Degree

Mr. Charles Rohde, Assistant Professor, Department of Biological Sciences, was awarded the Doctor of Philosophy degree by Northwestern University in June.

Mr. Russell Sicklebower, Assistant Professor, Department of Business Education, was awarded the Doctor of Philosophy degree by Denver University, Colorado, in June.

Mr. Raymond Wilderman, Assistant Professor, Department of Speech, was awarded the Doctor of Philosophy degree by the University of Iowa in June.

L. Faculty Assistant

Miss Betty Lou Barton, Faculty Assistant, serving half-time in the Department of Education at a salary of \$150 per month for the college year, 1955-1956. This is a combination of a quarter time position as faculty assistant and a quarter time graduate assistant position which had previously been approved by the Board.

III. OTHER SCHOOL EMPLOYEES - Non-Academic Personnel

A. Continuation of Employment of Assistant Food Production Manager, Lorado Taft Field Campus

We should like permission to continue the employment of Mrs. Helen Harrison as assistant food production manager, Lorado Taft Field Campus at no change in salary. Mrs. Harrison has been on temporary employment and we should like to continue her employment during 1955-1956 as needed and until such time as other arrangements can be made in compliance with Board policy. This will in no way change the budget request for the coming year.

Mrs. Harrison is in charge of the kitchen and dining room, acts as social advisor to the college and elementary school girls who are in residence during the year. Since the college does not have funds to employ a full time person for this work and since the cooks do not have the professional education for this work, Mrs. Harrison has served in several capacities. She is trained in home economics and has taught, in addition to being a housewife and mother.

PROCEEDINGS

B. Nonacademic Staff for Neptune Hall

The following employees will be needed for staffing Neptune Hall:

- 1 - Janitor Crew Leader
- 2 - Day Janitors--or 1 day janitor and 1 housekeeper
- 1 - Night Janitor
- 1 - Food Production Manager
- 1 - Chef--or one additional cook
- 3 - Cooks--use one as a swing cook between Gilbert & Neptune
- 3 - Cook's Helpers
- 1 - Stores Clerk or Receiving Clerk

We wish permission to employ personnel to fill these positions prior to September 1, 1955.

C. Temporary Positions (Approved by Advisory Committee)

- Fred P. Diedrich, Jr., Watchman @ \$225.00 per mo. as of June 1, 1955.
- Marilyn Ruth Marshall, Clerk-Typist I, @ \$175.00 per mo. as of June 11, 1955.
- Mary Ann Furr, Clerk-Typist I, @ \$175.00 per mo. as of June 13, for 18 days only.
- Marilyn Joanne Hoffman, Clerk-Typist I, @ \$175.00 per mo. as of June 17, 1955.

D. Replacements

- Swanhild Jean Staurland, Clerk-Typist II, @ \$200.00 per mo. as of 4-12-55, replacing Helen G. Johnson, resigned as of 4-3-55.
- Kenneth N. Mosborg, Janitor, @ \$225.00 per mo. as of 4-11-55, replacing Frank Simmons, transferred to Groundsman as of 4-10-55.
- Regina Amelia Anderson, Clerk-Steno. II, @ \$225.00 per mo. as of 5-23-55, replacing Alice Elisa Panttila, resigned as of 2-28-55.
- Sandra Lou Ross, Clerk-Typist II, @ \$200.00 per mo., as of 6-9-55, replacing Swanhild Jean Staurland, resigned as of 5-31-55.
- James Andrew Larsen, Clerk II, @ \$200.00 per mo., as of 6-20-55, replacing Arelene Reed, resigned as of 5-19-55.
- Mary Louise Kirby, Dining Room Cashier, @ \$180.00 per month, replacing Mrs. Genieva J. Christensen, leave of absence as of 6-17-55.

E. Return from Leave of Absence

Carol Louise Moyer, Clerk-Typist II, returned from leave of absence as of 6-20-55.

F. Leave of Absence

- Mrs. Genieva J. Christensen, Dining Room Cashier, from July 18, 1955, to September 8, 1955.
- Mrs. Agnes Hayes, Cook's Helper, from June 30, 1955, to September 8, 1955.

TEACHERS COLLEGE BOARD

G. Change of Status

Nancy J. Schulenburg from Dietitian to Asst. Food Production Manager, as of 3-23-55. No Change in salary.

Lars Larsen, Janitor, From \$225.00 to \$250.00 per mo. as of April 1, 1955.

Howard Dunkle, Janitor, from \$225.00 to \$250.00 per mo. as of April 1, 1955.

Frank Simmons from Janitor to Groundsman, as of 4-10-55. No change in salary.

Howard Cook, Electrician, from \$2.80 per hr. to \$2.95 per hr. as of 5-6-55.

H. Resignations

Helen G. Johnson, Clerk-Typist II, resigned as of April 3, 1955.

Leota Arelene Reed, Clerk II, resigned as of May 19, 1955.

Deede Lorraine Aldrich Gerloff, Staff Nurse, resigned as of May 31, 1955.

Swanhild Jean Staurland, Clerk-Typist II, resigned as of May 31, 1955.

Jenlyn Jean Ludedeking, Clerk-Typist II, resigned as of June 11, 1955.

Effie Wiggins, Cook, resigned as of June 12, 1955.

Marilyn Munch, Clerk-Stenographer II, resigned as of June 30, 1955.

IV. THE ORGANIZATION

No report.

V. THE CURRICULUM

A. Approval of Dr. Raymond Wilderman, Ph.D., University of Iowa, to teach courses in the graduate school.

B. Approval of Dr. Russell Sicklebower, Ph.D., Denver University, to teach courses in the graduate school.

C. Approval of Dr. Charles Rohde, Ph.D., Northwestern University, to teach courses in the graduate school.

VI. BUILDINGS AND GROUNDS

Neptune Hall, new residence for women, was used for the first time for the national meetings of the Teacher Education and Professional Standards (TEPS) organization on June 28 - July 2.

We are very happy in the way in which Neptune Hall fit into the needs of the conference. From this first trial, we are certain that Neptune will be an excellent hall for some of our freshmen women students.

IX. MISCELLANEOUS

C. Commencement

The college was privileged to have the Honorable Samuel Brownell as its commencement speaker on Sunday, June 5. Because of rain, the exercises were held in the Men's Gym-

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nasium. 324 degrees were conferred of which 23 were the Master of Science Degrees.

D. Equipment, Furniture, and Supplies for Neptune Hall

(Approved by Advisory Committee 5-23-55)

- 1. "Quotations were received covering SILITE TRAYS manufactured by Silite, Inc., Chicago, Illinois from the following manufacturers:-

M. L. Brill and Company, Chicago	\$23.75 per doz.
Imperial Restaurant Supply, Chicago	24.78 per doz.
Swain & Myers Company, Decatur	26.62 per doz.

We would like authority to issue an order for the purchase of 32 dozen trays at a total cost of \$760 from M. L. Brill and Company, the low bidder.

- 2. We asked for bids for sundry kitchen supplies for Neptune Hall from the following suppliers:-

Imperial Restaurant, Chicago	Associated Sales Co., Chicago
The Stearnes Co., Chicago	Sidney Harrison Co., Chicago
M. L. Brill & Co., Chicago	Swain & Myers, Decatur

We have selected the lowest bids on the items needed and request authority to issue orders as follows:-

Imperial Restaurant Supply, Chicago	\$597.02
The Stearnes Company, Chicago	253.01
M. L. Brill and Company	<u>1350.02</u>
	\$2200.05

(Approved by Advisory Committee 5-20-55)

At 2:00 p.m., Wednesday, April 20, 1955, bids were opened covering draperies, dining room furniture, and lounge furniture for Neptune Hall. On the basis of these bids we respectfully submit the following recommendations:-

- 1. We recommend the low bidder in each of the three bids, as follows:-
 - a. Draperies - L. B. Herbst Corp, Chicago \$9,787.50
 - b. Dining Room Furniture - Gilbert A. Force Co., Chicago \$6,132.75 less 2%/15/N30 - net 6,010.09
 - c. Lounge Furniture - Chesterfield Furn. Co. Chicago 4,995.49

We do not recommend consideration of any alternate quotations in the case of the dining room furniture. The furniture specified has been examined and found suitable by the responsible staff members and contains features of rigidity and durability especially recommended for dormitory usage.

TEACHERS COLLEGE BOARD

Summary of Bids

Draperies* -- 239 Pairs

<u>Vendor</u>	<u>Specified Bids</u>	<u>Alternates</u>
L. B. Herbst Corp.	\$ 9,787.50**	
Chesterfield Furniture	10,310.99	
Karroll's Inc.	10,468.80	Deduct \$559 for Kirsch Standard Rods
Gilbert A. Force Co.	11,352.96 2%/15/N/30	Deduct \$500 for substitute fabric -
Mandel Bros.	12,017.00	
Rochelle's Inc.	13,542.00	Deduct \$200 for substitute lining
Clark Linen & Equip. Co. Manor Drapery and Venetian Blind Co.	14,151.50 (as amended by wire)	
The Reliable Store	15,074.93	
Associated Sales Co.	No bid	
Sears Roebuck & Co.	" "	
Morton Textiles	" "	

* All bedroom draperies are for Ben Rose fabric and all others for Lussky, White and Coolidge fabric.
 ** Recommended bid.

This bid covers materials, fabrication, and installation.

Dining Room Furniture* -- 314 chairs - 47 tables

<u>Vendor</u>	<u>Specified Bids</u> <u>Lots 1 and 2 Combined</u>	<u>Alternates</u>
Gilbert A. Force Co.	\$6,132.75**** 2%/15/N/30	Alternate 1** 5525.48 " 2** 5140.83
Mandel Bros.	6,111.84	
Rochelle's	6,189.62	Alternate 1** 5588.05 " 2** 5211.25
Chesterfield Furn. Co.	6,258.73	Alternate 1*** 6091.76 " 2*** 5897.91
L. B. Herbst	6,266.86	
Clark Linen & Equip. Co.	6,315.88	
Skorberg's Furniture Co.	6,550.03	

* All bids are for Sheboygan Chair #SXR-270½U and Phoenix Chair #P-2370-T.

** Alternates were for Sheboygan Chairs 3270½U and Phoenix Chair 1500-7 and for Phoenix Table P-360-T.

*** As manufactured by American Chair Company

**** Recommended bid.

Lounge Furniture*

<u>Vendor</u>	<u>Specified Bids</u> <u>Lots 1 and 2 Combined**</u>
Chesterfield Furn. Co.	\$4,995.49***
Gilbert A. Force Co.	5,250.00 2%/15/N/30
L. B. Herbst Corp.	5,325.55
Clark Linen & Equip. Co.	5,325.90
Mandel Bros.	5,373.78
Rochelle's Inc.	5,473.83
Skorberg's Furniture Co.	5,973.16

* Lot No. 1 is for Sheboygan Co. furniture; Lot No. 2 is for Phoenix Chair Company furniture

** Includes total of bids for Lots 1 and 2 less No. 720 type tables.

*** Recommended bid.

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This represents 90 to 95% of the furnishings for both the upper and lower lounges.

(Approved by Advisory Committee 5-28-55)

The Supervising Architect at Neptune Hall has just informed me that the general contract for building Neptune Hall does not include the numbering and lettering of the individual rooms, the same as was true in the case of Gilbert Hall.

In view of the fact that we must have Neptune Hall ready for occupancy by June 28, it is necessary that immediate action be taken. We are following the same plan of numbering and lettering as was used in Gilbert Hall and have contacted Mr. Richard Thorson, local sign painter, who did the work at Gilbert Hall. He proposes to do this work at a cost of \$.25 per letter, or a total of approximately \$200.00, for which we request your approval.

(Approved by Advisory Committee 5-28-55)

We request your approval to issue purchase orders for equipment and supplies for Neptune Hall as follows:-

- 1. 72 dozen Libby's Safe Edge Water Tumblers from the Stearnes Company, Chicago, the low bidder, at a total price of \$57.60. Quotations, as listed below, were received for Libby's Safe Edge Tumblers from the following Companies:-

The Stearnes Company, Chicago	\$.80 per dozen
Imperial Restaurant Supply Company, Chicago83 per dozen
M. L. Brill Company, Chicago95 per dozen
Edward Don & Company, Chicago98 per dozen

- 2. 500 each - #212H Pre-laundered Flour Sack Towels @ .12-1/2 ea. - \$62.50.

These are to be bought direct from the manufacturer, Bestex Cotton Products Co., Detroit, Mich. They are not available through usual channels. This product has proven very desirable in other units at Northern.

- 3. 6 each - Special Folding Tables @ \$59.50 ea., Total \$357.00.

At our request, these tables were especially designed by the Phoenix Chair Co., Chicago, and are identical to the tables being bought for the dining room except that they have special wooden folding pedestals. They are to be used in the Neptune Hall Library but will be available for extra feeding capacity for large banquets. We recommend purchasing these tables from the Phoenix Chair Company, at a total cost of \$357.00, as they will prove much less expensive than purchasing higher priced conventional library tables and at the same time will make it possible to buy fewer banquet tables.

- 4. Miscellaneous furniture for the apartment of the Advisors for Neptune Hall, to be purchased from Rochelle's, Inc., Chicago, as follows:- Total \$881.65.

2 - Chest and Mirrors	1 - Secretary
2 - Night Stands	1 - Sofa Bed
2 - Beds	1 - Drop Leaf Table
2 - Box Springs	2 - Side Chairs
2 - Mattresses	

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This type furniture, in such small quantities, does not lend itself well to detailed specifications and formal bids. As a matter of fact this furniture was selected on the floor of Rochelle's, Incorporated, display room by Dean Haddock. The total retail price of the above items is \$1,259.50 but we can buy them at a discount of 30%, or a net price of \$881.65 delivered. We recommend the purchase of these items on the basis of the quotation given.

5. Drapes for one window -- \$46.57

Through error, original specifications and bids for Neptune Hall Library, called for drapes for two windows instead of three. We wish authorization to issue a purchase order for drapes for this additional window, the cost being as follows:

Drapery Material	12/1/3 yds	\$17.25
Lining	12 yds	10.92
Track & Installation		<u>18.40</u>
		\$46.57

We recommend that approval be given to purchase the additional drapes for the additional window, the cost to be the same as for the draperies for the two windows previously treated.

6. Since it is imperative that essential supplies be acquired before the N.E.A. Conference, and because requests for quotations for these supplies have not been returned to us, we request permission to issue purchase orders immediately upon receipt of quotations. The items and estimated prices are as follows:-

14 ea.	Folding tables	@	30.00	420.00
112 ea.	Folding chairs	"	4.90	548.80
12 ea.	Trash Receptacles	"	18.00	216.00
6 ea.	Paper Towel Dispensers	"	4.00	24.00
5 cases	Paper Towels	"	4.50	22.50
2 ea.	Sanitary Napkin Dispensers	"	17.00	34.00
2 cases	Sanitary Napkins	"	13.50	27.00
63 ea.	Sanibag Dispensers	"	1.75	110.25
5000 ea.	Sanibags			20.00
5 cases	Toilet Paper	"	10.00	50.00

We are basing these estimated prices upon prices previously quoted for similar items, though not necessarily in the same quantities.

7. Because Neptune Hall is still under construction, and therefore has not been accepted by the Teachers College Board, it was impossible for us to use our own labor to unload furniture and equipment as delivered to the Hall. According to Union rules, we were forced to use laborers employed by Engineering Construction Corporation on the job to do this work. Since no advance notice was given, our Director of Business Services, Mr. Dorland, was forced to make a decision upon the arrival of the first load of furniture.

To date we have spent \$1,261.79 for this service and will probably be required to expend approximately another \$250.00 to com-

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plete the job. This expense will be included as additional cost of original equipment.

Since this was an emergency and in view of the fact that everything possible is being done to complete the dormitory by June 28, we trust you will confirm the action taken by Mr. Dorland in this matter.

(Approved by Advisory Committee 6-18-55)

Lamps for Neptune Hall

Bids have been received from the following vendors for 23 floor lamps and 17 table lamps, manufactured by the L'Stadter Lamp Company, Chicago, Illinois:-

The Reliable, DeKalb, Illinois	\$1,050.01
L. B. Herbst Company, Chicago, Ill.	1,047.47
Rochelle's Inc., Chicago, Illinois	1,071.00
Mandel Brothers, Chicago, Illinois	1,053.90
Chesterfield Furniture Co., Chicago, Ill.	1,019.60

We would like your authorization to issue a purchase order to Chesterfield Furniture Company, Chicago, Illinois, the low bidder, for these lamps at a cost of \$1,019.60, to be paid from Construction Fund 1953 Bond Issue.

Freight Charges on Cotton Towels - Neptune Hall

We request your approval to pay the sum of \$2.30 to the Chicago and North Western Railway Company -- freight bill for delivery of shipment of cotton kitchen towels for Neptune Hall, to be paid from Construction Fund, 1953 Bond Issue. Purchase of these towels was approved by you at an earlier date.

Wurlitzer Piano - Neptune Hall

We have selected a Wurlitzer piano for the Lounge at Neptune Hall at a price of \$602.00 which we believe to be a fair and reasonable price for this particular paino. May we have your approval to issue a purchase order to the Palmer Music House, DeKalb, Illinois, in the amount of \$602.00, same to be paid from Construction Fund, 1953 Bond Issue.

Insurance on Neptune Hall

Following instructions given by the Teachers College Board, insurance policies have been tentatively drafted covering Neptune Hall, the same to become effective upon the formal acceptance of the building by the Teachers College Board.

The amounts of coverage will be as follows:

a. Amount of Fire and Extended Coverage Insurance on building (based upon 85% of the Architect's estimate).	\$ 866,000.00
b. Amount of Fire and Extended Coverage on contents (based on 95% of the Division of Business Services estimate).	\$ 130,000.00
TOTAL	<u>\$ 996,000.00</u>

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3. The policies will be written on the Five Year Installment Plan (approximately 4-1/8 times cost of the annual policies) on an 80% co-insurance basis.
4. All of the above insurance to be divided equally and written by the following agencies, located in DeKalb, Illinois:-
 - H. J. Hakala Insurance Agency
 - Johnson Insurance Agency
 - R. B. Peterson Insurance Agency
 - Ragsdale Insurance Agency
 - H. M. Stewart Agency (Silverman)
 - Wm. F. Wiltberger Company
5. Amount of Use and Occupancy (based upon estimate furnished by the Division of Business Services) \$90,000.00.

The Use and Occupancy Insurance will be written in one policy and will be handled by the Johnson Insurance Agency. (Similar policies are now written by the Ragsdale Insurance Agency on Gilbert Hall, Adams and Williston by the Wm. F. Wiltberger Company.) The premiums on these policies are small ranging from less than \$50.00 per year to approximately \$115.00 per year. It is the plan to rotate these policies, as they fall due among the several agencies, instead of attempting to divide them into several very small units.

Student Union Building

- a. Insurance on the Student Union Building will be written on the Completed Value Form 17C Builders' Risk on an annual basis. (Possession is expected September 1, 1955. The Builders' Risk Insurance is to be cancelled at the time of possession and incorporated into the Neptune Hall policies on a pro-rata basis. This will be accomplished by endorsements attached to the Neptune Hall policies.)
- b. Amount of Builders' Risk Coverage (based upon Architect's estimate) \$67,000.00.
- c. This insurance is to be written in one policy by the Ragsdale Insurance Agency.
- d. Existing insurance on the present building (\$25,000.00) (fire and extended coverage) and contents thereof (\$5,000.00) (fire and extended coverage) will remain outstanding until it expires on July 1, 1956. At that time this insurance will also be transferred to the Neptune Hall policies by endorsement.

Existing fire and extended coverage policies written on the College Cafeteria Building and Contents thereof in the total amount of \$37,000.00 will expire on November 4, 1957. At expiration, this insurance will also be transferred to the Neptune Hall policies by endorsement.

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E. Other Contract Bids

(Approved by Advisory Committee 5-23-55)

Our English Department next year must have more office space to make room for two additional staff members. In order to provide this additional space we wish to remove the present counter and temporary partitions and install metal and glass partitionettes. Our carpenters and painters can do practically all of the labor but we will need to purchase the partitionettes (trade name) which will cost \$1,285.00 f.o.b. DeKalb. We wish your permission to make this purchase.

(Approved by Advisory Committee 6-3-55)

Stanley Knetsch of Knetsch and Associates informed us that they ran into quicksand in laying the sewer pipe line which will necessitate the changing from clay pipe to castiron pipe, the cost of which will be approximately \$1,000.00.

We wish your permission to authorize the Contractor, Knetsch and Associates, to purchase the necessary castiron pipe at a cost of approximately \$1,000.00, which will be an addition to the contract.

For your information, there is a stipulation in the A. & E. contract which allows for such changes as this.

(Approved by Advisory Committee 6-12-55)

We would like approval on the following items:-

Proposed Additions to Contract No. 68-52 G.R.-A & E Contractors

We are submitting, herewith, the proposed additions to the contract now held by A & E Construction Company (Contract No. 68#-52 GR) which contract provides for a new sanitary sewer trunk line for the college.

The three proposed building services, if constructed, will complete the work of placing all college buildings on the sanitary sewer of the college and separate them from the city system. These proposed additions have been previously discussed and have been given tentative approval by the Teachers College Board.

Following is a description of the proposed addition together with a cost estimate. The cost is based on agreed unit prices for the various items of work which we feel are fair for the work involved.

ADAMS HALL BUILDING SERVICE

Construct new 8" clay pipe sanitary sewer from Adams Hall to the new college sanitary sewer constructed under Contract No. 68-52 G.R. at a cost of:-

365 lineal feet of 8" clay pipe sewer lines installed @ \$7.00 per lin. ft.	\$2,555.00
3 each Standard Manholes Complete, installed @ \$250 ea.	750.00
Total Cost ADAMS HALL	<u>\$3,305.00</u>

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GILBERT HALL BUILDING SERVICE

Construct new 8" clay pipe sanitary sewer from Gilbert Hall to the new college sanitary sewer constructed under Contract No. 68 -52 G.R. at a cost of:-

133 lineal feet of 8" clay pipe sewer lines installed @ \$7.00 per lin. ft.	\$ 931.00
1 each Standard Manhole complete, installed @ \$250.00 ea.	250.00
Total Cost GILBERT HALL	<u>\$1,181.00</u>

HOME MANAGEMENT HOUSE BUILDING SERVICE

Construct new 6" clay pipe sanitary sewers from Home Management House to new college sanitary sewer constructed under Contract 68 -52 G.R. at a cost of:-

393 lineal feet of 6" clay pipe sewer lines installed @ \$5.50 per lin. ft.	\$2,161.50
2 each Standard Manholes complete, installed @ \$200 ea.	400.00
Total Cost HOME MANAGEMENT HOUSE	<u>\$2,561.50</u>

Total cost for the proposed additions to Contract No. 68 -52 G.R. as outlined above, are as follows:-

Construction Cost of Additions to Contract No. 68 -52 G.R.	\$7,047.50
Engineering @ 7-1/2% of Total Cost of Additions	528.56
	<u>\$7,576.06</u>

Sufficient funds have been released and encumbered for the appropriation of \$130,000.00, S. B. 617, to cover the costs of the above described additions to Contract No. 68 -52. It is our recommendation that approval be given to proceed with these additions at a total cost of \$7,576.06.

Proposed Additions to Contract No. 68-50 G.R.-Middle States Cons. Co.

The above referenced contract is substantially complete as of this date. However, there are several items of work which should be completed for which no provision was made in the original contract.

There are six fire hydrants on the old 4" watermain which were to have been left for watering the grounds. However, it now appears the old line will be valved out of service as rapidly as possible so these hydrants will not be of any service. In addition while the hydrants have been painted green, the Fire Chief of the City Fire Department requests that they be removed as he feels a mistake could be made and valuable time lost in case of fire.

Also, the present system for watering the football field is connected to an old 4" main and when this main is disconnected the system will have to be reconnected to the new mains. It would, therefore, be desirable to have this connection made now. The contractor has agreed to the following prices for this work, the work to be done under the same conditions as the present contract.

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6 each - removing existing hydrant plugging or stopping existing line @ \$160.00	\$ 960.00
1 connection of 3" line to new main using tapping machine sleeve and valve including all labor and materials. (Lump sum agreed price) @ \$500.	500.00
Construction Cost of Additions	<u>\$1,460.00</u>
Engineering @ 7-1/2% of const. cost	109.50
Total Cost of Additions	<u>\$1,569.50</u>

Sufficient funds have been released and encumbered from the appropriation of \$130,000.00, S. B. 617, to cover the costs of the proposed additions to Contract No 68 -50 G.R., Middle States Construction Company. It is our recommendation that authorization be given to proceed with these additions at a total cost of \$1,569.50.

WARDROBES - NEPTUNE AND ADAMS HALLS

As you know the Teachers College Board has given its approval to purchase additional furniture for Adams, Neptune and Gilbert Halls so as to accommodate additional students. Beds, mattresses and springs have all been ordered for Neptune and Adams. We still must purchase additional wardrobes for these units. The selection of a proper type wardrobe that will have to be more or less temporary presented a rather difficult problem. We wish to use a wardrobe that will, to a reasonable degree, match the permanent furniture and at the same time be sufficiently economical that it may be discarded after a period of five or six years.

After considering several sources of supply and types of wardrobes, the Phoenix Chair Company of Sheboygan, Wisconsin have offered to construct, especially for our use, a very suitable wardrobe that will match our permanent furniture in both Neptune and Adams Halls. You may recall that Phoenix is supplying the furniture for Neptune Hall. This particular wardrobe is a model sold through one of the large mail order houses, therefore, it must be purchased through a dealer under a special trade name.

Rochelle's, Inc., of Chicago have agreed to handle the deal at a cost of \$0.50 per unit. The factory price is \$41.00 making the total cost to the college of \$41.50.

We wish your approval to purchase 190 wardrobe units at a cost of \$41.50 each divided as follows:-

For Neptune Hall -- 1953 Bond Issue	
110 units @ \$41.50	\$4,565.00
For Adams Hall -- 1950 Bond Issue	
80 units @ \$41.50	<u>3,320.00</u>
	<u>\$7,885.00</u>

The above wardrobes will be paid for either from the Construction Fund or the Accumulative Reserve or a combination of the two.

Improvements to Water & Sewer System - Williston Hall

We are in receipt of a "Report on Proposed Plumbing Repairs and Revisions to Williston Hall," prepared by Stanley W. Knetsch and Associates, suggesting procedures for repairing and altering the

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same. The Engineer's report definitely outlines the condition of the existing Water and Sewer System and gives us estimates covering the costs of the proposed improvements.

- a. A balance of \$10,137.72 remains unreleased in the \$130,000.00 appropriation (S.B. 617, 68th Biennium) to cover the cost of "Improvements to Water Distribution Systems, Sanitary Sewers and Storm Sewers -- Northern Illinois State Teachers College. May we have your approval to request the Governor to release immediately the \$10,137.72 balance to cover the cost of the improvement as outlined in the Engineer's Report and to request that the balance be encumbered up to \$9,943.75 which is the Engineer's estimate of the total cost.
- b. May we also have your approval to employ a local Plumbing Contractor to do the exploratory work as recommended by the Engineer, the same to be submitted to the Board for their action at the July 18th meeting.

It was necessary for Mr. Dorland, our Director of Business Services, to authorize an order for a 39" x 14" x 9" telephone terminal box to be installed in connection with the telephone system in Neptune Hall. The equipment was not covered by the general contract but was required to be installed before the telephone service installation could be completed. The cost will be approximately \$60.00. To keep our records clear will you please approve this expenditure? The cost will be charged to the Construction Fund, 1953 Bond Issue.

(Approved by Advisory Committee 6-18-55)

Telephone Outlet - Student Union Building

We find it will be necessary to install one telephone outlet in the new office of the Student Union Building which is now being remodeled. The amount of this installation, \$26.50, will be an addition to the G & G Electric Company Contract. May we have your approval to have this additional work done, the cost of which will be paid from Construction Fund, 1953 Bond Issue.

Fuel Oil Bids

The following suppliers were invited to submit bids covering fuel oil needs for Northern's Gilbert and Neptune Residence Halls for 1955-1956:-

Sinclair Refining Company	Cities Service Oil Co.
Standard Oil Company	DeKalb Ice Company
Max Lyon Oil Company	Independent Oil Co.
Kahle Oil Company	Kishwaukee Service Co.
Smith Oil and Refining Co.	Socony Vacuum Oil Co.
	Gustafson Oil Company

Four of the above companies submitted bids and one stated that they would not be in a position to quote on our requirements (Standard Oil Company). The bids were as follows:-

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1. Lyon Oil Company, DeKalb	\$.0875 per gallon
2. Smith Oil Co., Rockford	.0905 per gallon
3. Gustafson Oil Company, Chicago	.0911 per gallon
4. Kahle Oil Co., DeKalb	.0949 per gallon

All bids were to supply approximately 160,000 gallons of No. 5 commercial grade fuel oil delivered to the tanks in Gilbert and Neptune Halls. All bidders reserved the right to adjust the price during the contract year up or down according to the wholesale market price. The Lyon Company, however, guaranteed not to raise the price above \$.0975 during the life of the contract.

We wish to recommend that the low bid of the Lyons Company to supply fuel oil at the posted price on date of delivery, which at the time the bids were submitted was \$.0875 per gallon, with the provision the price will not exceed \$.0975 per gallon be approved.

(Approved by Advisory Committee 7-5-55)

We would like approval to purchase the following additional furniture for Gilbert Hall. This furniture is needed to house an additional 110 students in this dormitory and we recommend the lowest bidder in each instance:-

1. Wardrobes - Reams Typewriter Company	\$3,681.60
2. Dresser Desks - Karoll's, Inc.	5,626.50
3. Bunk Beds - Karoll's, Inc.	1,617.30
4. Side Chairs* - Karoll's, Inc.	2,215.40

* We are recommending the purchase of the specified alternate (Chair Number 303) since it matches the chairs currently in use in Gilbert Hall.

We furthermore request approval to purchase the following side rail assemblies necessary to convert 120 existing box springs and mattresses in Adams Hall for use with Phoenix Company bunk beds previously ordered:

Side Rail Assemblies - Karoll's, Inc.	\$ 778.80
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SUMMARY OF BIDS

Wardrobes* -- 118 wardrobes

<u>Vendor</u>	<u>Specified Bids</u>
Reams Typewriter Company	\$3,681.60**
Columbia Office Supply Company	3,704.02
Hickman's Office Equipment Company	3,796.00
Franklin-Lee Company	4,097.00
Steel Office Furniture, Inc.	4,130.00

* All wardrobes are for All Steel Equipment Wardrobes No. 2449

** Recommended bid

Dresses Desks* -- 110 desks

<u>Vendor</u>	<u>Specified Bids</u>	<u>Specified Alternate</u>
Karoll's, Inc.	\$5,626.50**	\$6,215.00
Rochelle's, Inc.	5,736.50	6,325.00
Mandel Bros.	5,745.30	6,333.80

* All dresser desks are for Joseph Turk Manufacturing Company Desk Number 190-9; specified alternates were for Superior Sleeprite Corporation Desk Number 550-34.

** Recommended bid

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Bunk Beds * -- 54 bunk beds

<u>Vendor</u>	<u>Specified Bids</u>	<u>Specified Alternate</u>
Karoll's, Inc.	\$1,617.30**	
Mandel Bros.	1,647.00	
Rochelle's, Inc.	1,671.30	

* All bunk beds were for Joseph Turk Manufacturing Company beds Number 432.

** Recommended bid

Side Chairs* -- 110 chairs

<u>Vendor</u>	<u>Specified Bids</u>	<u>Specified Alternate</u>
Karoll's Inc.	\$1,566.40	\$2,215.40**
Mandel Bros., Inc.	1,595.00	2,250.40
Rochelle's, Inc.	1,676.40	2,325.40

*All side chairs were for Joseph Turk Manufacturing Company Chairs Number 301;
 specified alternates were for Joseph Turk Manufacturing Company Chairs NO. 303.

**Recommended bid

Side Rails* -- 120 assemblies

<u>Vendor</u>	<u>Specified Bids</u>
Karoll's, Inc.	\$ 778.80**
Rochelle's, Inc.	780.00
Skorberg's, Inc.	870.00

* All side rails are for assemblies manufactured by The Englander Company to fit existing box springs and mattresses in Adams Hall.

** Recommended bid

(Approved by Advisory Committee 7-1-55) Cont. No. 68-13 (S-L)

In connection with the contract for electrical work on the above contract, \$200.00 was allowed solely for the purchase of Type "J" Exterior Lighting Fixtures. We are now informed, by Schaeffer and Wilson, Architects, that this amount is not sufficient to purchase suitable fixtures.

The Electrical Contractor, Broadway Electric Company, Rockford, Illinois, quote a price of \$450.00 or \$250.00 more than the allowance for the required fixtures. However, Schaeffer and Wilson, Architects, inform us they can purchase suitable fixtures at a price of \$90.00 each, or \$360.00 for the four. This is \$160.00 more than the allowance stipulated in the original contract for these fixtures.

It is our recommendation that \$160.00 be allowed as an addition to Contract No. 68-13 (S-L) - Women's Residence Hall, and the fixtures proposed by Schaeffer and Wilson, Architects, be purchased and installed. The installation of these fixtures is included in the contract price and is not a part of the \$200.00 allowance.

X. SUMMARY. Approval is requested on the following:

1. Awarding of degrees to the students listed.
2. Approval of additions to the summer payroll as listed.
3. Acceptance of the resignations of the faculty members as listed.

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4. Approval of payment for Mrs. Susan Patterson as substitute teacher.
5. Change of title for Dr. Hardgrove as indicated.
6. Leave of absence without salary to the faculty members listed.
7. Appointment of replacements for faculty members as indicated.
8. Appointment of Miss Chenoweth and Miss Stevens as indicated.
9. Appointment of faculty members in new positions as indicated.
10. Permission to employ faculty and staff as listed.
11. Appointment of Miss Burton as faculty assistant.
12. Appointment of Mrs. Helen Harrison as indicated.
13. Approval of appointment of staff for Neptune Hall.
14. Approval of temporary positions for non-academic personnel.
15. Approval of replacements for non-academic personnel.
16. Approval of leave of absence for non-academic personnel.
17. Approval of change in status of non-academic personnel.
18. Acceptance of resignations of non-academic personnel.
19. Approval of Dr. Raymond Wilderman, Dr. Russell Sickelbower, and Dr. Charles Rohde to teach courses in the graduate school.
20. Approval of bids and purchase of equipment, furniture and supplies for Neptune Hall.
21. Approval of insurance coverage and contracts of insurance for Neptune Hall and Student Union Building.
22. Approval of the following:
 - a. Purchase of partitions for English offices.
 - b. Purchase of castiron pipe for sewer line.
 - c. Proposed additions to Contract No. 68 -52 G.R., Architecture and Engineering--Contractors.
 - d. Proposed additions to Contract 68-50 G.R., Middle States Construction Company.
23. Approval of cost of improvements and employment of a plumbing contractor for water and sewer system for Williston Hall.
24. Approval of additional telephone outlet for Student Union Building.
25. Approval of contract for fuel oil.
26. Approval of purchase of additional equipment for Gilbert Hall and Adams Hall.
27. Approval of addition to Contract No. 68 -13 (S-L).

Respectfully submitted,
Leslie A. Holmes,
President

TEACHERS COLLEGE BOARD
NORTHERN ILLINOIS STATE COLLEGE
De Kalb, Illinois

We wish to recommend approval of the payroll for Non-Academic Staff, effective as of July 1, 1955, in accordance with the union contracts.

Union Nonacademic Staff, 1955-56

<u>Name</u>	<u>Classification</u>		1955-56 <u>Annual Salary</u>	1955-56 <u>Per Mo.</u>
Carlson, Arthur G.	Plumber	P.R.	\$2.90 per hr.	2.90 per hr.
Larson, Leif	Painter	"	2.60 " "	2.60 " "
Kenneth Kidd (new)	Painter	"	" "	2.60 " "
Cook, Howard L.	Electrician	"	2.80 " "	2.95 " "
Jacox, Clarence	Carpenter	"	2.80 " "	2.80 " "
Scott, Clarence	Carpenter	"	2.80 " "	2.80 " "
Latimer, Ray	Chief Opr. Eng.	N.R.	\$5820	\$485
Hayes, Arnold	Stat. Engineer	"	5256	438
Homan, Fred	Stat. Engineer	"	5256	438
Carlson, Donald E.	Stat. Fireman	"	4596	383
Hardin, Halstead	Stat. Fireman	"	4596	383
Hinkle, Albert Lace	Stat. Fireman	"	4596	383
Rhoades, Robert J.	Stat. Fireman	"	4596	383
Snyder, Donald	Stat. Fireman	"	4596	383
Clark, Howard	Stat. Fireman	"	3780	315
Kivell, Robert J.	Grounds Foreman	"	4320	360
Blake, Elmer	Maint. Equip. Opr.	"	3600	300
Gallagher, Thomas	Maint. Equip. Opr.	"	3600	300
Huttunen, Arvo	Maint. Equip. Opr.	"	3600	300
O'Donnell, Charles H.	Maint. Equip. Opr.	"	3600	300
Ruth, Harve S.	Maint. Equip. Opr.	"	3600	300
Neujahr, Clarence	Maint. Equip. Opr.	"	3240	270
Nash, Stephen	Groundsman	"	3300	275
Simmons, Frank	Groundsman	"	2700	245
Larson, Raleigh W.	Grounds Gardener	"	3660	305
Pepple, Harry O.	Automotive Mechanic	"	4440	370
Gates, William F.	Motor Vehicle Opr. and Repairman	"	3840	320
New Position	Bus Driver			
Jordon, Bernard F.	Policeman	"	3300	275
Walsh, William	Policeman	"	3300	275
Eastwood, Fred	Watchman	"	3300	275
Prall, J. Edward	Watchman	"	3300	275
Trotz, Harold E.	Watchman	"	3300	275
Vannucci, James	Equip. Attend.	"	3300	275
Mattson, Martin	Sr. Lab. Attend.	"	4080	340
Nash, Charles	Stores Clerk	"	2940	245
Holbo, Elmer O.	Janitor Crew Leader	"	3600	300
Brophy, Cleveland	Janitor	"	3300	275
Martin, Lloyd Z.	Janitor	"	2940	245
Dunkle, Howard	Janitor	"	3300	275
Ferrell, Andrew T.	Janitor	"	3300	275
Finnan, Francis H. Sr.	Janitor	"	3300	275
Friestead, Arthur	Janitor	N.R.	3300	275

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<u>Name</u>	<u>Classification</u>		<u>1955-56 Annual Salary</u>	<u>1955-56 Per Mo.</u>
Larsen, Lars	Janitor	N.R.	3300	275
McConn, Alec	Janitor	"	3300	275
McGrew, Glenn E.	Janitor	"	3300	275
Smith, Edwin R.	Janitor	"	3300	275
Turnbloom, Elmer	Janitor	"	3300	275
Williams, Herbert	Janitor	"	3300	275
New Position	Janitor	"		
Deegan, John F.	Janitor	"	3300	275
Halstead, S. Pinkie	Janitor	"	3300	275
Jarvi, Frank	Janitor	"	3300	275
Langenbahn, Leo F.	Janitor	"	2940	245
Liddick, Irvin	Janitor	"	3300	275
Michelson, Paul W.	Janitor	"	3300	275
Rettinger, Joseph	Janitor	"	3300	275
Mosher, Agnes	Janitress	"	2640	220
Skaar, Lillie M.	Janitress	"	---	---
Sparks, Jean	Janitress	"	2640	220
Loescher, Olive P.	Housekeeper	"	2640	220
Peterson, Lillian M.	Housekeeper	"	2640	220
Seppala, Senja	Housekeeper	"	2640	220
Smith, Marie	Housekeeper	"	2640	220
Saarela, Charles D.	Head Baker	"	3780	315
Duffey, Clifford M.	Chef	"	3600	300
Little, Rose	Cook	"	2700	225
Ward, Charlotte	Cook	"	2868	239
Bocklund, Eva Mae	Cook	"	2520	210
Butler, Margaret	Cook	"	2700	225
Elkin, Charles R.	Cook	"	2700	225
Williams, Florence A.	Cook	"	1890 - 9 mo.	210
Gatz, Margaret	Cook	"	2700	225
Suter, Goldie	Cook	"	2700	225
Collin, Bessie M.	Cook	"	2700	225
Nelson, Emma	Cook	"	2700	225
Lindemann, Anna C.	Cook	"	2520	210
Biers, Emma E.	Cook's Helper	"	2640	220
Halstead, Selma E.	Cook's Helper	"	2460	205
Hickerson, Jennie	Cook's Helper	"	2640	220
Kujala, Ella Marie	Cook's Helper	"	1845 - 9 mo.	205
Lindelof, Helga	Cook's Helper	"	1980 - 9 mo.	220
McDowall, Ruth M.	Cook's Helper	"	1948 - 9½ mo.	205
Stone, Rachel Mary	Cook's Helper	"	2100 - 10½ mo.	200
Tangerose, Gertrude	Cook's Helper	"	2640	220
Murray, Agnes	Cook's Helper	"	1845 - 9 mo.	205
Hayes, Agnes	Cook's Helper	"	2640	220
O'Donnell, Marian	Cook's Helper	"	2400	200
Whitlock, Genevieve	Cook's Helper	"	1900 - 10 mo.	190
Baxley, Noah	Kitchen Laborer	"	2520	210
Wilkins, Reed B.	Kitchen Laborer	"	2580	215
Streeter, Robert	Kitchen Laborer	"	2520	210
Mitchell, James	Kitchen Laborer	"	2460	205
Christensen, Genieva	Dining Room Cashier	"	1620 - 9 mo.	180
Evensen, Andrew	Maintenance Worker	"	3660	305
Fletcher, George	Maintenance Worker	"	2940	245

TEACHERS COLLEGE BOARD
NORTHERN ILLINOIS STATE COLLEGE
De Kalb, Illinois

July 18, 1955

Supplement to July, 1955 Teachers College Board Report

1. Proposed Establishment of Central Baking Facilities.

(Approved by Advisory Committee 7-6-55)

In view of the fact that it is anticipated that our enrollment for the coming academic year will jump from 2,500 to 3,000 students and that our dormitory population will jump from a present 750 students to 1,400 students, it is desirable to provide for an expansion in our college baking facilities.

While each of our dormitory kitchens is presently equipped with some of the equipment needed for this purpose, it has proved costly and impractical to do the necessary baking in such a decentralized manner. A recent survey of our food operation, conducted by the consulting firm of Horwath & Horwath, recommends that for the sake of economy, quality, and production control, we establish a central bake shop on our campus. The survey points out, furthermore, that there is now available in the Williston Hall basement an area which would be well-suited for this purpose.

The advantages of having our own bakery are as follows:

1. Equipment and Work Area

Since the food service equipment and layout, particularly the oven space and related work areas, available in Gilbert and Neptune Halls are designed for a population of 374 students in each of these dormitories, they will be inadequate to handle the 484 students who will be housed in these dormitories in September. Our experience at Gilbert Hall during the past three years has shown that the oven space in the ranges allotted to the cooks for the everyday roasting and baking needs is insufficient even for 374. As a result they have frequently had to use the baker's oven for cooking and roasting purposes. If given the full time use of this oven, there would then be adequate capacity to take care of the anticipated 484 students. Without this oven, however, it would be necessary to buy additional roasting ovens if our quality of food and the present variety of menus served is to be maintained.

As is pointed out in the Horwath & Horwath survey, 11 out of 17 pieces of equipment required for the establishment of a central bake shop are already available on the campus. The only two (2) major pieces of additional equipment that would

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have to be bought would be one (1) Middleby-Marshall Oven at an installed cost of \$3,280.00, and a Groen Tilting 40 gallon Steam Kettle at a cost of \$546.00. It would also be desirable to include a donut fryer at a total cost of \$580.00 which would easily pay for itself over a period of several years.

Centralizing of baking facilities would not only increase baking efficiency, but would also greatly increase the production capacity of the equipment used. This becomes clear when one remembers that it takes a lot of work space to spread out the necessary bake pans or pie tins needed to feed 1,400 students. With the central bake shop, it would be possible to bake not only for the dormitory students, but for the rest of the college population as well.

2. Personnel

It is expected that the establishment of central baking facilities on the campus would result in a payroll saving of \$1,100.00 per year. At present the baker in Gilbert Hall does all the baking for the three existing dormitories; in other words he now bakes for 750 students. His pots and pans are washed by the Gilbert Hall kitchen laborer. The salary of the baker, plus one-half of the salary of the kitchen laborer now comes to \$417.50 per month. This means that the labor cost for bakers and baker's helpers in Gilbert and Neptune Halls, under the present system would come to \$10,000 per year. On the other hand it would be possible to staff a central bake shop with one Head Baker (annual salary - \$3,800), one Second Baker (annual salary - \$2,700), and one Kitchen Laborer (annual salary - \$2,400). This would make a combined labor cost of \$8,900.00 or \$1,100.00 annual labor cost savings, with greatly increased production efficiency.

3. Food Cost

While it is impossible to predict exactly the amount of savings that would be possible due to the purchasing of baking materials in large quantities, it seems reasonable to expect that such savings over a period of several years would be considerable.

4. Quality Control

With the establishment of a central bake shop, the control over the quality of baked items and the enforcement of standardized recipes by the Director of Food Services and the college dietitian becomes greatly simplified. Furthermore, a central bake shop will make it possible for the N.I.S.C. Cafeteria and for the College Union Building to feature home-made bakery products instead of the commercial pies and cakes that they have been buying up to the present time. This, too, will greatly improve the quality of bakery products in those units.

5. Location

While the basement area recommended for the central shop is far from perfect for such use, it will be adequate to take care of our needs for the immediate future. It is particularly suitable

TEACHERS COLLEGE BOARD

ble since it already contains a partly-used walk-in refrigerator and also since it is centrally located, so that proper supervision can be easily given by food supervisory personnel. The cost of converting this area into a bake shop is comparatively small, since the only major job will be to remove a 14-foot plaster-board wall. If the college should ever build a central commissary (which would presumably include meat processing and baking facilities), then all the equipment could be transferred from the Williston Hall basement without great difficulty.

For the above reasons, authorization is requested to install a central bake shop in the Williston Hall basement as indicated. This work should be done between the periods of August 15 to September 15, in conjunction with a necessary drain replacement project. (See July board report Page 81.)

Funds are available from Cash balance in Series 50 and 53.

2. Additional Kitchen and Dining Room Supplies for Extra Students in Residences.

We request permission to purchase the additional kitchen and dining room supplies needed to take care of the extra 110 students to be housed in Gilbert and Neptune Halls, and extra 80 students to be housed in Adams Hall. This includes dishes, silverware, trays, glasses, pots and pans, and other kitchen utensils. It is anticipated that, barring any price change, orders would be placed with the low bidder for each item as determined recently in making similar purchases for Neptune Hall.

(All with Advisory Committee approval.)

Funds are available from Construction funds in the case of Neptune Hall. For Adams and Gilbert funds are available from Cash balance in Series 50.

Respectfully yours,

Leslie A. Holmes,
President

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD Northern Illinois State College De Kalb, Illinois July 18, 1955

The regularly scheduled meeting of the Teachers College Board and the college presidents convened at 9:00 A.M. (D.S.T.), Monday, July 18, 1955, in the Art Gallery of the Library Building on the

PROCEEDINGS

campus of Northern Illinois State College, DeKalb, Illinois. Lewis M. Walker, Chairman of the Board, presided.

Chairman Walker called the meeting to order, roll was called, and the following members voted present:

Mr. Lewis M. Walker, Chairman	Mr. J. A. Houle, Jr.
Mr. R. A. Stipes, Jr., Vice-Chairman	Mrs. Harriet Lowden Madlener
Mr. Alexander Summers, Secretary	Dr. Vernon L. Nickell
Mr. Carl Dunbar	Mr. William E. Reed
Mr. Morton H. Hollingsworth	Mr. Clarence R. Ropp
Mr. Chauncey B. Watson, Sr.	

Also present were the following:

Dr. Robert G. Buzzard, President
Eastern Illinois State College

Dr. Arthur H. Larsen, Acting President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University

Mr. J. M. Grigsby, Business Manager
Western Illinois State College

Dr. Leslie A. Holmes, President
Mr. Z. H. Dorland, Director of Business Services
Northern Illinois State College

Dr. Richard G. Browne, Executive Officer
Mr. Arthur Samoore, Supervising Accountant
Mr. Richard F. Dunn, Legal Counsel
Teachers College Board - General Office

Chairman Walker presented the following tribute to the late Dr. William C. Reavis:

"To paraphrase an old, old song and in keeping with our Christian religion, 'When the roll was called up yonder,' --- Claude Reavis answered. I don't think it is particularly important to us the date of his birth or where he was born, but it is important to us that he became a member of the Board in 1949 and he gave to us, out of his rich experience, a splendid and everlasting contribution.

"In his youth, he had an accident which caused a shriveled arm. Because of this injury, his family took him out of farming and sent him to college. It is strange how an accident in youth gave to the field of education one of the finest minds this country has ever produced. Those who went to the Memorial Services in Chicago listened to some eloquent remarks on his efforts in the University of Chicago. Our hearts were warmed, and we reflected with considerable interest on the fact he brought to us most of the printed policies and procedures that we now enjoy and by which we work.

"I shall never forget the day when Noble Puffer, Reavis, and I sat on one side of the table, the Department of Finance on the other, and Governor Stevenson at the end of the table; and Claude

TEACHERS COLLEGE BOARD

Reavis promoted the salary schedule, argued it out, and Governor Stevenson accepted. We were there from nine in the morning until nine at night. On the way back to the hotel, Dr. Reavis said to me, 'We may have a harder time defending this schedule with the colleges than we did in getting it adopted.' The schedule has stood, and on every occasion he has defended it and we have helped him. The teachers of our colleges should hold the memory of Claude Reavis very kindly in their minds and their hearts for his contribution to them as a member of this Board.

"Dr. Reavis was big. He towered, not only towered physically but in academic circles. Wherever he went, whenever he spoke, his word was accepted as the law. His counsel was sought, and his judgment was respected in the field of education. He was tolerant and always kind with the untrained.

"When it came time to find a place for him to rest, I was reminded of that passage of the scripture: 'Abraham lived to a ripe, old age, and they carried him back to his people'; and so, the stalwarts of every walk of life, from then to now, on occasion, have been carried back to their people, and they buried him in the church lot of his family in southern Indiana. I cannot help saying the esteem in which he was held by every member of this Board approached affection, and any one of us can exclaim with the poet, as we meet here this morning, 'Oh! for the touch of the vanished hand and the sound of the voice that is still.'"

Mr. Stipes moved that a copy of the foregoing remarks made by Chairman Walker be sent to all members of the academic staff of all of the colleges under the jurisdiction of the Teachers College Board. The motion was seconded by Dr. Nickell, and upon roll call by Dr. Browne, the motion was unanimously carried.

The first matter of business before the Board was the approval of the minutes of the meeting of May 16, 1955. Attention was called that the following should be added to the end of Line 4, Page 9, of said minutes:

"and such funds have been released by the Governor."

There being no further corrections to said minutes, Mr. Houle moved that the minutes of the meeting of May 16, 1955 be approved as corrected. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Chairman Walter then welcomed Mr. Reed to the Board. (Mr. Reed was appointed by Governor Stratton to succeed the late Dr.

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Reavis.) Chairman Walker stated, "Mr. Reed comes from Crane High School in Chicago where he has taught and lived for a long period of time. He is a graduate of Illinois State Normal University. We don't assume for a minute that you will take Dr. Reavis' place on the Board. You will take your place on the Board as Mr. Reed, and Dr. Reavis will live always for the things he has done for us. We are delighted to have you here and hope you will enjoy it."

Mr. Reed stated, "No one can take Dr. Reavis' place, but I sincerely hope I may make some small place for myself and am very happy to be here."

REPORTS OF OFFICERS OF THE BOARD

Chairman Walker reported that he had asked Dr. Browne to prepare the following resolution relative to Dr. Reavis' service to the Board and the teachers colleges of Illinois:

WHEREAS, the Teachers College Board of Illinois is entrusted by law with the management and control of four distinguished institutions of higher education, and

WHEREAS, Dr. William Claude Reavis was for more than six years a member of that Board, having been appointed twice by Governor Adlai E. Stevenson and once by Governor William G. Stratton, and

WHEREAS, during the years of his service he was a loyal, devoted member, regular in attendance at Board meetings, wise and reasonable in the consideration of Board business, and supremely well-fitted by his distinctive training and experience to exercise leadership in the Board on educational matters, and

WHEREAS, each of the colleges, and in fact, each individual faculty member of the colleges, present and future, has been and will be benefited by his guidance in matters concerned with academic freedom and adequate academic salaries.

THEREFORE, BE IT RESOLVED, that the Teachers College Board of Illinois express its deep regret at the loss of Dr. Reavis, a loss which is both personal to the Board members and a professional one to teacher education, and

That the Board re-affirm its devotion to the principles of good academic practice which Dr. Reavis so ably advocated and personified, and

That this resolution be recorded in the minutes of the Teachers College Board and a copy sent to Mrs. Reavis.

Dr. Nickell moved the adoption of the foregoing resolution relative to Dr. Reavis' service to the Board and the teachers colleges of Illinois. The motion was seconded by Mr. Watson, and unanimously carried.

Mr. Stipes suggested that a copy of the foregoing resolution be sent each member of the academic staff at each of the four state teachers colleges. The Board concurred in Mr. Stipes' suggestion.

TEACHERS COLLEGE BOARD

Chairman Walker next reported that, on behalf of the Board's appreciation of his services to the Board, Dr. Browne had sent Mr. Lanphier a gift. Chairman Walker stated that Mr. Lanphier wished to have him extend to the Board his thanks for their gift.

Dr. Browne presented his Report No. 36 as Executive Officer which consisted of four parts; namely, Part I. Automobile Reports; Part II. Out-of-State Travel; Part III. Legislation; and Part IV. Miscellaneous.

Regarding Part I. of his report, Dr. Browne stated this is the first report of this kind made to the Board and was done at the request of the Board. Dr. Browne presented an itemized report on the use of each automobile at each of the colleges.

Part II. of Dr. Browne's report gave an itemized report covering out-of-state travel authorizations for the fiscal year 1954-1955 and also showed the trend for the past four years in out-of-state travel authorizations which revealed a decline during the past year. Chairman Walker stated that, in his opinion, out-of-state travel authorizations should be watched, and just because there is money available in the budget does not mean it should be spent.

Dr. Browne reported that Part III. and Part IV. were presented for the information of the Board only.

For the information of the presidents and business managers, Mr. Stipes called attention to House Bill No. 790 (which has been signed by Governor Stratton), which is an improvement in the act covering the University Retirement System, stating that the colleges may now employ people over fifty-eight years of age and they will not be required to participate in the Retirement System.

Dr. Browne also submitted a report, prepared by Mr. Samoore, which showed the trend of the internal budgets for 1955-1956.

Mr. Hollingsworth recommended that Dr. Browne's expenses for attending the meeting of the Mid-West Regional Conference on Higher Education, to be held at Mackinac Island, Michigan, July 25-27, be authorized. The Board concurred in Mr. Hollingsworth's recommendation.

QUARTERLY REPORTS OF PRESIDENTS

Eastern Illinois State College

Dr. Buzzard presented his quarterly report, together with supplement, on Eastern Illinois State College with the following requests:

On Page 13 under the section III. CLASSIFIED EMPLOYEES, B. Replacements, 1., change the salary of Jetta L. Allison from \$160 per month to \$170 per month. (This change made in keeping with the minimum salary for classification.)

Delete Item B. under the section VI. BUILDINGS AND GROUNDS.

On Page 16, under the section VI. BUILDINGS AND GROUNDS, Item C, delete the words "under the direction" and insert the words "subject to the approval."

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On Page 16, under the section VI. BUILDINGS AND GROUNDS, Item C., Rehabilitation of Main Building, add the following:

"To be paid with funds appropriated for Equipment, General Revenue, 69th biennium."

Following some discussion, Mr. Summers moved that the quarterly report together with supplement, on Eastern Illinois State College as presented by Dr. Buzzard be approved as corrected. The motion was seconded by Mr. Hollingsworth, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Dr. Buzzard next reported that Dr. Arthur F. Byrnes, Associate Professor of Education and Director of Visual Education at Eastern, has requested a two-year leave of absence to accept a teaching position with F.O.A. in Brazil. Dr. Buzzard stated he would like to know the Board's wishes on this matter.

Following considerable discussion, the Board recommended that the Council of Presidents meet and present their recommendations to the Board on the policy of allowing leaves of absence for educational services.

Dr. Buzzard next reported that the two home management houses on Eastern's campus are idle this summer and are subject to vandalism because of being vacant. Dr. Buzzard requested the permission of the Board for Mrs. Buzzard and him to live in the south home management house for the remainder of the summer, or until the fall term begins, and they would pay the same rent as the faculty members pay who live in the barracks.

Following some discussion, Mr. Hollingsworth moved that the request be granted for Dr. and Mrs. Buzzard to be allowed to live in the south home management house until the end of this summer and pay the same rent as the faculty members do who live in the barracks. The motion was seconded by Dr. Nickell, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Nay
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was carried by a vote of ten to one.

Illinois State Normal University

Dr. Larsen presented his quarterly report, together with sup-

TEACHERS COLLEGE BOARD

plement, on Illinois State Normal University with the following requests:

On Page 26, under Items (4) and (11), delete the words, "1st semester only" and "2nd semester only," respectively, and insert after both Items (4) and (11) the words "\$50.00 a month."

On Page 29, change salary of Christina Bond from \$220 to \$222 and from \$2640 to \$2664.

Dr. Larsen reported on the progress of Walker Hall. Dr. Larsen stated that the University will require the use of Walker Hall by September 11, and there will be at least one stairwell open by then; but if things continue as expected, the building should be completed by that date and all stairwells open.

Mr. Dunbar suggested that Mr. Dunn investigate the fire regulations in regard to the stairwells for Walker Hall. The Board concurred in Mr. Dunbar's suggestion.

Mr. Hollingsworth stated that, in the event Walker Hall is not completed by September 11, necessary steps should be taken to allow the building to be occupied before completion. The Board instructed Mr. Dunn to take the necessary steps regarding this matter.

Considerable discussion was held regarding the tabulation of coal bids presented by Dr. Larsen, which were F.O.B. Normal. Mr. Hollingsworth stated that all of the colleges should have a uniform policy for receiving bids on coal which should be F.O.B. power plant.

Mr. Hollingsworth moved that all coal bids received by Illinois State Normal University be rejected and the authorities at Illinois State Normal University be instructed to readvertise for coal bids. The motion was seconded by Mr. Houle, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Dunbar moved that all coal bids at all of the colleges and the specifications be quoted F.O.B. power plant. The motion was seconded by Mr. Hollingsworth, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

PROCEEDINGS

Regarding Dr. Larsen's request for consideration of a preliminary study for the erection of an additional men's residence hall on the bond revenue basis, the Board recommended this matter be discussed with the Finance Committee.

Considerable discussion was held on Dr. Larsen's request for the purchase of material for bedspreads and drapes for Walker Hall. The Board recommended that bids be received for the making of the bedspreads and drapes based on the bidder supplying the material as specified by the University.

In his quarterly report, Dr. Larsen also requested the Board's consideration for the balance of the drainage and tile work project at the Student Union Building, which will consist of laying of tile on University premises surrounding the Student Union Building and including downspout pick-ups from Milner Library and interceptors for campus drainage. Dr. Larsen stated the project would cost approximately \$1,800 and requested the Board's decision as to whether or not the tile work should be charged to the Student Union project. Mr. Stipes, Chairman of the Finance Committee, reported that the Finance Committee had studied this matter and recommended the following method of paying for this project:

\$1,500 - Contractual Services, General Revenue - 69th biennium
\$1,310 - Contingencies - Series 1955 bond issue

The Board concurred in the Finance Committee's recommendation.

Dr. Larsen reported that, in his supplement report, a request was made for the employment of Mr. Akihiko Yokosawa, as Assistant Professor of Physical Science. Dr. Larsen stated that Mr. Yokosawa is not a United States citizen and asked if the Board had any policy regarding the employing of a non-citizen of the United States. The Board recommended that discussion on this matter be referred to the Council of Presidents for their recommendation to the Board.

Mr. Hollingsworth moved the acceptance of the quarterly report, together with supplement, on Illinois State Normal University as presented and corrected by Dr. Larsen with the following exceptions:

1. No action on request for consideration of a preliminary study for erection of an additional men's residence hall as Board referred this to Finance Committee.
2. No awarding of coal contract and hauling services on coal bids received which were rejected.
3. No acceptance of the bid submitted for the purchase of material for bedspreads and drapes for Walker Hall as I.S.N.U. is to advertise for bids on making of bedspreads and drapes with bidder furnishing material.
4. No action on the employing of Mr. Akihiko Yokosawa until recommendation of Council of Presidents is received on employing of non-citizen of the United States.

The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

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Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

In concluding his report, Dr. Larsen stated he had received a request from the Presbyterian Synod to hold a meeting on the campus of Illinois State Normal University next year which would involve providing meeting rooms and housing facilities for a week. Dr. Larsen further stated this meeting would be held in the summer when rooms and classrooms for meeting would be available.

Following some discussion, Mr. Dunbar moved the approval of allowing the Presbyterian Synod to meet on the campus of Illinois State Normal University next year. The motion was seconded by Mr. Houle, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Western Illinois State College

In the absence of Dr. Beu, on account of illness, Mr. Grigsby presented the quarterly report on Western Illinois State College and requested that the following changes be made in the report:

1. On Page 44, under the Section I. Students, C. Military Scholarship Lists, 2., delete "22" and insert "51."
2. On Page 49, under the Section III. Other Employees, D. Adjustments in salaries for non-negotiated classified employees, 1., d., the salary for Beverly Derry should read "from \$170 to \$180 per month."
3. On Page 50, under the Section III. Other Employees, E., Food Service, the salary for 1955-56 for Mary F. Vradenberg should read \$2,220.

Considerable discussion was held on the request for awarding of coal contract for the year July 1, 1955 - June 30, 1956 since it was found there were two low bidders. The Board recommended that the authorities at Western divide the coal contract as follows:

- 2,000 tons - Southern Coal Company, Inc., \$5.20 per ton, F.O.B. Power House, Macomb
- 2,000 tons - Glenn Ice & Fuel Company, \$5.20 per ton, F.O.B. Power House, Macomb

provided these companies can still deliver the 2,000 tons at price submitted in their bid on 4,000 tons.

PROCEEDINGS

Mr. Stipes moved the acceptance of the quarterly report on Western Illinois State College as presented and corrected by Mr. Grigsby, subject to the division of the coal contract between the Southern Coal Company, Inc. and Glenn Ice & Fuel Company. The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

A discussion was held on students being employed and appearing on both permanent and temporary payrolls as full-time employees.

Mr. Dunbar moved that, in the future, no undergraduate students be placed on permanent or temporary payrolls as a full-time civil service employee by any of the colleges. The motion was seconded by Mr. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Northern Illinois State College

Dr. Holmes presented his quarterly report, together with supplement, on Northern Illinois State College.

Following a discussion on the coal bids which were received by Northern, F.O.B. DeKalb rather than F.O.B. power house, Mr. Hollingsworth moved that all coal bids, as presented in Dr. Holmes report, be rejected. The motion was seconded by Mr. Houle, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Considerable discussion was held on Dr. Holmes' request for the purchase of lumber to be used at Lorado Taft Campus, in the amount of \$2,255.05 less 10% if ordered before July 1, 1955. It was found that the authorities at Northern had already issued a purchase order for this lumber with the Ogle Lumber Company and a portion of this order had already been delivered. Since Board policy re-

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quires Board approval of the purchase of items over \$1,000 and the use of competitive bidding, the Board instructed the authorities at Northern to cancel the portion of this lumber order which has not been delivered.

Mr. Stipes reported that the Finance Committee had considered Dr. Holmes' request for the installation of a central bake shop in the basement of Williston Hall, and the Finance Committee recommended this project be authorized not to exceed an amount of \$5,000 for the total operation.

Mr. Dunbar moved the approval of the quarterly report, together with supplement, on Northern Illinois State College as presented by Dr. Holmes with the following exceptions:

1. No action on awarding of coal contract and hauling services on coal bids received which were rejected.
2. No action on request for purchase of lumber from the Ogle Lumber Company, to be used at Lorado Taft Campus, as balance of order not delivered is to be cancelled.
3. No action on granting of leaves of absence listed in Dr. Holmes' report until recommendation on the granting of leaves of absence for educational services is received from the Council of Presidents.

The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	(*)	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	(*)
Dr. Nickell	(*)	Mr. Walker	Aye
	Mr. Watson	Aye	

(*) Voted Nay on request to install central bake shop and Aye on all other items in Quarterly Report and Supplement.

The motion was carried as follows: Request for central bake shop by a vote of eight to three; all other items in Quarterly Report and Supplement unanimously carried.

REPORTS OF COMMITTEES

Dr. Buzzard reported that, as instructed by the Board, the Council of Presidents had met and discussed the matters regarding Board policy for granting of leaves of absence for educational services and the employing of non-citizens of the United States. Dr. Buzzard presented the following recommendations of the Council of Presidents for the consideration of the Board:

1. Leaves of Absence for Educational Services

Faculty members on tenure, upon the recommendation of the college President and approval of the Teachers College Board, may be granted not more than two consecutive years leave of absence without salary for educational service.

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Not more than two such leaves of absence may be in effect at any one college at any time.

2. Employing of Non-Citizens of the United States

Non-citizens of the United States of America may be employed as faculty members with privileges of sabbatical leave and tenure withheld until citizenship in our country is achieved. Such appointments are subject to annual review by the Board.

Following considerable discussion, Mr. Summers moved the acceptance of the foregoing Recommendation No. 1 (Leaves of Absence for Educational Services) of the Council of Presidents as presented by Dr. Buzzard. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Nay	Mr. Reed	Aye
Mr. Hollingsworth	Nay	Mr. Ropp	Aye
Mr. Houle	Nay	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Nay
	Mr. Watson	Aye	

The motion was carried by a vote of seven to four.

Following but little discussion, Mr. Watson moved the acceptance of the foregoing Recommendation No. 2 (Employing of Non-Citizens of the United States) of the Council of Presidents as presented by Dr. Buzzard. The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Dr. Larsen then requested the Board's consideration of his request for the employing of Mr. Akihiko Yokosawa, as Assistant Professor of Physical Science, effective September 1955, at a salary rate of \$520 per month, \$4680 for the nine months of the school year, to take the place of Mr. Lewis A. Poole, resigned.

Dr. Nickell moved the approval of the foregoing request made by Dr. Larsen regarding the employing of Mr. Akihiko Yokosawa. The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

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The motion was unanimously carried.

Dr. Holmes then requested the Board restore and approve the section on "Leave of Absence," Page 66, of his quarterly report.

Mr. Watson moved that the section of "Leave of Absence," Page 66, be restored to Dr. Holmes quarterly report and that the requests be granted.

The motion was seconded by Mr. Hollingsworth, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Dr. Buzzard then requested approval of the following request:

Dr. Arthur F. Byrnes, Associate Professor of Education and Director of Visual Education, for a two-year leave of absence, without salary, for educational service with the Brazilian government.

Mr. Summers moved the approval of the foregoing request, as presented by Dr. Buzzard, regarding a two-year leave of absence for Dr. Byrnes. The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Nay
	Mr. Watson	Aye	

The motion was carried by a vote of ten to one.

Mr. Houle, Chairman of the Salary and Personnel Committee, reported that the Salary and Personnel Committee recommended the salary of Dr. Richard G. Browne, Executive Officer of the Teachers College Board, be increased to \$13,000 a year, effective July 1, 1955.

Mr. Houle moved the approval of the foregoing recommendation of the Salary and Personnel Committee. The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

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Mr. Stipes, Chairman of the Finance Committee, reported the Finance Committee had examined the internal budgets of the four colleges and the General Office and the Finance Committee recommended that the internal budgets of the four colleges and the General Office be approved as presented and corrected.

Mr. Stipes moved the approval of the foregoing recommendation of the Finance Committee. The motion was seconded by Dr. Nickell, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Stipes, Chairman of the Finance Committee, next reported the Finance Committee had discussed the Board practice regarding the expenditure of funds by the colleges and presented the following recommendation of the Finance Committee regarding this matter.

Purchases amounting to \$500 or less may be made by the college without approval of either the Advisory Committee or the Board.

Purchases amounting from \$500 to \$1,000 may be made on the recommendation and consent of the respective Advisory Committee.

Purchases amounting to over \$1,000 require Board approval.

Mr. Stipes moved the approval of the foregoing recommendation of the Finance Committee regarding the expenditure of funds by the colleges. The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Stipes, Chairman of the Finance Committee, next reported the Finance Committee had studied the financing of a dormitory, cafeteria, and student center building at Western Illinois State College (see minutes of 8/15/55) and recommended this project be authorized as outlined in a letter of explanation by the fiscal agents.

Mr. Stipes moved the approval of the foregoing recommendation of the Finance Committee regarding the financing of a dormitory, cafeteria, and student center building at Western Illinois State College as outlined in a letter of explanation by the fiscal agents.

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The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Stipes, Chairman of the Finance Committee, next reported the Finance Committee recommended that the \$112,000 allocated in the building budget for Northern Illinois State College for the site work of the fifty acres on the west campus, on which the Board anticipates building three new buildings, be turned back into the appropriations for these three proposed new buildings. (This recommendation also meets the approval of the Building Committee.)

Following but little discussion, Mr. Stipes moved the approval of the foregoing recommendation of the Finance Committee.

The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

In concluding the report of the Finance Committee, Mr. Stipes reported the Committee had studied a revised agreement with the fiscal agents regarding their fees. Mr. Stipes further reported that Mr. Dunn had been asked to study this revised agreement and it meets with the approval of both Mr. Dunn and the Finance Committee.

Mr. Dunn presented the following resolution regarding a new agreement concerning the fees to be paid the fiscal agents on all future bond revenue projects:

WHEREAS, this Teachers College Board of the State of Illinois has heretofore employed Barcus, Kindred and Company, of Chicago, Illinois, jointly with J. T. Swartz and Company, of Chicago, Illinois, as fiscal agents for the purpose of arranging and handling all work of this Board in connection with various bond revenue issues of this Board, and

WHEREAS, this Board has negotiated a new schedule of fees with said agents as a basis for compensating said fiscal agents for their work in connection with any bond revenue projects hereafter to be authorized by this Board,

NOW, THEREFORE, BE IT RESOLVED, that on all bond revenue projects now under consideration or hereafter originated by

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this Board that said fiscal agents be employed as heretofore on all such projects and that they be compensated on the following basis:

First \$250,000 bonds	- 2%
Next \$500,00 bonds	- 1-3/4%
All over \$750,000 bonds	- 1-1/2%

and,

BE IT FURTHER RESOLVED, that this Board shall furnish and compensate attorneys for any necessary legal work at the local site of the project and that said fiscal agents, because of the reduced schedule of fees above set out, shall no longer be bound to pay for any such local legal services, and

BE IT FURTHER RESOLVED, that this arrangement with said fiscal agents is, at the pleasure of this Board, subject to termination at any time, but that any project once commenced with the aid of said fiscal agents shall be completed with them except that by mutual agreement any project may be abandoned without any liability on this Board for any expense to said fiscal agents.

Mr. Stipes moved the adoption of the foregoing resolution as presented by Mr. Dunn regarding a new agreement on fees to be paid the fiscal agents on all future bond revenue projects. The motion was seconded by Mr. Hollingsworth, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, reported the Building Committee had met and studied requests from each of the colleges, and the Building Committee recommended the following:

Eastern Illinois State College

1. Dr. Buzzard be instructed to appear at the August meeting of the Board with a set of alternate plans and specifications for the proposed laboratory school which would bring the estimated cost from \$1,850,000 to \$1,500,000.
2. Dr. Buzzard be instructed to proceed with plans for a new dormitory, on the bond revenue plan, with a view to choosing an architect at the August meeting; and that the new dormitory be planned to house either men or women students which would abandon the administrations earlier plan to house women students in one wing of the new dormitory and men in the other wing.

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Illinois State Normal University

1. Approval of the alternate plans, as presented by Lundeen and Hilfinger and Schaeffer and Wilson, for the proposed laboratory school. Since these alternates will reduce the probable cost of the building to the budgeted figure, the Committee recommended the architects be instructed to proceed with necessary engineering changes and architectural revisions and to advertise for bids as soon as possible.
2. The administration be instructed to take necessary steps so that tenants living in houses now located on the site of the proposed laboratory school will be given notices immediately to vacate.

Western Illinois State College

1. Hewitt and Bastian be employed as architects for the proposed dormitory, cafeteria, and student center building.
2. Approval of the preliminary plans, as presented by Hewitt and Bastian, for the proposed new dormitory, cafeteria, and student center building, with the following revisions:

Alteration of the dormitory sections from 5-story to 4-story structures, adding 36 feet to the over-all length.

and that the architects be instructed to proceed with final working drawings and specifications and to advertise for bids as soon as possible.

Northern Illinois State College

1. For the information of the Board, the designed detail drawings of the proposed new classroom building will be ready for study by the Building Committee at the August meeting. (No action necessary on this matter.)
2. Earlier estimates of the cost of the Field House have been found to be too low; the increase in building costs now indicate the cost of this building will be approximately \$160,000 higher than anticipated. The Committee recommended that the architects, Perkins and Will, be instructed to develop alternate plans, probably reducing the length of the building to bring the cost of the building within the estimate and to prepare final prints as soon as possible.
3. Authorities at Northern be instructed to have final working drawings and specifications prepared for the utility development of the new west campus area and to present same to the Board as soon as possible.
4. Approval of the plans submitted by S. W. Knetsch and Associates for the walks, streets, and parking area around Neptune Hall and that S. W. Knetsch and Associates be instructed to advertise for bids for this project, with a number of alternates to keep cost within budget of \$25,000.
5. Approval of an addition to the Tea Room rehabilitation project consisting of an opening and sliding panel for access to the dishwasher, at a cost not to exceed \$200.

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6. The Teachers College Board accept Neptune Hall officially when the architects, Schaeffer and Wilson, accept the building from the contractors.

Following some discussion, Mr. Summers moved the acceptance of the foregoing recommendations of the Building Committee on all of the colleges.

The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported the Building Committee recommended that new buildings on any campus may not be used for special meetings, even for educational purposes, but only for regular classroom or school activities, until such building is formally accepted by the architects and the Teachers College Board.

Mr. Summers moved the approval of the foregoing recommendation of the Building Committee.

The motion was seconded by Dr. Nickell, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported the Building Committee had studied the request by Eastern Illinois State College of the purchase of three houses which are located on the proposed site for the laboratory school, and the Building Committee recommended the administration and Advisory Committee of Eastern be authorized to negotiate for the purchase of the three houses situated on the proposed site for the laboratory school and the cost to be within the appropriation made for land acquisition for Eastern Illinois State College.

Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee regarding land acquisition at Eastern.

The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

TEACHERS COLLEGE BOARD

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Watson reported the Advisory Committee at Northern has studied the land acquisition needs for the college. Mr. Watson moved that the authorities at Northern Illinois State College be instructed to proceed to acquire the three lots that lie to the west of the pump house and the two lots that lie to the north of the pump house (said pump house being located on the north side of the street running in front of Neptune Hall) and to take necessary steps for the condemnation proceedings to acquire the Minnie Listie property (approximately 73 acres), all to be purchased within the appropriation for land acquisition for Northern Illinois State College. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Watson moved that the proposed new classroom building at Northern Illinois State College be named the WILLIAM CLAUDE REAVIS CLASSROOM BUILDING. The motion was seconded by Dr. Nickell, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollinsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mrs. Madlener, a member of the Graduate and Curriculum Committee, reported that the Committee had discussed the liberal arts curriculum for Northern Illinois State College. Dr. Browne presented the report, as recommended by the Graduate and Curriculum Committee, for the new liberal arts curriculum at Northern Illinois State College which will offer A.B. and B.S. degrees, beginning this fall.

Mrs. Madlener moved the adoption of the report, as presented by Dr. Browne, of the Graduate and Curriculum Committee regarding the liberal arts curriculum to be offered at Northern. The motion was seconded by Dr. Nickell, and unanimously carried.

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NEW BUSINESS

Chairman Walker recommended that all regular committees and Advisory Committees of the Board remain as they are with the exception of the following revisions:

Regular Committees

Graduate and General Curriculum

Dr. Nickell, Chairman
Mrs. Madlener
Mr. Reed

Policy and Procedure

Mr. Ropp, Chairman
Dr. Nickell
Mr. Reed

Salary Schedule and Personnel

Mr. Houle, Chairman
Mr. Hollingsworth
Mrs. Madlener
Mr. Stipes

Advisory Committees

Eastern Illinois State College

Mr. Summers, Chairman
Mr. Reed
Mr. Walker

Northern Illinois State College

Mr. Stipes, Chairman
Mrs. Madlener
Mr. Watson

The Board concurred in Chairman Walker's recommendation.

Chairman Walker read a communication from the University Merit Board requesting action of the Teachers College Board on their recommendation regarding recognition of holidays by the colleges and universities served by the University Civil Service System of Illinois, as follows:

"That the following policy be recommended to the Board of Trustees of the University of Illinois, the Board of Trustees of Southern Illinois University, and the Teachers College Board for their consideration for approval for the institutions they serve:

'When a holiday falls on the sixth work day of the work week, the day preceding it shall be recognized as a holiday, and when a holiday falls on the seventh work day of the work week, the day following it shall be recognized as a holiday.'"

Dr. Nickell moved the approval of the foregoing recommendation of the University Merit Board, subject to the approval of the other universities. The motion was seconded by Mr. Summers, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

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The motion was unanimously carried.

Chairman Walker recommended that the next meeting of the Board be held on August 15, 1955, at Illinois State Normal University, Normal, Illinois. The Board concurred in Chairman Walker's recommendation.

Chairman Walker thanked Dr. Holmes for arranging for the room accommodations and all other matters in connection with this meeting.

There being no further business to come before the Board at this time, Chairman Walker adjourned the meeting until the next regularly scheduled meeting on August 15, 1955, at Illinois State Normal University, Normal, Illinois.

Lewis M. Walker,
Chairman

Alexander Summers,
Secretary

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD Illinois State Normal University Normal, Illinois

August 15, 1955

The regularly scheduled meeting of the Teachers College Board and the college presidents convened at 9:00 A.M. (D.S.T.), Monday, August 15, 1955, in the Board Room of the Administration Building on the campus of Illinois State Normal University, Normal, Illinois. Lewis M. Walker, Chairman of the Board, presided.

Chairman Walker called the meeting to order, roll was called, and the following members voted present:

Mr. Lewis M. Walker, Chairman	Dr. Vernon L. Nickell
Mr. R. A. Stipes, Jr., Vice-Chairman	Mr. William E. Reed
Mr. Alexander Summers, Secretary	Mr. Clarence R. Ropp
Mrs. Harriet Lowden Madlener	Mr. Chauncey B. Watson, Sr.

The following members were absent:

Mr. Carl Dunbar Mr. Morton H. Hollingsworth Mr. J. A. Houle, Jr.

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Also present were the following:

Dr. Robert G. Buzzard, President
Eastern Illinois State College

Dr. Arthur H. Larsen, Acting President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University

Mr. J. M. Grigsby, Business Manager
Western Illinois State College

Dr. Leslie A. Holmes, President
Northern Illinois State College

Dr. Richard G. Browne, Executive Officer
Mr. Arthur Samoore, Supervising Accountant
Mr. Richard F. Dunn, Legal Counsel
Teachers College Board - Central Office

The first matter of business before the Board was the approval of the minutes of July 18, 1955.

Prior to the approval of said minutes, Dr. Browne asked that the following corrections be made:

On Page 10, third paragraph, delete the second and third sentences and insert the following:

"Dr. Larsen stated the project would cost approximately \$2,810 and requested the Board's decision as to whether or not the tile work should be charged to the Student Union project. Mr. Stipes, Chairman of the Finance Committee, reported that the Finance Committee had studied this matter and recommended the following method of paying for this project:

\$1,500 - Contractual Services, General Revenue - 69th Biennium
\$1,310 - Contingencies - Series 1955 bond issue."

On Page 21, first paragraph, second line, delete "\$350,000 bond revenue."

On Page 21, first paragraph, fourth line, insert the following after the word "College":

"to cost \$1,300,000, of which \$350,000 would come from the State appropriation and the balance from revenue bonds,"

On Page 21, second paragraph, delete "\$350,000" which appears in the second line and delete "(on the bond revenue plan)" from the third line.

On Page 27, second paragraph, change all references to the "power house" to read "pump house."

There being no further corrections to said minutes, Mr. Stipes moved that the minutes of the meeting of July 18, 1955 be approved as corrected. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

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Mr. Dunbar	Absent	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

REPORTS OF OFFICERS OF THE BOARD

Chairman Walker stated:

"I find no pleasure in the responsibility that rests upon me in the next few minutes. I do not minimize the repercussions which will spread over this campus when I tell you what I am about to announce nor the responsibility which rests upon this Board in the near future. I shall read to you the resignation of our beloved president, Dr. Fairchild:

'August 10, 1955

'Teachers College Board
State of Illinois

'Dear Mrs. Madlener and Gentlemen:

'After thirty-two years' service in teacher education, most of it in administration and the last twenty-two years here, as President of Illinois State Normal University, and because of my long period of illness and subsequent disability, I hereby tender to you my resignation as President of Illinois State Normal University to become effective on the first day of September following my sixty-eighth birthday (September 1, 1958), or in the alternative, at the termination of my present disability, whichever occurs first. I am quite concerned that your Board have an opportunity to select a good successor so that the work of the University may continue on the present high level that I believe it has operated on during the past years. I am also quite concerned that your Board confer with the Board of the University Retirement System of Illinois to determine that all records are in proper shape so that I may look forward to receiving the maximum benefits available to myself and Mrs. Fairchild as a result of my long service as President of the University.

'I trust that this is in accord with the apparent thinking of at least some of the members of the Board and I do wish to express my appreciation for all the kindness that has been shown to me on many occasions by individuals and by the Board as a whole. I sincerely trust that teacher education in Illinois may go forward in such manner that the State of Illinois and Illinois State Normal University will hold a very prominent place in the nation in this very important work.

Yours very truly,

R. W. Fairchild'

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"We have invited as many of the Faculty Council as were on the campus to be here this morning to hear this resignation read and also to say to them that, while no plans are going to be made today, the University Council will not be forgotten in the matter of choosing a successor. What the procedure may be will be worked out later, and you will be notified in due time.

"This brings to a conclusion the work of a very successful educator, not only on this campus but in the field of teacher education everywhere. He made no apologies to any one for heading a college dedicated to teacher education. He worked, with an eye single to a given objective -- teacher education. This school, one of the oldest, if not the oldest of its kind west of the Alleghenies, has held a good name.

"His tenure of service has been long and quite complete and very successful. While he was here through these years, he developed the curriculum and facilities for special education and worked his heart out in developing and promoting both. Insofar as we know, it is one of the finest buildings and best curriculum to be had anywhere in that field.

"He gave his all, you might say, to the program of furthering the new Student Union Building. He has stood before this Board more times than once furthering that program with a determination peculiar unto himself. He bided his time waiting until he could get enough money for the building which he thought would meet the needs of the school. He was not satisfied with a modest Student Union Building. He wanted a building large enough to equal the needs.

"His contributions have been so varied and wide, in many capacities, that I will not try to name them, but I will just mention one. That was during the war when he gave part of this university to the Navy V-12 unit.

"Someone has said 'that a university is but the lengthened shadow of a great man.' Perhaps so! If that is true, his shadow will be long, enduring, enviable, and precious in the field of education and to this university. Only the resolute of purpose and the sturdy of endurance can reach the summit; multitudes may swarm over the plains with warm and rich impulses, but they climb the lesser slopes. But when one gets above the timer line, he must sacrifice all easy going and put behind him the lesser good for the greater reward.

"Dr. Fairchild was a perfect host. Many, many times have we sat in Fell Hall, and other places on this campus and elsewhere, where he presided, and everything was planned and completed in perfect taste. At his side stood a very gracious and charming hostess who held her share of the responsibility in all capacities. Not only that, but Mrs. Fairchild has showered her affection upon him during this long illness which has all but claimed him.

"I could not if I would, close my remarks without mentioning a very devoted and loyal person to Dr. Fairchild in Mrs. King who didn't know there was a clock where there was work to be done. Many times, late at night, she worked at his letters and other pa-

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pers that they might be completed. The only measure we have for such devotion is money, and it is a poor measuring stick.

"And then too, I would like to say that this Board is most appreciative not only on this occasion but on one other when Dr. Fairchild was ill when Dr. Larsen stepped into the gap and took over as president. He has done a splendid job during this last illness particularly. Before, it was six months; this time it has been more than twelve. With all of his efforts, we have been pleased, and thank him, sincerely."

Mr. Reed moved that the foregoing remarks, made by Chairman Walker concerning Dr. Fairchild, be recorded in the minutes and a copy of said remarks be sent to all employees of Illinois State Normal University and Dr. and Mrs. Fairchild. The motion was seconded by Mr. Watson, and upon roll call by Mr. Stipes, Vice-Chairman, the motion was unanimously carried.

Mr. Stipes moved that Dr. Fairchild's resignation as President of Illinois State Normal University be accepted, subject to the review and approval of the University Retirement System, with the Board's firm acknowledgment of the debt owed to him by teacher education for his many years of distinguished leadership. The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Absent	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Dunn stated, "In my spending time in visiting with Dr. Fairchild, I wanted the Board to know that he was very appreciative of everything that had transpired between him and the Board. He spoke very feelingly of the close relations with the individual members of the Board, and, in particular, he said that he would never forget the cooperation that he had had from Mr. Walker as Chairman of the Board and as a Board member prior to becoming Chairman. He and members of the Board, and sometimes Mr. Walker, did not agree, but these disagreements were usually straightened out through consideration on both sides and he very deeply appreciated the grand treatment he has had from this Board."

Dr. Browne presented his Report No. 37 which was devoted to considerations concerning higher education and a summarization of some of the considerations that are most frequently discussed and studied at various meetings.

Mr. Stipes commended Dr. Browne on his report and stated that "the main thing is getting reports like this one publicized so the public will realize the situation as it will be in the near future regarding the increase in enrollments at all schools. Our colleges should furnish educational opportunities for all who apply up to the

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limit of the living facilities in which the colleges are located. If the schools should run into difficulties of an inadequate number of faculty members, the college administration should meet with its respective Advisory Committee on the possibility of hiring additional faculty on the basis of part-time employment."

Dr. Nickell stated that at some schools, where they are curtailed with large enrollments, they are using two, and possibly three, shifts. He further stated that "it is going to be most difficult to secure sufficient appropriations for expansion in college classrooms; and if we can take care of housing and eating facilities for the students, we will be doing well." Dr. Nickell suggested the presidents think about how they might absorb this increase in enrollment if they have sufficient housing and eating facilities.

Dr. Browne reported on the matter of the Board employing an architectural assistant. Dr. Browne recommended the employment of Kenneth J. Thelen as architectural assistant, beginning September 1, 1955, at a salary of \$650 a month; Mr. Thelen would work out of the Central Office of the Board from September 1, 1955 to January 1, 1956 and go to all of the colleges to enable him to make recommendations to the Board on the rehabilitation needs of each college; after January 1, 1956, Mr. Thelen would be assigned to Northern Illinois State College to inspect the three buildings to be constructed there and at that time his salary would be paid from the appropriations for the construction of those buildings.

Mr. Summers moved that Kenneth J. Thelen be employed as architectural assistant, as recommended by Dr. Browne, beginning September 1, 1955, at a salary of \$650 a month. The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Absent	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Dr. Browne next reported that the Board has been insistent that, whenever possible, competitive bids be obtained on all purchases for the colleges and acceptance of the low bid is made unless there is good reason to vary from this practice. Dr. Browne stated that one of the Advisory Committees has suggested that a similar practice be followed in the employing of non-academic people and this Advisory Committee requested he present the following recommendation regarding this matter:

"In the hiring of people to fill new non-academic positions, the administration should inform the Advisory Committee of the vacancy and date examination for said vacancy is to be given; then the administration would notify Advisory Committee the scores of the three (3) highest applicants, and unless there is good reason to the contrary, the adminis-

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tration should recommend the employment of the individual with the highest score. Actual employment should wait Board or Advisory Committee approval.

The Board discussed the foregoing recommendation as presented by Dr. Browne, but no action was taken at this time.

NEW BUSINESS

At this time, Dr. Nickell stated that he is quite distressed by high school science teachers' lack of knowledge concerning nuclear science. He stated it is vital to State Civil Defense that the people become basically informed on such matters as "fall-outs" from nuclear blasts; in order to do this, it will become necessary to get some of this basic knowledge to our high school science teachers. He went on to say that the University of Illinois, together with his office, is working on a program concerning this matter, and a State-wide meeting of science educators from all colleges will be held soon to discuss this situation and develop a program of teacher education on nuclear science to be given those high school science teachers who are interested. Dr. Nickell urged the presidents of the four State teachers colleges to get behind this proposed program for the security of our own people so, in the event a nuclear bomb is dropped, the people will be informed on how to take care of themselves.

INFORMAL REPORTS OF PRESIDENTS

Eastern Illinois State College

Dr. Buzzard presented his informal report on Eastern Illinois State College and requested the following additions and deletions be made:

On Page 1, under the heading II. FACULTY, C. Leave of Absence, 1., change "August 31, 1955" to read "August 31, 1957."

On Page 2, under the heading II. FACULTY, D. Replacements, add the following:

5. Roland Leipholz, A.B., Olivet College, 1937; A.M., University of Michigan, 1945; Ed.D., University of Michigan, 1953, as Assistant Professor of Art, replacing Dr. Mildred Whiting, deceased, and Erving G. Monroe (substitute), resigned, at a salary of \$5,220 for nine months, with guarantee of summer duty in 1956 if services satisfactory. Dr. Leipholz has taught at Waldorf College, Forest City, Iowa, five years, and for the last two years has been in the Port Huron, Michigan, junior college. He is an Army Air Force veteran of 3 years service, 1941-44.
6. Verne E. Stockman, A.B., Michigan State College, 1932; A.M., same, 1940; Ed.D., same, 1952, as substitute Associate Professor for two years, 1955-57, for Dr. Arthur F. Byrnes on leave, at a salary of \$5,400 for nine months, with duty beginning August 15, 1955 while Dr. Byrnes is still in Charleston. (Rate of \$600 per month.)

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On Page 2, under the heading II. FACULTY, E. New Faculty, delete Item 3.

On Page 3, under the heading III. CLASSIFIED EMPLOYEES, B. New Positions, delete Item 1.

On Page 4, delete entire section on VI. BUILDINGS AND GROUNDS.

Dr. Buzzard also requested that the recommendation on the purchase of 106 units (desk and chair) of Junior High School furniture be as follows:

53 units - Brunswicke-Balke-Collender
53 units - Kuehne

Dr. Buzzard next distributed tabulations on various bids received and asked that the following recommendations be included as a part of his informal report:

1. Acceptance of the low bid submitted by Mattoon Electric Supply Company, in the amount of \$1,439.94, for lighting fixtures for Main Building (part of the rehabilitation program). (To be paid with funds appropriated for Rehabilitation and Modernization - 69th biennium.)
2. Acceptance of the low bid submitted by Acoustical and Floor Tile Company, in the amount of \$2,369, for the acoustical tiling of classroom ceilings in Main Building. (To be paid with funds appropriated for Rehabilitation and Modernization - 69th biennium.)
3. Acceptance of the low bid submitted by Universal Construction Company, in the amount of \$675, for painting the water tower. (To be paid with funds appropriated for Rehabilitation and Modernization - 69th biennium.)
4. Acceptance of the low bid submitted by Frank Prah, in the amount of \$1,647.07, for the asphalt coating for the roads and parking spaces of the veterans housing project and surrounding the campus. (To be paid as follows: \$1,038.22 - Auxiliary Enterprise; \$608.25, Contractual Services, General Revenue.)
5. Acceptance of the low bid submitted by Sinclair Oil Company, in the amount of \$14,960, for 110,000 gallons of fuel oil for the veterans housing project. (To be paid with Auxiliary Enterprise funds.)
6. Acceptance of the low bid submitted by Sinclair Oil Company, in the amount of \$1,260 for 10,000 gallons of starter oil for the bond revenue dormitories. (To be paid from the Series 1950 bond issue - Operation and Maintenance Account.)
7. Acceptance of the low bid submitted by Coles-Cumberland Service Company, in the amount of \$8,022.56, for fuel oil for the bond revenue dormitories. (To be paid with funds in the Series 1950 bond issue - Operation and Maintenance Account.)

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8. Acceptance of the low bid submitted by the Tresner Cabinet Shop, in the amount of \$1,170, for laboratory tables for the Zoology Laboratory. (To be paid with funds appropriated for Equipment - General Revenue.)

Mr. Stipes recommended that the items of rehabilitation requested by Dr. Buzzard be authorized, especially the first two items as they are part of the rehabilitation program on Main Building begun during the 68th biennium; he also recommended that no other requests for rehabilitation be authorized until Mr. Thelen has made a study of the needs of each college and made his recommendation to the Board.

Following some discussion, Mr. Summers moved the approval of the informal report on Eastern Illinois State College, including deletions and additions, as presented by Dr. Buzzard. The motion was seconded by Mr. Reed, roll was called, and the vote was as follows:

Mr. Dunbar	Absent	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Dr. Buzzard next presented a tabulation of coal bids received by Eastern Illinois State College and recommended the acceptance of the bid submitted by Bell and Zoller Coal Company, in the amount of \$6.10 per ton, F.O.B. power plant.

Following some discussion, Mr. Summers moved the acceptance of the bid and awarding of contract to Bell and Zoller Coal Company, in the amount of \$6.10 per ton, F.O.B. power plant, Eastern Illinois State College, for the year 1955-56. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Absent	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Dr. Buzzard also reported that enrollment for the coming fall term is expected to reach 1,750 day students, and possibly 1,800, as compared with 1,680 of last year.

Illinois State Normal University

Dr. Larsen presented his informal report, together with supplement, on Illinois State Normal University.

Included in his informal report was a tabulation of coal bids received (F.O.B. power plant), and Dr. Larsen recommended that the

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low bid submitted by Southern Coal Company, Inc., in the amount of \$5.70 per ton (F.O.B. power plant), be accepted.

Since there was nothing controversial about the report, Mr. Ropp moved the approval of the informal report, together with supplement, on Illinois State Normal University as presented by Dr. Larsen. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Absent	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Western Illinois State College

In the absence of Dr. Beu, Mr. Grigsby reported there was no informal report to be presented on Western Illinois State College.

Mr. Grigsby did report that the Science Building is 99% complete, and the dedication of this building has been set for September 19. He also stated that the rehabilitation work in the Administration Building is progressing quite satisfactorily.

Mr. Stipes, Chairman of the Finance Committee, reported that the next date on which Stadium Revenue Bonds at Western can be retired in advance of maturity is October 1, 1955, and there is sufficient cash on hand to retire \$4,000 of these bonds.

Mr. Stipes moved the adoption of the following resolution:

RESOLUTION calling for prepayment \$4,000 3% Stadium Revenue Bonds, Series of 1950, of The Teachers College Board of the State of Illinois for Western Illinois State College at Macomb, Illinois.

BE IT RESOLVED by the Teachers College Board of the State of Illinois as follows:

Section 1. That the presently outstanding Stadium Revenue Bonds, Series of 1950, of The Teachers College Board of the State of Illinois for Western Illinois State College at Macomb, Illinois, dated April 1, 1950, numbered 113 to 116, inclusive, of the denomination of \$1,000 each, bearing interest at the rate of 3% per annum, due on April 1, 1978, but redeemable at the option of The Teachers College Board prior to their maturity in inverse numerical order on October 1, 1955, at par and accrued interest, and a premium of three per cent (3%) of the principal amount thereof, be and are hereby called for payment on October 1, 1955, all in accordance with and as provided for in the resolution authorizing said bonds.

Section 2. That the Secretary of The Teachers College Board be and is hereby directed to give notice of such redemption by publication in a newspaper published and of general circulation in the City of Chicago, said publication to be made not less than thirty

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days prior to said date of redemption, and said notice shall be in substantially the following form:

NOTICE OF REDEMPTION

\$4,000

THE TEACHERS COLLEGE BOARD OF THE STATE OF ILLINOIS
FOR WESTERN ILLINOIS STATE COLLEGE AT
MACOMB, ILLINOIS

3% Stadium Revenue Bonds, Series of 1950
Dated April 1, 1950

Numbers 113 to 116, inclusive

The holders of said 3% Stadium Revenue Bonds, Series of 1950, are hereby notified that the same should be presented for payment on October 1, 1955, at The First National Bank of Chicago, Chicago, Illinois, at par and accrued interest, and a premium of three per cent (3%) of the principal amount thereof.

Any of said so described bonds not so presented for payment on October 1, 1955, shall cease to bear interest from and after said date.

Section 3. That this resolution shall be in full force and effect upon its passage.

The motion was seconded by Dr. Nickell, roll was called, and the vote was as follows:

Mr. Dunbar	Absent	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Northern Illinois State College

Dr. Holmes presented his informal report, together with supplement, on Northern Illinois State College, with the following request:

Deletion of Item 6, Page 7, under the heading IX. MISCELLANEOUS.

Following but little discussion, Mr. Stipes moved the approval of the informal report, together with supplement, as amended, on Northern Illinois State College. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Absent	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

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For the information of the Board, Dr. Holmes distributed a plat showing the proposed land acquisition area for Northern Illinois State College. Mr. Stipes stated the administration should try to acquire as much land as possible with the money that is available for land acquisition at Northern. A discussion was held on the possibility of acquiring other pieces of property in the same area as what is proposed being acquired. Mr. Stipes recommended the administration investigate the possibility of purchasing the corner property at the northeast corner of Lucinda Avenue and Glidden Road and the one acre of land lying north of this corner property.

REPORTS OF COMMITTEES

Mr. Summers, Chairman of the Building Committee, reported the Building Committee had met and studied requests from each of the colleges, and the Building Committee recommended the following:

Eastern Illinois State College

1. Authorize the purchase of three houses on the site designated for the new laboratory school and to authorize Mr. Dunn, legal counsel, to certify the proper legal procedure; also to arrange for the removal of the houses on a bid basis.

Illinois State Normal University

1. A contract be awarded the LaRue Construction Company, the low bidder, to remove ten (10) houses on the site designated for the new laboratory school. All buildings are to be removed by the LaRue Construction Company at no cost to the State.
2. The Board approve the following additions to the Student Union Building now under construction:
 - a. One toilet room near the dining rooms at a cost of \$956.
 - b. One lavatory in the main kitchen and one lavatory in the snack bar kitchen, as recommended by the Board of Health, at an estimated cost of \$393.
 - c. A contract be awarded the American Foundry and Furnace Company, the low bidder, in the amount of \$5,535, for addition of Item H-5 in the original specifications - refrigeration piping.
3. Acceptance of the recommendation of the architects, Lundeen and Hilfinger, to use incandescent rather than fluorescent lighting in the proposed laboratory school.
4. That October 11, 1955 be set as the tentative date for receiving bids at Normal on the proposed laboratory school.
5. Acceptance of two recommendations from the architects, Schaeffer and Wilson, concerning Walker Hall, as follows:
 - a. That the permit for occupancy and use of the building, as prepared by the architects and approved by Mr. Dunn, legal counsel, be approved by the Board.

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- b. That the Board reduce from 15% to 7-1/2% the retainage fee, as of October 1, 1955, which applies to contractors since the building is virtually completed.
- 6. Purchase of insurance for Walker Hall as needed for the protection of the building, including public and other liabilities.

Western Illinois State College

- 1. The Teachers College Board accept the Science Building officially and that final payments be made on all outstanding contracts when the supervising architects, Hewitt and Bastian, accept the building from the contractors.

Northern Illinois State College

- 1. The Raymond Concrete Pile Company of Chicago be employed to make test borings for the new classroom building at Northern on the basis of the bid submitted to the Board under date of August 12, 1955, which specified a lump sum bid of \$440. Also that the Raymond Concrete Pile Company should be retained to make necessary borings for the Field House and that Mr. Jorj O. Osterberg be retained as a soil mechanics engineer to supervise and assist with the soil survey needed before work begins on the Field House. The estimated cost of Mr. Osterberg's services and the cost of borings should not exceed \$1,050.
- 2. Approval of the preliminary and design drawings for the proposed new classroom building and that the architects, Perkins and Will, be instructed to proceed with working drawings at once.
- 3. Awarding of contract to the Eric Bolander Construction Company, low bidder, for site development of Neptune Hall, at a cost not to exceed \$25,000, including plans and specifications.
- 4. Dr. Browne and the administration at Northern be instructed to negotiate a contract with Gilbert Johnson, architect, for supervision of the construction of the laboratory school, and to report details of the agreement at the September meeting of the Board.
- 5. Advisory Committee of Northern be given power to act on the awarding of contracts on bids to be received soon for the sewer repair project of Williston Hall, not to exceed \$9,943.75.

Following some discussion, Mr. Summers moved the acceptance of the foregoing recommendations of the Building Committee on all of the colleges. The motion was seconded by Mr. Stipes, roll was called, and the vote was as follows:

Mr. Dunbar	Absent	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

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The motion was unanimously carried.

Mr. Watson, Chairman of the Board Meetings Committee, requested Dr. Browne to present the recommendations of the Committee on dates and places for future meetings. Dr. Browne presented the following recommendations of the Board Meetings Committee:

September 19, 1955	- Western Illinois State College
October 17, 1955	- Sinnissippi Farm (to be changed to October 24 if possible)
November 21, 1955	- Chicago, Illinois
December 19, 1955	- Chicago, Illinois
January 16, 1956	- Springfield, Illinois
February 20, 1956	- Chicago, Illinois
March 19, 1956	- Chicago, Illinois
April 16, 1956	- Illinois State Normal University
May 21, 1956	- Eastern Illinois State College
July 16, 1956	- Northern Illinois State College

Mr. Watson moved the acceptance of the foregoing recommendations regarding dates and places for future Board meetings. The motion was seconded by Mr. Summers, and unanimously carried.

COMMUNICATIONS

Dr. Browne read a letter from Mrs. Reavis conveying her thanks to the Board for the spray of flowers and also another letter expressing her appreciation to those Board members who attended the memorial services for Dr. Reavis.

Dr. Browne also read a letter from Lucile Morgan Dyson thanking the Board for their letter to her father, Dr. Walter P. Morgan.

NEW BUSINESS

Mr. Dunn reported he had examined the contract between Hewitt and Bastian and the Teachers College Board covering architectural services for the proposed dormitory, cafeteria, and student center building at Western Illinois State College and recommended its approval by the Board and that the Chairman and the Secretary be authorized to sign said contract.

Mr. Dunn next reported he had examined two contracts between Perkins and Will and the Teachers College Board covering architectural services for (1) the proposed Field House at Northern Illinois State College and (2) the proposed classroom building at Northern Illinois State College. Mr. Dunn stated he found these two contracts in order but suggested the following be added to Section 11. of both contracts with Perkins and Will:

"Copies furnished the Owner may be used by the Owner in connection with maintenance, repair or future alteration without special consent of Architect."

Following some discussion, Dr. Nickell moved the approval of the contract between Hewitt and Bastian and the Teachers College Board, covering architectural services for the proposed dormitory, cafe-

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teria, and student center building at Western Illinois State College, and that the Chairman and the Secretary be authorized to sign said contract; and also the approval of the contracts between Perkins and Will and the Teachers College Board, covering architectural services for the proposed Field House at Northern Illinois State College and the proposed classroom building at Northern Illinois State College, subject to the correction of Section 11. of said contracts as suggested by Mr. Dunn, and that the Chairman and the Secretary be authorized to sign said contracts. The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Absent	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Dunn next reported that, on Thursday, August 18, a conference is to be held at Northern Illinois State College with property owners relative to the proposed land acquisition at Northern.

Mr. Stipes moved that Mr. Dunn, as Legal Counsel, President Holmes, as President of the college, Mr. Watson, as resident Board member, and Dr. Browne, as Executive Officer, be authorized to confer with the owners of the property proposed to be purchased for Northern and to present their recommendation on this proposed land acquisition at the September Board meeting, if possible. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Absent	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

There being no further business to come before the Board at this time, Mr. Summers moved that the meeting be adjourned until the next regularly scheduled meeting on September 19, 1955, at Western Illinois State College, Macomb, Illinois. The motion was seconded by Mr. Watson, and unanimously carried.

Lewis M. Walker,
Chairman

Alexander Summers,
Secretary

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MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD

Western Illinois State College
Macomb, Illinois

September 19, 1955

The regularly scheduled meeting of the Teachers College Board and the college presidents convened at 9:15 A.M. (D.S.T.), Monday, September 19, 1955, in the Social Room of the Laboratory School, on the campus of Western Illinois State College, Macomb, Illinois. Lewis M. Walker, Chairman of the Board, presided.

Chairman Walker called the meeting to order, roll was called, and the following members voted present:

Mr. Lewis M. Walker, Chairman	Mr. J. A. Houle, Jr.
Mr. R. A. Stipes, Jr., Vice-Chairman	Mrs. Harriet Lowden Madlener
Mr. Alexander Summers, Secretary	Dr. Vernon L. Nickell
Mr. Carl Dunbar	Mr. William E. Reed
Mr. Morton H. Hollingsworth	Mr. Clarence R. Ropp
Mr. Chauncey B. Watson, Sr.	

Also present were the following:

Dr. Robert G. Buzzard, President
Eastern Illinois State College

Dr. Arthur H. Larsen, Acting President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University

Dr. F. A. Beu, President
Mr. J. M. Grigsby, Business Manager
Western Illinois State College

Dr. Leslie A. Holmes, President
Northern Illinois State College

Dr. Richard G. Browne, Executive Officer
Mr. Arthur Samoore, Supervising Accountant
Mr. Richard F. Dunn, Legal Counsel
Teachers College Board - Central Office

The first matter of business before the Board was the approval of the minutes of the meeting of August 15, 1955. There being no corrections to said minutes, Mr. Summers moved that the minutes of the meeting of August 15, 1955 be approved as submitted. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

TEACHERS COLLEGE BOARD

Mr. Dunbar	Aye	Mr. Reed
Mr. Hollingsworth	Aye	Mr. Ropp
Mr. Houle	Aye	Mr. Stipes
Mrs. Madlener	Aye	Mr. Summers
Dr. Nickell	Aye	Mr. Walker
	Mr. Watson	Aye

The motion was unanimously carried.

REPORTS OF OFFICERS OF THE BOARD

Chairman Walker reported that Mr. Dunn and he had prepared the following resolution for the consideration of the Board:

WHEREAS, R. W. Fairchild delivered his resignation as President of Illinois State Normal University to this Teachers College Board of the State of Illinois on Monday, the 15th day of August, 1955, therefore,

BE IT RESOLVED that it is necessary to the best interest of said University that a new president of said University be selected, and,

BE IT FURTHER RESOLVED that the election of a new president is the ultimate responsibility of the Teachers College Board and that the final evaluation and consideration of individuals for such office shall be conducted by the Board acting as a Committee of the whole, and,

BE IT FURTHER RESOLVED that there is hereby created a screening committee of five Board members, namely: Vernon L. Nickell, Clarence Ropp, William Reed, R. A. Stipes, Jr., J. A. Houle, Jr., to interview and evaluate individuals under consideration by the Board and that after its deliberation the Committee report to the Board with comments on not less than three individuals, and,

BE IT FURTHER RESOLVED that to insure participation by the faculty in the evaluation of individuals under consideration by the Board the names of all persons submitted to the Board shall be referred by the Board through its Chairman to a Faculty Committee which is hereby created. The Faculty Committee shall consist of five members four of whom shall be selected by the faculty not later than October 15, 1955. The fifth member of the Faculty Committee shall be the permanent chairman of the Faculty Committee until a president is selected by the Board and this fifth member shall be the present chairman of the Faculty Council. One of each of the four members of the committee to be selected shall be selected from the faculty members classified as Professors, Associate Professors, Assistant Professors, and Instructors.

Upon request of either the Faculty Committee or the Board Committee a joint meeting or joint meetings of the two Committees may be held. Richard G. Browne, Executive Officer of the Teachers College Board, is hereby designated to serve as Secretary for the Faculty Committee and as Secretary for the

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Board Committee, and as Secretary for the joint Committees, if joint sessions are held.

The Faculty Committee shall consider all names submitted by the Chairman of the Board for evaluation and shall report to the Board its conclusions as to the administrative, educational, scholarship and other qualifications of each individual submitted for evaluation, and,

BE IT FURTHER RESOLVED that any person may submit to the Board the name of any individual or individuals believed to be qualified for president.

Following considerable discussion, Mr. Hollingsworth moved the approval of the foregoing resolution regarding the selecting of a new president for Illinois State Normal University. The motion was seconded by Mr. Dunbar, and unanimously carried.

Chairman Walker then requested that the five Board members appointed as a screening committee in the foregoing resolution elect their own chairman; and being an ex-officio member of this Committee, Chairman Walker requested he be notified of any and all meetings of the screening committee or of a joint meeting of the two committees formed by this resolution.

Mr. Stipes inquired if the present Board policy that "preferably the president should not be chosen from the local staff" still applies or if this policy should be rescinded.

Chairman Walker stated this policy will remain in effect unless someone requests it be changed. There being no requests to change this policy, Chairman Walker stated it will stand as at present.

Dr. Nickell suggested that the members of the newly appointed screening committee meet before the end of the day and elect its chairman. The other members of this committee concurred in Dr. Nickell's suggestion.

Dr. Browne presented his Report No. 38 as Executive Officer which consisted of two parts; namely, Part I. Bond Revenue Projects and Part II. Schedule For New Buildings.

Dr. Browne next distributed printed copies of the resolution which was unanimously adopted by the Board in memory of Dr. Reavis and thanked Illinois State Normal University for printing these copies.

Dr. Browne next reported that he had written thank-you letters to many of the legislators who were particularly helpful to the teachers colleges during the last general assembly, and he read some of the replies he had received to these thank-you letters.

Dr. Browne next reported that Mr. Thelen has been to two of the colleges, studying their rehabilitation needs, and stated Mr. Thelen will, undoubtedly, present his report on the rehabilitation needs of the colleges well in advance of the January meeting.

TEACHERS COLLEGE BOARD

INFORMAL REPORTS OF PRESIDENTS

In addition to the presentation of the informal reports, and on the request of Dr. Nickell, each of the presidents reported on the enrollment trends at his respective college. Dr. Buzzard reported that, as of Friday, September 16, there were officially enrolled 1,909 day students; this 1,909 is against 1,605 total day students of a year ago, or a gain of 304 students. Dr. Larsen reported that, as of Saturday, September 17, there were 3,013 students enrolled (200 of these attending evening classes and the balance being day students); this is an increase of 15.4% over last year's enrollment. Dr. Beu reported 2,044 full-time students on campus; this is against 1,653 full-time students of a year ago, or a gain of 391 students. Dr. Holmes reported that at Northern there are 2,700 day students registered; this is against 2,569 day students of a year ago, and it is estimated the total on-campus students will reach 3,150.

Mr. Stipes called attention that the enrollment figures given by the presidents for the coming year is 1,700 higher than the estimated enrollment for 1956.

Eastern Illinois State College

Dr. Buzzard presented his informal report on Eastern Illinois State College and asked that Item G, Page 4, under the heading III. CLASSIFIED EMPLOYEES, be deleted.

Following some discussion, Mr. Summers moved the acceptance of the informal report, as corrected, on Eastern Illinois State College as presented by Dr. Buzzard. The motion was seconded by Mr. Reed, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Illinois State Normal University

Dr. Larsen presented his informal report, together with supplement, on Illinois State Normal University.

Since there was nothing controversial about the report and supplement, Mr. Hollingsworth moved the acceptance of the informal report, together with supplement, on Illinois State Normal University as presented by Dr. Larsen. The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

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The motion was unanimously carried.

Dr. Larsen next reported on the progress of Walker Hall, stating that it should be completed about the middle of October.

Dr. Larsen next presented the following resolution for the consideration of the Board:

WHEREAS, Illinois State Normal University Campus with all of the buildings is and are located within the corporate limits of the Town of Normal, McLean County, Illinois, and,

WHEREAS, the Town of Normal maintains and operates a municipal water system which furnishes all of the water used for domestic, sanitary and fire protection purposes within the said Town of Normal and particularly on and about the campus and buildings of said University, and,

WHEREAS the said Town of Normal is now engaged in making certain improvements to its said water system among which there is included an overhead water storage tank of 500,000 gallon capacity, and,

WHEREAS the engineers for said Town have recommended that the construction site for said tank be located on a parcel of real estate which forms a part of the land owned by this Board and is a part of the land used by said University for its department of agriculture, and,

WHEREAS, the Town of Normal has made application to this Board for a long term Lease on the proposed location for said water storage tank, and,

WHEREAS this Board considers that the construction of said overhead water storage tank on said proposed construction site will greatly increase the efficiency of the Town of Normal fire department in its fire protection possibilities not only for the Town generally, but also for all buildings of said University all of which are located in relatively close proximity to the proposed construction site for said water storage tank, and,

WHEREAS, a form of proposed written Lease to be executed between the said Town of Normal and this Teachers College Board has been presented to this Board for approval in words and figures as follow:

L E A S E

THIS INDENTURE made this _____ day of _____, 1955 between THE TEACHERS COLLEGE BOARD OF THE STATE OF ILLINOIS, of the First Part, and TOWN OF NORMAL of McLean County, Illinois, of the Second Part.

WITNESSETH, that the said Teachers College Board for the consideration hereinafter expressed hath demised, granted and leased, and by these presents doth hereby demise, grant and lease unto the said Town of Normal, the following described tract of land located in the Northwest Quarter of Section 28, Township 24 North, Range 2 East of the Third Prin-

TEACHERS COLLEGE BOARD

cipal Meridian, McLean County, Illinois, namely:

Beginning at a point on the west line of Main Street in the Town of Normal, Illinois, 60 feet North of the intersection of the North line of Willow Street if extended West to the West line of Main Street, thence West 180 feet parallel with the North line of Willow Street if extended West, thence North 140 feet parallel with the West line of Main Street, thence East 180 feet parallel with the said North line of Willow Street if extended West, to the West line of Main Street, thence South 140 feet along the West line of Main Street to the point of beginning, together with all the privileges and appurtenances hereinafter set forth: TO HAVE AND TO HOLD the above described premises for and during the term of from the 15th day of September 1955 and terminating on the 15th day of September ____ for the purpose of erecting and constructing thereon and thereafter operating and maintaining thereon an all welded overhead, elevated steel water storage tank of 500,000 gallon capacity of double ellipsoidal design on a three panel and post welded cylindrical column, steel tower of such height to elevate the high water line 115 feet above the top of the foundations which will be at an approximate elevation of 810 feet and overflow to be at elevation 925 feet, to be used by said Town for water storage purposes only and for no other purpose.

The said Town shall construct a chain link type fence on said tract to enclose the above described tract and shall be responsible for maintaining the ground so included inside said fencing in a neat and clean manner and shall remove therefrom all tools, equipment and materials whenever construction or any necessary repair or maintenance operation may be concluded. In the event the said Town deems it necessary to construct any additional accessory in connection with its said water system at any time during the life of this Lease said Town may do so but in such event any such additional accessory will be included within the above described area.

The said Town shall maintain the ground within said area and all improvements thereon, including the fence, to be constructed by the Town under the terms of said Lease, in a clean and neat condition and shall keep said improvements clean and painted.

The Town shall at all times carry casualty insurance coverage and pay the premiums for same and deposit a duplicate policy or certificate of same with the Teachers College Board so as to protect, save and keep harmless the said Teachers College Board, its successor and assigns against any damage by reason of the construction, maintenance, repair, alteration and/or operation of said improvement or future installations in said area, to any individual or individuals or the public at large whether such damage might result from act of said Town or any of its employees or agents or from Act of God to the following extent:

PERSONAL INJURY.

Limit of Liability per person	\$ 200,000.00
Limit of Liability per accident	1,000,000.00

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PROPERTY DAMAGE

Limit of Liability per accident	\$ 100,000.00
Limit of Liability in the aggregate	1,000,000.00

In the event the said Town should for a period of two years fail to pay the rental herein provided for or in the event said Town for a period of two years fails to use said structure for water storage purposes or in the event said premises are ever used by said Town for any purpose not consistent with the purposes above recited, then this Lease shall be void. In the event said Town should fail to maintain the area within the fenced portion in a clean and neat manner, then the University Agricultural Department shall have the right of entry to said fenced area for the purpose of cleaning same.

The Town agrees to at all times keep any structures erected by it on any portion of the above tract well painted and neat so as to present a good appearance and to include in a legend to be kept painted on said tank which reads "HOME OF ILLINOIS STATE NORMAL UNIVERSITY" in lettering readable from highways.

In the event the Town should at any time fail or refuse to keep said grounds in a neat and clean condition, or should fail or refuse to pay premiums for such insurance policies or should fail or refuse to do any of the things required of the Town under the terms of this Lease, the Teachers College Board may proceed to enter said premises and do and pay for having said work done and pay such premiums and may either recover the cost of same from said Town by action at law or in equity, or may deduct the cost thereof from water bills owing by Normal University to said Town until any such expense, cost or loss is wholly satisfied.

In the event any improvements constructed on said tract by the Town are ever damaged by fire, windstorm or other cause the Town agrees that same will be promptly repaired and in the event of destruction of any of such proposed improvements, or in the event of forfeiture of its rights under the terms of this Lease or upon termination of this Lease the Town will upon written demand of the Teachers College Board remove said improvements from said premises and leave said premises in good, clean condition without cost to the Teachers College Board and will thereupon deliver up peaceable possession of said premises to Teachers College Board.

And the said Town of Normal doth covenant and agree to pay to the said Teachers College Board the sum of Ten Dollars (\$10.00) on the Fifteenth day of October of each and every year from date during the continuance of this Lease.

The said Party of the Second Part further agrees that it will not under-let, sub-let or allow any other person or persons to occupy said above lease premises without first obtaining the written consent of said Party of the First Part.

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IN WITNESS WHEREOF, the said Parties have to this and three other instruments of the same tenor and date interchangeably set their hands and seals the day and year first above written.

TEACHERS COLLEGE BOARD
OF THE STATE OF ILLINOIS

BY: _____
President

ATTEST:

Secretary

TOWN OF NORMAL of
McLean County, Illinois

BY: _____
President

ATTEST:

Town Clerk

and,

WHEREAS this Board approves said Lease in all respects, therefore,

BE IT RESOLVED that the said Lease be and the same is hereby approved and the President and Secretary of this Board be and they are hereby authorized and directed to sign said Lease in quadruplicate along with the proper officials of the Town of Normal, one signed copy of which shall be delivered to said Town of Normal and three signed copies of which shall be delivered to the Secretary of this Board, one copy to be deposited in the business office of Illinois State Normal University and two copies of which shall be deposited in the general offices of this Board in Springfield, Illinois.

Mr. Dunn stated he had examined this resolution and lease, and they meet with his approval.

Following considerable discussion, Mr. Dunbar moved that the resolution and lease, as presented by Dr. Larsen on behalf of Illinois State Normal University and the Town of Normal and covering the proposed water tower to be erected on the University farm at Illinois State Normal University by the Town of Normal, be approved for a fifty (50) year period. The motion was seconded by Mr. Stipes, roll was called, and the vote was as follows:

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Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Ropp moved that the Special Education Building at Illinois State Normal University be named FAIRCHILD HALL OF SPECIAL EDUCATION. The motion was seconded by Mr. Hollingsworth, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Western Illinois State College

Dr. Beu presented his informal report, together with supplement, on Western Illinois State College and asked that Item 1, Page 1 of the informal report, be deleted.

Since there was nothing controversial about the report and supplement, Mr. Dunbar moved the acceptance of the informal report, as corrected, together with supplement, on Western Illinois State College as presented by Dr. Beu. The motion was seconded by Mr. Houle, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Stipes complimented Dr. Beu on his report entitled "13th Annual Report of the President" and stated that when the educational meeting is held in February he hopes the Board will have time to discuss this report.

Northern Illinois State College

Dr. Holmes presented his informal report, together with supplement, on Northern Illinois State College.

Mrs. Madlener moved the acceptance of the informal report, together with supplement, on Northern Illinois State College as presented by Dr. Holmes. The motion was seconded by Dr. Nickell, roll was called, and the vote was as follows:

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Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Dr. Holmes next reported on the Lorado Taft Field Campus, stating materials, such as masonite, tile, etc., are needed to complete the work on the bunk house; the labor in connection with this project is furnished by the students. Dr. Holmes requested approval to purchase the needed material for the bunk house at the Lorado Taft Field Campus out of available money in Auxiliary Enterprises.

Following some discussion, Mr. Stipes moved the approval of Dr. Holmes' request to purchase materials for the repair of the bunk house at the Lorado Taft Field Campus in an amount not to exceed \$2,500 (to be paid with funds available in Auxiliary Enterprises). The motion was seconded by Mr. Hollingsworth, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Chairman Walker requested that when any of the colleges present purchases for the approval of the Board that they be presented on the basis of bids. He further stated that it is very important in all matters where State money is involved that bids be received on all items to be purchased, thereby giving "this Board assurance that it has not willfully made a mistake."

Mr. Stipes, Chairman of the Advisory Committee at Northern, reported that over \$9,000 of the \$130,000 appropriation to Northern for replacements and additions to water and sewer systems (68th biennium) will lapse. He also stated that even with the lapsing of money in this appropriation more work was done with the money than was originally contemplated.

Mr. Stipes next reported on the proposed land acquisition at Northern, stating that the Advisory Committee of Northern recommended immediate steps be taken by Mr. Dunn in negotiating for the purchase of the Minnie Listie property (approximately 73 acres) and the two lots that lie to the north and the three lots that lie to the west of the pump house which is located on the north side of the street running in front of Neptune Hall. Mr. Stipes further stated the Advisory Committee would like to have appraisals on certain other property, north and east of Neptune Hall, and recommended that before authorizing Mr. Dunn to negotiate on the purchase of land other than the seventy-three (73) acres and five (5)

PROCEEDINGS

lots before mentioned appraisals be received on other pieces of property and presented to the Board to enable them to determine the best possible use of the appropriation for land acquisition at Northern.

Mr. Dunn presented the following resolution which he had prepared regarding the land acquisition at Northern of the seventy-three (73) acres and the five (5) lots as recommended by the Advisory Committee at Northern:

WHEREAS additional land is needed for the use and occupancy of Northern Illinois State College at DeKalb, Illinois, and

WHEREAS this Board has caused inquiry to be made and has studied the future needs of said school for additional land and has ascertained that said school needs and this Board should acquire certain tracts of land known as the Listie property and the Backlund property, NOW THEREFORE,

BE IT RESOLVED by the Teachers College Board of the State of Illinois in regular session assembled that it is necessary that this Board acquire for Northern Illinois State College at DeKalb, Illinois the following described tracts of land:

TRACT 1: The West Half of the Southwest Quarter of Section 15, Township 40 North, Range 4 East of the 3rd P.M. excepting therefrom the following described premises, to-wit: Commencing at the Southeast corner of the West Half of the Southwest Quarter of said Section 15, thence North along the East line of the West Half of the Southwest Quarter of said Section 15, 375 feet, thence West parallel to the South line of Section 15, 175 feet, thence South parallel to the East line of the West Half of the Southwest Quarter of said Section 15, 200 feet, thence West parallel to the South line of said Section 15 to a point 264.0 feet East of the West line of the Southwest Quarter (measured perpendicular to said West line), then North parallel to the West line of the Southwest Quarter of said Section 15, 155 feet, thence Westerly parallel to the South line of said Section 15, 264.0 feet, thence Southerly along the West line of the Southwest Quarter of said Section 15, 330 feet to the Southwest corner thereof; thence Easterly along the Southerly line of said Section 15 to the place of beginning; also excepting therefrom the following described premises, to-wit: Commencing at a point on the Quarter Section line 375 feet North of the Southeast corner of the Southwest Quarter of the Southwest Quarter of said Section, running thence Northerly along said Quarter Section line 2246 feet, thence Westerly along a line parallel to the Southerly section line a distance of 30 feet, thence Southerly along a line parallel to said Quarter Section line a distance of 2246 feet, thence Easterly along a line parallel to the Southerly Section line a distance of 30 feet to the point of beginning, situated in DeKalb County, Illinois;

TRACT 2: On the West side of Russell Road described as follows: A part of the Southwest Quarter of the Southwest Quarter of Section 15, Township 40 North, Range 4 East of the 3rd P.M.

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described as follows: Beginning on the East line thereof 175 feet North of the Southeast corner, thence North 100 feet on said East line, thence West 175 feet parallel to the South line of said Section 15, thence South and parallel to said East line 100 feet, thence East 175 feet to the place of beginning, situated in the County of DeKalb and State of Illinois (excepting the East 30 feet off said tract).

TRACT 3: Along the West side of Russell Road described as follows: A part of the Southwest Quarter of the Southwest Quarter of Section 15, Township 40 North, Range 4 East of the Third P.M. beginning on the East line thereof 275 feet North of the Southeast corner, thence North 100 feet on said East line, thence West 175 feet parallel to the South line of said Section 15, thence South and parallel to said East line 100 feet, thence East 175 feet to the place of beginning, in the County of DeKalb, and State of Illinois;

TRACT 4: Lot 1 in Block 1 of Westwood Knolls Subdivision, located in the Southwest Quarter of Section 15, Township 40 North, Range 4 East of the 3rd P.M. in DeKalb County, Illinois, according to Plat thereof recorded in the Recorder's Office of said County in Book G of Plats Page 174 as Doc. No. 244179.

TRACT 5: Lot 2 in Block 1 of Westwood Knolls Subdivision, located in the Southwest Quarter of Section 15, Township 40 North, Range 4 East of the 3rd P.M. in DeKalb County, Illinois, according to Plat thereof recorded in the Recorder's Office of said County in Book G of Plats, Page 174 as Doc. No. 244179.

TRACT 6: Lot 3 in Block 1 of Westwood Knolls Subdivision, located in the Southwest Quarter of Section 15, Township 40 North, Range 4 East of the Third P.M. in DeKalb County, Illinois, according to Plat thereof recorded in the Recorder's Office of said County in Book G of Plats, Page 174 as Doc. No. 244179.

BE FURTHER RESOLVED that Richard F. Dunn, Attorney for this Board, be and he is hereby authorized and directed to have the aforesaid tracts appraised and to negotiate with the owners for the purchase thereof, and if necessary to institute condemnation proceedings under the Eminent Domain Statute of the State of Illinois and under the authority of the Teachers College Board to acquire for this Board for said College the above described tracts of land.

Following considerable discussion, Mr. Stipes moved that the foregoing resolution as presented by Mr. Dunn be adopted. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

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Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

REPORTS OF COMMITTEES

Mr. Stipes, Board representative on the University Retirement Board, reported that Dr. Fairchild's disability status and retirement have been reviewed and passed on favorably by the University Retirement System.

Mr. Stipes, Chairman of the Finance Committee, reported on a new method of financing dormitories with federal money. Mr. Stipes recommended that the Board instruct Mr. Summers, Dr. Browne, Mr. Samoore and himself to meet with representatives of the Home and Finance Agency in Chicago to investigate dormitory financing through this agency. The Board concurred in Mr. Stipes' recommendation.

Mr. Summers, Chairman of the Building Committee, reported that the Building Committee had met and studied requests from each of the colleges, and the Building Committee recommended the following:

Eastern Illinois State College

1. The architectural firm of Childs and Smith, of Chicago, be retained to perform the following services in connection with the new Laboratory school soon to be built under approved alternate plans to hold cost within \$1,500,000 appropriation: supervision of construction, which would include furnishing a resident architect; final plans and specifications; completion of plans and supervision of utilities to be connected to the building; planning, drawing and supervision of site development and sewer system, all of said work to be performed on a cost plus basis, no part of it or the total to exceed the percentage limits fixed by law as adopted by this Board. And further, that Childs and Smith be instructed to proceed at once with final plans with the hope that these plans may go out for bid in October and contracts awarded in November.
2. The Committee received a report by Dr. Buzzard, stating that negotiations for three houses adjacent to the site of the proposed laboratory school are proceeding and that final arrangements for purchase of these properties by the Board probably can be made at the October meeting. (Presented for the information of the Board only.)

Illinois State Normal University

1. After hearing a report by the architects, Lundeen and Hilfinger, of Bloomington, concerning progress of plans for the new laboratory school, the Committee recommended that an alternate

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deadline of October 17 be provided in addition to the present target date of October 11 for taking bids on the general and mechanical work connected with this building.

2. The Committee received a report from the architects, Lundeen and Hilfinger, stating that final plans for the new classroom building can be released for bids on October 15 and contracts awarded on November 15. (For the information of the Board only.)
3. The architects, Lundeen and Hilfinger, be authorized to advertise for bids on kitchen equipment needed for the new student union building on either October 11 or October 17, at an hour of the day to be established by the architects.

Northern Illinois State College

1. The Committee received a report that plans for the new laboratory school have been delayed thirty (30) days in the office of the Division of Architecture and Engineering, and that hence plans cannot be ready to be released for bids until at least November 1. (For the information of the Board only.)
2. Employment of Gilbert A. Johnson, architect, of Rockford, to perform the following services in connection with the new laboratory school, at a rate of eight-tenths of one per cent of the total actual cost: advertising for bids; investigation of bidders, checking of shop drawings, consultations with resident supervisors, and other necessary services exclusive of resident service.

Western Illinois State College

1. The Coggeshall Construction Company, of Macomb be granted a contract to repair blacktop roadways on the campus, said work not to exceed a cost of \$1,694. (To be paid from surplus money remaining after construction of Seal Hall, Series 1954 bond issue.)

Following some discussion, Mr. Summers moved the acceptance of the foregoing recommendations of the Building Committee on all of the colleges. The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

NEW BUSINESS

Dr. Browne reported that the date of the next meeting of the Board has been changed to October 24 and will be held at the home of Mrs. Madlener.

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Dr. Browne also reported that the Central Office will move into its new office in the new State Office Building in Springfield on October 28, and he expressed his thanks to Mr. Hollingsworth and others for making it possible for the Central Office to obtain these accommodations in the new State Office Building.

There being no further business to come before the Board at this time, Chairman Walker adjourned the meeting until the next regularly scheduled meeting on October 24, at the home of Mrs. Madlener, Oregon, Illinois.

Lewis M. Walker,
Chairman

Alexander Summers,
Secretary

REPORT OF THE EASTERN ILLINOIS STATE COLLEGE OCTOBER 24, 1955

I. STUDENTS

A. Extension Enrollment for Summer Quarter, 1955.

	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total One Year Ago</u>
1. On-Campus				
Regular (8 weeks)	8	12	20	17
Workshops				
English 340		23	23	Art . 21
Conservation	<u>4</u>	<u>2</u>	<u>6</u>	<u> </u>
	12	37	49	38
2. Off-Campus				
Field Tour	3	17	20	24
Educ. - Olney	8	34	42	Vand. 25
Music - Pana	1	11	12	Olney 18
Math. - Vandalia	<u>1</u>	<u>20</u>	<u>21</u>	Flora <u>16</u>
	13	82	95	117
Total Extension	25	119	144	155

B. Scholarship Report - Summer Term, 1955.

The following number of scholarships were recognized for the summer term of 1955 and requisition will be made for student activity fees as follows:

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1. Teachers College Scholarships	108
2. Military Scholarships	<u>62</u>
	180

C. Graduates, Summer Commencement, August 4, 1955.

The following students completed the requirements for the degree of Bachelor of Science in Education and were graduated as of August 4, 1955:

Andrews, Rollin David, III	Robinson
Zooology: Botany	
Aschermann, Mary Mildred	Taylorville
Elementary Education: Social Science	
Brooks, Jo Anne	St. Elmo
Elementary Education: Social Science	
Campbell, Jemima Lewis	Moweaqua
Elementary Education: Social Science	
Carriker, Patricia Mae	Witt
Elementary Education: Social Science	
Clark, Vernice Elzie	Robinson
Elementary Education: Social Science	
DeAtley, Sandra Joanne	Metcalf
Social Science: Speech	
Dukes, Carroll Wayne	Potomac
Social Science	
Durston, Helen Alberta	Witt
Elementary Education: Social Science	
Eagleton, Bernard Earl	Olney
English: Social Science	
Emmerich, Clare Ann	Newton
English: Speech, Journalism	
Engel, Phyllis Maxine	Strasburg
Elementary Education: Social Science	
Erb, Marjorie Ella	Sidney
Elementary Education: Social Science	
Finkbiner, Marian Cochran	Robinson
Business Education: Social Science	
Fisher, Phillip Vernon	Robinson
Business Education: Social Science	
Flynn, Neal Roger	Newton
Chemistry: Physics	
Fonner, David Lee	Sidell
Business Education: Social Science	
Ford, James Ray	Flat Rock
Business Education: Social Science	
Frankland, Mary Ann	Albion
Music	
Gallagher, Dollie	Olney
Elementary Education: Social Science	
Greathouse, Ethel Ruby	Mt. Carmel
Elementary Education: Social Science	
Grisamore, Sylvia Starwalt	Toledo
Elementary Education: Social Science	

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Hallock, Viola Kincade	Ashmore
Elementary Education: Social Science, Speech Correction	
Harris, Clarence Leonard	Mattoon
Business Education: Social Science	
Hoskins, Marilyn Lee	Sullivan
Home Economics; Chemistry	
Howell, Jack Robert	Downers Grove
Physical Education: Zoology, Business Education	
Jones, William J.	Newton
Elementary Education: Social Science	
Judy, Max Leo	Donovan
Music	
Kasich, William	Litchfield
Physical Education: Social Science	
Kelsey, Donald Eugene	Mt. Carmel
English: Speech, Social Science	
Knollenberg, Joseph Kastl	Mattoon
Industrial Arts: Social Science	
Koelsch, Florence Overbeck	Teutopolis
Elementary Education: Social Science	
Krainock, Harold Eugene	Danville
Physical Education: Speech	
Lindsay, Donna Lee	Robinson
Elementary Education: Social Science	
Lustig, Isabel Lidy	Effingham
Elementary Education: Social Science	
Lyon, Lois E. Warner	Shelbyville
Elementary Education: Social Science	
Marshall, Lyle Raymond	Toledo
Elementary Education: Social Science	
McHenry, Helen Agee	Springfield
Elementary Education: Social Science	
Moore, Edith Amerman	Harvard
Elementary Education: Social Science	
Moore, Mary Catharine Ryan	Rantoul
Home Economics: English	
Murphy, Claude Vernon	Arcola
Industrial Arts: Business Education	
Newton, Robert Herbert	Effingham
Social Science: Speech	
Nippe, Robert Edwin	Strasburg
Social Science: Geography	
Paugh, Marie Gosney	Effingham
Elementary Education: Social Science	
Poynter, Tressa Evelyn McWhorter	Effingham
Elementary Education: Social Science	
Sager, Lloyd Ray	Noble
Elementary Education: Social Science	
Sawyer, Lorene Sacre	Danville
Home Economics: Chemistry	
Seaman, Ferrel Roy	Oakland
Physical Education: Social Science	

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Shimp, Betsy Pritts	Shelbyville
Business Education: Home Economics	
Sinclair, Marilyn Ruth Harris	Yale
Botany: Zoology, Chemistry	
Smith, Charles Louis	Midlothian
Industrial Arts: Physical Education	
Sproat, William Alva	St. Elmo
Elementary Education: Social Science	
Storckman, Mary Ellen	West Salem
Elementary Education: Social Science	
Taylor, Joyce Rosemary	Macon
Home Economics: Social Science	
Trauernicht, Lucille Bates	Effingham
Elementary Education: Social Science	
Uptmor, Urban Lawrence, Jr.	Charleston
Music: Zoology	
Voorhies, Mary Josephone	Marshall
Speech: English	
Wallace, Roscoe Eugene	Mattoon
Business Education: Physical Education, Social Science	
Williamson, Thurl J.	Olney
Elementary Education: Social Science	
Wills, Phyllis Bridges	Decatur
Speech: Library Science	
Wilson, Doris Tillman	Buffalo
Elementary Education: Social Science	
Winters, David Dale	Oaklawn
Zoology: Physics, Botany	
Woodyard, Daisy Irene	Mattoon
Elementary Education: Social Science	
Woodyard, Irma Dean	Ashmore
Elementary Education: Social Science, Library Science	
Wooters, Mary Beery	Moweaqua
Elementary Education: Social Science	
Wylie, Martha Jane	Cisne
Home Economics: Social Science	

Men - 27 Women - 39 Total - 66

The following students completed requirements for the degree of Master of Science in Education and were graduated as of August 4, 1955:

Alter, Edith Lorene	Charleston
A.B., University of Illinois, 1924	
M.A., University of Illinois, 1926	
Bennett, Marvin Wayne	Bone Gap
B.S. in Ed., Eastern Illinois State College, 1952	
Bruce, Elmo LeRoy	Stewardson
B.S. in Ed., Eastern Illinois State College, 1950	
Chambers, John Delmar	Bloomington
B.M., Illinois Wesleyan University, 1948	
Decker, Robert Marvin	Kansas
B.S. in Ed., Eastern Illinois State College, 1948	

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Dvorak, Genevra	Charleston
B.A., Upper Iowa University, 1934	
Gaede, Naomi	Claremont
B.S. in Ed., Eastern Illinois State College, 1950	
Genta, Peter Francis	Mattoon
B.S. in Ed., Eastern Illinois State College, 1951	
Hall, Robert Donald	Mattoon
B.S. in Ed., Eastern Illinois State College, 1949	
Hatch, William Thomas	Olney
B.S., Central State College, Oklahoma, 1934	
Kinkade, Howard Stanley	West Salem
B.S. in Ed., Eastern Illinois State College, 1952	
Lutz, Mary McKean	Mulberry Grove
A.B., Greenville College, 1934	
Morrison, Elizabeth Sue	Peotone
B.S. in Ed., Eastern Illinois State College, 1954	
Pierson, Gerald Graydon	Lawrenceville
B.S. in Ed., Eastern Illinois State College, 1949	
Prescott, Nellie Simmons	Mattoon
B.S. in Ed., Eastern Illinois State College, 1951	
Quirk, Sister M. Norbertine	Teutopolis
B.M., College of Music of Cincinnati, 1941	
Schauberger, Glenn Maurice	Strasburg
B.S. in Ed., Eastern Illinois State College, 1951	
Schuyler, Irl LeRoy	Windsor
B.S., Canterbury College, 1939	
Shelton, Vercie Lois	Mattoon
B.A., John Brown University, 1943	
Spears, James Aken	Hume
B.S., James Millikin University, 1951	
Tate, William Harlan	Mattoon
B.S. in Ed., Eastern Illinois State College, 1949	
Tipsword, Robert D.	Batavia
B.S. in Ed., Eastern Illinois State College, 1948	
VanBlaricum, Glenn F.	Momence
B.S. in Ed., Eastern Illinois State College, 1952	
Voris, Louis K.	Neoga
B. Ed., Eastern Illinois State Teachers College, 1939	
Waltrip, James Steven	Mattoon
B.S. in Ed., Eastern Illinois State College, 1951	
Wickiser, Roland Bernard	Homer
B. Ed., Eastern Illinois State Teachers College, 1943	
Winters, Wilma E.	West York
B.S. in Ed., Eastern Illinois State College, 1948	
Wright, Ray Edward	Allerton
B.S. in Ed., Eastern Illinois State College, 1950	

Men - 19 Women - 9 Total - 28

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D. Per Capita Cost for 1954-55

Educational Load

<u>Period</u>	<u>Enrollment</u>	<u>Credit Hours</u>
Summer Term, 1954	726	8,712
Residence Extension	38	152
Kankakee Workshop	34	136
Flora Workshop	16	64
East Richland Workshop	18	72
Vandalia Workshop	25	100
Field Study Course	24	96
Regular School Year, 1954-55	1,809	86,832
Extension Students, Fall	299	1,196
Extension Students, Spring	208	832
Total	3,197	98,192

Dividing 98,192 by 48 equals 2,045.66, which is regarded as the equivalent student enrollment for nine months.

Expenditures

	<u>General Rev.</u>	<u>Income Fund</u>	<u>Total</u>
Personal Services	1,146,171.10	162,797.16	1,308,968.17
Contractual Services	63,465.99	36,898.43	100,364.42
Postage	5,870.00	-----	5,870.00
Travel	15,550.22	8,953.25	24,503.47
Commodities	82,758.14	8,675.26	91,433.40
Equipment	59,251.05	968.69	60,219.74
Printing	25,733.62	-----	25,733.62
Total	1,398,800.03	218,292.79	1,617,092.82

Total expense of \$1,617,092.82 divided by 2,045.66, the weighted equivalent enrollment, equals \$790.50, the per capita cost for 1954-55. The per capita cost for 1953-54 was \$976.48.

E. Fall Quarter, 1955, Enrollment

1. College - Residence

	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total One Year Ago</u>
a. Day Students				
Freshmen	506	289	795	767
Sophomores	326	217	543	377
Juniors	219	115	334	256
Seniors	127	87	214	177
Unclassified	10	4	14	11
Graduates	16	1	17	9
Total	1204	713	1917	1597
b. Evening Students				
Graduates	24	31	55	47
Undergraduates	8	80	88	37
Total	32	11	143	84
Total Residence	1236	824	2060	1681

2. College - Extension (Enrollments to date)

Educ. - Newton	7	14	21	
Psych. - Hillsboro	1	27	28	
Geog. - Olney	6	20	26	
Educ. - Farina	5	9	14	
Total	19	70	89	215

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3. Laboratory School Enrollment

	Boys	Girls	Total
Grade 1	19	11	30
Grade 2	18	13	31
Grade 3	16	17	33
Grade 4	15	16	31
Grade 5-A	12	14	26
Grade 5-B	12	16	28
Grade 6-A	18	9	27
Grade 6-B	11	13	24
Grade 7-A	7	20	27
Grade 7-B	14	18	32
Grade 8-A	8	10	18
Grade 8-B	7	13	20
Total	157	170	327

F. Veteran Enrollment, Fall Quarter, 1955.

	1955	1954
Under Public Law No. 550	398	264
Under Public Law No. 346	1	3
Under Public Law No. 16	4	4
Under Military Scholarship	9	10
Total	412	281

G. Scholarship Report, Fall 1955

The following number of scholarships were recognized for the fall quarter of 1955 and requisition will be made for student activity fees as follows:

1. Teachers College Scholarship	710
2. Military Scholarship	9
	719

H. Enrollment by Counties, Fall Quarter, 1955

Sixty-four of the 102 counties of Illinois are represented in the student body of 1955-56, with 30 counties sending ten or more students. Coles County leads with 369 students, or nineteen per cent of the student body. Fifteen counties contribute more than fifty students each.

The thirty counties sending 10 or more students are:

Coles	369	Effingham	60	Piatt	34
Vermillion	130	Lawrence	60	Wabash	34
Shelby	83	Macon	56	Clay	27
Cumberland	81	Clark	55	Kankakee	24
Cook	80	Christian	52	Sangamon	20
Edgar	75	Macoupin	49	Madison	18
Crawford	72	Richland	46	Logan	13
Douglas	70	Champaign	45	Wayne	13
Moultrie	64	Jasper	40	Iroquois	11
Fayette	61	Montgomery	38	St. Clair	10

Nine states outside Illinois contribute eighteen students. Costa Rica, Hawaii and India are represented with one student each and Nigeria has two students.

TEACHERS COLLEGE BOARD

I. Enrollment by Curricula, Fall Quarter, 1955.

<u>Curricula</u>	<u>Fr.</u>	<u>So.</u>	<u>Jr.</u>	<u>Sr.</u>	<u>Total</u>	<u>Total One Year Ago</u>
Four-Year Curricula						
Art	19	10	9	7	45*	36
Botany	8	9	14	10	41*	31
Business Educ.	167	114	89	33	403*	322
Chemistry	14	13	11	9	47*	37
Elementary Ed.	89	62	36	24	211*	201
English	29	25	11	9	74*	56
Foreign Lang.	3	3	3	7	16*	15
Geography	5	6	3	3	17*	13
Home Economics	43	30	14	12	99*	80
Industrial Arts	53	50	23	11	137*	110
Mathematics	11	14	7	9	41	51
Music	27	14	18	18	77*	70
Phys. Ed. — Men	75	46	34	26	181*	134
Phys. Ed. — Women	21	14	17	7	59*	53
Physics	7	8	11	5	31*	16
Social Science	36	34	12	15	97*	83
Speech	20	16	17	6	59*	46
Zoology	8	10	5	3	26	26
Total	635	478	334	214	1661	1381
Double Majors						— 8
						1373
Two-Year Curricula						
Pre-Agriculture	18	6			24*	19
Pre-Chem. Eng.	2	2			4	5
Pre-Conservation	3	1			4*	3
Pre-Engineering	65	29			94*	76
Pre-Geology	3	1			4	7
Pre-Journalism	4	1			5	9
Pre-Dental	2	2			4	9
Pre-Medical Lab.	2	2			4	6
Pre-Law	5	5			10*	7
Pre-Medical	11	10			21*	15
Pre-Nursing	1	1			2	1
Two-Year General	44	5			49*	45
	160	65			225	204
Unclassified					14*	11
Graduate Students					17*	9
Grand Totals	795	543	334	214	1917	1597

* Indicates departments showing increase over last year.

II. FACULTY

A. Summer School Staff (August 15, 1955)

1. Addition of Samuel E. Pisaro, Assistant Professor and Supervisor of Eighth Grade, for the August Workshop, at a salary of \$540 for the month.

B. Resignations

1. Erving G. Monroe, Assistant Professor of Art, to continue study for the doctorate, effective July 15, 1955. (August 15, 1955)

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2. Arthur M. Fish, Substitute Instructor and Librarian, resigned effective September 1, 1955, in order to accept a position at the Central Michigan State College. (September 19, 1955)

C. Leaves of Absence

1. Dr. Arthur F. Byrnes, Associate Professor of Education (Audio-Visual Education), for two calendar years, September 1, 1955, to August 31, 1957, inclusive, to accept educational service under the Foreign Operations Administration of the federal government, with assignment to Rio de Janeiro, Brazil. (August 15, 1955)
2. Robert C. Waddell, Assistant Professor of Physics, finds that he cannot complete his research project for the doctorate in physics at the Iowa State College, Ames, Iowa, by September 1 and requests extension of leave, without salary, through December 31, 1955, or until the middle of the college year, depending upon the plans of a substitute instructor. (August 15, 1955)
3. Dr. Donald A. Rothschild, Professor of Psychology, requests leave of absence for two years beginning November 1, 1955, to become the Director of Education for American Samoa. Dr. Rothschild is beginning his twenty-second year of service at Eastern and is deserving of this recognition. We recommend this leave, without salary, for educational service be granted. (September 19, 1955)

D. Replacements

1. Sallie Guy, A.B., Iowa State Teachers College, 1951; A.M., Syracuse University, 1955; to replace Dr. Maryann Ehrhardt as Director of Pemberton Hall at a salary of \$400 per month for nine and one-half months, plus maintenance of \$50 per month, beginning September 1, 1955. (August 15, 1955, as corrected.)
2. Louis M. Grado, B.S., New Mexico College of Agriculture and Mechanical Arts, 1949; A.M., Colorado College of Education, 1950; Ph.D., State University of Iowa, 1955; as Assistant Professor of Education, replacing Dr. Thomas A. Phillips, resigned, at a salary of \$5220 for nine months. (August 15, 1955)
3. James O. Whittaker, A.B., Texas Christian University, 1950; A.M., University of Pennsylvania, 1952; graduate study, University of Oklahoma, 1952-55; as replacement for Mr. and Mrs. Kluge, resigned, as Director of Douglas Hall and Assistant Professor of Education, at a salary of \$480 per month plus \$70 per month maintenance allowance, effective September 1, 1955. Mr. Whittaker expects to receive the doctorate at the University of Oklahoma in February, 1956. (August 15, 1955)
4. Author E. Hughes, Jr., B.S. in Education, Eastern Illinois

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State College, 1951; A.M., Colorado State College of Education, 1954; as Instructor in Business Education, replacing Mrs. Esther Ross, resigned, at a salary of \$4680 for nine months. (August 15, 1955)

5. Roland Leipholz, A.B., Olivet College, 1937; A.M., University of Michigan, 1945; Ed.D., University of Michigan, 1953; as Assistant Professor of Art at a salary of \$5220 for nine months, replacing Dr. Mildred Whiting, deceased, and Erving G. Monroe (substitute), resigned. Dr. Leipholz has taught at Waldorf College, Forest City, Iowa, five years, and for the last two years has been in the Port Huron, Michigan, junior college. He is an Army Air Force veteran of three years service. (August 15, 1955)

E. New Faculty

1. Paul O. Gurholt, B.S., Central State College, Stevens Point, Wisconsin, 1951; M.S., University of Wisconsin, 1954; plus one year additional graduate study, University of Wisconsin, as Assistant Professor and Supervisor of Eighth Grade, at a salary of \$4680 for nine months. (August 15, 1955)
2. Gerald G. Green, B.S. in Education, Illinois State Normal University, 1949; M.B.A., Indiana University, 1950; two years additional graduate study, Indiana University, 1952-55; as Assistant Professor and Assistant Business Manager at a salary of \$6160 for eleven months, beginning August 1, 1955. For the last three years Mr. Green has taught accounting at West Texas State College, Canyon, Texas. (August 15, 1955)
3. The vacant position of Elizabeth Wilson, M.S., Home Economics, is transferred for 1955-56 to use in Zoology because of increased enrollment. Edward C. Colin, Ph.B., University of Kansas, 1913; L.L.B., same institution, 1914; Ph.D., the University of Chicago, 1930; is recommended as Temporary Associate Professor of Zoology for 1955-56 at a salary of \$5220 for nine months. Dr. Colin retired as Professor of Zoology at the Chicago Teachers College as of September 1, 1955, and because of age is not eligible for the University Retirement System. (September 19, 1955)
4. Charles H. Page, B.S., Austin Peay State College (Tennessee), 1948; A.M., George Peabody College for Teachers, 1947; M.Ed., same institution, 1950; and almost an additional year of graduate study at Peabody, as Assistant Professor and Supervisory Teacher, Sixth Grade, at a salary of \$5,040 for nine months. (September 19, 1955)
5. Mrs. Marie G. Fowler, M.S., as part-time Instructor in Home Economics Education, junior high school level, for the Fall Quarter at a salary of \$260.00 per month. (September 19, 1955, as corrected.)
6. Mr. Harold F. Marker, A.M., part-time Instructor in Mathematics for the Fall Quarter at a salary of \$160.00 per

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month. (September 19, 1955)

7. Mrs. Edith L. Alter, A.M., M.S. in Ed., as part-time Instructor in English, two-thirds time, for the Fall Quarter, at a salary of \$320.00 per month. (September 19, 1955)
8. Maurice Allard, B.M., Indiana University, 1953; M.A., New York University, 1954, as Instructor of Music (beginning piano and voice) at a salary of \$460.00 per month effective September 25, 1955, for the remainder of the academic year 1955-56. This position is for 1955-56 only and is needed because of increased enrollment in music. Eastern's Advisory Committee has approved this position.

F. Substitutes

1. Mary Below, B.S., MacMurray College, 1941; A.M., Colorado Agricultural and Mechanical College, 1950; as Substitute Instructor in Home Economics (Smith-Hughes Supervisor), for Julia Kilpatrick, on sabbatical leave for 1955-56, at a salary of \$4500 for nine months, plus living quarters. Miss Below will reside in Home Management House, South, and supervise a cooperative living project involving five women students. Miss Below has taught in the Salem, Illinois, High School and comes well recommended by the State Supervisor of Home Economics. (August 15, 1955)
2. James Jones, B.S., Southern Methodist University; A.M., Iowa State College, plus three years graduate study in physics, Iowa State College, as Substitute Assistant Professor of Physics for Robert C. Waddell, on continued leave, at a salary of \$580 per month, with services to extend not later than February 1, 1956.
3. Verne E. Stockman, A.B., Michigan State College, 1932; A.M., same, 1940; Ed.D., same, 1952, as Substitute Associate Professor of Education (Audio-Visual Education) for two years, 1955-57, for Dr. Arthur F. Byrnes, on leave, at a salary of \$5400 for nine months, with duty beginning August 15, 1955, while Dr. Byrnes is still in Charleston. (August 15)
4. Curtis R. Garner, B.S. in Ed., Henderson State Teachers College, Arkansas, 1948; M.S., University of Arkansas, 1951; Ed.D., North Texas State College, Jan., 1956; as Substitute Assistant Professor of Education and Psychology at a salary of \$580.00 per month, effective October 24, 1955, for Dr. Donald A. Rothschild, on leave for two years, 1955-57.

G. Faculty Assistants, 1955-56

1. Jack R. Howell, B.S. in Education, Eastern, as Faculty Assistant to the Director of Intramural Athletics at a salary of \$1080 for nine months. (August 15, 1955)
2. Correction in salary of Francis Vogel, Faculty Assistant to the Director of Remedial Reading, from \$900 to \$1080 for nine months. (August 15, 1955)

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3. Mary B. Shull, M.M., continued as Faculty Assistant in Physical Education for Women at a salary of \$270 per month, the same rate as in 1954-55, effective September 1, 1955. (September 19, 1955)
4. Nancy Bormann, A.M., continued as Faculty Assistant to the Department of Physical Education for Women, at a salary of \$90 per month, the same rate as in 1954-55, effective September 1, 1955. (September 19, 1955)

H. Achievement of the Doctorate

1. Dorothy Hart, Assistant Professor of Physical Education, received the Doctor of Philosophy degree from the State University of Iowa on August 10, 1955. We recommend Dr. Hart be raised one step in salary to \$5040 for nine months, effective September 1, 1955. (September 19, 1955)
2. Calvin Countryman, Assistant Professor of Art and Acting Head of the Department of Art, received the Doctor of Education degree from the Pennsylvania State University of September 2, 1955. We recommend Dr. Countryman be promoted to Associate Professor and Head of the Department of Art and advanced one step in salary to \$5400 for nine months, effective September 1, 1955. (September 19, 1955)

J. Promotion in Rank

1. Miss Velma V. Cox, M.Ed., completed a year of graduate work beyond the Master's Degree as of October 1, 1955, and is recommended for promotion in rank to Assistant Professor and granting of tenure.

III. CLASSIFIED EMPLOYEES

A. Resignations

1. Jeanie M. Wallace, Clerk Stenographer I, resigned effective August 31, 1955. (September 19, 1955)
2. Maxine Mitsdarffer, Clerk Stenographer I, resigned effective August 31, 1955 (September 19, 1955)
3. Mary Ann Vogel, Clerk Stenographer I, resigned effective September 20, 1955. (September 19, 1955)

B. Death

1. Miss Esta Taylor, Cook in Pemberton Hall, died on July 24, 1955. (August 15, 1955)

C. Transfer

1. June A. Lacy, Clerk Stenographer I, transferred from the Office of the Director of Audio-Visual Services to the Office of Dean of Students, replacing Mary Ann Vogel, resigned.

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D. Transfer from Temporary to Regular Status

1. Marjorie Harrison, Temporary Cook's Helper, to Cook's Helper, at a salary of \$185.00 per month, effective September 1, 1955, replacing Ollie Elledge, resigned. (September 19, 1955, as corrected.)
2. Eileen Kendall, Temporary Clerk Typist I, to Clerk Typist I, at a salary of \$160.00 per month, effective July 1, 1955, replacing Sheila Denkert, resigned. (September 19, 1955)

E. Leaves of Absence

1. Virginia L. Preston, Clerk Stenographer I, on leave from September 1, 1955, to November 1, 1955. (September 19, 1955)
2. Mary Ellen Griffith, Clerk Typist I, leave of absence from November 1, 1955, to March 1, 1955.

F. Replacements

1. Rita C. Thompson, Clerk Stenographer I, effective September 6, 1955, at a salary of \$170 per month, replacing Maxine Mitsdarffer, resigned. (September 19, 1955)
2. Thelma R. Hambright, Clerk Typist I, effective September 6, 1955, at a salary of \$160.00 per month, replacing Virginia L. Preston, on leave. (September 19, 1955)
3. Vera G. Snider, Cook's Helper, effective September 1, 1955, replacing Esta Taylor, deceased, at a salary of \$185.00 per month. (September 19, 1955)
4. Nancy Gray, Temporary Assistant Food Production Manager, at a salary of \$87.50 per week for three weeks, effective July 15, 1955, to take over the duty of Carol Peterson, resigned, for the remainder of summer school. (August 15, 1955)
5. Beverly Brissenden, B.S., University of Illinois, 1954; one year Dietitian Intern, Massachusetts General Hospital, 1954-55; as Food Production Manager of Lincoln-Douglas Halls, replacing Carol E. Peterson, resigned, at a salary of \$350.00 per month plus meals for twelve months, beginning September 12, 1955. (August 15, 1955)
6. Betty B. Catey, Clerk Typist I, replacing Patricia L. Richardson in the Business Office at a salary of \$160.00 per month effective October 3, 1955.
7. Audrey Jackson, Temporary Clerk Stenographer I, replacing June Lacy, transferred, in the Office of the Director of Audio-Visual Service, at a salary of \$170.00 per month, effective September 22, 1955.

G. New Positions

1. Robert A. Stoner, Painter, at a salary of \$2.00 per hour (prevailing rate), effective September 6, 1955. (Position in-

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cluded in biennial budget.) (August 15, 1955)

2. Charles F. Tucker, B.Ed., as Storekeeper in the Chemistry Department at a salary of \$300 per month, effective August 1, 1955. (August 15, 1955)

H. Changes in Prevailing Rates

1. Electricians

The prevailing rate for electricians was increased to \$2.95 per hour and Mr. Errol B. Wood's salary should be increased accordingly, effective September 1, 1955. (September 19, 1955)

2. Carpenters

The prevailing rate for carpenters was increased to \$2.30 per hour; therefore, the salaries of Glenn McMillan and Ernest Judy should be increased accordingly effective September 1, 1955. (September 19, 1955)

3. Painters

The prevailing rate for painters was increased to \$2.25 per hour; therefore, the salaries of Roscoe Miller and Robert A. Stoner should be increased accordingly effective October 10, 1955.

IV. ORGANIZATION:

No Report

V. CURRICULUM

A. Graduate Work (August 15, 1955)

Request for approval of the following additional courses on the fourth-fifth, and fifth year college levels has been filed with the Committee on Curriculum and Graduate Work:

Education 560	Introduction to Graduate Study
Speech 446	Theatre Organization
Speech 459	Speech Correction Practice
Speech 563	History of Dramatic Art
Bus. Ed. 454	Intermediate Accounting
Bus. Ed. 455	Intermediate Accounting (cont.)
Bus. Ed. 456	Advanced Accounting
Phys. Ed. 510	Program Planning in Recreation

VI. BUILDINGS AND GROUNDS

A. Laboratory School

1. Childs and Smith, Architects, have revised the plans and are submitting a report to the Buildings and Grounds Committee.

Action is needed instructing Childs and Smith concerning their official responsibility concerning the laboratory school as to (a) supervision, (b) checking of working drawings, (c) site preparation, (d) utility connection, (e) fixed equipment and (f) movable equipment. (September 19, 1955)

PROCEEDINGS

2. Childs and Smith, Architects, notify us that they plan sending plans and specifications out for bid on Tuesday, October 18, and will notify the contractor that bids are to be delivered to their office no later than 2:00 p.m. on November 15. This will allow sufficient time for tabulation of bids, etc., for presentation at the November 21st meeting.

VII. AUXILIARY ENTERPRISES: No Report

VIII. STUDENT LIFE: No Report

IX. MISCELLANEOUS

A. Equipment for Junior High School (August 15, 1955)

It is necessary that seating be provided for 106 junior high school students in the rehabilitated Training School. F.o.b. factory prices have been secured on the following furniture and are presented in order of choice of the faculty involved. This furniture is of the type desired in the New Laboratory School and will be moved into that building. The cost of this furniture should come from the funds appropriated for the building. All desks with plastic tops.

	<u>Each</u>	<u>For 106</u>
1. Brunswick-Balke-Collender		
a. Stacking chair	\$ 8.50	\$ 901.00
b. Book box desk	16.75	1775.50
		<u>\$2676.50</u>
2. Kuehne		
a. Stacking chair	6.75	715.50
b. Book box desk	14.35	1521.10
		<u>\$2236.60</u>
3. Heywood-Wakefield		
a. Trim line, chrome		
(1) All purpose chair	8.10	858.60
(2) Lifting lid desk	15.90	1685.40
		<u>\$2544.00</u>
b. Tapered, standard		
(1) All purpose chair	7.50	795.00
(2) Lifting lid desk	15.30	1621.80
		<u>\$2416.80</u>
4. American Seating Company		
a. Envoy chair No. 368	7.35*	779.10
b. Lifting lid desk No. 324	18.90*	2003.40
		<u>\$2782.50</u>
* f.o.b. Charleston		
5. Shawader (Samsonite)		
a. Mobile unit chair	8.90	943.40
b. Lift lid desk	16.30	1727.80
		<u>\$2671.20</u>
6. Griggs School Furniture		
a. Airliner chair	6.20	657.20
b. Airliner lift lid desk	19.40	2056.40
		<u>\$2713.60</u>

TEACHERS COLLEGE BOARD

Recapitulation

1. Brunswick-Balke-Collender	\$2,676.50
2. Kuehne	2,236.60
3. Heywood-Wakefield	2,544.00
4. American Seating	2,782.50*
5. Shawader	2,671.20
6. Griggs	2,713.60

* f.o.b. Charleston

We recommend purchase of 53 units from Brunswicke-Balke-Collender and 53 units from Kuehne.

B. Equipment for Chemistry Department (August 15, 1955)

We are listing below the three bids received for the purchase of three analytical chemical balances with magnetic damper installed and one Heathkit voltmeter.

a. Wilkens-Anderson, Chicago	
3 analytical chemical balances	\$943.50
1 Heathkit voltmeter	<u>No cost</u>
	\$943.50
b. E. H. Sargent and Company, Chicago	
3 analytical chemical balances	\$943.50
1 Heathkit voltmeter	<u>30.00</u>
	\$973.50
c. Fisher Scientific Company	
3 analytical chemical balances	\$943.50
1 Heathkit voltmeter	<u>24.50</u>
	\$968.00

We recommend purchase of the three balances and the one voltmeter from the Wilkens-Anderson Company of Chicago at a cost of \$943.50

C. Rehabilitation Projects (August 15, 1955)

The Advisory Committee for Eastern examined the three bids submitted on the following items and recommends the expenditure of funds as follows:

1. For lighting fixtures for the Main Building.

Mattoon Electric Supply Company \$1,439.94

2. For the acoustical tiling of classroom ceilings in the Main Building.

Acoustical and Floor Tile Company \$2,369.00

3. For painting the water tower.

Universal Construction Company \$675.00

D. Coal Bids for 1955-56 (August 15, 1955)

The following bids were received for the heating system, 1955-56

PROCEEDINGS

	<u>Total Cost</u>	<u>Cost Per Million BTU</u>
1. Bell and Zoller Coal Company	\$6.10	20.6
2. Peabody Coal Company	6.00	21.2
3. V-Day Coal Company	5.70	22.6
4. Republic Coal and Coke Company-Comet Mine	6.187	22.8
5. Republic Coal and Coke Company-Delta Mine	6.837	25.6
6. Freeman Coal Company	7.587	26.9

We recommend that an order for 4,000 tons be placed with the Bell and Zoller Coal Company for coal produced from their Murdock Mine, Murdock, Illinois.

E. Housing Project (August 15, 1955)

1. For asphalt coating for the roads and parking spaces of the veterans housing project and surrounding the campus.

Frank Prahl \$1,647.07

\$1,038.22 of this amount to be paid from Auxiliary Enterprises and \$608.25 from Contractual Services, General Revenue.

2. For Fuel oil for Veterans' Housing Project

Sinclair Oil Company 110,000 gallons \$14,960.00

F. Laboratory Tables for Zoology Department (August 15, 1955)

Bids examined and approved by Advisory Committee.

Tresner Cabinet Shop \$1,170.00

G. Trade-in and Purchase of Transportation Facilities (September 19, 1955)

The following bids were received on three 1956 sedans, with trade-in of present Chevrolet sedan.

1. McArthur Motor Sales (Ford)	\$4695.00
2. Purvis (Ford)	4813.00
3. Lindley (Chevrolet)	4597.25
4. Zimmerman (Chevrolet)	4662.00
5. Thudium (Plymouth)	5291.20
6. Grobelny (Pontiac)	5600.00

We recommend that the low bid of the Lindley Chevrolet Company, Mattoon, of \$4,597.25 be accepted.

I. Lighting for Machine Shop for Industrial Arts Department

The following bids have been received for 38, #90211, 8 foot, two tube Daybrite fixtures with louvers.

1. Myers Electric Shop, Mattoon	\$2,895.15
2. Younge and Foote Electric Company—Mattoon	\$3,019.00
3. Fred Biggs Electric Service—Mattoon	No bid

We recommend the purchase be made from the low bidder, Myers Electric Shop of Mattoon, at a cost of \$2,895.15. (To be paid with funds appropriated for Equipment - General Revenue.)

TEACHERS COLLEGE BOARD

X. SUMMARY

Consideration by the Teachers College Board is requested on the following items:

1. Graduation of students listed for bachelor's and master's degrees as of August 4, 1955.
2. Employment of additions to summer school staff.
3. Resignations of Erving G. Monroe and Arthur M. Fish.
4. Leaves of absence for Dr. Arthur F. Byrnes, Robert C. Waddell and Dr. Donald A. Rothschild.
5. Employment as replacements of Sallie Buy, Louis M. Grado, James O. Whittaker, Author E. Hughes, Jr. and Roland Leipholz as stated.
6. Employment as new faculty of Paul O. Gurholt, Gerald G. Green, Edward C. Colin, Charles H. Page, Marie G. Fowler, Harold F. Marker, Edith L. Alter and Maurice Allard as stated.
7. Employment as substitutes of Mary Below, James Jones, Verne E. Stockman and Curtis R. Garner as stated.
8. Employment as faculty assistants of Jack R. Howell, Francis Vogel, Mary B. Shull and Nancy Bormann as stated.
9. Promotion of Dr. Dorothy Hart and Dr. Calvin Countryman and Miss Velma V. Cox as stated.
10. Change in status of classified employees as listed.
11. Change in prevailing rates of electricians, carpenters and painters.
12. Approval of graduate courses presented to committee as of August 15, 1955.
13. Purchase of 56 units (desk and chair) of junior high school furniture from (a) Brunswicke-Balke-Collender, \$1,338.25 and 56 units from (b) Kuehne Manufacturing Company, \$1,118.30, as beginning of movable equipment for new Laboratory School.
14. Purchase of three balances and one voltmeter from Wilkins-Anderson Company for \$943.50.
15. Expenditure from funds for Rehabilitation of \$1,439.94 for lighting fixtures (Mattoon Electric Supply Company), \$2,369.00 for acoustical tile installation (Acoustical and

PROCEEDINGS

- Floor Tile Company), \$675 for painting the Water Tower (Universal Construction Company), a total of \$4,483.94.
16. Purchase of annual coal supply, 4,000 tons, from Bell and Zoller Coal Company, produced at Murdock Mine.
 17. Expenditure of funds from Auxiliary Enterprises balance for improvement of Housing Project of (a) asphalt coating (Frank Prah), \$1,647.07, and of (b) fuel oil (Sinclair Oil Company), \$14,960.00.
 18. Expenditure from Equipment of \$1,170.00 for laboratory tables, Department of Zoology, from Tresner Cabinet Shop.
 19. Trade-in of one and purchase of three two-door sedans, 1956 models from Lindley Chevrolet Company, \$4,597.25.
 20. Expenditure of \$2,895.15 from Equipment for lighting fixtures from Myers Electric Shop, Mattoon, at low bid.

Respectfully submitted,
Robert G. Buzzard,
President

SUPPLEMENT TO THE OCTOBER 24, 1955, REPORT FOR THE MEETING AT SINNISSIPPI FARM

II. FACULTY

F. Substitute Instructors

5. Miss Lela L. Johnson, Off-Campus Coordinator of Business Education, has been hospitalized because of a serious illness and will not be able to return to duty for some time. Miss Johnson's work can be handled by a shift in duty in the Business Education Department and the employment of Mrs. Esther Ross as Substitute Instructor at a salary of \$480.00 per month, effective immediately.

K. Addition to Substitute Instructor List

1. Mrs. Ruth Carey, B.S., LaCrosse, Wisconsin, State College.

L. Shift in Duty

1. Walter H. Friedhoff, Assistant Professor of Education and Psychology, will take over the duties of testing formerly handled by Dr. Rothschild, now on leave. We request that Dr. Friedhoff's salary be increased to the rate of \$5400.00 for nine months (from \$5220), effective November 1, 1955, because of this added duty.

TEACHERS COLLEGE BOARD

ILLINOIS STATE NORMAL UNIVERSITY

Normal, Illinois

October 23 and 24, 1955

I. STUDENTS

1. Attendance for Eight-Weeks Summer Session, 1955.

In each column the first figure is the full-time enrollment (exclusive of all part-time students and withdrawals); the figure in parentheses is the total number of students registered.

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. University				
Graduates	179 (197)	124 (162)	303 (359)	241 (271)
Seniors	125 (135)	213 (236)	338 (371)	321 (352)
Juniors	76 (80)	164 (209)	240 (289)	172 (239)
Sophomores	71 (75)	84 (94)	155 (169)	116 (132)
Freshmen	43 (44)	39 (42)	82 (86)	66 (74)
Unclassified	18 (36)	93 (245)	111 (281)	93 (254)
Special	28 (31)	19 (20)	47 (51)	33 (35)
Total College Students on Campus	540 (598)	736 (1008)	1276(1606)	1042(1357)
b. University High School	160	117	277	202
c. University Elementary School	158	113	271	234
d. Special Education School	53	34	87	93
e. Illinois Soldiers and Sailors Childrens School	91	45	136	172
Total Pupils, Elementary and Secondary	462	309	771	701
Total	1002	1045	2047	1743
Extension	16	686	702	686
Grand Total	1018	1731	2749	2429

2. Attendance for Post Summer Session, 1955.

One-week clinics	4	76	80
Two-week courses	26	53	79
Three-week courses	62	37	99
Total	92	166	258

3. Scholarships for 1955 Summer Session.

	1955	1954
Teachers College Scholarships	341	239
State Military Scholarships	101	78

4. Summer Session Extension Enrollment, 1955.

Work has again been offered, as during the past four summer sessions, at off-campus centers. The centers, courses offered, instructors, and enrollments are here presented to indicate that this service again met a real need.

PROCEEDINGS

<u>Center</u>	<u>Course</u>	<u>Instructor</u>	<u>Enrollment</u>
Cambridge	Foundations in Arithmetic E201	Elinor Flagg	30
Danville	First Aid	C. E. Horton	31
Decatur	Teaching Art in Elementary School E202	George Conrad	44
Decatur	Teaching Art in Elementary School E202	R. Freyberger	40
Granville	First Aid E180	Bernice Frey	23
Gillespie	American Public Education E211	Stuart Grout	32
Joliet	Music Education for Lower Grades E239	Lyle Young	35
Kankakee	Foundations in Arithmetic E201	Elinor Flagg	61
Lacon	Oral Reading E243	Ruth Yates	33
Lewistown	Advanced Reading Methods E207	Maud Cleworth	50
Morris	First Aid E180	Bernice Frey	36
Paxton	Language Arts for Elementary School E278	Ruth Henline	35
Peoria	Physical Education in Elementary School E221	C. E. Horton	38
Peoria	Language Arts for Elementary School E278	Ruth Henline	44
Princeton	Music Education for Lower Grades E239	Lyle Young	27
Shipman	Education Workshop E193	Helen Nance	15
Shipman	Education Workshop E293	Helen Nance	22
Springfield	Conservation Natural Resources E219	Neva McDavitt	23
Springfield	Teaching Art in Elementary School E202	George Conrad	26
Toulon	American Life E218	Francis Wade	25
Virginia	American Public Education E211	Stuart Grout	16
Warseka	Conservation Natural Resources E219	Alvin Hahn	16
Total Summer Session, 1955			702
Total Summer Session, 1954			686

5. Total number of different persons registered on and off campus during the 1954 summer session and the 1954-1955 school year. This is an increase of 442 over the 1953-1954 school year.

	Men and Boys	Women and Girls	Total
a. University	1543	2206	3749
b. Extension	112	1672	1784
c. High School	260	206	466
d. Elementary Grades	395	312 *	707
	2310	4396	6706

6. Per Capita Cost for University Year, 1954-1955.

- a. Total semester hours of credit earned, including campus credit and extension credit

	<u>Semester Hours Earned</u>
Summer Session, 1954	8,700.0
Summer Session Extension	2,040.0
First Semester 1954-1955	37,788.0
First Semester 1954-1955 Extension	1,963.0
Second Semester 1954-1955	36,275.0
Second Semester 1954-1955 Extension	1,653.0
	88,419.0

88,419 semester hours divided by 32 semester hours (average annual student load) gives 2,763 students as the basic figure for computing per capita cost.

- b. Cost of operating the University for the year beginning July 1, 1954, and ending June 30, 1955, excluding Permanent

TEACHERS COLLEGE BOARD

Improvements, Auxiliary Enterprises, Self-Liquidating Dormitories, University Retirement System, University Civil Service System, Joint Council Research, major repairs and major non-recurring purchases of equipment.

Expenditures - July, 1954 to June 30, 1955.

Administration and General Expense	\$ 545,573.06
Libraries and Museum	134,123.77
Instruction	1,717,722.01
Physical Plant	378,989.68
	<u>\$2,776,408.42</u>

c. Computation of Per Capita Cost.

Total expenditures \$2,776,408.42 ÷ 2763 = \$1,004.85.

It should be noted that this is a reduction of \$87.79 over the per capita cost of 1953-1954.

7. Attendance for the First Semester, 1955-1956.

In each column the first figure is the full-time enrollment (exclusive of all part-time students and withdrawals); the figure in parentheses is the total number of students registered.

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. University				
Graduates	38 (116)	7 (69)	45 (185)	48 (149)
Seniors	173 (180)	197 (240)	370 (420)	333 (391)
Juniors	263 (265)	285 (323)	548 (588)	372 (409)
Sophomores	276 (279)	373 (379)	649 (658)	554 (563)
Freshmen	503 (507)	588 (593)	1091 (1100)	1024(1034)
Unclassified	2 (6)	2 (31)	4 (37)	11 (55)
Special	2 (5)	60 (65)	62 (70)	44 (50)
Total College Students on Campus	1257(1358)	1512(1700)	2769(3058)	2386(2651)
b. University High School	224	187	411	397
c. University Elementary School	194	197	391	383
d. Special Education School	52	41	93	95
e. Illinois Soldiers and Sailors Childrens School	78	37	115	136
Total Pupils, Elementary and Secondary	548	462	1010	1011
Total	1805	1974	3779	3397
Extension	59	649	708	684
Grand Total	1864	2623	4487	4081

PROCEEDINGS

8. Analysis of Enrollments.

a. Estimated and Actual Enrollments

	Estimated for Budget	Fall Enrollment
Full-time students	1167	1332
Part-time students	239	201
Scholarships	1586	1525
	2992	3058

b. Scholarship and Non-scholarship Enrollments

	Number of Students	Full-time Equivalent
State Scholarships		
Full-time	1482	1482
Part-time	36	17.5
Federal Scholarships		
Full-time	7	7
Non-scholarship		
Full-time (Illinois)	1311	1311
Full-time (out-of-state)	21	21
Part-time (Illinois)	200	96.33
Part-time (out-of-state)	1	.67
	3058	2935.5

c. Enrollment Trends.

	1952	1953	Year 1954	1955	Percent of Increase Over 1954	Over 1952
Total campus enrollment	2076	2249	2652	3058	15	47
Total full-time enrollment	1943	2072	2408	2775	15	43
Total graduate enrollment	106	129	157	185	18	75
Total new freshmen	689	756	807	849	5	23
Total new transfer students	100	138	225	284	26	184

9. Scholarships for First Semester, 1955-1956.

	1955	1954
Teachers College Scholarships	1464	1247
State Military Scholarships	54	66

10. Extension Enrollment, First Semester, 1955-1956.

Enrollment in extension courses, the departmental courses offered, the centers, and the instructors, are here presented for the first semester of the 1955-1956 school year.

Center	Course	Instructor	Enrollment
Decatur	World Literature E254	Victor Gimmetstad	35
Decatur	Individualization of Instruction E405	Helen Nance	30
Gillespie	Music Education for Lower Grades E239	Lyle Young	60
Havana	American Life and Institutions E217	Francis Wade	26
Joliet	Resources of the Continents E320	C. W. Sorensen	23
Kankakee	Physical Education for Elem. Schools E221	C. E. Horton	61
Kankakee	Recent Research on Reading E308	Mary Serra	62
Lincoln	School Health E238	John Ellis	38

TEACHERS COLLEGE BOARD

<u>Center</u>	<u>Course</u>	<u>Instructor</u>	<u>Enrollment</u>
Mansfield	Physical Education for Elem. Schools E221	Margie Miner	28
Onarga	Foundations in Arithmetic E201	B. R. Ullsvik	28
Ottawa	Teaching Art in Elementary Schools E202	John Wesle	41
Pekin	Speech Re-education E212	Doris Richards	44
	Speech Re-education E212	Dorathy Eckelmann	45
Pontiac	Philosophy of Education E203	Mildred Wells	37
Princeton	Natural Science E220	L. W. Miller	53
Roanoke	Classroom Problems E236	Vernon Replogle	53
Springfield	Modern Literature for Children E202	Vermell Wise	44
Total First Semester, 1955-1956			708
The number of extension registrations in seventeen classes in sixteen centers for the corresponding time one year ago			681

11. Graduates, August 1955, from both Graduate and Undergraduate Schools.

- a. The students whose names appear below completed requirements for the degree of Master of Science in Education at the close of the summer session, August 12, 1955. It is recommended that they be granted the diploma of Illinois State Normal University.

GRADUATE SCHOOL MASTER OF SCIENCE IN EDUCATION DEGREE

Mabel Zola Allen,	Morris	B. Ed.,	Illinois State Normal University
Clarance George Anderson	Mount Olive	B.S. in Ed.	Illinois State Normal University
Nora Leona Ballard	Streator	B.S. in Ed.	Illinois State Normal University
Margaret Jane Bartman	New Holland	B.S. in Ed.	Illinois State Normal University
Richard Lee Benson	Sheffield	B.S. in Ed.	Illinois State Normal University
Kenneth Harrison Bergman	Clinton	B.S. in Ed.	Illinois State Normal University
Joe Buford Bertrand	Normal	B.S. in Ed.	Illinois State Normal University
Vernon Edward Bestes	Rockford	B.S. in Ed.	Illinois State Normal University
Ruby Olive Bidner	Bellflower	B.S. in Ed.	Illinois State Normal University
Edward Gale Brattrud	Plainville	B.S. in Ed.	Illinois State Normal University
Aldon Junior Bruce	Illinois City	B.A.	University of Illinois
Helen May Brunk	Glenarm	B.S. in Ed.	Illinois State Normal University
Ellen Budd	Springfield	B.S. in Ed.	Illinois State Normal University
Ivan Ray Calhoon	Gridley	B.A.	Marion College, Marion, Indiana
Mary Ruth Campbell	Dixon	B.S. in Ed.	Western Illinois State College
Richard Quam Campbell	Dixon	B.S.	Bradley University
John Egnar Carlson	Chicago	B.S. in Ed.	Illinois State Normal University
Fred Franklin Castle	Jennings, Missouri	B.S. in Ed.	Illinois State Normal University
Velma Vereena Clement	Peoria	B. Ed.	Illinois State Normal University
William Paul Cote	Momence	B.S. in Ed.	Illinois State Normal University
John Stanley Crowe	Normal	B.S. in Ed.	Illinois State Normal University
Tom George Daleanes	Palatine	B.S. in Ed.	Illinois State Normal University
Donald John D'Amico	Saybrook	B.S. in Ed.	Illinois State Normal University
Robert Francis Day	Alton	B.S. in Ed.	Illinois State Normal University
Clayton Lee Evenden	Chenoa	B.A.	Parsons College, Fairfield, Iowa
Merrill Lyndell Foster	Bloomington	B.A.	Illinois Wesleyan University
Joseph Lee Frink	South Pekin	B.S. in Ed.	Illinois State Normal University
Viggo Jorgensen Frost	Normal	B.S. in Ed.	Illinois State Normal University
Linda Ann Gray	Pekin	B.S. in Ed.	Illinois State Normal University
Richard Fredrick Gusloff	Freeport	B.S. in Ed.	Illinois State Normal University
James Anthony Hallam	Villa Grove	B.S. in Ed.	Illinois State Normal University
Robert Henry Higgins	Morris	B.S. in Ed.	Illinois State Normal University
Leota Fern Hinshaw	Carlock	B.S. in Ed.	Illinois State Normal University
Glen Honsbruch	Peotone	B.S. in Ed.	Illinois State Normal University
Jack Wilbur Jordan	Normal	B.S. in Ed.	Illinois State Normal University
Walter Dwight Knows	Zion	B.S. in Ed.	Illinois State Normal University
Harriet-Ann Kuczera	Chicago	B.S. in Ed.	Illinois State Normal University
Ethelmae Hauptman Maley	Waterloo	B.S. in Ed.	Illinois State Normal University

PROCEEDINGS

Frank Peter Marchetti	Joliet	B.S. in Ed.	Illinois State Normal University
Florence Kelley Martin	New Holland	B.S. in Ed.	Illinois State Normal University
Marjorie Frances Martin	Normal	B. Ed.	Illinois State Normal University
Myra Jean Rousey McGilvray	McLean	B.S. in Ed.	Illinois State Normal University
Kathleen McShane	Waukegan	B.S. in Ed.	Illinois State Normal University
Richard Arthur Miller	Riverside	B.S. in Ed.	Illinois State Normal University
James Arthur Mottershaw	Girard	B.S. in Ed.	Illinois State Normal University
William G. Moyer	Minonk	B.S. in Ed.	Illinois State Normal University
Howard Milton Oesch	Toledo, Oregon	B.S. in Ed.	Illinois State Normal University
Ray Odus Oglesby	Normal	B.S. in Ed.	Illinois State Normal University
LaVerne Jane Peters	Streator	B.S.	North Central College
Marie Kain Peterson	Plano	B.S. in Ed.	Northern Illinois State College
Helen Jean Riley	Streator	B.S. in Ed.	Illinois State Normal University
Wilmer Sherman Rush	Lockport	B.S. in Ed.	Southern Illinois University
John Robert Samlin	Ladd	B.S. in Ed.	Illinois State Normal University
Alfred Robert Schilling	Keithsburg	B.S. in Ed.	Illinois State Normal University
Earl Joseph Senninger	Chicago	B.S. in Ed.	Northern Illinois State College
Helen Elizabeth Shippy	Decatur	B. Ed.	Illinois State Normal University
Alfred Jerry Shryock	Tremont	B.S.	Bradley University
Byron Parker Shurtleff	Fairhaven, Mass.	B.S. in Ed.	Illinois State Normal University
Paul Slocum	Neponset	B.S. in Ed.	Illinois State Normal University
Nathalie Mae Tank	Merrill, Wisconsin	B. A.	Valparaiso Univ., Valparaiso, Ind.
Connie Rawlings Wilde	Normal	B.S. in Ed.	Illinois State Normal University
Charles William Wolff	Normal	B. M.	Millikin University
Ira George Zolper	Clinton	B.S. in Ed.	Illinois State Normal University

- b. The students whose names appear below completed requirements for the degree of Bachelor of Science in Education at the close of the summer session, August 12, 1955. It is recommended that they be awarded the degree of Bachelor of Science in Education and be granted the diploma of Illinois State Normal University.

UNDERGRADUATE SCHOOL BACHELOR OF SCIENCE IN EDUCATION DEGREE

Agriculture Education

Richard Glen Washburn White Hall

Art Education

Bette Lou Chapin Brookfield

Home Economics Education

Marian Wilson Rice Marengo

Music Education

Clarence Alverne Christian Normal

Special Education

Camilla Holt Hunt Decatur Bette Joanne Wiley Pekin

Speech Education

Carol Blake Gerrond Neponset Hobart James Tompkins Normal

Industrial Arts Education

Paul Gerald Cosenza Chicago Heights Robert Ottis McKinley Farmer City
James Lee Dumont Staunton George Allen Zook Normal
Paul Emil Lipka LaSalle

Business Education

George Oliver Duval Kankakee Joanne Smaling Purdy Colfax
Clara Jean Kirby Chillicothe James William Winans Bingham
William Benjamin Pack Atlanta

TEACHERS COLLEGE BOARD

Health and Physical Education

Wesley Dean Bair Normal	Joseph Robert Higgins Ladd
Robert Dean Becker Sibley	Jean Marie Ladd Prairie View
James Roy Bowers Normal	Charles William Moser Danvers
Larry Dean Davis Tremont	Raymond Richard Torry Staunton
Roger James Francour Normal	Charles Nelson Waity Sheldon

Secondary Education

Nathan Adler Normal	David Lamar Harget Bloomington
Cyril O. Chung Kaunakaka, Molokai, Hawaii	Richard Lee Hooser Farmer City
Roy Christopher Curtis Danville	Robert Eugene Lekovish Westmont
James Edward Ellsworth Oglesby	Gloria Jeanne Mooberry East Peoria
Thomas Nicholas Finley La Grange	Morris James Pumphrey Bloomington
Joyce Louise Forman Berwyn	Eleanor Mae Ries Lacon
Alan Gene Foster Girard	Claude Louis Rockel Normal
Donald William Griffin Sheffield	Charles Gilbert Roy Neoga
Barbara Thompson Griffiths Ottawa	David Sanford Slocum Joliet
Richard William Griffiths Ottawa	Walden Ray Zimmerman Normal

Elementary Education

Estella Ruth Allis Edinburg	Beulah Roy Lottman Muscatine, Iowa
Mary Porch Barrowman Spring Valley	Mabel Chapin Mahorney Geneseo
Gertrude Elsie Bashore Odell	Mary Lucille Beard Mattis Flora
Harriett Holmes Bayless East Peoria	Rudolph Emil Mayer Emden
Joyce Kathleen Beck Odell	Margaret Proctor McMullin Bloomington
Ollie Virginia Brewer Villa Grove	Melvin Jerome Miles Bloomington
Maude Shockey Coleman Bloomington	Grace Torbert Miller DeWitt
Hazel Lee Dunbar Streator	Alice Lambert Moss Pekin
Edith Fae Durham Lexington	Earline Benedict Mottershaw Girard
Ralph Edmund Ferguson Elgin	Lucille Gotthardt Mowery Geneseo
Nancy Bracken Fox Clinton	Arthur Henry Oldenberg Minonk
Mary Alice Schultz Garner Danville	Doris Mae Ostermeyer LaSalle
Frieda Emma Graminski New Baden	Margery Rose Ratcliff Sparland
Mansel Albertis Guyer Decatur	Marian Elizabeth Reutter Cissna Park
Dora Olson Gwarney Morris	Lela Maxine Dodds Rohn Peoria
Adrienne Kristine Halleland Joliet	Grace Brinner Smith Leroy
Ruby Conner Hartsfield Pekin	Winnie Radcliffe Smith Williamsfield
Anna Bridge Hollmeyer Gardner	Pauline Palmore Stinar Streator
Orel Tilford Illyes Pontiac	Ruth Charlene Barbour Sullivan Normal
Beulah Elizabeth Kammeyer Bellflower	Lucile Thelma Swanson Mendota
Mildred Steinfort King Cooksville	Marie Dolores Tordelli South Wilmington
Patricia Lemburg Krosse Peoria	Louvisa Margaret Wunderlich Morris
Patricia Pearson Lekovish La Grange	Grace Wright Yerkes Homer
Leta Clarke Light Sheldon	
Wilma Vail Long Mount Pulaski	

Summary of Undergraduate Division Groups

Agriculture 1	Industrial Arts 5
Art 1	Business Education 5
Home Economics 1	Health and Physical Education 10
Music 1	Secondary Education 20
Special Education 2	Elementary Education 48
Speech 2	
Total August Bachelors Graduates 96	
Total August Masters Graduates 63	
Total August Graduates 159	

II. FACULTY

1. Resignations

- a. Dr. Jeannette Gund, as Assistant Professor of Health and

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Physical Education, in order to accept another position.
(August 15, 1955)

- b. Mr. Thomas Kent, as Instructor in English. Mr. Kent did not accept the position for which he was recommended in the Supplement to the Board Report of July 17, 1955. (September 19, 1955)

2. Leaves of Absence

a. Continuation of Leave

- (1) Miss Thelma Nelson, Assistant Professor of English, for the first semester of the 1955-1956 school year, for health reasons. (August 15, 1955)

b. Non-sabbatical Leaves

- (1) Mrs. Margaret Jorgensen, Assistant Professor of Education, effective September 1955, in order to be with her daughter who is seriously ill. (September 19, 1955)
- (2) Dr. Harold F. Koepke, Professor of Business Education, effective September 26, 1955 for an indefinite period, for health reasons.

c. Sabbatical Leave

- (1) Mrs. Margaret Jorgensen, Assistant Professor of Education, effective November 1, 1955 for the remainder of the school year, in order to continue work for her doctor's degree at the University of Denver.

3. New Appointments (Replacements)

- a. Mrs. Myrtle Benton, to continue as a substitute teacher of the physically handicapped, at a salary rate of \$395.00 per month, a total of \$3,555.00 for the school year of nine months, effective September 1955. (Approved September 19, 1955, Board meeting.)
- b. Miss Lessie Carlton, as Assistant Professor of Education, effective September 1955, at a salary rate of \$560.00 per month, \$5,040.00 for the school year of nine months, to take the place of Mr. Wallace Ramsey, on leave. Miss Carlton has her bachelor's degree and her master's degree from North Texas State College at Denton, and additional work toward the doctor's degree at the University of Houston. She has had several years of teaching experience at the Stephen F. Austin State College at Nacogdoches, Texas. (Approved August 15, 1955, Board meeting.)
- c. Dr. Lawrence C. Davenport, as Assistant Professor of Industrial Arts, effective September 1955, at a salary rate of \$540.00 per month, \$4,860.00 for the school year of nine months, to take the place of Mr. Charles Porter, on leave. Mr. Davenport has his bachelor's, master's, and doctor's degrees from the University of Arkansas. For the past year he has been a graduate assistant at the University of Arkan-

TEACHERS COLLEGE BOARD

sas while finishing work for his doctor's degree. (Approved September 19, 1955, Board meeting.)

- d. Mr. Franklin W. Hamilton, as Assistant Professor of English, effective September, 1955, at a salary rate of \$540.00 per month, \$4,860.00 for the school year of nine months, to take the place of Miss Thelma Nelson, on leave for the first semester, and Miss Lela Winegarner, on leave the second semester. Mr. Hamilton has his bachelor's and master's degrees from Southern Illinois University, and a second master's from Kansas State Teachers College at Emporia. For the past year he has been teaching at the College of Emporia. (Approved August 15, 1955, Board meeting.)
- e. Mr. Thomas J. Hamilton, as Instructor in Physical Science, effective September 1955, at a salary rate of \$480.00 per month, \$4,320.00 for the school year of nine months, to take the place of Mr. Harold L. DeWeese, on leave. Mr. Hamilton has his bachelor's degree from St. John's College in Annapolis, Maryland, and his master's from the University of Missouri. For the past year he has been doing graduate work at the University of Kansas. (Approved September 19, 1955, Board meeting.)
- f. Dr. Frank j. Holmes, to serve as a part-time substitute teacher in the Department of Education and Psychology, at a salary rate of \$124.00 per month, effective September 1955, to handle one of the courses originally assigned to Mrs. Margaret Jorgensen, on leave. Dr. Holmes has his bachelor's degree from Long Island University, his master's from Columbia University, and his doctor's from New York University. (Approved September 19, 1955, Board meeting.)
- g. Mrs. Lucile W. Holmes, to continue as a substitute teacher in the Department of English, at a salary rate of \$540.00 per month, effective September 1955, to take the place of Mr. Thomas Kent, who did not accept this position. (Approved September 19, 1955, Board meeting.)
- h. Mr. Samuel Hutter, as Instructor in Psychology, effective September 1955, at a salary rate of \$400.00 per month, on a part-time basis, \$3,600.00 for the nine months of the school year, to take the place of Mr. Joseph French, on leave. Mr. Hutter has his bachelor's degree from George Washington University in Washington, D.C., and his master's from the University of Illinois. He has had experience as a teaching assistant at the University of Illinois and as a clinical psychology trainee at the Veterans Administration Hospital at Danville, Illinois. (Approved August 15, 1955, Board meeting.)
- i. Dr. Fred N. Johnston, to serve as a part-time substitute teacher in the Department of Education and Psychology, at a salary rate of \$85.00 per month, to handle one of the courses originally assigned to Mrs. Margaret Jorgensen, on leave.

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Dr. Johnston has his bachelor's degree from Illinois College, and master's and doctor's degrees from Northwestern University. (Approved September 19, 1955, Board meeting.)

- j. Mrs. Elizabeth E. Jurjevich, as Instructor and Supervising Teacher in the Third-Fourth Grades in the Special Education School, effective September 1955, at a salary rate of \$500.00 per month, \$4,500.00 for the school year of nine months, to take the place of Miss Inez Mauck, on leave. Mrs. Jurjevich has her bachelor's and master's degrees from the University of Illinois. She has taught in the Bloomington Public Schools for four years. (Approved September 19, 1955, Board meeting.)
- k. Mrs. Kathleen McShane Kinderfather, as Instructor and Supervising Teacher in Health and Physical Education at the Illinois Soldiers and Sailors Childrens School, effective September 1955, at a salary rate of \$420.00 per month, \$5,040.00 on a twelve months basis, to take the place of Miss Betty Keough, transferred to a full-time assignment on the campus. Mrs. Kinderfather has her bachelor's and master's degrees from Illinois State Normal University and has had teaching experience at Streator High School. This appointment is reported as a matter of record, since salaries at the Childrens School are paid by the Department of Public Welfare. (Approved August 15, 1955, Board meeting.)
- l. Dr. Felix Kollaritsch, to serve as a part-time substitute teacher in the Department of Business Education, at a salary rate of \$85.00 per month, to handle one of the courses originally assigned to Dr. Harold Koepke, on leave. Dr. Kollaritsch has his doctor's degree from the University of Vienna, with additional graduate work at the University of Texas.
- m. Mr. William B. Lawrence, to serve as a part-time substitute teacher in the Department of Business Education, at a salary rate of \$170.00 per month, to handle courses originally assigned to Dr. Harold Koepke, on leave. Mr. Lawrence has an LL.B. degree from the University of Illinois.
- n. Miss Hattie C. Lundgren, as Instructor in Home Economics, effective September 1955, at a salary rate of \$580.00 per month, \$5,220.00 for the school year of nine months, to take the place of Dr. Marie Dirks, resigned. Miss Lundgren has her bachelor's degree from Illinois State Normal University and her master's from Iowa State College. The past year was spent at the State Training College for Teachers in Rangoon, Burma, as a Fulbright Lecturer. (Approved September 19, 1955, Board meeting.)
- o. Mrs. Lucilla H. Randall, to continue as a substitute Instructor in Biological Science, at a salary rate of \$460.00 per month, \$4,140.00 for the nine months of the school year. (Approved August 15, 1955, Board meeting.)

TEACHERS COLLEGE BOARD

- p. Mrs. Nettie Reusser, as substitute instructor at the Illinois Soldiers and Sailors Childrens School on a half-time basis, effective September 1955, at a salary rate of \$175.00 per month, to take the place of Mr. Orrin G. Mizer, on leave. (Approved August 15, 1955, Board meeting.)
- q. Mrs. Christine Stombaugh, to continue as a substitute teacher in the Department of Home Economics, at a salary rate of \$172.50 per month on a part-time basis, effective September 1955, to teach two classes necessitated by the unexpectedly large freshman enrollment in this department. (Approved September 19, 1955, Board meeting.)
- r. Dr. Jeannette A. Vanderpol, as Assistant Professor of Education, effective September 1955, at a salary rate of \$580.00 per month, \$5,220.00 for the nine months of the school year, to take the place of Miss Ruth Lundvall, on leave. Dr. Vanderpol has her bachelor's degree from Calvin College, her master's from Stanford University, and her doctor's from the University of Southern California. For the past year she has taught in the San Jose Elementary School in Los Angeles, California. (Approved August 15, 1955, Board meeting.)
- s. Dr. Wallace Wesley, as Associate Professor of Health and Physical Education, effective September 1955, at a salary rate of \$660.00 per month, \$5,940.00 for the nine months of the school year, to take the place of Dr. Jeannette Gund, resigned. Dr. Wesley has her bachelor's degree from Illinois State Normal University, her master's from the University of Oregon, and her doctor's from Indiana University. For the past year she has taught at Iowa State Teachers College. (Approved August 15, 1955, Board meeting.)
- t. The following students are recommended for approval as faculty assistants to carry out the program and serve in places used in past years at monthly salary rates indicated for the 1955-1956 school year:
 - (1) Ronnock H. Connor, Mathematics, \$50.00 per month
 - (2) Darrell A. Dickey, Mathematics, \$50.00 per month
 - (3) Jean E. Friedel, Health and Physical Education, \$100.00 per month
 - (4) William C. Spengler, Physical Science, \$100.00 per month
 - (5) Richard D. Vaselack, Music, \$100.00 per month(Approved August 15, 1955 and September 19, 1955, Board meeting.)

4. New Appointments (New Positions)

- a. Miss Lorraine Foster, as Residence Hall Director, effective September 1955, at a salary rate of \$400.00 per month, plus maintenance, \$3,600.00 for the school year of nine months, plus maintenance. Miss Foster has her bachelor's and master's degrees from the University of Illinois. For the past

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two years, she has taught in the high school at DeWitt, Iowa. (Approved September 19, 1955, Board meeting.)

- b. Miss Visitacion L. Miguel, as Assistant Residence Hall Director, effective September 1955, at a salary rate of \$400.00 per month, plus maintenance, \$3,600.00 for the school year of nine months, plus maintenance. Miss Miguel has her bachelor's degree from the Colorado State College of Education and her master's from Indiana University. For the past year she has been doing graduate work at Indiana University. (Approved September 19, 1955, Board meeting.)
- c. Miss Helen Jean Riley, as Instructor in Health and Physical Education, effective September 1955, at a salary rate of \$460.00 per month, \$4,140.00 for the nine months of the school year, to fill a newly created position. Miss Riley has her bachelor's degree and master's degree from Illinois State Normal University, and for the past four years has taught at Normal Community High School. (Approved August 15, 1955, Board meeting.)

III. OTHER EMPLOYEES

1. Resignations

- a. Mrs. Juanita R. Aquino, Clerk Stenographer I in the Housing Office, effective September 3, 1955. Mrs. Aquino was on a temporary appointment.
- b. Mr. Peter R. Bakas, Assistant to the Business Manager, effective July 29, 1955, in order to accept another position.
- c. Mrs. Eleanor Beckley, Laundry Worker, effective September 19, 1955, due to home responsibilities.
- d. Mr. A. G. Blackford, Plumber, effective September 16, 1955, in order to go into business for himself.
- e. Mrs. Katherine Cross, Clerk Typist I in Special Education, effective April 1, 1955 due to illness.
- f. Miss Carolyn Cushing, Duplicating Machine Operator I, effective October 19, 1955, in order to be married.
- g. Miss Leota Jackson, Cook's Helper, effective September 16, 1955, due to dissatisfaction with the work.
- h. Miss Donna Jean Kooi, Clerk Typist I in the Office of the Registrar, Recorder, and Director of Admissions, effective September 30, 1955, in order to return to school.
- i. Mrs. Mayme Jo Kroner, Clerk Stenographer II in the Business Office, effective August 5, 1955, due to moving to another community.
- j. Mrs. Amelia Mae Prather, Clerk Typist I in the Registrar's Office, effective August 15, 1955, for health reasons.

TEACHERS COLLEGE BOARD

- k. Miss Marjorie Schrock, Bookkeeping Machine Operator I, effective September 1, 1955, due to moving out of the state.

2. Changes in Salary or Position

- a. Mr. Frances J. Leary, Carpenter, from \$2.80 per hour to \$2.90, effective July 25, 1955.
- b. Mr. Harold L. Lower, Carpenter, from \$2.80 per hour to \$2.90, effective July 25, 1955.
- c. Mr. William E. Speers, Carpenter, from \$2.80 per hour to \$2.90, effective July 25, 1955.
- d. Mrs. Doris A. Robins, from Switchboard Operator to Clerk Typist I in the Division of Special Education, effective September 12, 1955, to take the place of Mrs. Katherine Cross, resigned. Mrs. Robins continues at the same salary rate of \$190.00 per month.
- e. Mrs. Emma Roy, from Cook's Helper to Cook, effective September 1, 1955, to fill a new position at the same salary rate of \$200.00 per month.
- f. Mr. John Kraatz, from Maintenance Repairman, at a salary rate of \$295.00 per month, to Stationary Fireman Helper at a salary rate of \$315.00 per month, effective October 1, 1955, to take the place of Mr. J. E. Reeder, retired.

3. New Appointments (Replacements)

- a. Mr. Harold Burns, as Assistant to the Business Manager, effective September 16, 1955, at a salary rate of \$440.00 per month, to take the place of Mr. Peter Bakas, resigned.
- b. Mrs. Wilma Hannie, as Clerk Typist II in the University High School Office, effective August 10, 1955, at a salary rate of \$175.00 per month, to take the place of Mrs. Doris Dohrmann, resigned.
- c. Mrs. Dolalene D. Hesse, as Clerk Stenographer II in the Business Office, effective July 26, 1955, at a salary rate of \$200.00 per month, to take the place of Mrs. Mayme Jo Kroner, resigned.
- d. Mr. Duane M. Hughes, as Driver, effective September 15, 1955, at a salary rate of \$290.00 per month, to take the place of Mr. J. Gerald Losey, resigned.
- e. Miss Leota M. Jackson, as Cook's Helper, effective September 1, 1955, at a salary rate of \$160.00 per month, to take the place of Mrs. Hazel Lower, dismissed during probationary period.
- f. Mr. Paul Lanham, as Groundsman, effective September 6, 1955, at a salary rate of \$245.00 per month, to take the place of Mr. Robert Mattingly, retired.
- g. Mrs. Doris Leach, as Switchboard Operator in the Special Education Building, effective September 11, 1955, at a salary

PROCEEDINGS

rate of \$180.00 per month, to take the place of Mrs. Doris Robins, transferred to another position.

- i. Mrs. Daisy M. Lee, as Cook's Helper, effective September 1, 1955, at a salary rate of \$160.00 per month, to take the place of Mrs. Emma Roy, transferred to another position.
 - j. Mrs. Elsie McGrath, as Laundry Worker, effective September 23, 1955, at a salary rate of \$210.00 per month, to take the place of Mrs. Eleanor Beckley, resigned.
 - k. Mrs. Joan K. Muench, as Inventory Supervisor, effective September 15, 1955, at a salary rate of \$220.00 per month, to take the place of Mrs. Betty Ramsey, resigned.
 - l. Mrs. Mildred L. Orrick, as Cook's Helper, effective September 23, 1955, at a salary rate of \$160.00 per month, to take the place of Miss Leota Jackson, resigned.
 - m. Miss Edith L. Reddel, as Duplicating Machine Operator I, effective October 10, 1955, at a salary rate of \$195.00 per month, to take the place of Miss Carolyn Cushing, resigned.
 - n. Mrs. Kathryn J. Schultz, as Clerk Typist I in the Office of Admissions, Recorder, Registrar, effective September 12, 1955, at a salary rate of \$180.00 per month, to take the place of Miss Donna Jean Kooi, resigned.
 - o. Mrs. Edna C. Schwartzel, as Cook, effective September 1, 1955, at a salary rate of \$185.00 per month, to take the place of Miss Carrie Canute, retired.
 - p. Miss Luanne J. Sieg, as Clerk Typist I in the Registrar's Office, at a salary rate of \$185.00 per month, to take the place of Mrs. Amelia Prather, resigned. This appointment is effective August 1, 1955.
4. Appointments (New Positions)
- a. Miss Mildred R. Abbott, as Janitress, effective September 12, 1955, at a salary rate of \$190.00 per month.
 - b. Mrs. Eleanor Beckley, as Laundry Worker, effective September 19, 1955, at a salary rate of \$210.00 per month.
 - c. Mrs. Hazel Bieringer, as Cook effective September 1, 1955, at a salary rate of \$185.00 per month.
 - d. Mr. Earl Bowman, as Groundsman, effective August 15, 1955, at a salary rate of \$245.00 per month.
 - e. Mrs. Ada L. Brown, as Cook, effective September 1, 1955, at a salary rate of \$185.00 per month.
 - f. Mr. Leroy M. Gaisford, as Janitor, effective August 15, 1955, at a salary rate of \$245.00 per month.
 - g. Miss Anne M. Grohs, as Cooks's Helper, effective September 6, 1955, at a salary rate of \$160.00 per month.
 - h. Mr. Louis F. Keiser, as Janitor, effective September 6, 1955, at a salary rate of \$245.00 per month.

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- i. Mrs. Viola F. Mallory, as Laundry Worker, effective September 19, 1955, at a salary of \$210.00 per month.
- j. Mrs. Beulah B. Miller, as Janitress, effective September 6, 1955, at a salary rate of \$190.00 per month.
- k. Mrs. Barbara J. Partridge, as Food Production Manager, effective September 12, 1955, at a salary rate of \$360.00 per month.
- l. Mrs. Frances G. Reeder, as Cook's Helper, effective September 12, 1955, at a salary rate of \$160.00 per month.
- m. Mr. Lambert A. Schwoerer, as Janitor, effective July 11, 1955, at a salary rate of \$245.00 per month.
- n. Mrs. Viola G. Vawter, as Janitress, effective September 6, 1955, at a salary rate of \$190.00 per month.

3. Purchases

a. Automatic Washers and Dryers - Walker Hall

The Advisory Committee approved the acceptance of the low bid of the Yeoman's Distributing Company of Peoria on eight washing machines and four dryers for installation in Walker Hall. The washing machines have been received and are now in operation. The following bids were received:

		<u>Washers</u>	<u>Dryers</u>
Les Cornick Appliances *	Normal, Illinois (Frigidaire)	\$1,720.00	\$540.00
Westinghouse Electric Company	Peoria, Illinois (Westinghouse Laundromat)	\$1,502.16	\$585.48
Yeoman's Distributing Company	Peoria, Illinois (Norge)	\$1,338.72	\$508.32

* Would not quote except on installed price.

This purchase was made from the furniture and equipment fund for Walker Hall and installation was made by our own staff.

X. SUMMARY

Consideration and favorable action by the Teachers College Board is recommended on the following:

- 1. Sanction of the awarding of diplomas and granting of degrees to graduates of August 12, 1955, for both bachelor's and master's degrees, as listed.
- 2. Resignations of Dr. Jeannette Gund and Mr. Thomas Kent.
- 3. Continuation of leave of absence for Miss Thelma Nelson.
- 4. Non-sabbatical leaves for Mrs. Margaret Jorgensen and Dr. Harold F. Koepke.
- 5. Sabbatical leave for Mrs. Margaret Jorgensen.
- 6. Appointment (replacement) of Mrs. Myrtle Benton, Miss Lessie Carlton, Dr. Lawrence C. Davenport, Mr. Franklin W. Hamilton, Mr. Thomas J. Hamilton, Dr. Frank J. Holmes, Mr. Samuel Hutter, Dr. Fred N. Johnston, Mrs. Elizabeth

PROCEEDINGS

- E. Jurjevich, Mrs. Kathleen McShane Kinderfather, Dr. Felix Kollaritsch, Mr. William B. Lawrence, Miss Hattie C. Lundgren, Mrs. Lucilla H. Randall, Mrs. Nettie Reusser, Mrs. Christine Stombaugh, Dr. Jeannette A. Vanderpol, Dr. Wallace Wesley, Ronnoc H. Connor, Darrell A. Dickey, Jean E Friedel, William C. Spengler, Richard D. Vaselack.
7. Appointment (new position) Miss Lorraine Foster, Miss Visitacion L. Miguel, Miss Helen Jean Riley.
 8. Resignations of Mrs. Juanita R. Aquino, Mr. Peter R. Bakas, Mrs. Eleanor Beckley, Mr. A. G. Blackford, Mrs. Katherine Cross, Miss Carolyn Cushing, Miss Leota Jackson, Miss Donna Jean Kooi, Mrs. Mayme Jo Krones, Mrs. Amelia Mae Prather, Miss Marjorie Schrock.
 10. Changes in salary or position of Mr. Frances J. Leary, Mr. Harold L. Lower, Mr. William E. Speers, Mrs. Doris A. Robins, Mrs. Emma Roy, Mr. John Kraatz.
 11. Appointment (replacement) of Mr. Harold Burns, Mrs. Wilma Hannie, Mrs. Dolalene D. Hesse, Mr. Duane M. Hughes, Miss Leota M. Jackson, Mr. Paul Lanham, Mrs. Doris Leach, Mrs. Daisy M. Lee, Mrs. Elsie McGrath, Mrs. Joan K. Muench, Mrs. Mildred L. Orrick, Miss Edith L. Reddel, Mrs. Kathryn J. Schultz, Mrs. Edna C. Schwartzel, Miss Luanne J. Sieg.
 12. Appointment (new position) of Miss Mildred R. Abbott, Mrs. Eleanor Beckley, Mrs. Hazel Bieringer, Mr. Earl Bowman, Mrs. Ada L. Brown, Mr. Leroy M. Gaisford, Miss Anne M. Grohs, Mr. Louis F. Keiser, Mrs. Viola F. Mallory, Mrs. Buelah B. Miller, Mrs. Barbara J Partridge, Mrs. Frances G. Reeder, Mr. Lambert A. Schwoerer, Mrs. Viola G. Vawter.
 13. Purchase of automatic washers and dryers.

Respectfully submitted,
Arthur H. Larsen

ILLINOIS STATE NORMAL UNIVERSITY

Supplement to the Report August 14 and 15, 1955

II. FACULTY

3. New Appointments (Replacements)

- f. (6) William C. Spengler, faculty assistant in Physical Science, to be added to the list of faculty assistants to carry out the program and serve as in past years, at a monthly salary rate of \$100.00 per month, for the 1955-1956 school year.
- g. Miss Lessie Carlton, as Assistant Professor of Education, effective September 1955, at a salary rate of

TEACHERS COLLEGE BOARD

\$560.00 per month, \$5,040.00 for the school year of nine months, to take the place of Mr. Wallace Ramsey, on leave. Miss Carlton has her bachelor's and master's degrees from North Texas State College at Denton, and additional work toward the doctor's degree at the University of Houston. She has had several years of teaching experience at the Stephen F. Austin State College at Nacogdoches, Texas.

- h. Mrs. Lucilla H. Randall, to continue as substitute Instructor in Biological Science, at a salary rate of \$460.00 per month, \$4,140.00 for the nine months of the school year.
 - i. Mrs. Nettie Reusser, as substitute instructor at the Illinois Soldiers and Sailors Childrens School on a half-time basis, effective September 1955, at a salary rate of \$175.00 per month, to take the place of Mr. Orrin G. Mizer, on leave.
5. Change in Summer Session Salary
- a. Mr. Joseph Cogdal, from \$440.00 to \$536.00 for the month of August 1955, due to an error in his June salary.

IX. MISCELLANEOUS

1. Purchases

f. Walker Hall

- (1) The following items were presented to the Illinois State Normal University Advisory Committee on July 26, 1955 and were approved for purchase from the equipment fund for Walker Hall from the revenue bond issue, Series 1954.

Mattresses, Box Springs, and Bed Frames

Samples of mattresses and box springs were submitted by the two low bidders. After careful examination by the Advisory Committee, it was evident that the sample submitted by the Anderson Mattress Company failed on at least three counts of meeting specifications. The Advisory Committee therefore authorized the acceptance of the next low bid of Rochelles, Inc. of Chicago, in the amount of \$21,086.16.

The Advisory Committee further authorized the purchase of 33 box springs, mattresses, and bed frames for use at Smith Hall at the same contract price as those purchased for Walker Hall to be payable from funds in the auxiliary enterprise account for the replacement of equipment.

Study Lamps

The following quotations were received for 420 student study lamps:

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<u>Illinois Power Co.</u> <u>Bloomington</u> <u>\$4,830.00</u>	<u>Paxton Typewriter Co.</u> <u>Bloomington</u> <u>\$3,780.00</u>	<u>Mario Lamp Co.</u> <u>New York, N.Y.</u> <u>\$3,444.00</u>
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Approval was given for acceptance of the bid of the Mario Lamp Company in the amount of \$3,444.00.

- (2) The Advisory Committee to Illinois State Normal University met again on August 10, 1955 and approved the following purchases of equipment for Walker Hall, payable from the fund for equipment in the 1954 Series revenue bond issue. Inasmuch as there are many items on this list, approvals for purchases are indicated by underscoring the bid accepted.

	<u>Paxtons</u> <u>Bloomington</u>	<u>Rochelles</u> <u>Chicago</u>	<u>Utility Supply</u> <u>Chicago</u>
<u>Office Equipment</u>	<u>\$1,222.80</u>	No bid	<u>\$1,089.00*</u>
<u>Study Room Furniture</u>	<u>681.66</u>	<u>\$576.00**</u>	898.80
<u>Games Room Equipment</u>	<u>425.40</u>	No bid	390.00#
<u>Wastebaskets</u>	<u>873.50</u>	<u>850.50</u>	<u>777.60</u>

* Incomplete bid and substitute items. ** Incomplete bid. # Items not to specifications.

	<u>Paxtons</u> <u>Bloomington</u>	<u>Rochelles</u> <u>Chicago</u>	<u>Utility Supply</u> <u>Chicago</u>
<u>Miscellaneous</u>			
2 Doz. Lawson Sand Urns	<u>\$228.00</u>	<u>\$192.00</u>	<u>\$218.40</u>
6 Doz. Large Glass Ash Trays	<u>14.80</u>	<u>18.00</u>	<u>21.00</u>
2 Doz. Waste Receptacles (2001-Lawson)	<u>390.00</u>	<u>360.00</u>	<u>390.00</u>
1 Chair for Switchboard	<u>44.20</u>	<u>No bid</u>	<u>39.00</u>
24 Waste-Receptacles (Step-on Model 2300)	<u>156.00</u>	<u>120.00</u>	<u>142.80</u>
1 Day Lounger Frame with Mattress	<u>64.50</u>	<u>80.00</u>	<u>94.50</u>

No bids were received from Carson, Pirie, Scott and Company; L. B. Herbst Corporation; Marshall, Field and Company; or Mandel Brothers, Chicago, Illinois.

Diaperies

<u>Gilbert</u>	<u>L. B.</u>	<u>Mandel</u>	<u>Rochelles</u>	<u>Knights</u>
<u>Force</u>	<u>Herbst</u>	<u>Brothers</u>		<u>Window</u>
<u>Company</u>	<u>Company</u>			<u>Shophe</u>
<u>Chicago</u>	<u>Chicago</u>	<u>Chicago</u>	<u>Chicago</u>	<u>Bloomington</u>
<u>\$11,994.95#</u>	<u>\$20,403.45</u>	<u>\$18,283.57</u>	<u>\$17,362.50</u>	<u>\$13,690.00*</u>

* Plus \$476.50 for heavier hardware than originally specified.

Fabric not furnished.

TEACHERS COLLEGE BOARD

Rugs

Gilbert Force Company <u>Chicago</u>	Rochelles <u>Chicago</u>	Knights Window Shoppe <u>Bloomington</u>	Carson, Pirie Scott Company <u>Chicago</u>	Mandel Brothers <u>Chicago</u>
No bid	\$1,214.00	\$1,205.80	\$1,128.04	<u>\$1,078.02</u>

Mattress Pads

Clark Linen Company <u>Chicago</u>	L.B. Herbst Company <u>Chicago</u>	Mandel Brothers <u>Chicago</u>	E & I Coop. <u>New York</u>	Marshall Field & Company <u>Chicago</u>	Carson, Pirie, Scott Company <u>Chicago</u>	J.C. Penny Company <u>Blgtn</u>
\$1,180.40	\$1,024.00	\$1,001.20	\$974.00	\$954.00	\$939.20	<u>\$840.00</u>

Uniforms and Aprons for Cooks and Waitresses

Angelica Uniform Co. <u>Chicago</u>	Shane Uniform Co. <u>Evansville, Indiana</u>
\$645.12*	<u>\$539.40</u>

* Incomplete bid.

Floor Machines

	Central Supply Company <u>Bloomington</u>	The Dolge Company <u>Springfield</u>	E & I Coop. <u>New York</u>	Ellis Allred <u>Mackinaw</u>	Finnell System Inc. Elkhart, Indiana	Lincoln Schlueter Floor Machine <u>Chicago</u>
Terms	Net	Net	1-20-N-40	Net	1%,10 das.	1%,10 das.
2 Kent Vacuums with attachments	No Bid	\$649.00	\$528.30	No bid	<u>\$518.66</u>	No bid
1 16" scrubbing machine with brushes	\$317.90	<u>264.00</u>	285.53	\$305.25	266.40	\$315.14
2 13" or 14" scrubbing machine with brushes	549.10	622.75	529.14	<u>452.80*</u>	425.00	519.60

* Second lowest bid accepted because of superior features of this machine and the possibilities of inter-change of brushes with other machines of the same make which we have on campus

Four Step Ladders

Central Supply Co. Bloomington \$76.20	Smith-Alsoop Paint Co. Bloomington \$23.00	Alexander Lumber Co. Normal <u>\$19.00</u>
<u>Upright Vacuum Cleaner</u>	Eureka Williams Corp., Bloomington <u>\$58.47</u>	
<u>Sanitary Napkin Dispensers</u>	Rochester Germicide Co., Normal <u>\$42.00</u>	

(3) It is requested that permission to purchase the remaining items for Walker Hall be given to the Advisory Committee, with power to act.

Respectfully submitted,
Arthur H. Larsen

PROCEEDINGS

ILLINOIS STATE NORMAL UNIVERSITY

Supplement to the Report August 14 and 15, 1955

II. FACULTY

3. New Appointments (Replacements)

- f. (6) William C. Spengler, faculty assistant in Physical Science, to be added to the list of faculty assistants to carry out the program and serve as in past years, at a monthly salary rate of \$100.00 per month, for the 1955-1956 school year.
- g. Miss Lessie Carlton, as Assistant Professor of Education, effective September 1955, at a salary rate of \$560.00 per month, \$5,040.00 for the school year of nine months, to take the place of Mr. Wallace Ramsey, on leave. Miss Carlton has her bachelor's and master's degrees from North Texas State College at Denton, and additional work toward the doctor's degree at the University of Houston. She has had several years of teaching experience at the Stephen F. Austin State College at Nacogdoches, Texas.
- h. Mrs. Lucilla H. Randall, to continue as substitute Instructor in Biological Science, at a salary rate of \$460.00 for the nine months of the school year.
- i. Mrs. Nettie Reusser, as substitute instructor at the Illinois Soldiers and Sailors Childrens School on a half-time basis, effective September 1955, at a salary rate of \$175.00 per month, to take the place of Mr. Orrin G. Mizer, on leave.

5. Change in Summer Session Salary

- a. Mr. Joseph Cogdal, from \$440.00 to \$536.00 for the month of August 1955, due to an error in his June salary.

IX. MISCELLANEOUS

1. Purchases

f. Walker Hall

- (1) The following items were presented to the Illinois State Normal University Advisory Committee on July 26, 1955 and were approved for purchase from the equipment fund for Walker Hall from the revenue bond issue, Series 1954.

Mattresses, Box Springs, and Bed Frames

Samples of mattresses and box springs were submitted by the two low bidders. After careful examination by the Advisory Committee, it was evident that the sample submitted by the Anderson Mattress Company failed on at least three counts of meeting Speci-

TEACHERS COLLEGE BOARD

fications. The Advisory Committee therefore authorized the acceptance of the next low bid of Rochelles, Inc. of Chicago, in the amount of \$21,086.16.

The Advisory Committee further authorized the purchase of 33 box springs, mattresses, and bed frames for use at Smith Hall at the same contract price as those purchased for Walker Hall to be payable from funds in the auxiliary enterprise account for the replacement of equipment.

Study Lamps

The following quotations were received for 420 student study lamps:

<u>Illinois Power Co. Bloomington</u>	<u>Paxton Typewriter Co. Bloomington</u>	<u>Mario Lamp Co. New York, N.Y.</u>
\$4,830.00	\$3,780.00	\$3,444.00

Approval was given for acceptance of the bid of the Mario Lamp Company in the amount of \$3,444.00.

- (2) The Advisory Committee to Illinois State Normal University met again on August 10, 1955 and approved the following purchases of equipment for Walker Hall, payable from the fund for equipment in the 1954 Series revenue bond issue. Inasmuch as there are many items on this list, approvals for purchases are indicated by underscoring the bid accepted.

	<u>Paxtons Bloomington</u>	<u>Rochelles Chicago</u>	<u>Utility Supply Chicago</u>
<u>Office Equipment</u>	<u>\$1,222.80</u>	No bid	<u>\$1,089.00*</u>
<u>Study Room Furniture</u>	<u>681.66</u>	\$576.00**	898.80
<u>Games Room Equipment</u>	<u>425.40</u>	No bid	390.00#
<u>Wastebaskets</u>	<u>873.50</u>	850.50	<u>777.60</u>

* Incomplete bid and substitute items. ** Incomplete bid. # Items not to specifications.

	<u>Paxtons Bloomington</u>	<u>Rochelles Chicago</u>	<u>Utility Supply Chicago</u>
<u>Miscellaneous</u>			
2 Doz. Lawson Sand Urns	\$ 228.00	<u>\$192.00</u>	<u>\$218.40</u>
6 Doz. Large Glass Ash Trays	<u>14.80</u>	<u>18.00</u>	21.00
2 Doz. Waste Receptacles (2001-Lawson)	390.00	<u>360.00</u>	390.00
1 Chair for Switchboard	44.20	No bid	<u>39.00</u>
24 Waste-Receptacles (Step-On Model 2300)	156.00	<u>120.00</u>	<u>142.80</u>
1 Day Lounger Frame with Mattress	<u>64.50</u>	80.00	94.50

No bids were received from Carson, Pirie, Scott and Company; L. B. Herbst Corporation; Marshall, Field and Company; or Mandel Brothers, Chicago, Illinois.

Draperies

<u>Gilbert Force Company Chicago</u>	<u>L.B. Herbst Company Chicago</u>	<u>Mandel Brothers Chicago</u>	<u>Rochelles Chicago</u>	<u>Knights Window Shoppe Bloomington</u>
\$11,994.95#	\$20,403.45	\$18,283.57	\$17,362.50	<u>\$13,690.00*</u>

* Plus \$476.50 for heavier hardware than originally specified. # Fabric not furnished.

PROCEEDINGS

Rugs

Gilbert Force Company <u>Chicago</u>	Rochelles <u>Chicago</u>	Knights Window Shophe <u>Bloomington</u>	Carson, Pirie Scott Company <u>Chicago</u>	Mandel Brothers <u>Chicago</u>
No bid	\$1,214.00	\$1,205.80	\$1,128.04	\$1,078.02

Mattress Pads

Clark Linen Company <u>Chicago</u>	L.B. Herbst Company <u>Chicago</u>	Mandel Brothers <u>Chicago</u>	E & I Coop. <u>New York</u>	Marshall Field & Company <u>Chicago</u>	Carson, Pirie, Scott <u>Chicago</u>	J.C. Penny Company <u>Bloomington</u>
\$1,180.40	\$1,024.00	\$1,001.20	\$974.00	\$954.00	\$939.20	\$840.00

Uniforms and Aprons for Cooks and Waitresses

<u>Angelica Uniform Co.</u> Chicago	<u>Shane Uniform Co.</u> Evansville, Indiana
\$645.12*	\$539.40

* Incomplete bid.

Floor Machines

	<u>Central Supply Company</u> <u>Bloomington</u>	<u>The Dolge Company</u> <u>Springfield</u>	<u>E & I Coop.</u> <u>New York</u>	<u>Ellis Allred</u> <u>Mackinaw</u>	<u>Finnell System, Inc.</u> <u>Indiana</u>	<u>Lincoln-Schlueter Floor Machine</u> <u>Chicago</u>
Terms	Net	Net	1-20-N-40	Net	1%, 10 das.	1%, 10 das.
2 Kent Vacuums with attachments	No bid	\$649.00	\$528.30	No bid	\$518.66	No bid
1 16" scrubbing machine with brushes	\$317.90	<u>264.00</u>	285.53	\$305.25	266.40	\$315.14
2 13" or 14" scrubbing machine with brushes	549.10	622.75	529.14	<u>452.80*</u>	425.00	519.60

* Second lowest bid accepted because of superior features of this machine and the possibilities of inter-change of brushes with other machines of the same make which we have on campus.

Four Step Ladders

<u>Central Supply Co.</u> Bloomington	<u>Smith-Alsop Paint Co.</u> Bloomington	<u>Alexander Lumber Co.</u> Normal
\$76.20	\$23.00	<u>\$19.00</u>

<u>Upright Vacuum Cleaner</u>	Eureka Williams Corp., Bloomington
	<u>\$58.47</u>

<u>Sanitary Napkin Dispensers</u>	Rochester Germicide Co., Normal
	<u>\$42.00</u>

(3) It is requested that permission to purchase the remaining items for Walker Hall be given to the Advisory Committee, with power to act.

Respectfully submitted,

Arthur H. Larsen

TEACHERS COLLEGE BOARD

REPORT OF THE
WESTERN ILLINOIS STATE COLLEGE
OCTOBER 23-24, 1955

I. STUDENTS

A. Enrollment, Second Summer Term, 1955

	Men & Boys	Women & Girls	Total	Total One Year Ago
1. College				
On campus				
Graduates	106	56	162	246
Seniors	77	93	170	148
Juniors	69	92	161	130
Sophomores	64	30	94	80
Freshmen	37	20	57	56
	<u>353</u>	<u>291</u>	<u>644</u>	<u>660</u>
Tours				
Alaska	1	24	25	
Mexico	3	31	34	
South America	3	20	23	
Western U. S.	1	21	22	
"Round-the-World"		<u>3</u>	<u>3</u>	
	<u>8</u>	<u>99</u>	<u>107</u>	
Grand Total	361	490	751	660
2. The enrollment of veterans (included above) was as follows:				
P.L. 16	2			
P.L. 346	7			
P.L. 550	172			
Military Scholarships	41			

B. Enrollment, Fall Quarter 1955

	Men & Boys	Women & Girls	Total	Total One Year Ago
1. College				
Regular Students				
Graduates	22	5	27	24
Seniors	143	104	247	194
Juniors	238	104	342	253
Sophomores	381	194	575	463
Freshmen	573	284	857	719
	<u>1,357</u>	<u>691</u>	<u>2,048</u>	<u>1,653</u>
Saturday and Evening Classes				
Graduates	60	66	126	121
Seniors	3	9	12	39
Juniors		6	6	51
Sophomores	2	1	3	7
Freshmen		<u>1</u>	<u>1</u>	<u>3</u>
	<u>65</u>	<u>83</u>	<u>148</u>	<u>221</u>
Sub-total	1,422	774	2,196	1,874

PROCEEDINGS

	<u>Men & Boys</u>	<u>Women & Girls</u>	<u>Total</u>	<u>Total One Year Ago</u>
2. Extension				
Aledo - Psych. 423,423G	5	30	35	
Canton - Sociology 320		42	42	
Galesburg - Psych. 422,422G	8	82	90	
Kewanee - Pol. Sc. 428,428G	6	23	29	
Lewistown - Vis. Ed. 322		19	19	
Pittsfield - English 235	1	21	22	
Quincy - Psychology 120		20	20	
Quincy - Speech 424,424G	4	43	47	
Reynolds - Art 324	1	14	15	
Rock Island - Health 220	4	14	18	
Winchester - Education 415,415G	<u>8</u>	<u>17</u>	<u>25</u>	
Sub-total	37	325	362	466
3. Secondary Schools				
Macomb Senior	247	210	457	432
Western High	90	89	179	168
Bardolph	29	27	56	49
Kewanee	324	317	641	693
Galesburg Senior	578	605	1,183	1,142
Barry	80	75	155	142
Jacksonville	502	487	989	951
Bushnell-Prairie City	<u>156</u>	<u>139</u>	<u>295</u>	
Sub-total	2,006	1,949	3,955	3,577
4. Elementary Schools				
MacArthur (Grades 5 & 6 only)	24	28	52	56
Western Grades	167	209	376	360
Bardolph Grades	71	64	135	135
Adair Grades	37	30	67	94
Sub-total	<u>299</u>	<u>331</u>	<u>630</u>	<u>645</u>
Grand Total	3,764	3,379	7,143	6,562
5. Enrollment of veterans (included above) is as follows:				
Public Law 16	6		6	3
Public Law 346				2
Public Law 550	398	2	400	268
Military Scholarship	<u>18</u>		<u>18</u>	<u>16</u>
Total	422	2	424	289

C. Teachers College Scholarship Lists

1. I certify to the Teachers College Board that the 96 persons with the addresses indicated in each case, a list of whom was sent to the Secretary together with the voucher dated August 1, 1955, to be submitted to the Auditor of Public Accounts, attended the Western Illinois State College during the Second Summer Term 1955 under the provisions of Section 30-1 of "The School Code."
2. I certify to the Teachers College Board that the 740 persons with the addresses indicated in each case, a list of whom was sent to the Secretary together with the voucher dated October 17, 1955, to be submitted to the Auditor of Public Accounts, are attending the Western Illinois State College under the provisions of Section 30-1 of "The School Code."

TEACHERS COLLEGE BOARD

D. Military Scholarship Lists

1. I certify to the Teachers College Board that the 41 persons of the addresses indicated in each case, a list of whom was sent to the Secretary together with the voucher dated August 1, 1955, to be submitted to the Auditor of Public Accounts, attended the Western Illinois State College during the Second Summer Term 1955 under the provisions of Section 30-5 of "The School Code."
2. I certify to the Teachers College Board that the 18 persons of the addresses indicated in each case, a list of whom was sent to the Secretary together with the voucher dated October 3, 1955, to be submitted to the Auditor of Public Accounts, are attending the Western Illinois State College during the Fall Quarter 1955 under the provisions of Section 30-5 of "The School Code."

E. Graduates, June 1955

1. Master of Science in Education (total 21).

Davey, Leo Francis
Draper, Merle R.
Fortner, Ruth Sherer
Gross, Russell Fred
Hopper, Gordon Clyde
Hughbanks, George H.
Humphrey, Ray Eicken

Hyde, Gene A.
Ingram, Richard H.
Kirkham, Mable McMillen
Miller, Robert Neil
Mitchell, William M.
Modine, Florence M.
Nestler, Clyde Henry
In Absentia - Vorreyer, Warren John

Pankey, Francis Fleming
Schreiter, Louis Clarence
Sullivan, Edward Charles
Swanson, Wendell Lloyd
Turney, Betty Tate
Yates, William Clyde

2. Bachelor of Science in Education (total 167).

Bacon, Erma Lee
Barr, Charles N.
Battin, George Louis
Bello, Jose, Jr.
Berning, Henrietta Mary
Birditt, Laveine
Black, Barbara Forneris
Black, Estelene Fay
Bliven, David Richard
Bolton, Marilyn Marie
Boomer, Donna Marie
Bostick, Harry Clark
Bradley, Billie Joy
Bramkamp, Doris Dowacter
Brown, Robert N.
Bryant, Gordon Allan
Bugg, Lawrence H.
Burrell, Verliet Lincoln
Buster, Venus Pierce
Cale, James Edward
Calhoun, Patriciann
Campbell, Lois Jane
Carnahan, Darlyne Clark
Caveny, Dolores Ann
Chapman, Peggy Ann
Clayton, Jon Paul
Coker, Harold Lee
Cooper, Patricia DeWeese

Corbin, Carolyn Jane
Cramm, Russell H.
Crovetti, Remo Theodore
Cunningham, Claude D.
Dawson, Willard Blaire
DeBates, James Ronald
DeBates, Marie Nielsen
DeJohn, Sam Jr.
Dell, Donald Lee
Dentamaro, Michael Rocco
DeSplinter, Dorothy Marie
Deterding, H. Roland
Donaldson, Donna Jean
Dorsey, Cecil Cordell
Dowell, Ronald D.
Downey, Aaron W.
Duffield, Maxine Brooks
Duffy, James Phillip
Ehresman, Charles Leslie II
Ellis, Margaret Ann
Engels, Joyce Marie
Flynn, Brendan John
Frakes, Harold Duane
Frigo, Dominick A.
Frowein, Richard Milton
Fuller, Warren Stanley
Giovannini, Victor A.
Gurley, Arthur Eugene

Hamerly, Robert Glenn
Hamerstrand, George Earle
Harrison, Roland Allen
Helle, Leila Janeta
Heller, Leigh Ann
Hinman, Barbara Brooks
Hoburg, Robert Leland
Hoffman, Mary Marie
Hollingsworth, Donald Shore
Hulson, R. Diane
Hunsaker, Earl Louis
Hurst, Cecile Marie
Hutt, Frank E.
Jabusch, Barbara Eugene
Jared, Alva Harden
Johns, Norma June
Johnson, Beatrice E.
Johnson, Carole Jean
Johnson, Donald Robert
Johnson, Josephine Stevens
Keith, Virginia E.
Kelley, Janice Elaine
Kiesig, Mary Ann
Kirlin, Eugene Viar
Kuhlman, Roberta Jane
Kuhn, Olive Marie
Larimore, Martha Caroline
Lawrence, Bernard Keith

PROCEEDINGS

Lefler, Koeta Eldyne
Lehning, Harry
Lehning, William J.
Lentz, Thomas A.
Macres, Timothy P.
Maris, Priscilla Ann
Maynard, Cora Anne
Maynard, Marvin Clyde
McCarthy, John William
McCain, Donald A.
McCord, Nancy Lee
Miller, Janet E.
Miller, Richard Arland
Moore, Mary Ann
Murphy, Kenneth W.
Negley, Richard M.
Noteboom, James Owen
Olson, Paul Stanley
Ormsby, Patricia Ann
Orr, Pauline Elaine
Otto, Jack Martin
Ourth, Arnold Nicholas
Parker, Willa Mae
Patton, Ruth Emelia
Pauley, Dale Edward
Peek, James M.
Penny, Carole Elaine
Plotner, Lester Dean

Puetz, Richard Edmund
Rampley, Esther Ellen
Ritenour, Norma Kathleen
Robertson, Marlys Estelle
Robeson, Rheta Kathleen
Rockwood, Bette Ann
Roseberry, Ward A.
Rudd, Glenn Allan
Ruhaak, Helen Jean
Rumble, Martin LaRue
Sale, Henry Richard
Scott, Sidney May
Seiz, Connie Gene
Shea, Joyce Ann
Sherwood, Frederick Carson
Shimkus, John James
Smith, Carol Anne
Stevenson, Sylvia Schoeny
Stubbs, Robert E.
Swanson, James Arthur
Swierczewski, Dolores Kuhel
Tanner, William Randolph
Thompson, Helen Rogiers
Thompson, John Robert
Thornblad, Carl Eric
Utter, Howard D.
Wagner, Paul Joseph
Wayland, Michael Sherman

Wheeler, Richard Warren
White, Bruce B.
Williams, Charles Wendell
Williams, James Lawrence
Yancy, Betty Ann
Yard, Mona Cleone
Yard, Ronald Eugene
Yentes, Loyd Allen
Yocum, Maxine Elaine
In Absentia
Booth, Thomas J.
Clawes, Robert Bruce
Colvin, Leland Arthur
Dietrich, Robert Charles
Fleming, Phillip Richard
Goetz, Carl L.
Knowlton, Gladys
Land, Robert Carl
Lemmer, Don Wright
Liska, Albert
Mullen, Ted L.
Pospisil, John Francis
Reynolds, Michael A.
Ross, Beverly A.
Ross, Clyde Arnold
Vissering, Eleanor Ann
Walsh, Jack James
Wortman, June Ann

F. Graduates, July 1955

1. Master of Science in Education (total 30).

Anderson, Helen Lucille
Baumgartner, Charles Richard
Bloome, Helen Joyce
Carrison, Ethel H. Walters
Crawford, Don Lee
Dickson, Frances May
Fisher, Rosemary
Franson, Raymond LaVerne
Gelvin, Lillian Veren
Hartsell, Vernon Roscoe

Hughes, Dewey Herron
Keith, Edwin Eugene
Knowles, David William
Long, Donald Lloyd
McCoy, Alberta Richardson
Mead, Gertrude Rich
Moroney, Lorraine Bridget
Muir, Freda Weaver
Murry, Ruth Sippel
Neylon, Frances Oakes

Parker, Marie Kimble
Root, Horace LaVerne
Scott, Keith Lyle
Stambach, Jack LaVerne
Stohler, Patricia Ann
Swanson, James Arthur
Switzer, Richard Henry
Sykes, Ada Roberts
Vance, Esther Bowers
White, William Guy

2. Bachelor of Science in Education (total 32).

Adolphson, Harold LaVern
Allen, Robert Eugene
Blakeman, John David
Creager, George Warren
England, Thomas Edward
Evans, Ruth Smith
Fitch, Doris
Flynn, Alberta Joan
Harper, Grace B.
Humphrey, Enid E.
Keeney, Rita Cox

Kelso, Elsie
Lashbrook, Blondelle
LeMasters, Ruth N.
Martin, Patricia Hollister
Mayes, Shelton C.
McCann, Gary Willis
Moultrie, Audrey S.
Payne, Ralph Junior
Pearson, Raymond J.
Perley, Leon H., Jr.
Pohlman, Mabel Holm

Schraver, Majel Lucile
Sivill, Richard M.
Smith, Maxine Ida
Smoot, Ona
Stark, Wilbert
Swan, Leona Marie
Thornton, James C.
Turner, Jerry L.
Zaborac, Thomas F.
Zuccarini, Eugene Louis

G. Graduates, August 1955

1. Master of Science in Education (total 34).

TEACHERS COLLEGE BOARD

Barrett, Elaine Wright	Johnson, Lloyd E.	Nooner, Morris
Bowen, Harold Dean	Johnson, Phyllis E.	Ohline, A. Harold
Buckley, Helen Louise	Jones, Gertrude Perkins	Prentice, Vernon A.
Churchill, Jack L.	Kostas, Peter	Reynolds, Vesta Seeley
Crouch, Hugh Chapman	Langheim, Francis A.	Sandstrom, Axel
Graham, Benjamin Clyde	Lewis, Jessie Irene	Simon, Samuel J.
Granke, Shirley May	Livingston, Arthur Frank	Spelios, Andres
Harris, James Andrew	McMillen, Phoebe Jane	Thompson, Gladys C.
Heerde, William Albert	Middendorf, Ruth Mary	Wheeler, Stanley Marshall
Henry, David Lee	Mitchell, Barbara Dobbs	Willhoite, Eleanor D.
Houlton, Fred Ray	Mosens, George F.	Williams, James Laurence
Johnson, Ellis Keith		

2. Bachelor of Science in Education (total 50).

Abram, John Rodger	Henkle, Robert Franklin	Tholen, Marie Laura
Ashbridge, Evelyn Bolton	Higbee, Marjorie Arlene	Thrush, Icel
Best, Frederick Lavere	Horn, Margaret G.	Traverso, John Stephen
Campbell, Pearl Nooner	Huffman, Marguerite	Trummel, Donald Russell
Chatterton, Leta R.	Hull, LaDonna	Tumbleson, Anna Ruth
Christie, Robert L., Jr.	Hurka, Maybelle A.	Unger, Clara Roberts
Colbert, Roy Carrol	Jay, Earl Ferdinand	Utter, Margery Lee
Dace, Edna W.	Jones, Laurence Dean	Vicini, Fred J., Jr.
Daly, Keith E.	Kreiling, Joretta Lucile	Vorreyer, Gloria Miller
Daniels, Lola F.	Krey, Esther Eva	Vroman, Donna Negley
Dason, George Raymond	Mace, Jean Beverly	Walker, Virginia Lindgren
Davis, Cleo E.	Miller, Grace C.	Watson, J. Marshall
Farmer, Helen A.	Neff, Chester Harold	Westerdale, Loretta
Foster, Harriet E.	Nice, Gus Eugene	Zorn, John R.
Gartner, Richard Rollin, Jr.	Pratt, Sarah Ann	Zoumbos, William Anthony
Graham, Bernice Owens	Sakura, Yoshie	Zumwalt, Ellen Eagleton
Harris, Zelma Orr	Stoneking, Marion J.	

H. Total Graduates 1955

Master of Science in Education	85
Bachelor of Science in Education	<u>249</u>
	334

I. Statement of Per Capita Cost for Year ending June 30, 1955

Expenditures for the year:

	Gross <u>Expense</u>	Less <u>Deductions</u>	Net <u>Expense</u>
Administration	\$343,325.40	\$55,122.75	\$288,202.65
Instruction	825,477.35	7,563.64	817,913.71
Physical Plant	329,763.73	34,565.59	295,198.14
Library	83,853.23	248.44	83,604.79
Auxiliary Enterprises	<u>101,623.37</u>	<u>101,623.37</u>	<u> </u>
Total Expenditures	\$1,684,043.08	\$199,123.79	\$1,484,919.29

Attendance for the year 1954-55 on a 36-week basis:

	<u>Qr. Hr. Enrollment</u>	<u>Equivalent in 48 Qr. Hr. Enrollment</u>
Total Enrollment	96,092	2,001.9

Per Capita Cost 1954-55: \$1,484,919.29 ÷ 2,001.9 = \$741.75

Per Capita Cost 1953-54: \$834.64

You will note that the per capita cost is decidedly lower than it was in 1953-54. This is due to the fact that our enrollment was increased 22% last year over the previous year and the

PROCEEDINGS

amount of money expended was increased less than 2%.

II. FACULTY

A. Resignations

1. Mr. Mendel Lucatsky, Instructor of Music in the Laboratory School, resigned effective July 15, 1955.
2. Mr. J. Marshall Watson, who had been employed as Faculty Assistant in the Laboratory School (Music), asked to be released from his contract for 1955-56 in order to accept full-time employment elsewhere.

B. Replacements

1. Mr. A. Jerry Shryock was employed as Instructor in the Laboratory School (Mathematics) as a replacement for Rupert Wells, Jr., resigned. Mr. Shryock received the B.S. degree from Bradley University and the M.S. from Illinois State Normal University. He has had one year of experience in elementary teaching and three years at the Tremont, Illinois, High School. His salary is \$440.00 per month.
2. Dr. J. Henry Sather was employed as Assistant Professor in the Biology Department effective September 1, 1955 to replace Howard W. Young, resigned. His degrees are: B.S., University of Nebraska; A.M., University of Missouri; Ph.D., University of Nebraska. His experience includes one year as an Instructor in the U.S. Air Force and seven years as a biologist for the State of Nebraska Game and Parks Commission. He is receiving \$560.00 per month.
3. Mrs. Glenna Kerker was employed as Faculty Assistant in the Laboratory School effective September 1, 1955 at \$200.00 for one-half time work. She is teaching half of the home economics classes as a full-time replacement for Mrs. Vivian Myers could not be found. Mrs. Kerker received the B.Ed. from Western Illinois State College and has taken five semester hours of graduate work at the State University of Iowa. She taught vocational home economics for three years in the Biggsville High School.
4. Mrs. Eugenia Stevens was also employed as a Faculty Assistant effective September 1, 1955 to teach one-half of the home economics work in the Laboratory School. Mrs. Stevens received the B.S. degree from Purdue University and has completed nine semester hours of graduate work at Western Reserve University. She taught one year at Ridgeville, Indiana, and has done substitute teaching in the Euclid, Ohio, public schools and at the Western Illinois State College. Her salary is \$200.00 per month.
5. Mr. James T. Poulos was employed effective September 1, 1955 as a replacement for Mendel Lucatsky, resigned. His degrees are B.M., Illinois Wesleyan University, and

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A.M., Ohio State University. He taught two years in Beloit, Wisconsin, and served as a graduate assistant at Ohio State University for two years. His academic rank is Instructor, and his salary is \$440.00 per month.

6. Mr. Robert L. Bankert was employed as Faculty Assistant in the Laboratory School (Music) effective September 1, 1955 as a replacement for J. Marshall Watson. Mr. Bankert received the B.M. degree from the University of Illinois and is enrolled for graduate work at Western. His salary is \$150.00 per month.

C. New positions (as approved by Board, April 1955)

1. Dr. Charles M. Ellis was employed effective September 1, 1955 as Associate Professor in the Department of English at \$560.00 per month. His degrees are: A.B., A.M., University of Arkansas; Ed.D., University of Florida. Dr. Ellis has had teaching experience as follows: Decatur and Monette, Arkansas, high schools; Gulf Coast Military Academy; Henderson State Teachers College; Balboa, Canal Zone, High School and Junior College.
2. Mr. Robert C. Paterson was employed effective September 1, 1955 as Instructor in the Laboratory School (Art) at \$420.00 per month. He received the B.S. and M.S. degrees from the University of Wisconsin, and he has taught three years in the public schools of Grand Rapids, Michigan.
3. Dr. Yale S. Sedman was employed effective September 1, 1955 as Assistant Professor in the Department of Biological Sciences at \$560.00 per month. Dr. Sedman's degrees are: B.S., Arizona State University; M.S., University of Utah; Ph.D., University of Wisconsin. He has had two years of experience as a laboratory Instructor at the University of Utah and two years as a research assistant at the University of Wisconsin.
4. Mr. Kenneth Murphy was employed as Faculty Assistant in the Laboratory School to teach science classes. He received the B.S. degree from Western and is currently working toward the M.S. degree. His salary is \$180.00 per month. A full-time person is needed for this work; however, several persons were offered the position but refused same because of the low salary.

E. Additional Teachers Required due to Increased Enrollment

1. Mrs. Charity Eva Runden was employed effective September 1, 1955 as Instructor at \$460.00 per month to teach three classes in Education and one in Social Science. Mrs. Runden's degrees are: A.B., A.M., Ball State Teachers College; M.S., University of North Carolina; Ph.D., Indiana University. Her teaching experience is as follows: Indiana high schools, six years; Indiana State Board of Health (health educator), one year; University of Kentucky, two years; Western Illinois State College, one quarter.

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2. Mrs. Marjorie Cummings was employed effective September 1, 1955 as Instructor in the Department of Business Education at \$440 per month. She received the A.B. degree from Mundelein College and the M.A. from Northwestern University. She taught ten years at Northwestern University, one year at Rockford College, and one year at Macomb High School.
3. Mrs. Jean Morrow was employed effective September 1, 1955 to teach one class in the Department of Geography and Geology at \$120 per month. Mrs. Morrow holds the A.B. degree from Park College and the M.S. from the State University of Iowa. She has done substitute and emergency part-time and full-time teaching in our high school and college for several years.
4. The unusually large increase in enrollment brought about housing, classroom, and faculty problems. We have engaged some temporary faculty members and faculty assistants, as indicated in the foregoing, and increased class sizes beyond the enrollment for good instruction. For example, our English composition classes all have from 30 to 38 students, whereas 20 to 25 is considered the maximum enrollment for such a class. We need, as nearly as we can estimate at the present time, additional faculty for this year and 1956-57 as follows:
 - a. For 1955-56 beginning with the Winter Quarter, if available:
 - 1 geology teacher
 - 1/4 agriculture teacher
 - 1 English teacher

F. Changes in Degrees

The following faculty members have been awarded advanced degrees or have completed the requirements for same and will be awarded the degrees at the next commencement of the university indicated:

R. S. Hampleman, Ed.D., Indiana University
Herman Griesenbrock, Jr., Ed.D., Bradley University
Victor Hicken, Ph.D., University of Illinois
Robert L. Ferguson, Ed.D., New York University
Harold C. Ave, Ph.D., Bradley University

III. Other School Employees

A. Resignations

1. Miss Ethel E. Moore, temporary Clerk Stenographer 1, W-CS-74, Office of the Dean of Men and Audio-Visual Education, effective July 31, 1955.
2. Mrs. Marie Nielsen DeBates, temporary Clerk Stenographer 1, W-CS-75, Office of the Dean of Women, effective August 19, 1955.

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3. Miss Joan Elizabeth Laflin, temporary Clerk Stenographer 1, Business Office, effective August 13, 1955.
4. Mrs. Beverly Derry, temporary Clerk Stenographer 1, Placement Office, effective August 31, 1955.
5. Mrs. Mary L. Payne, temporary Clerk Stenographer 1, W-CS-47, Office of the Principal of the Laboratory School, effective August 31, 1955.
6. Mrs. Joan S. Hoburg, temporary Accounting Assistant, Business Office, effective August 31, 1955.
7. Mr. Lupe Rios, temporary Groundsman, effective August 31, 1955.
8. Mr. Thomas Owens, temporary Janitor, effective August 31, 1955.
9. Mrs. Sharon G. Yard, Clerk Typist 1, W-CS-45, Duplicating Office, effective August 31, 1955.

B. Changes of Duties and/or Salary

1. Mrs. Mary E. Phelps, Assistant Cashier, W-CS-48, in the Business Office was transferred to the position of Accounting Assistant effective August 15, 1955 at a salary of \$240 per month. She replaced Joan S. Hoburg.
2. Miss Marcia J. Morgan, temporary Clerk Stenographer 1, W-CS-56, Registrar's Office, was increased from \$175 to \$180 per month effective August 1, 1955.
3. Mrs. Margie J. Frakes, Clerk Typist 1, was increased to \$180 effective October 1, 1955.
4. Edna George, Maid, was increased to \$190 effective October 1, 1955.
5. Lois Adella Miller, Maid, was increased to \$190 effective October 1, 1955.

C. Replacements

1. Mr. Homer Icenogle was employed as temporary Groundsman effective August 1, 1955 at \$245 per month to replace Glen Nash, Jr., who was transferred to the janitorial staff.
2. Mrs. Darlene Rae Roberts was employed effective August 1, 1955 as Clerk Stenographer 1, temporary W-CS-47, in the Office of the Principal of the Laboratory School. Her salary rate is \$175 per month, and she replaced Mary L. Payne.
3. Mrs. Barbara F. Black was employed as temporary Clerk Stenographer 1, W-CS-75, in the Office of the Dean of Women effective August 15, 1955 at \$225 per month. She replaced Marie N. DeBates.

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4. Miss Eleanor Swisegood as employed effective August 15, 1955 as Cashier 1, W-CS-48, at \$225 per month, replacing Mary E. Phelps.
5. Edna George was employed September 1, 1955 as temporary Maid in Seal Hall at \$180 per month replacing Lenore Wear.
6. Mrs. Mildred Chappellear was employed as temporary Assistant Residence Hall Director of Seal Hall effective September 1, 1955 at \$275 per month. She replaced Dale Pauley.
7. Mrs. Marilyn Knapp was employed as temporary Clerk Stenographer 1 effective September 1, 1955 at \$180 per month replacing Ethel E. Moore. She has been assigned to the Audio-Visual Office and the Registrar's Office.
8. Rae Maloney was employed as temporary Clerk Typist 1, W-CS-45, in the Duplicating Office effective September 23, 1955 at \$180 per month. She replaced Sharon Yard.

D. New Positions (approved by Board, June 1955)

1. Mr. Glen Nash, Jr., was employed as Janitor to the Science Building effective August 1, 1955 at \$245 per month.
2. Mrs. Margie J. Frakes was employed as temporary Clerk Typist in the Dean of Men's Office effective August 15, 1955 at \$175 per month.
3. Mr. Henry S. Buntin was employed as temporary Janitor in Seal Hall effective September 1, 1955 at \$245 per month.
4. Mr. George G. Wetzel was employed as temporary Janitor in the Science Building effective September 1, 1955 at \$245 per month.
5. Mr. Fred L. Fishburn was employed as temporary Janitor in the Science Building effective September 1, 1955 at \$245 per month.
6. Mr. Lyle S. McFadden was employed as temporary Janitor in the Science Building effective September 1, 1955 at \$245 per month.
7. Mrs. Mary Lou Soland was employed as temporary Equipment Attendant in the Department of Physical Education for Women effective September 1, 1955 at \$225 per month.
8. Lois Wade was employed as temporary Cook's Helper in the Cafeteria effective September 12, 1955 at \$180 per month.

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IV. Organization

Western's Sixth Annual Religious Emphasis Week was held September 25 to 28, 1955 with a total of 3,066 students, Faculty, and townspeople participating in the conference. The program and events for this week were planned by a special Faculty-student committee in conjunction with the United Student Christian Foundation. Activities of the week included a tea honoring the guest speakers; appearances by the guest speakers in classes, on assembly programs, and at organization meetings; special luncheons for faculty members and guest speakers. The guest speakers for the week were: Rabbi Bernard Martin, Temple Sinai, Champaign, Illinois; Dr. Edward G. Olsen, education director the the National Conference of Christians and Jews, Chicago; Rev. Arthur R. Hall, pastor of First Presbyterian Church, Monmouth; Miss Lenice J. Larkin, National Student Y.W.C.A., Chicago; Rev. Helen L. Fisher, associate minister of Central Congregational Church, Galesburg; Father Donald F. Werr, assistant dean of students and assistant chaplain, Quincy College.

V. Curriculum

Twenty-five public school teachers from Mexico will visit the Western Illinois State College, the Illinois Education Association, and the Office of the Superintendent of Public Instruction, Springfield, the latter part of November or early in December to study the organization, curriculum, guidance program, finances, and administration of the public schools in Illinois. The expenses for the travel of this group will be paid by the N.E.A. travel bureau.

These people will be the guests of Western Illinois State College for a week, being housed in the homes of faculty members while they visit and study our college and curriculum.

VI. Buildings and Grounds

Plans and specifications for the self-liquidating dormitories and the student union are progressing on schedule.

VIII. Student Life

Western's Thirty-third Annual Homecoming will be held the week end of October 27-30, 1955. The homecoming game will be played at 2:00 p.m., on Hanson Field with Southern Illinois University as our opponent.

IX. Miscellaneous

Invitations to bid were issued for the following furniture to equip the new guidance center which has been constructed in a former chemistry laboratory in the Administration Building:

- 45 Tables, approximately 20" x 24" x 29"
- 65 Chairs, 17" high (to match tables)
- 6 Tables, approximately 24" x 48" x 29", same style as small ones
- 2 Office Desks, approximately 30" x 48" x 29"
- 1 Teacher's Desk, approximately 30" x 48" x 29"
- 4 Swivel Chairs on casters, no arms, steno. or exec. type

PROCEEDINGS

Bids were received as follows:

Beckley-Cardy Co., Chicago	\$1,446.85
Allied, Inc., Indianapolis, Ind.	1,485.60
Metropolitan Supply, Cedar Rapids, Ia.	1,554.95
W. W. Bailey Co., Rock Island	1,581.96
W. W. Bailey Co., Rock Island - alternate bid on EDUCATOR furniture	1,895.75
School Equipment Co., Galesburg - Incomplete bid	1,479.46

It is recommended that the low bid of Beckley-Cardy Co. be accepted.

- X. The approval of the Teachers College Board is respectfully requested for the following recommendations:
- A. The list of Teachers College Scholarship students for the Second Summer Term 1955.
 - B. The list of Teachers College Scholarship students for the Fall Quarter 1955.
 - C. The list of Military Scholarship students for the Second Summer Term 1955.
 - D. The list of Military Scholarship students for the Fall Quarter 1955.
 - E. The list of graduates for June, July, and August 1955.
 - F. The resignation of Mr. Mendel Lucatsky effective July 15, 1955.
 - G. The release from contract for 1955-56 for Mr. J. Marshall Watson.
 - H. The employment of Mr. A. Jerry Shryock as Instructor in the Laboratory School effective September 1, 1955 at \$440 per month.
 - I. The employment of Dr. J. Henry Sather as Assistant Professor in the Department of Biological Sciences effective September 1, 1955 at \$560 per month.
 - J. The employment of Mrs. Glenna Kerker as Faculty Assistant in the Laboratory School effective September 1, 1955 at \$200 per month.
 - K. The employment of Mrs. Eugenia Stevens as Faculty Assistant in the Laboratory School effective September 1, 1955 at \$200 per month.
 - L. The employment of Mr. James T. Poulos as Instructor in the Laboratory School effective September 1, 1955 at \$440 per month.
 - M. The employment of Mr. Robert L. Bankert as Faculty Assistant in the Laboratory School effective September 1, 1955 at \$150 per month.
 - N. The employment of Dr. Charles M. Ellis as Associate Professor in the Department of English effective September 1, 1955 at \$560 per month.
 - O. The employment of Mr. Robert C. Paterson as Instructor in the Laboratory School effective September 1, 1955 at \$420 per month.

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- P. The employment of Dr. Yale S. Sedman as Assistant Professor in the Department of Biological Sciences effective September 1, 1955 at \$560 per month.
- Q. The employment of Mr. Kenneth Murphy as Faculty Assistant in the Laboratory School effective September 1, 1955 at \$180 per month.
- R. The employment of Mrs. Charity Eva Runden as Instructor in the Departments of Social Science and Education effective September 1, 1955 at \$460 per month.
- S. The employment of Mrs. Marjorie Cummings as Instructor in the Department of Business Education effective September 1, 1955 at \$440 per month.
- T. The employment of Mrs. Jean Morrow as Instructor in the Department of Geography and Geology effective September 1, 1955 at \$120 per month (one-fourth time).
- U. The employment of the following additional teachers beginning with the winter quarter 1955-56, if available: 1 geology teacher; 1/4 agriculture teacher; 1 English teacher.
- W. The resignation of Miss Ethel E. Moore effective July 31, 1955.
- X. The resignation of Mrs. Marie Nielsen DeBates effective August 19, 1955.
- Y. The resignation of Miss Joan Elizabeth Laflin effective August 31, 1955.
- Z. The resignation of Mrs. Beverly Derry effective August 31, 1955.
- AA. The resignation of Mrs. Mary L. Payne effective August 31, 1955.
- BB. The resignation of Mrs. Joan S. Hoburg effective August 31, 1955.
- CC. The resignation of Mr. Lupe Rios effective August 31, 1955.
- DD. The resignation of Mr. Thomas Owens effective August 31, 1955.
- EE. The resignation of Mrs. Sharon G. Yard effective August 31, 1955.
- FF. Transfer of Mrs. Mary E. Phelps from Assistant Cashier to Accounting Assistant at \$240 per month effective August 15, 1955.
- GG. Increase in salary for Marica J. Morgan from \$175 to \$180 effective August 1, 1955.
- HH. Increase in salary for Margie J. Frakes from \$175 to \$180 effective October 1, 1955.
- II. Increase in salary for Edna George from \$180 to \$190 effective October 1, 1955.
- JJ. Increase in salary for Lois Adella Miller from \$180 to \$190 effective October 1, 1955.
- KK. The employment of Mr. Homer Icenogle as temporary Groundsman effective August 1, 1955 at \$245 per month.
- LL. The employment of Mrs. Darlene Rae Roberts as temporary Clerk Stenographer I effective August 1, 1955 at \$175 per month.

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- MM. The employment of Mrs. Barbara F. Black as temporary Clerk Stenographer I effective August 15, 1955 at \$225 per month.
- NN. The employment of Miss Eleanor Swisegood as Cashier I effective August 15, 1955 at \$225 per month.
- OO. The employment of Edna George as temporary Maid effective September 1, 1955 at \$180 per month.
- PP. The employment of Mrs. Mildred Chappelle as temporary Assistant Residence Hall Director effective September 1, 1955 at \$275 per month.
- QQ. The employment of Mrs. Marilyn Knapp as temporary Clerk Stenographer I effective September 1, 1955 at \$180 per month.
- RR. The employment of Rae Maloney as temporary Clerk Typist I effective September 23, 1955 at \$180 per month.
- SS. The employment of Mr. Glen Nash, Jr., as Janitor effective August 1, 1955 at \$245 per month.
- TT. The employment of Mrs. Margie J. Frankes as temporary Clerk Typist I in the Dean of Men's Office effective August 15, 1955 at \$175 per month.
- UU. The employment of Mr. Henry S. Buntin as temporary Janitor effective September 1, 1955 at \$245 per month.
- VV. The employment of Mr. George G. Wetzel as temporary Janitor effective September 1, 1955 at \$245 per month.
- WW. The employment of Mr. Fred L. Fishburn as temporary Janitor effective September 1, 1955 at \$245 per month.
- XX. The employment of Mr. Lyle S. McFadden as temporary Janitor effective September 1, 1955 at \$245 per month.
- YY. The employment of Mrs. Mary Lou Soland as temporary Equipment Attendant effective September 1, 1955 at \$225 per month.
- ZZ. The employment of Lois Wade as temporary Cook's Helper effective September 12, 1955 at \$180 per month.
- AAA. The bid of Beckley-Cardy Co. in the amount of \$1,446.85 for furniture for the guidance office.

Respectfully submitted,

F. A. Beu, President

TEACHERS COLLEGE BOARD

REPORT OF THE
NORTHERN ILLINOIS STATE COLLEGE

October 23-24, 1955

I. STUDENTS

Per capita cost for 1954-1955 (on campus, including graduate and undergraduate students) based on full time equivalent, i.e., 16 semester hours per semester or 32 hours per year.

Summer Session, 1954 - 11,513 Q.H. -(11,513 Q.H. x 2/3)	7,676	Sem. Hrs.
First Semester, 1954-1955	36,364.5	" "
Second Semester, 1955	36,124.5	" "
	<u>*80,165.</u>	" "

80,165 ÷ 32 S.H. = 2505.2, equivalent full time students

Undergraduate full time equivalent - 75,085.5 S.H. ÷ 32 = 2,346.4
 Graduate full time equivalent - 5,079.5 S.H. ÷ 32 = 158.8

TOTAL 80,165 S.H. ÷ 32 = 2,505.2

Expenditures for the year 1954-1955 totalled 2,087,702.69.**
 Total expenditures divided by full time student equivalent (2505.2) equals \$833.34, per capita cost for the year 1954-1955, divided between graduate and undergraduate students as follows:

Graduate students	\$ 132,338.71
Undergraduate students.	<u>1,955,363.98</u>
	\$2,087,702.69

* Does not include 3,563 Semester Hours of Extension

** Does not include permanent improvements, auxiliary enterprises, University Retirement System contributions, major repairs or major non-recurring purchases of equipment.

Summer Session, 1955	Scholarships		Total
	Men	Women	
<u>Graduates</u>			
High School scholarships	6	3	9
Veterans scholarships	<u>94</u>	<u>-</u>	<u>94</u>
	<u>100</u>	<u>3</u>	<u>103</u>
<u>Undergraduates</u>			
High school scholarships	24	84	108
Veterans scholarships	<u>39</u>	<u>1</u>	<u>40</u>
	<u>63</u>	<u>85</u>	<u>148</u>
<u>First Semester, 1955-1956</u>			
<u>Graduates</u>			
High School scholarships	4	2	6
Veterans scholarships	<u>125</u>	<u>2</u>	<u>127</u>
	<u>129</u>	<u>4</u>	<u>133</u>
<u>Undergraduates</u>			
High School scholarships	255	789	1,044
Veterans scholarships	<u>40</u>	<u>2</u>	<u>42</u>
	<u>295</u>	<u>791</u>	<u>1,086</u>

PROCEEDINGS

Resident	Enrollment, First Semester, 1955-1956			Total One Year Ago
	Men	Women	Total	
<u>Undergraduates – full-time</u>				
Postgraduates	2	1	3	—
Seniors	194	157	351	326
Juniors	222	250	472	332
Sophomores	335	300	635	503
Freshmen	<u>615</u>	<u>637</u>	<u>1252</u>	<u>970</u>
Total full-time undergraduates	1368	1345	2713	2131
<u>Undergraduates – part-time</u>				
Postgraduates	4	11	15	11
Seniors	1	55	56	66
Juniors	9	45	54	57
Sophomores	5	14	19	19
Freshmen	<u>14</u>	<u>26</u>	<u>40</u>	<u>29</u>
Total part-time undergrads	<u>33</u>	<u>151</u>	<u>184</u>	<u>182</u>
Total, undergraduates	<u>1401</u>	<u>1496</u>	<u>2897</u>	<u>2313</u>
<u>Graduate Students</u>				
Full time	41	6	47	23
Part time	<u>204</u>	<u>110</u>	<u>314</u>	<u>233</u>
Total Graduate Students	<u>245</u>	<u>116</u>	<u>361</u>	<u>256</u>
Total Resident Students	<u>1646</u>	<u>1612</u>	<u>3258</u>	<u>2569</u>
<u>Extension *</u>				
Undergraduates	18	300	318	221
Graduates	<u>31</u>	<u>44</u>	<u>75</u>	<u>59</u>
Total Extension Students	<u>49</u>	<u>344</u>	<u>393</u>	<u>280</u>
	<u>1695</u>	<u>1956</u>	<u>3651</u>	<u>2849</u>

* Includes estimated total for one class which has not yet begun.

Enrollment – Full time equivalent on basis of 16 semester hours per student

Resident	Men		Women		Total		Total full time equivalent one year ago	
	Indivi- duals	Full-time equivalent	Indivi- duals	Full-time equivalent	Indivi- duals	Full-time equivalent		
Grads	245	86	116	31	361	117	74	
Undergrads	<u>1401</u>	<u>1376</u>	<u>1496</u>	<u>1375</u>	<u>2897</u>	<u>2751</u>	<u>2183</u>	
Total resident	1646	1462	1612	1406	3258	2868	2257	
<u>Extension *</u>								
Grads	31	6	44	8	75	14	11	
Undergrads	<u>18</u>	<u>3</u>	<u>300</u>	<u>56</u>	<u>318</u>	<u>59</u>	<u>41</u>	
	<u>49</u>	<u>9</u>	<u>344</u>	<u>64</u>	<u>393</u>	<u>73</u>	<u>52</u>	
GRAND TOTAL	1695	1471	1956	1470	3651	2941	2309	
# of students who paid the full fee							2760	2154
# of students who paid the part fee							498	415
	Total, First Semester						<u>3258</u>	<u>2569</u>

Extension Enrollment – First Semester, 1955-1956

Course	City	Men	Women	Total
Education 300	Princeton	-	21	21
Education 416	Elgin	5	32	37
Education 430	Fox Lake	-	23	23
Education 430	Rockford	14	97	111
Education 433	Aurora	15	13	28
Education 435**	Sterling	7	28	35
Education 500	Joliet	6	12	18
Mathematics 402	Downers Grove	1	25	26
Social Science 240	Woodstock	-	21	21
Social Science 385	Freeport	1	43	44
Speech 319 E	Yorkville	-	<u>29</u>	<u>29</u>
	TOTAL	49	344	393

* Includes one estimated class enrollment. ** Estimated.

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The students whose names are listed below completed the requirements for graduation at the close of the summer session, August 11, 1955.

Degree — Master of Science in Education

Georgia D. Almcrantz	Elementary Education	Marseilles
Gordon L. Anderson	Educ. School Administration	Aurora
Harriet B. Ang	Educ. Supervision & Curriculum	Rockford
Marie H. Brubaker	Elementary Education	Elgin
Gordon L. Carlson	Social Science	Rochelle
William L. Chesnutt	Educ. School Administration	Lombard
Alice M. Coffey	Elementary Education	Maple Park
Marjorie Conibear	Elementary Education	Amboy
James Desormey	Educ. School Administration	Villa Park
Isabel P. Downs	Educ. School Administration	Belvidere
Neita M. Duncan	Elementary Education	Byron
Richard L. Eckert	Physical Education	Chicago
Merrill J. Eden	Educ. School Administration	DeKalb
Beryl S. Fish	English	Franklin Grove
Robert M. Flaherty	Educ. School Administration	Ladd
John E. Fortin	Educ. School Administration	Rockford
Arthur E. Gjertsen	Biological Science	Chicago
Florence T. Griffin	Elementary Education	DeKalb
Robert R. Grobelch	Educ. School Administration	Waukegan
Fred Helton	Physical Science	Wyandotte, Michigan
John B. Henaughan	Social Science—English	DeKalb
Loren E. Jeter	Chemistry	Nelson
Mary E. Kennedy	Elementary Education	Aurora
Harvey E. King, Jr.	Educ. Supervision & Curriculum	Sycamore
Gordon E. Leland	Educ. School Administration	Oak Park
Thomas S. McLeRoy	Business Education	Freeport
Harold L. Nelson	Educ. School Administration	Rockford
Theodore Nicholson	Educ. School Administration	Rockford
Jack W. Pheanis	Educ. Physical Education	Chicago Heights
John D. Salzman	Chemistry	Dixon
Alice Schicht	Mathematics	Elburn
Glenn T. Schlichting	Educ. School Administration	Forest Park
Charles E. Smith	English—Speech	Greenfield
Lillie B. Sons	Elementary Education	Chicago Heights
Paul F. Stone	Educ. School Administration	Lake Zurich
Dorothy M. Valcik	Elementary Education	Oak Lawn
Dorothy W. Valentine	Elementary Education	Aurora
Edward S. Vician	Social Science	Chicago
Donald S. Wallace	Mathematics	Brewster, N.Y.
James E. Weigand	Educ. School Administration	DeKalb
Elliott L. Wheeland	Social Science	McHenry
Marie M. White	Elementary Education	Joliet
Ronald T. Zimmerman	Educ. School Administration	Elgin

Total Masters degrees 43

Masters degrees awarded in June 23

Total masters degrees, 1955 66

Degree — Bachelor of Science in Education

Gladys R. Anderson	Elementary Education	Burlington
Dortha W. Avis	Elementary Education	Batavia
David H. Barr	Social Science	Chicago
Carolyn C. Bennett	Elementary Education	Gurnee
Eugene A. Bergman	Social Science	Des Plaines
Laura J. Bishofberger	Elementary Education	Chicago
Esther V. Bjorklund	Elementary Education	Rockford

PROCEEDINGS

Degree - Bachelor of Science in Education - Continued

Marguerite E. Booker	Elementary Education	Sterling
Mary J. Boynton	Elementary Education	Dixon
Gertrude E. Cann	Elementary Education	Oregon
Robert J. Casey	Social Science	Broadview
Maude B. Clark	Elementary Education	Silvis
Marion Classon	Elementary Education	Marseilles
Betty J. Corson	Elementary Education	Harvey
Catherine B. Daley	Elementary Education	DeKalb
Lucille B. Dauen	Elementary Education	Sterling
Amelia P. V. Dickerson	Elementary Education	Chicago
Robert A. Dilla	Physical Education	Chicago
Billy Duncan	Elementary Education	Colona
Lewis Dunfrund	Industrial Arts	Evanston
Robert Erber, Jr.	Speech Correction	Chicago
Ruth H. Gordon	Elementary Education	Dixon
Paul R. Gore	Elementary Education	Winslow
Joan H. Greenwood	Elementary Education	Tampico
Margaret A. Haerting	Elementary Education	Chicago
Carrie G. Hage	Elementary Education	Harvard
Deane C. Hagman	Industrial Arts	Chicago
Loretta Halek	Elementary Education	Belvidere
Matilda E. Harman	Elementary Education	Spring Valley
Faith I. Harris	Elementary Education	Mendota
Robert E. Heath	Business Education	DeKalb
Carol L. Hogg	Elementary Education	Maywood
Lutie S. Huber	Elementary Education	Sandwich
Dorothy H. Jacobs	Elementary Education	Sterling
Mary M. Jardine	Elementary Education	Dixon
Emily G. Johns	Elementary Education	Plano
George W. Kassel, Jr.	Elementary Education	DeKalb
Bernard H. Kelly	General Science	Waukegan
Glen T. Kerr	Music	Morris
Mariann J. Konrad	Elementary Education	Berwyn
Nancy C. Kubat	Fine Arts	DeKalb
John P. Kubilus	Social Science	Rockford
Anne D. Kus	Elementary Education	Chicago
Mary E. Liles	Elementary Education	Rockford
Esther Lloyd	Elementary Education	Loves Park
Sarah A. Low	Elementary Education	Harvard
Sally A. Lundin	Business Education	Golf
Ruth V. McGinty	Elementary Education	DeKalb
Marjoria M. Mack	Elementary Education	Cortland
Vernon A. Magnesen	Business Education	Oak Park
Madeline T. Maynard	Elementary Education	Rockford
Blanche M. Meady	Elementary Education	Ottawa
Don E. Mertic	Social Science	Chicago
Kenneth F. Millard	Physical Education	Chicago
Earlene L. Monroe	Elementary Education	Waukegan
Marianne K. Murray	Elementary Education	Chicago
Phyllis R. Mullins	Elementary Education	Lee
SeDell A. Myre	Elementary Education	Seneca
Raymond F. Norman	Industrial Arts	DeKalb
Herman J. Oberli	Industrial Arts	Chicago
Anthony G. Oliver, Jr.	Physical Education	Chicago
Lucy E. Padgett	Elementary Education	Dixon
Emily G. Rutledge	Elementary Education	Aurora
Evelyn R. Reeder	Elementary Education	Dixon
Marion S. Reents	Elementary Education	Lindenwood
Edna A. Rohr	Elementary Education	West Chicago
Joan F. Romine	Elementary Education	DeKalb
Jerome J. Rooke	Business Education	Berwyn
Thurston L. Sarber	Elementary Education	Polo

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Degree - Bachelor of Science in Education - Continued

Hattie P. Seagrist	Elementary Education	Aurora
Lois J. Simec	Physical Education	Chicago
Albert L. Skaggs, Jr.	Elementary Education	Wyanet
Robert J. Speights	Industrial Arts	Aurora
Edith J. Stevens	English	Riverdale
Thomas E. Stevenson	Industrial Arts	DeKalb
Anne U. Stone	Elementary Education	Lovelock, Nevada
Lorraine B. Umbdenstock	Elementary Education	Yorkville
Mary I. Walsh	Elementary Education	Ottawa
Joyce A. Wetzell	English	Kewanee
Mildred L. Wray	Speech Correction	LaGrange Park

Total bachelors degrees	81
Bachelors degrees awarded June	301
Total bachelors degrees, 1955	382
Masters degrees, 1955	66
Total degrees awarded, 1955	448

II. FACULTY

1. Leave of Absence With Disability

Dr. E. Ruth Taylor, professor, Department of English, has requested a leave of absence with disability for the first semester because of illness. Upon approval of the Board, this request will be carried to the University Retirement System, following the required procedure.

2. New Degree

Mr. William K. Ogilvie, assistant professor, Department of Education, has completed all requirements for the Doctor of Education degree at Indiana University, Bloomington. The degree will be formally awarded at the next commencement.

3. Leave of Absence

Miss Lenore Malueg, librarian, instructor, for the second semester, 1956 in order to complete work on her master of library science degree - without salary.

The following is copied from the August 15, 1955 board report. All of this material has been approved by the Advisory Committee and by the Board at the August meeting. We are repeating it here for the formal record.

1. Resignations

Dr. Richard E. Lawrence, assistant professor, Department of Education, effective in September, in order to accept the position of associate secretary, American Association of Colleges for Teacher Education in Oneonta, New York.

Dr. John L. Rowe, professor, Department of Business Education, effective in September, in order to accept a position at the University of North Dakota, Grand Forks.

Dr. Russell Sickelbower, assistant professor, Department of Business Education, effective in September, in order to accept a position at San Francisco State College, California.

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Dr. W. Carlisle Anderson, associate professor, Department of Industrial Arts, effective in September, in order to accept a position at San Diego State College, California.

2. Replacements - 1955-1956

Mrs. Edith Grotberg, replacing Dr. Howard Leavitt who will be on leave of absence without salary, as instructor, Department of Education, at a salary of \$4860 for nine months beginning in September. This is a temporary appointment. Mrs. Grotberg received her bachelor's degree from Northwestern University and her master's degree from the University of Chicago. She has had a great deal of teaching experience in the Puerto Rico schools, Mexico, Michigan, and Illinois.

Dr. Arnold Fox, replacing Dr. Charles Patterson who resigned, as associate professor, Department of English, at a salary of \$5400 for nine months beginning in September. Dr. Fox earned his bachelor's degree from the City College in New York and his master's degree from Columbia University. He received his doctorate from New York University and has had teaching experience in New York, Connecticut, New Jersey, Iowa, and the schools of Illinois.

Dr. Robert Brigham, replacing Mr. John Sohne who resigned, as instructor, Department of Physical Education for Men, at a salary of \$4680 for nine months extended at the same monthly rate for 9-1/2 months, beginning in September. Mr. Brigham received his bachelor's degree from Northern Illinois State College and his master's degree from the University of Illinois.

Dr. Vernon Fay, replacing Mr. Robert Morris who resigned, Department of Music, as associate professor, at a salary of \$5400 for nine months beginning in September. Dr. Fay received his bachelor's degree from Wayne University, Detroit, and his master's and doctor's degrees from the Eastman School of Music, Rochester, New York.

Dr. George W. Senteney, replacing Dr. W. Carlisle Anderson who resigned, as assistant professor, Department of Industrial Arts, at a salary of \$5040 for nine months beginning in September. Dr. Senteney received his bachelor's degree from Southern Illinois University and his master's and doctor's degrees from the University of Missouri. He has taught in the schools of Missouri, Illinois, and Minnesota.

Mr. Wilmer Maedke, replacing Dr. Russell Sickelbower who resigned, as assistant professor, Department of Business Education, at a salary of \$5220 for nine months beginning in September. Mr. Maedke received his bachelor's degree from Wisconsin State College, Whitewater and his master's degree from Northwestern University.

Mr. Fred Poor, replacing Dr. John L. Rowe who resigned, as assistant professor, Department of Business Education, at a salary of \$5220 for nine months beginning in September. Mr.

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Poor received his bachelor's degree from Ball State Teachers College, Muncie, Indiana and his master's degree from the University of Michigan.

Miss Shirley Dailey, replacing Miss Joan Coulliette who resigned, as assistant to the director of Adams Hall at her regular salary, plus maintenance. Miss Dailey is a regular member of the staff at McMurry Laboratory School.

Mrs. Donna Gommel, replacing Mrs. Ruth M. Taylor, -Student Health Service, who will not be working the remainder of the summer because of ill health. Mrs. Gommel will work at the rate of \$250 per month for the summer only.

3. New Appointment - 1955-1956 (Previously approved by the Board)

Mr. Frank DiPaul, instructor, Department of Social Science, at a salary of \$4500 for nine months beginning in September. Mr. DiPaul received his bachelor's degree from the University of Alabama and his master's degree also from Alabama. He has had teaching experience in Massachusetts and comes to Northern from a position at Iowa State College, Ames.

4. Temporary Employment

We request that Mrs. Anita Mooney, McMurry Laboratory School nurse, be employed on a temporary part-time basis for the coming college year, working three hours a day or fifteen hours per week at a salary of \$175 per month.

5. Change in Assignment

We request that Mr. Nye LaBaw, Department of Physical Education for Men, be placed on a 9-1/2 month assignment rather than a 9 month assignment in order to assist with the coaching of football.

6. Temporary Leave

For health reasons, Dr. Otto J. Keller, college physician, would like to take an extra week of vacation without salary. Accordingly, one week's salary will be deducted from his regular pay. During this week's absence, Dr. James Ellis and Dr. Irving Kagen will be available if needed.

7. Need for Additional Staff

When I was in Springfield on August 1, attending the conference of presidents, I gave Dr. Browne a summary of the additional instructors we now believe are greatly needed for our autumn semester. It was mutually agreed that Dr. Browne would come to DeKalb on Thursday, August 18 and survey with college representatives, the need for instructors as of this date.

The following is repeated from the board report of September 18-19, 1955 as a matter of formal record. All of this material has been approved both by the Advisory Committee and by the Board at its September meeting.

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1. Resignation

Dr. Thomas A. Ringness, professor, Department of Education, to accept a position at the University of Wisconsin, effective at the close of the summer session.

2. New Degree

Mr. Martin Reinemann, assistant professor, Department of Earth Sciences, was awarded the degree of Doctor of Philosophy by Northwestern University in August, 1955.

Mr. Kenneth Cleland, assistant professor, Department of Education, was awarded the degree of Doctor of Education by the University of Tennessee in August, 1955.

3. Replacements - 1955-1956 (previously approved by Advisory Committee)

Miss Audrae Clarke, faculty assistant, on a temporary basis, McMurry Laboratory School, at a salary of \$3600 for nine months, replacing Mrs. Katherine Cleaveland who resigned to devote her time to home duties. Miss Clarke received her bachelor's degree from the St. Cloud, Minnesota State Teachers College and has done considerable work towards her master's degree at the University of Minnesota.

Dr. Robert H. Foulkes, assistant professor, Department of Biological Sciences, on a temporary basis, at a salary of \$5220 for nine months, replacing Dr. Charles Rohde who is on leave of absence without salary. Dr. Foulkes received his bachelor's degree at Coe College, Iowa. He attended Marquette University School of Medicine at Milwaukee and earned both his master's and doctor of philosophy degrees from the State University of Iowa. He is a Navy veteran, has had teaching experience at the University of Iowa and has completed four years' research at the Henry Ford Hospital, Institute for Medical Research, Detroit, Michigan.

Mr. James A. Hart, instructor, Department of English, on a temporary basis at a salary of \$4860 for nine months, replacing Dr. W. Paul Street, professor of journalism on leave of absence without salary for two years to serve as executive secretary of the NEA's Commission on the Centennial Celebration. Mr. Hart received both his bachelor's and master's degrees from Texas Technological College and has an additional summer of study at the Breadloaf School of English in Vermont. He has had successful teaching experience at Crane High School, Texas, at Tarleton State College, Texas and comes to Northern from the Mississippi State College for Women.

Mr. William E. McCreary, instructor, resident advisor at Gilbert Hall, on a temporary basis at a salary of \$400 per month plus maintenance for 9-1/2 months, replacing Mr. Louis Gradisek who had been employed on a temporary basis. Mr. McCreary earned his bachelor's degree from Westminster College, Pennsylvania and his master's degree in guidance from

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Teachers College, Columbia University. He has had successful teaching experience at Westminster College and at Newcastle, Pennsylvania. He was education specialist in Japan while serving in the Army and was educational advisor and supervisor of the Japanese Educational Centers as a civilian employee of the Army.

Mr. David E. Shawver, assistant professor, Department of Education, at a salary of \$4680 for nine months replacing Dr. Richard E. Lawrence who resigned. Mr. Shawver received both his bachelor's and master's degrees from the Colorado State College of Education; he is at present a candidate for the doctorate at Teachers College, Columbia University from which he expects to receive his degree during the summer of 1956. He has had successful teaching experience in the Eaton, Colorado schools and at Teachers College, Columbia.

Mr. William G. Haendel, instructor, Department of Fine Arts, at a salary of \$4140 for nine months replacing Miss Alma Anderson who retired. Mr. Haendel is being appointed on a temporary basis because the appointment of a head of the department has been postponed for one year. He received both his bachelor's and master's degrees from the University of Wisconsin, is an Army veteran, and has had teaching experience in the public schools of Wisconsin and Kansas.

4. New Appointment for 1955-1956 (Previously approved by Board)

Mrs. Shelby M. Stephens, assistant professor, Department of Home Economics, at a salary of \$5760 for nine months. Mrs. Stephens earned her bachelor's degree at North Texas State Teachers College, her master's of science degree in home economics at Iowa State College and has completed all course work for her doctorate at Cornell University from which she expects to receive her doctorate in June or August, 1956. She has had successful teaching experience in the public schools of Texas and Kansas and considerable college and supervisory experience in North Carolina, New Hampshire, and New York. She also served as head of the Department of Home Economics, East Texas State Teachers College. Contingent upon Board approval, Mrs. Stephens is being appointed with the understanding that she will be promoted to the rank of associate professor at the end of her first year here, provided her work warrants the promotion and provided New York State College certifies her doctorate by March 1, 1956. Further, should this not be possible but should she receive her doctor's degree by September 1, 1956, she will be promoted at the end of the second year.

5. Re-appointments for 1955-1956 (Temporary positions recommended by Dr. Browne as suggested by the Advisory Committee)

Mr. Homer Hall, assistant professor, Department of Education who retired September 1, 1955, on a part-time temporary basis, at a salary of \$2124 for nine months.

Mrs. Lucile Aikins, faculty assistant, Department of Speech, on a temporary basis, at a salary of \$3600 for nine months. Mrs.

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Aikins taught on a part-time basis during the second semester, 1955.

6. New Temporary Appointments (Positions recommended by Dr. Browne as suggested by the Advisory Committee)

Dr. Kenneth R. John, assistant professor, Department of Biological Sciences, on a temporary basis, at a salary of \$4500 for nine months. Dr. John received his bachelor's degree from the University of Wyoming, his master's and doctor's degrees from the University of Wisconsin. He comes to Northern from the Department of Fishes and Aquatic Biology in the American Museum of Natural History, New York City.

Miss Edith M. Marken, instructor, Department of English, on a temporary basis at a salary of \$4680 for nine months. Miss Marken received both her bachelor's and master's degrees from the University of Missouri and was a member of the staff and faculty of the School of Journalism of that university for 16 years. She taught journalism at Boston University, was chairman of the Department of Journalism at Suffolk University, England, and has recently completed a 3-year teaching appointment at the American High School for Girls at Aleppo, Syria.

Miss Imogene Sumner, instructor, Department of Social Sciences, on a temporary basis, at a salary of \$4140 for nine months. Miss Sumner received her bachelor's degree at Coe College, Iowa, her master's degree at the University of Chicago and has completed all course work for her doctorate there. She is a WAC veteran and has had several years' business experience.

7. Change of Title

Miss Wilma Hill, assistant professor, Department of Fine Arts, to be acting head of the department during the college year 1955-1956 while applicants for the headship are being considered for the following year.

8. Faculty Still to be Employed

(1) Positions not filled but budgeted

Replacements

- 1 - Department of Education, replacing Dr. Thomas Ringness who resigned
- 1 - Health Coordinator, replacing Mrs. Ruth Frantz who resigned

(2) New positions recommended by Dr. Browne as suggested by the Advisory Committee not yet filled

- 1 - Department of Education - half-time faculty assistant
- 1 - Department of Industrial Arts
- 1 - Department of Mathematics-Department of Physical Science

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9. Approval of the following to teach graduate courses

Robert H. Foulkes, Ph.D., State University of Iowa, to teach courses in the graduate school.

Kenneth Cleland, Ed.D., University of Tennessee, to teach courses in the graduate school.

10. New Temporary Appointments (Positions recommended by Dr. Browne as suggested by the Advisory Committee)

Mr. Mazhar Hasan, instructor, Departments of Mathematics and Physical Sciences, on a temporary basis, at a salary of \$4500 for nine months. Mr. Hasan received both his bachelor's and master's degrees at Aligarh University, India, and is well advanced toward his doctorate in nuclear physics at the Illinois Institute of Technology. He has had teaching experience at Aligarh University, at Forman Christian College in Pakistan, at Mundelein College, and at Loyola University.

Mr. George A. Sullivan, faculty assistant, Department of Industrial Arts, on a temporary basis, at a salary of \$1800 for 4-1/2 months, appointment to be extended for a second 4-1/2 months if demand for his services continues through the second semester. Mr. Sullivan received his bachelor's degree at Northern Illinois State College and has done work on his master's degree at Northern. He is a Marine veteran.

The following is repeated from the supplement to the September, 1955 report

1. It was necessary for health reasons, for Dr. E. Ruth Taylor, professor, Department of English, to request a leave of absence for the autumn semester. Details of this leave will be given in our October board report.
2. Because of heavy enrollment in freshman English classes and because of the illness of Dr. Taylor, we should like to recommend the employment of the following persons for the autumn semester only (temporary basis) as indicated below:

Mrs. Elizabeth Bischof, instructor, Department of English, to teach part-time (one class at a salary of \$630 for 4-1/2 months.) Mrs. Bischof has her bachelor's degree from Lawrence College and her master's degree from Southern Illinois University. She has taught at Southern and helped us at Northern during the past college year.

Mrs. Eugenie Fox, instructor, Department of English, to teach one class for 4-1/2 months at a salary of \$630. Mrs. Fox has her master's degree from the University of Iowa and has taught at the university.

Mrs. LaRue Hart, instructor, Department of English, to teach two classes at a salary of \$1260 for 4-1/2 months. Mrs. Hart has her master's degree from the University of Texas and has ten years' teaching experience at Tarleton State College, Texas.

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Mrs. Ruth Rolf, faculty assistant, Department of English, at a salary of \$1260 for two classes for 4-1/2 months. Mrs. Rolf has her bachelor's degree from Augustana College with further graduate work at Augustana. She has seven years' experience teaching English with one quarter at Northern.

These appointments were approved by telephone by Dr. Browne, subject to the approval of the entire Board.

The above sections complete the material contained in the August and September board (informal) reports which were repeated here for the records. All sections have been approved by the entire Board, so will not be included again for action.

The following is "new" and will need Board approval.

1. Employment of an additional staff member for the Department of Music to handle work in piano, to serve on a temporary basis for the remainder of the college year 1955-1956. This has been approved by Dr. Browne, subject to approval of the entire Board. We do not now have the name of this new staff member but this will be reported at a later time.
2. Graduate Assistants - 1955-1956 (Budget approved by the Board)

Following is a tabulation of faculty and graduate assistantships assigned various departments for the current academic year. In two instances, amounts authorized by the Board for graduate and faculty assistants have been combined to pay one appointee: Bettylou Burton, Department of Education, and Don Sheriff, Department of Social Sciences. For each of these departments, \$675 was approved for a faculty assistant and \$675 was added for each from the graduate assistant sum.

Faculty Assistants

Alumni and Publicity	Dorothy J. Kimbell	\$1350
Earth Sciences (1st semester)	Eugene Bergman (\$337.50)	675
(2nd semester)	Kenneth Bowden (337.50)	675
Education	Bettylou Burton	675
English	Not filled	1350 allowed
Extension	Robert V. Johnson	1350
Library (1st semester)	Don Mertic (675)	1350
(2nd semester)	Fred Whitney (675)	1350
Lorado Taft	Roger K. Swanson	1350
Physical Education for Men	Not filled 1st semester	675 allowed for the year
Physical Education for Women	Marjorie Sams	1350
Research	Clifford J. Ferson	1350
Social Sciences	Don Sheriff	675

Graduate Assistants

Biological Sciences	Irene H. Derr	675
Business Education	Joel Van Buren	675
Business Education (1st semester)	Jerome Rooke \$337.50 loaned by Speech Department	675
Education	Bettylou Burton	675
Industrial Arts	Cancelled (George Sullivan is faculty assistant)	675 allowed
Physical Education for Men	James W. Graham	675
Physical Sciences	Everett Greinke	675
Social Sciences	Don Sheriff	675
Speech	Loaned to Bus. Educ. for first semester	675 allowed
	\$337.50 used 1st semester	(for year)

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Salaries approved by the Board for a faculty assistant in the Department of English and one in the Department of Physical Education for Men are not being spent this semester because properly qualified people did not apply.

Industrial Arts - George Sullivan is faculty assistant, so the graduate assistant stipend was not used. Department of Speech has loaned a sum for the first semester only to the Business Education Department - Mr. Jerome Rooke.

III. OTHER SCHOOL EMPLOYEES

We should like to repeat here the section from the August, 1955 informal board report which has been approved by the entire Board. This is for the record, and will not be repeated for action by the Board.

Increase in salary

Harold Ross Moriarty, food production manager - When we employed Mr. Moriarty in March, 1955 to manage the College Tea Room, it was with the understanding that his salary would be increased \$25.00 at the end of his six months' probationary period, providing his services were satisfactory. He has proven to be a very capable and efficient manager and we wish to increase his salary from \$350 to \$375 per month as of September 1, 1955, an increase of \$25. Mr. Moriarty was not given an increase in July, 1955.

Regina Amelia Anderson, clerk-stenographer II, was employed on May 23, 1955 at \$225 per month, to fill a vacancy in the office of the assistant to the president. We wish permission to increase Mrs. Anderson's salary to \$250 at the end of her six months' probationary period, providing her work continues to prove satisfactory. No increase was given this employee July 1, 1955.

Sandra Lou Ross, clerk-typist II, was employed on June 9, 1955 at \$200 per month. We wish approval to increase Miss Ross' salary to \$210 per month at the end of her probationary period, providing her work continues to be satisfactory. No increase was given this employee as of July 1, 1955.

Norma J. Walt -- Recently, the position occupied by Miss Walt, because of added responsibilities, was reclassified by the University Civil Service System from Tabulating Operator I to Tabulating Operator II. Miss Walt has successfully passed the civil service examination of Tabulating Operator II and it is our recommendation that her salary be increased from \$260 to \$270 per month, an increase of \$10 per month, payable from the General Revenue Fund.

Nancy J. Schulenberg, assistant food production manager -- When we employed Miss Schulenberg in February, 1955, it was with the understanding that her salary would be increased \$25 at the end of her six months' probationary period, providing her services were satisfactory. Miss Schulenberg has proven

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to be a very capable and most valuable employee and we now wish to increase her salary from \$325 to \$350 per month, an increase of \$25. She was not given an increase in July, 1955. Her salary will be payable from the Personnel Service Bond Revenue.

The following material is "new" and is given here for approval of the entire Board.

1. New Employees (approved by the Advisory Committee)

George Harding, utilities and maintenance repairman, July 1, 1955 @ \$400 per month

Kenneth Vin Clift Kidd, painter, July 1, 1955 @ \$2.60 per hour

Beverly Jean Heyer, Clerk-Stenographer II, July 5, 1955 @ \$215 per month

Elmer L. Culbertson, janitor Neptune Hall, July 14, 1955 @ \$245 per month

Charlotte A. Allen (temporary) Ass't Food Production Manager, September 5 @ \$275 per month

Lawrence A. LaCosse, janitor Neptune Hall, September 6 @ \$245 per month

Charlotte LaCosse, housekeeper, Neptune Hall, September 6 @ \$190 per month

Anna E. Ryan, cook, Neptune Hall, September 9 @ \$200 per month

Lorraine A. Alsup, cook, Neptune Hall, September 9 @ \$200 per month

Effie M. Wiggins (temporary) cook Neptune Hall, September 9 @ \$200 per month

Arlene P. Bond, cook's helper, Neptune Hall, September 10 @ \$185 per month

Marilyn J. Rebhorn, Clerk-Typist I, Neptune Hall, September 12 @ \$180 per month, to be increased to \$190 at end of probationary period if work is satisfactory

Ray J. Tadd, dishwasher, cafeteria, September 12 @ \$200 per month

JoAnne M. White, Clerk-Stenographer II, September 12 @ \$215 per month, to be increased to \$225 at end of probationary period if work is satisfactory

Georgene R. Edwards, Clerk-Stenographer II, September 12 @ \$215 per month, to be increased to \$225 at end of probationary period if work is satisfactory

Mirtie E. Dean, cook's helper, Neptune Hall, September 19 @ \$185 per month

Edna J. Freund, Tab. Mach. Opr. I, September 26, @ \$200 per

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month, to be increased to \$210 at end of probationary period if work is satisfactory

2. Replacements

Elizabeth C. Johnson, Clerk-Typist II, as of July 5 @ \$200 per month, to be increased to \$210 at end of probationary period if work is satisfactory

Clarence A. Neujahr, maintenance equipment operator as of July 5 @ \$270 per month, replacing Charles Marshall, resigned February 28

Bobbie J. Mitchell, kitchen laborer (temporary) as of July 6 @ \$200 per month, replacing Reed Wilkins, leave of absence July 13

Cleo M. Hueber, Clerk-Stenographer I (temporary for 2 week period) as of July 18, replacing Margaret Niccum, resigned as of June 30 at a salary of \$200 per month

Francis J. Sullivan (temporary) as of July 25 @ \$245 per month, replacing Edward Prall, absent because of illness

Margaret L. Niccum, Clerk-Stenographer I, as of August 9 @ \$225 per month to be increased to \$235 at end of probationary period if work is satisfactory, replacing Cleo Hueber, final July 30

Sophia P. Anderson, Clerk-Typist II, as of August 15 @ \$200 per month, to be increased to \$210 at end of probationary period if work is satisfactory, replacing Mae Baxter, resigned July 31

Ada C. Parker, Clerk-Stenographer I as of August 29 @ \$190 per month to be increased to \$200 at end of probationary period if work is satisfactory, replacing Donna Finnestad, transferred to Clerk-Stenographer II position August 1

Edward G. Fitzgerald, Chief Clerk (Level I) as of September 1 @ \$290 per month, to be increased to \$300 at end of probationary period if work proves satisfactory, replacing Olive Johnson, retired August 31, 1954

Evelyn M. Baker, dining room cashier as of September 12 @ \$180 per month, replacing Genieva Christenson, resigned August 31

Archille Perna, cook, as of September 13 @ \$200 per month, replacing Charles Elkins, resigned June 30

Patricia A. Frederick, Clerk-Typist II as of September 1 @ \$200 per month, to be increased to \$210 per month at end of probationary period if work is satisfactory, replacing Carol Moyer, resigned July 27

Edna M. Schramm, Library Clerk III as of September 12 @ \$220 per month to be increased to \$230 at end of probationary period if work is satisfactory, replacing Ruth Stough, resigned August 17

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Esther L. Zwier, Clerk-Stenographer I as of September 13 @ \$190 per month, to be increased to \$200 at end of probationary period providing work proves satisfactory, replacing Ina Kurz, transferred to Clerk Stenographer II, August 1

Verena M. Judah, dining room cashier as of September 26 @ \$180 per month replacing Evelyn Baker, resigned September 30, to be increased to \$190 at the end of probationary period if work proves satisfactory

Marie L. Haendel, Clerk-Stenographer II @ \$215 per month as of September 19 to be increased to \$225 at end of probationary period if work is satisfactory, replacing Eleanor Newhall, transferred to Clerk-Steno III, August 1

Frank W. Phillips, janitor, @ \$245 per month as of September 26, replacing Leo Langenbahn, resigned as of August 31

William L. Seebert, food production manager, Student Union, as of September 28 @ \$375 per month, replacing Harold R. Moriarity, transferred to Gilbert Hall

3. Change of Name

Ann Buchan, Tabulating Machine Operator I, to Ann Buchan Anderson

Lorna Lee Duffey, Clerk-Stenographer I, to Lorna L. Donnelly as of October 1

4. Change of Status

Donald E. Carlson, from Stationary Fireman @ \$383 per month to Stationary Engineer @ \$438 per month for July, 1955, retroactive to June - from Stationary Fireman @ \$365 to Stationary Engineer @ \$420 per month. Relief engineer for vacation period of 2 months

Everett Wayne Hayden from Senior Accountant to Accountant II as of August 1

Ina E. Kurz, from Clerk-Stenographer I @ \$215 to Clerk-Stenographer II @ \$225 as of August 1

Tony E. Niccum from Senior Purchasing Assistant to Purchasing Agent as of August 1

Loretta M. O'Neil from Junior Purchasing Assistant to Purchasing Assistant I

Violette M. Simmons, Janitress from \$170 per month to \$190 per month as of July 1

Dorothy Bedick, from Clerk-Stenographer II to Clerk-Stenographer III as of July 1

Donna M. Finnestad from Clerk-Stenographer I @ \$190 per month to Clerk-Stenographer II @ \$215 as of August 1

George W. Fletcher, Maintenance Worker, from \$245 to \$300 as of August 1

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Howard B. Clark, St. Fireman Helper from \$315 to \$335 as of September 1

Clarence Jacox, carpenter, from \$2.80 per hour to \$2.90 per hour as of September 1, retroactive to July 11, 1955

Kenneth Vin Clift Kidd, painter, from \$2.60 per hour to \$2.65 per hour as of September 1, retroactive to August 24, 1955

Leif Larsen, painter, from \$2.60 per hour to \$2.65 per hour as of September 1, retroactive to August 24, 1955

Harold R. Moriarty, from food production manager, tea room @ \$350 per month to food production manager, Gilbert Hall @ \$375 per month

Eleanor J. Newhall, from Clerk-Stenographer II @ \$225 per month, to Clerk-Stenographer III @ \$235 as of August 1

Clarence Scott, carpenter, from \$2.80 per hour to \$2.90 per hour as of September 1, retroactive to July 11, 1955

Nancy J. Schulenburg, assistant food production manager, from \$325 per month to \$350 per month as of August 1, 1955

Norma J. Walt, from tabulating machine operator I @ \$260 to tabulating machine operator II @ \$270 per month as of August 1

5. Resignations

Betty Hammerman, Clerk-Typist I, resigned as of June 30

Margaret L. Niccum, Clerk-Stenographer I, resigned as of June 30

Charles R. Elkin, Cook, resigned as of July 7

George Noble, Food Production Manager, resigned as of July 14

Ruth J. Densborn, Clerk-Stenographer III, resigned as of July 15

Alberta A. Dykhuizen, Clerk-Stenographer II, resigned as of July 24

Carol L. Moyer, Clerk-Typist II, resigned as of July 27

Mae Baxter, Clerk-Stenographer II, resigned as of July 31

Jeanine F. Millard, Clerk-Typist II, resigned as of July 31

Fred P. Diedrich, Watchman, resigned as of August 31

Marilyn R. Marshall, Clerk-Typist I, resigned as of August 31

Ruth A. Stough, Library Clerk III, resigned as of August 31

Mary L. Kirby (temporary) Dining Room Cashier, resigned as of August 14

Genieva J. Christensen, Dining Room Cashier, resigned as of August 31

Leo Langenbahn, Janitor, resigned as of August 31

Lloyd Z. Martin, Janitor, resigned as of August 31

James Larson, Clerk II, resigned as of August 31

Francis J. Sullivan, Watchman, resigned as of September 9

Delos McKenney Reed, Maintenance Worker, resigned as of September 30

Ada C. Parker, Clerk-Stenographer I, resigned as of September 30

Evelyn Baker, Dining Room Cashier, resigned as of September 30

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Jean Sparks, Janitress, resigned as of September 30

IV. THE ORGANIZATION

No report

V. THE CURRICULUM

We should like to repeat the following from the August 15, 1955 board report (informal) as a matter of record. These items have been approved by the entire board.

Approval of the following to teach in the graduate school:

Dr. Arnold Fox - Ph.D., New York University

Dr. Allen D. Weaver, Ph.D., New York University

Dr. John H. Nelson, Ph.D., New York University

Dr. George Senteney, Ph.D., University of Minnesota

VI. BUILDINGS AND GROUNDS

I should like to give an oral report concerning our buildings and grounds at the meeting of the Board.

VIII. STUDENT LIFE

No report

IX. MISCELLANEOUS

2. Williston Hall Bakery

Bids are now being received for a Middleby-Marshall Model heavy duty oven for the new bakery at Williston Hall which will cost approximately \$3,500 installed. We do not have quotations for other equipment that will be needed at this time, but feel certain that the total amount of equipment required for the bakery will fall within the \$5,000.00 limitation established by the Board - see supplement to July, 1955 report.

We should like the Board to give Northern's Advisory Committee authority to act upon the formal bids that are received for the purchase of the bakery equipment for which funds are available from Operation & Maintenance, Series '50 and '53, Revenue Bond Funds.

3. Equipment, Furniture, and Supplies for Neptune Hall

a) Office Equipment (approved by Advisory Committee, to come from Construction Fund, September 1, 1955)

- 2 - 60" x 30" typewriter desks
- 1 - 60" x 30" conference type desk
- 1 - swivel chair
- 2 - side chairs
- 2 - two-drawer files
- 2 - four-drawer files

Bids were received from the following:

James F. Simon Co.	\$912.80
Remington Rand	843.00
Condon Business Equipment	796.00
Hickman Office Equipment	740.00
Reams Typewriter Co.	734.29

We should like to have authority to issue a purchase order to Reams Typewriter Company, low bidder.

TEACHERS COLLEGE BOARD

- b) Tables and Chairs, Neptune Hall Dining Room (Approved by the Advisory Committee September 1, 1955 - Construction Fund)

Bids have been received for one dozen (12) serving tables to be manufactured by Phoenix Chair Company, to match existing tables and chairs in Neptune Hall dining room, from the following:

Gilbert A. Force Co., Chicago	\$498.00
Mandel Bros., Chicago	483.00
L. B. Herbst Corp., Chicago	483.00
Rochelle's, Inc., Chicago	474.00

We should like to have authority to issue a purchase order to Rochelle's, Inc., low bidder. This equipment is needed for 110 additional students at Neptune Hall.

- c) Steel Racks, Neptune Hall (Approved by Advisory Committee on September 2, 1955, Construction Fund)

Bids have been received for the following for Neptune Hall:

Two adjustable steel racks 6' long, 8' high, 3' deep, and one adjustable steel rack 3' long, 7' high, 2' deep. Two racks are needed in the food storage room and one is needed in the linen room. All are Lyon Steel products. Bids were as follows:

Reams Typewriter Co., DeKalb	No bid
James F. Simon Co., DeKalb	\$249.00, FOB Aurora
Condon Business Equipment, DeKalb	242.23, FOB DeKalb

We should like authority to issue a purchase order with Condon Business Equipment, low bidder.

- d) Vacuum, Neptune Hall (Approved by Advisory Committee September 7, 1955, Construction Fund)

One Super Suction Model BP-1 wet-dry vacuum with group C standard attachments is needed for general maintenance work in Neptune Hall. Bids have been received as follows:

Ludwig Wilson Co., Chicago	\$279.75
Industrial Chemical Laboratories, Omaha	256.72
S. V. Cain Company, Peoria	255.95

We should like authority to issue a purchase order to S. V. Cain Company, low bidder.

- e) Range and Refrigerator, Neptune Hall (Approved by Advisory Committee September 8, 1955, Construction Fund)

The following firms bid on a Model E-3010 Norge electric range and a Model DS-1055 Norge refrigerator for the student kitchen in Neptune Hall, as follows:

Caron Appliance, Rochelle	No bid
Christensen's Appliances, Maple Park	\$379.90
Horton Appliances, DeKalb	366.00

We would like authority to issue a purchase order to Horton Appliances, low bidder.

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- f) Furniture, Neptune Hall (Approved by Advisory Committee September 8, 1955, Construction Fund)

8 end tables, 2 coffee tables, 2 lounge chairs, 1 three-piece sectional couch, 2 arm chairs

Of five suppliers who were asked to bid, three replied as follows:

Gilbert A. Force	\$440.00
Rochelle's, Inc.	429.47
Mandel Bros., Chicago	419.90

We should like authority to issue a purchase order to Mandel Bros., low bidder.

- g) Ironing boards and pads, Neptune Hall (Approved by Advisory Committee on September 8, 1955, Construction Fund)

10 Met-L-Top ironing boards with pads and covers for Neptune Hall laundry room. Four bidders replied as follows:

Gordon's Hardware, DeKalb	No bid
Haller's Hardware, DeKalb	No bid
Gustafson & Steele, DeKalb	\$107.40
Wayman's Hardware, DeKalb	89.10

We should like authority to issue a purchase order to Wayman's Hardware, low bidder.

- h) Card tables, recreation room, Neptune Hall (Approved by Advisory Committee on September 16, 1955, Construction Fund)

6 folding card tables for Neptune Hall recreation room, with bids as follows:

Columbia Office Supply Company, Aurora . . .	\$49.50
Hickman Office Equipment Co., DeKalb	40.50
Beckley Cardy Company, Chicago	36.90

We should like authority to issue a purchase order to Beckley Cardy Company, Chicago, low bidder.

4. Additions to Contracts, Student Union Building (College Tea Room) These were approved by the Advisory Committee on September 16, 1955.

In connection with the remodeling of the Student Union Building (Schaeffer and Wilson, Architects) we are recommending five minor additions to the contracts. Bids submitted for the proposed changes are fair and reasonable and concur with suggestions of the architects. Funds are available in Construction Fund, Bond Revenue, Series '53 to pay for these extras, total \$235.10.

TEACHERS COLLEGE BOARD

1. General work – Contract No. 68-15 -(S-L)
New tiled opening between serving area and dish washing room – addition to contract \$98.00
2. General work – addition to contract
Sliding door to cover the opening mentioned in No. 1 36.00
3. Food Service Equipment – Contract No. 68-20 (S-L)
Stainless steel frame for pass window for bussing dishes, addition to contract 65.00
4. Plumbing Work – Contract No. 68-16 (S-L)
Pressure reducing valve in rinse water line to dishwasher, addition to contract 10.00
5. General Work
For changing wood beam in roof construction over serving area in order to avoid conflict with ventilation duct, addition to contract 26.10
We should like Board approval for these changes.

X. SUMMARY. Approval is requested on the following:

1. Acceptance of the list of graduates for August and awarding of degrees, both bachelor's and master's.
2. Leave of absence because of disability for Dr. E. Ruth Taylor.
3. Leave of absence without salary for Miss Lenore Malueg as indicated.
4. Approval of the employment of an additional staff member in the Department of Music as indicated.
5. Approval of appointment of list of faculty assistants and graduate assistants as indicated.
6. Approval of new appointments of non-academic employees as listed.
7. Approval of replacements of non-academic employees as listed.
8. Approval of change of status for non-academic employees as listed.
9. Acceptance of resignations of non-academic employees as listed.
10. Permission to act on formal bids for the Williston Hall bakery as indicated.
11. Equipment and supplies for Neptune Hall as follows:
 - a) office equipment
 - b) tables and chairs for the dining room
 - c) steel racks
 - d) vacuum
 - e) range and refrigerator
 - f) furniture (small items)
 - g) ironing boards
 - h) card tables
12. Additions to contracts to Student Union Building as indicated.

Respectfully submitted,
Leslie A. Holmes,
President

PROCEEDINGS

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD

Sinnissippi Farm

Oregon, Illinois

October 24, 1955

The regularly scheduled meeting of the Teachers College Board and the college presidents convened at 9:00 A.M. (D.S.T.), Monday, October 24, 1955, in the office of the late Governor Lowden on Sinnissippi Farm, the home of Mrs. Harriet Lowden Madlener. Lewis M. Walker, Chairman of the Board, presided.

Chairman Walker called the meeting to order, roll was called, and the following members voted present:

Mr. Lewis M. Walker, Chairman	Mr. J. A. Houle, Jr.
Mr. R. A. Stipes, Jr., Vice-Chairman	Mrs. Harriet Lowden Madlener
Mr. Alexander Summers, Secretary	Mr. William E. Reed
Mr. Carl Dunbar	Mr. Clarence R. Ropp
Mr. Morton H. Hollingsworth	Mr. Chauncey B. Watson, Sr.

The following member was absent:

Dr. Vernon L. Nickell

Also present were the following:

Dr. Robert G. Buzzard, President
Eastern Illinois State College

Dr. Arthur H. Larsen, Acting President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University

Dr. F. A. Beu, President
Western Illinois State College

Dr. Leslie A. Holmes, President
Northern Illinois State College

Dr. Richard G. Browne, Executive Officer
Mr. Arthur Samoore, Supervising Accountant
Mr. Richard F. Dunn, Legal Counsel
Teachers College Board - Central Office

The first matter of business before the Board was the approval of the minutes of the meeting of September 19, 1955. Mr. Watson pointed out that, on Page 13, third line of the first paragraph, the words "as proposed" should be inserted after "bunk house." There being no further corrections to said minutes, it was unanimously agreed that the minutes of the meeting of September 19, 1955 be approved as corrected.

REPORTS OF OFFICERS OF THE BOARD

Chairman Walker reported that Dr. Fairchild had written expressing his appreciation to the Board for their action in naming

TEACHERS COLLEGE BOARD

the Special Education Building at Illinois State Normal University in his honor.

Chairman Walker next reported that after the last meeting the Board committee appointed as a screening committee in the selection of a new president for Illinois State Normal University met and elected him as Chairman of this committee. Chairman Walker also stated that this committee has met once and plans to meet again on the first Sunday in November; he also reported that the faculty at Illinois State Normal University had selected the following people to serve on the Faculty Committee, which was created by the Board in connection with the selection of a president for Illinois State Normal University;

Burton L. O'Connor, Chairman	
Chris A. DeYoung	Howard J. Ivens
Howard J. Hancock	Margaret Westhoff

Dr. Browne presented his Report No. 39, as Executive Officer, which consisted of two parts; namely, Part I. Financial Summary for the 68th Biennium and Part II. Fall Term Enrollments, 1939-55.

Concerning Part I., Dr. Browne pointed out there were no deficiency or supplemental appropriations either for operating expenses or for capital outlay; there were no reappropriations for capital improvements made by the 69th General Assembly; there was a total of \$535,848.67 lapsed in General Revenue appropriations; expenditures out of Income Fund-Educational Operations totaled \$223,230.55 less than the amounts appropriated; and finally, the bond revenue projects showed improved financial operations during the past year. Part I. gave detailed tabulations showing an analysis of receipts, appropriations, expenditures, and funds lapsed for General Revenue and Income Fund-Educational Operations for each school and the Central Office and also an analysis of operations on revenue bond projects at each school.

Part II. of Report No. 39 consisted of a table showing fall term enrollments of resident college students for each college from 1939-55. Dr. Browne reported there are now 10,572 full and part-time students enrolled in college courses on the campuses of the four State teachers colleges.

Chairman Walker complimented Dr. Browne on this very detailed report.

QUARTERLY REPORTS OF PRESIDENTS

Eastern Illinois State College

Dr. Buzzard presented his quarterly report, together with supplement, on Eastern Illinois State College and requested deletion of the following items:

1. Page 14 of the quarterly report, Item I under the heading II. FACULTY.
2. Page 21 of the quarterly report, Item H. under the heading

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IX. MISCELLANEOUS (also from X. SUMMARY where this is listed as Item 20).

- 3. Page 4 of the supplement, Item J. under the heading IX. MISCELLANEOUS (also from X. SUMMARY where this is listed as Item 26).

It was also requested that, on Page 21, the following be added to the last paragraph of Item I. under the heading IX. MISCELLANEOUS:

"To be paid with funds appropriated for Equipment - General Revenue."

Following considerable discussion, Mr. Summers moved the acceptance of the quarterly report, together with supplement on Eastern Illinois State College as presented and corrected by Dr. Buzzard. The motion was seconded by Mr. Reed, roll was called, and the vote was as follows:

Table with 4 columns: Name, Vote, Name, Vote. Includes Mr. Dunbar (Aye), Mr. Hollingsworth (Aye), Mr. Houle (Aye), Mrs. Madlener (Aye), Dr. Nickell (Absent), Mr. Watson (Aye), Mr. Reed (Aye), Mr. Ropp (Aye), Mr. Stipes (Aye), Mr. Summers (Aye), Mr. Walker (Aye).

The motion was unanimously carried.

For the information of the Board, Dr. Buzzard also distributed copies of a REPORT ON FACULTY FOR 1955-56.

Illinois State Normal University

Dr. Larsen presented his quarterly report on Illinois State Normal University and requested the deletion of Item 3. b. under the heading IX. MISCELLANEOUS, Page 26, (also from X. SUMMARY where this is listed as Item 14).

Considerable discussion was held on the statement of income and expenses covering Smith Hall in Dr. Larsen's quarterly report, said statement showing a net loss for the year ending June 30, 1955. Chairman Walker recommended this matter be referred to the Advisory Committee of Illinois State Normal University to determine the most feasible method of operating this auxiliary enterprise project at a profit. The Board concurred in Chairman Walker's recommendation.

Mr. Ropp moved the acceptance of the quarterly report on Illinois State Normal University as presented and corrected by Dr. Larsen. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Table with 4 columns: Name, Vote, Name, Vote. Includes Mr. Dunbar (Aye), Mr. Hollingsworth (Aye), Mr. Houle (Aye), Mrs. Madlener (Aye), Dr. Nickell (Absent), Mr. Watson (Aye), Mr. Reed (Aye), Mr. Ropp (Aye), Mr. Stipes (Aye), Mr. Summers (Aye), Mr. Walker (Aye).

TEACHERS COLLEGE BOARD

The motion was unanimously carried.

Dr. Larsen next reported that Dr. C. W. Hardy, Director of the University Health Service at Illinois State Normal University, has requested permission to establish a cold clinic which will necessitate the employing of an additional nurse, from November 1 - April 1. Dr. Larsen stated this request meets with the approval of the administration at Illinois State Normal University, and he recommended the employing of a nurse to work under the supervision of Dr. Hardy in the cold clinic in the University Health Service Department.

Following some discussion, Mr. Ropp moved that the administration at Illinois State Normal University be permitted to employ an additional nurse to work under the supervision of Dr. Hardy in the cold clinic in the University Health Service at Illinois State Normal University from November 1, 1955 to April 1, 1956. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Western Illinois State College

Dr. Beu presented his quarterly report on Western Illinois State College and requested the deletion of Item 4. b., under the heading II. FACULTY, E., Page 12 (also from the summary where this item is listed as V.).

Following but little discussion, Mr. Dunbar moved the acceptance of the quarterly report on Western Illinois State College as presented and corrected by Dr. Beu. The motion was seconded by Mr. Houle, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Northern Illinois State College

Dr. Holmes presented his quarterly report on Northern Illinois State College and requested the deletion of Item 1., under the heading IX. MISCELLANEOUS, Page 24 (also from X. SUMMARY where it is listed as Item 10).

Mr. Stipes moved the acceptance of the quarterly report on Northern Illinois State College as presented and corrected by Dr.

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Holmes. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

REPORTS OF COMMITTEES

Mr. Summers, Chairman of the Building Committee, reported that the Building Committee had met and examined the tabulation of bids received on the proposed Laboratory School Building at Illinois State Normal University. The Building Committee recommended the acceptance of the following low bids and the awarding of contracts as follows:

1. General Work - Felmley-Dickerson Company, Bloomington, Illinois

Base Bid	\$ 1,046,300
Plus Alternates Nos. 4, 9, 15, 16, 27, 28, 29, 32, 33, 34 and 35, total addition	65,900
Less Alternate No. 10 and the substitution of porcelainized steel chalkboards and the elimination of portion of cases in offices for First Floor Class Rooms, total deduction	18,200
Recommended General Contract Price	\$ 1,094,000

2. Heating, Ventilating and Plumbing Work - Petersburg Plumbing and Heating Company, Petersburg, Illinois

Base Bid	\$ 278,726
Plus Alternates Nos. H-4, P-7, P-8, total addition	3,768
Less Alternates Nos. H-8, P-7, P-8, total deductions	8,022
Recommended Contract Price for Heating, Ventilating and Plumbing Work	\$ 274,472

3. Electrical Work - Home Electric Company, Bloomington, Illinois

Base Bid	\$ 110,546
Plus Alternates Nos. E-2, E-4, and E-6, total additions	1,780
Recommended Electrical Contract Price	\$ 112,326

Mr. Summers moved the acceptance of the foregoing recommendations of the Building Committee regarding the Laboratory School Building at Illinois State Normal University. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

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Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee recommends negotiating a standard contract, incorporating the customary fees, with Lundeen and Hilfinger, Architects, of Bloomington, Illinois, to provide supervisory work in connection with the construction of the new Laboratory School Building at Illinois State Normal University.

Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee. The motion was seconded by Mr. Dunbar, and unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee recommends awarding of contract, in the amount of \$4,801, to Emmett-Scharf Electric Company to provide a public address system in the new Student Union Building at Illinois State Normal University, as follows:

Conduit and wiring	\$ 3,287
Amplifiers and other equipment	- <u>1,514</u>
Total	- \$4,801

Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee. The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had examined the tabulation of bids received on the food service equipment for the Student Union Building at Illinois State Normal University, and the Building Committee recommended the acceptance of the low combined bid (covering both fabricated and bought-out equipment) and awarding of contract to Rhoads Equipment Company, in the amount of \$55,606.50, for the food service equipment for the Student Union Building at Illinois State Normal University.

Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee. The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

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Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee recommended the sum of \$2,000 be restored to the budget for the site work contemplated at Walker Hall, Illinois State Normal University, said funds to be provided from the Contingency Fund of \$38,000 in the Series 1954 bond issue.

Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee. The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had examined the contract negotiated between the Central Office and Gilbert A. Johnson, Architect, for the completion of the plans for the proposed Laboratory School Building at Northern Illinois State College. The Building Committee recommended the approval of this contract with Gilbert A. Johnson and that the Chairman and the Secretary of the Board be authorized to sign said contract.

Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee recommended that the Division of Architecture and Engineering be authorized to turn the plans and specifications for the Laboratory School Building at Northern Illinois State College over to Gilbert A. Johnson, Architect, Rockford, Illinois.

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Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee. The motion was seconded by Mr. Dunbar, and unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had received the following reports of progress on proposed buildings:

Laboratory School - Northern Illinois State College:

As soon as possible after receipt of plans and specifications from the Division of Architecture and Engineering, Gilbert A. Johnson, Architect, will have plans out for bids with the expectation that contracts can be awarded on this building at the December meeting of the Board.

Classroom Building - Northern Illinois State College:

Perkins and Will, Architects, plan to submit final plans for Board approval at the November 21st meeting of the Board with the expectation that plans and specifications will be out for bids by December 1 so that contracts can be awarded at the January Board meeting.

Physical Education Building - Northern Illinois State College:

Perkins and Will, Architects, plan to submit final plans for Board approval at the December meeting of the Board with the expectation that plans and specifications will be out for bids by January 2, 1956 so that contracts can be awarded at the February meeting of the Board.

Mr. Stipes, Chairman of the Finance Committee, reported that the Finance Committee recommends that \$5,000 be appropriated from the Central Office's Contingency Fund for the drawing of preliminary plans for a Fine Arts Building (to be used by each of the four colleges) and that the responsibility of choosing an architect for the drawing of said preliminary plans be left to the Building Committee.

Mr. Stipes moved the acceptance of the foregoing recommendations of the Finance Committee. The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Stipes, Chairman of the Finance Committee, next reported that the Finance Committee recommended the ceiling limitation of the salary of business managers be raised \$300 a year, beginning with the second year of the current biennium (this would raise the ceiling of the salary from \$8,400 to \$8,700 a year).

Mr. Stipes moved the acceptance of the foregoing recommendation of the Finance Committee. The motion was seconded by

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Mr. Summers, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Stipes, Chairman of the Finance Committee, next reported that, since there are surplus funds available in connection with both the Series 1950 bond issue at Eastern Illinois State College and the Series 1950 bond issue at Northern Illinois State College, the holders of bonds of both these projects were contacted and requested to submit tenders. Mr. Stipes called on Mr. Shields, a representative of the fiscal agents, to make a report on the tenders that were received.

Mr. Shields reported that three tenders had been received as follows:

St. Paul Mercury and Indemnity Insurance Company has offered to sell \$32,000 Eastern Illinois State College bonds at par and accrued interest.

Mutual Trust Life Insurance Company has offered to sell \$64,000 Eastern Illinois State College bonds at 99-1/2 and accrued interest.

Northwestern Mutual Life Insurance Company has offered to sell \$165,000 Northern Illinois State College bonds at par and accrued interest.

Mr. Shields further reported that by purchasing these bonds and cancelling them the Board could effect a total savings of interest of approximately \$8,600, and he recommended that all of the tenders, as listed above, be accepted.

Following some discussion, Mr. Stipes moved the adoption of the following resolutions:

RESOLUTION providing for the purchase and retirement in advance of maturity of certain Eastern Illinois State College Student Residence Halls Revenue Bonds, Series of 1950.

WHEREAS the St. Paul Mercury and Indemnity Insurance Company has offered to sell \$32,000 of said bonds maturing 12/1/61 and thereafter at par and accrued interest, said offer being as follows:

"September 28, 1955

"SAINT PAUL-MERCURY INDEMNITY COMPANY hereby tenders to the Teachers College Board, the following Residence Hall Revenue Bonds, dated November 1, 1950, of Eastern Illinois State College:

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BLOCK NO. 1
\$ 18,000 2-3/4%, 12-1-81-83-85

7M-12-1-81
2M-12-1-83
9M-12-1-85

All at 100 plus accrued interest.

"As an alternative to Block 1, we would tender as a unit, not subject to division, the following block of bonds:

BLOCK NO. 2
18M - 2-3/4%, 12-1-81-83-85
(same as Block 1)
4M - 3%, 12-1-61
5M - 3%, 12-1-63
5M - 3%, 12-1-65
32M

"Price on all of Block 2 - 100 plus accrued interest.

"Note: No 3% bonds are tendered unless the 2-3/4% bonds are also accepted.

SAINT PAUL-MERCURY INDEMNITY CO.

R. S. Davis (Signed)

R. S. Davis
Investment Officer"

and

WHEREAS the Mutual Trust Life Insurance Company has offered to sell \$64,000 par value of said bonds maturing 12/1/80 and thereafter at 99-1/2% of their par value plus accrued interest, said offer being as follows:

"October 13, 1955

"Teachers College Board
Room 9, Centennial Building
Springfield, Illinois

"Gentlemen: RE: Eastern Illinois State College
Student Residence Halls Revenue Bonds
dated November 1, 1950

"In reply to your request for tenders of the above bonds, we hereby offer the following bonds at a price of 99-1/2% of par value plus accrued interest from June 1, 1955 to date of delivery:

Eastern Illinois State College, 2-3/4% Student Residence Halls Revenue Bonds dated November 1, 1955. Callable December 1, 1960. Due as follows:

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\$ 17,000	due 12/1/80	Bond Numbers 293-309	incl.
18,000	due 12/1/82	Bond Numbers 327-344	incl.
19,000	due 12/1/84	Bond Numbers 363-381	incl.
10,000	due 12/1/85	Bond Numbers 391-400	incl.
<u>\$ 64,000</u>			

"Our offer is good through October 31, 1955.

"The opportunity to submit this tender is appreciated.

Very truly yours,

L. A. HULTGREN (Signed)

L. A. HULTGREN
Vice President"

and

WHEREAS none of said bonds can under the provisions of the resolution by which their issuance was authorized be retired before 12/1/60; and

WHEREAS there are sufficient funds on hand to satisfy in full all requirements of the resolution by which the issuance of said bonds was authorized and leave a surplus sufficient to accept the offers of St. Paul Mercury and Indemnity Insurance Company and Mutual Trust Life Insurance Company; and

WHEREAS the acceptance of said offers will result in a net interest saving,

NOW THEREFORE BE IT RESOLVED

1. That the depreciation fund and the bond reserve fund established by the resolution authorizing the issuance of said bonds each be established at its full maximum amount of \$22,500 by transfer of funds from the revenue fund established by said resolution.
2. That the offers of St. Paul Mercury and Indemnity Insurance Company and Mutual Trust Life Insurance Company be accepted and that the \$96,000 par value bonds so purchased be canceled.
3. That the accounting officer of this board be and he is hereby directed to take such steps as are necessary to carry out the provisions of sections 1 and 2 hereof.

AND

RESOLUTION providing for the purchase and retirement in advance of maturity of certain Northern Illinois State Teachers College Men's Residence Hall Revenue Bonds, Series 1950.

WHEREAS the Northwestern Mutual Life Insurance Company has offered to sell \$165,000 of said bonds maturing 12/1/83 and thereafter at par and accrued interest, said offer being as follows:

TEACHERS COLLEGE BOARD

"October 3, 1955

"Teachers College Board
Room 9, Centennial Building
Springfield, Illinois

"Attention: Mr. Arthur Samoore, Supervising Accountant

"Dear Sir:

"In accordance with your request for tenders dated September 22, 1955 we are pleased to make the following offering:

"We offer Northern Illinois State Teachers College Student Residence Halls, Series of 1950, in whole or in part

\$ 30,000 2-3/4% bonds due December 1, 1983
65,000 2-3/4% bonds due December 1, 1984
70,000 2-3/4% bonds due December 1, 1985

all at par plus accrued interest. This offer expires November 1, 1955.

"Please advise of your acceptance or rejection of this offer to the undersigned.

Yours very truly,
C. OSBORN (Signed)
C. Osborn
Superintendent of Bonds"

and

WHEREAS none of said bonds can under the provisions of the resolution by which their issuance was authorized be retired before 12/1/60; and

WHEREAS there are sufficient funds on hand to satisfy in full all requirements of the resolution by which the issuance of said bonds was authorized and leave a surplus sufficient to accept the offer of Northwestern Mutual Life Insurance Company; and

WHEREAS the acceptance of said offer will result in a net interest saving,

NOW THEREFORE BE IT RESOLVED

1. That the offer of Northwestern Mutual Life Insurance Company be accepted and the \$165,000 bonds so purchased be retired and canceled.
2. That the accounting officer of this board be and he is hereby directed to take such steps as are necessary to carry out the provisions of Section 1 hereof.

The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

PROCEEDINGS

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Stipes, Chairman of the Finance Committee, next reported that, in accordance with the instructions of the Board, Mr. Summers, Dr. Browne, Mr. Samoore, and he met with representatives of the Housing and Home Finance Agency in Chicago to investigate the possibility of financing buildings through this Agency. Mr. Stipes explained that if an application for a loan was filled with the Agency this week the Board would be notified early in December whether or not the money would be available. Mr. Stipes stated that the Finance Committee recommends that the Board authorize the Central Office to file applications with the Housing and Home Finance Agency for the financing of buildings at Eastern Illinois State College and Western Illinois State College.

Following some discussion, Mr. Stipes moved the acceptance of the foregoing recommendation of the Finance Committee. The motion was seconded by Mr. Summers, and unanimously carried.

Mr. Stipes, Chairman of the Finance Committee, next reported that the Finance Committee had studied two requests from Dr. Holmes, and the Finance Committee recommends the approval of the following requests:

1. Release of \$1,400 to pay the Raymond Concrete Pile Company for making test borings at the site of the proposed classroom building at Northern Illinois State College. (To be paid with funds appropriated to Northern Illinois State College - Section 14 of Senate Bill 763, 69th biennium - for said building.)
2. Release of \$212.80 to pay J. O. Osterberg for consulting services and laboratory soil tests on the site of the proposed physical education building at Northern Illinois State College. (To be paid with funds appropriated to Northern Illinois State College - Section 14 of Senate Bill 763, 69th biennium - for said building.)

Mr. Stipes moved the approval of the two foregoing requests as recommended by the Finance Committee. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

TEACHERS COLLEGE BOARD

The motion was unanimously carried.

Mr. Stipes, Chairman of the Advisory Committee at Northern Illinois State College, stated that, at the September meeting of the Board, a resolution was adopted authorizing Mr. Dunn to proceed with negotiations on the purchase of six (6) tracts of land in the County of DeKalb for Northern Illinois State College and moved for a reconsideration of the action taken by the Board at the September meeting in the adoption of the resolution authorizing Mr. Dunn to proceed with negotiations on the purchase of six (6) tracts of land in the County of DeKalb for Northern Illinois State College. The motion was seconded by Mr. Hollingsworth, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Stipes stated that, on Sunday, October 23, a meeting was held and an agreement was reached between the Building Committee and the other Board members who were present that the purchase of the six tracts of land, outlined in the resolution adopted at the September meeting, is not an advantageous purchase. He further stated that the land west of Glidden Road, known as the Baumgartner property, has been deemed a more satisfactory purchase. Mr. Stipes stated that the portion of the Baumgartner property under consideration is directly west of the proposed site of the physical education building and consists of a fifty (50) acre tract and a twenty-four and one-half (24-1/2) acre tract having frontage on Glidden Road and a forty-three (43) acre tract having frontage on Lincoln Highway.

Following considerable discussion, Mr. Stipes moved that the Board rescind its action of the September meeting of the adoption of the resolution authorizing Mr. Dunn to proceed with negotiations for the purchase of the six tracts of land as outlined in the resolution. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Stipes moved the adoption of the following resolution:

WHEREAS additional land is needed for the use and occupancy of Northern Illinois State College at DeKalb, Illinois, and,

PROCEEDINGS

WHEREAS this Board has caused inquiry to be made and has studied the future needs of said school for additional land and has ascertained that said school needs and this Board should acquire certain tracts of land,

NOW THEREFORE BE IT RESOLVED by the Teachers College Board of the State of Illinois in regular session assembled that it is necessary that this Board acquire for Northern Illinois State College at DeKalb, Illinois, the following described tracts of land:

TRACT 1: (A) The East half of the South 100 acres of the south-east Quarter of Section 16, and,

(B) The North 50 acres of the Northeast Quarter of Section 21, except the following described tract: A part of the Northeast Quarter of Section 21, beginning on the East line thereof at the Northeast corner of Lot 4 of "Willard Orchard" a subdivision in said Northeast Quarter, thence West along the North line of said Lot 4, 289.8 feet; thence North, and parallel to the East line of said Section 21, 361 feet; thence Easterly 290 feet to a point on the East line of Section 21, 371.8 feet North of the place of beginning and 458.5 feet South of the Northeast corner of said Section 21; thence South 371.8 feet along the East line of Section 21 to the place of beginning, containing 2.438 acres in this excepted tract, all of the said Tract 1, composed of both (A) and (B) being in Township 40 North, Range 4 East of the Third Principal Meridian in DeKalb County, Illinois;

TRACT 2: Lot 1 of "Willard Orchard" a subdivision in the Northeast Quarter of Section 21, Township 40 North, Range 4 East of the Third Principal Meridian in DeKalb County, Illinois;

TRACT 3: Lot 2 of "Willard Orchard" a subdivision in the Northeast Quarter of Section 21, Township 40 North, Range 4 East of the Third Principal Meridian in DeKalb County, Illinois, excepting therefrom the following described tract: Beginning at a point on the South line of said Lot 2 and in the center of Lincoln Highway 292 feet Westerly from the Southeast corner of said Lot 2, thence North and parallel to the East line of said Lot 2, 575.5 feet; thence East and parallel to the North line of said Lot 2, 291.6 feet, to the East line of said Lot 2; thence South on the East line of said Lot 2, 559.7 feet to the Southeast corner of said Lot 2, in the Center of Lincoln Highway; thence West along the center line of Lincoln Highway 292 feet to the place of beginning, containing 3.8 acres more or less;

TRACT 4: Lot 3 of "Willard Orchard" a subdivision in the Northeast Quarter of Section 21, Township 40 North, Range 4 East of the Third Principal Meridian in DeKalb

TEACHERS COLLEGE BOARD

County, Illinois.

BE IT FURTHER RESOLVED that Richard F. Dunn, Attorney for this Board, be and he is hereby authorized and directed to have the aforesaid tracts appraised and to negotiate with the owners for the purchase thereof, and if necessary to institute condemnation proceedings under the Eminent Domain Statute of the State of Illinois and under the authority of the Teachers College Board to acquire for this Board for said College the above described tracts of land.

The motion was seconded by Mr. Reed, roll called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Considerable discussion was then held regarding the purchase of the Jackson property in DeKalb, which consists of a lot plus a house. This particular piece of property would create a thoroughway between the east and west campus at Northern Illinois State College.

Mr. Stipes then moved the adoption of the following resolution:

WHEREAS additional land is needed for the use and occupancy of Northern Illinois State College at DeKalb, Illinois, and,

WHEREAS this Board has caused inquiry to be made and has studied the future needs of said school for additional land and has ascertained that said school needs and this Board should acquire certain tracts of land,

NOW THEREFORE BE IT RESOLVED by the Teachers College Board of the State of Illinois in regular session assembled that it is necessary that this Board acquire for Northern Illinois State College at DeKalb, Illinois, the following described tract of land:

Lot 3, Block 1 in Normal Park Addition, a Sub-division of a part of the East Half of the Northwest Quarter of Section 22, Township 40 North, Range 4 East of the Third Principal Meridian in DeKalb County, Illinois.

BE IT FURTHER RESOLVED that Richard F. Dunn, Attorney for this Board, be and he is hereby authorized and directed to have the aforesaid tract appraised and to negotiate with the owners for the purchase thereof, and if necessary to institute condemnation proceedings under the Eminent Domain Statute of the State of Illinois and under the authority of the Teachers College Board to acquire for this Board for said College the above described tract of land, in an amount not to exceed \$26,000.

PROCEEDINGS

The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Houle, Chairman of the Special Committee to Study Public Relations Activities, reported that the Committee had met regarding the handling of publicity of Board meetings and items concerning the actions of the Board. Mr. Houle stated that the Committee recommends one of the publicity people from one of the colleges should be selected to attend all Board meetings and to handle the publicity of such as well as the activities of the Board in general.

Following some discussion on this matter, Mr. Houle moved that the Special Committee to Study Public Relations Activities be empowered to choose one of the publicity people from one of the colleges to serve for a full year on Board publicity and publicity covering all of the colleges and that this assignment be rotated from year to year between the colleges, but such person would be on the assignment long enough to get a continuity of matters which sometimes extend over several Board meetings. The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

NEW BUSINESS

Mr. Dunbar reported that the telephone company now has a service whereby they install stations for the night watchman to check into every thirty minutes, and if the watchman should fail to check into said stations every thirty minutes, the local police would be immediately notified. Mr. Dunbar suggested that the presidents investigate the feasibility of this operation and also the cost of installing such a service. The Board concurred in Mr. Dunbar's suggestion. Chairman Walker instructed the presidents to report back to the Board on this matter at the November meeting.

There being no further business to come before the Board at this time, Chairman Walker adjourned the meeting until the next regularly scheduled meeting on November 21, 1955, at the LaSalle Hotel, Chicago, Illinois

Lewis M. Walker, Chairman
Alexander Summers, Secretary

TEACHERS COLLEGE BOARD

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD
LaSalle Hotel
Chicago, Illinois
November 21, 1955

The regularly scheduled meeting of the Teachers College Board and the college presidents convened at 9:00 A.M., Monday, November 21, 1955, at the LaSalle Hotel, Chicago, Illinois. Lewis M. Walker, Chairman of the Board, presided.

Chairman Walker called the meeting to order, roll was called, and the following members voted present:

Mr. Lewis M. Walker, Chairman	Mrs. Harriet Lowden Madlener
Mr. R. A. Stipes, Jr., Vice-Chairman	Dr. Vernon L. Nickell
Mr. Alexander Summers, Secretary	Mr. William E. Reed
Mr. Carl Dunbar	Mr. Clarence R. Ropp
Mr. J. A. Houle, Jr.	Mr. Chauncey B. Watson, Sr.

The following member was absent:

Mr. Morton H. Hollingsworth

Also present were the following:

Dr. Robert G. Buzzard, President
Mr. Raymond R. Gregg, Business Manager
Eastern Illinois State College

Dr. Arthur H. Larsen, Acting President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University

Dr. F. A. Beau, President
Western Illinois State College

Dr. Richard G. Browne, Executive Officer
Mr. Arthur Samoore, Supervising Accountant
Mr. Kenneth J. Thelen, Architectural Assistant
Mr. Richard F. Dunn, Legal Counsel
Teachers College Board - Central Office

The first matter of business before the Board was the approval of the minutes of the meeting of October 24, 1955. There being no corrections to said minutes, Mr. Watson moved that the minutes of the meeting of October 24, 1955 be approved as submitted. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

PROCEEDINGS

REPORTS OF OFFICERS OF THE BOARD

Chairman Walker reported that Dr. Holmes would not be attending today's meeting due to the sudden death of his mother, Mrs. Ida Holmes of Freeport, Illinois. Chairman Walker then read the following resolution:

The Teachers College Board, at its regular meeting on November 21, 1955, was informed of the death of the mother of President Leslie A. Holmes of Northern Illinois State College. The members of the Board wish to express their deep sympathy to President and Mrs. Holmes and the other members of the family. All the members of the Board, and others connected with the teachers colleges, will try by their thoughts and concern to ease the strain of these days.

The Board unanimously moved the approval of the foregoing resolution.

Chairman Walker next reported that Dr. Maurice Weed, head of the Department of Music at Northern Illinois State College, had been honored recently by having his symphony composition win first place in a symphony composition contest sponsored by the National Symphony Orchestra of Washington, D.C. The Board commended Dr. Weed for his work in connection with this honor bestowed upon him.

Chairman Walker next reported that Dr. Fairchild is still in the hospital in Peoria undergoing treatment.

Chairman Walker next reported that the committees named to choose a president for Illinois State Normal University have met twice and another meeting is scheduled for Sunday, December 4. Chairman Walker stated that the committees are moving slowly but effectively.

Dr. Browne presented his Report No. 40, as Executive Officer, which covered items primarily for the information of the Board. Considerable discussion was held on the first item in Dr. Browne's report which dealt with the Exemption of Staff Members From Fees. At the September 19, 1955 Board meeting, the Board approved a request from Dr. Buzzard to adopt an exemption of course fees for three people at Eastern Illinois State College on the plan used currently by the University of Illinois (Page 24, 1955-56 Bulletin, University of Illinois.)

Mr. Summers recommended that the policy of exemption of staff members from fees stand as approved at the September 19, 1955 Board meeting for Eastern Illinois State College but this matter be referred to the Council of Presidents for discussion and their recommendation before any Board action is taken in allowing this policy at the other colleges. The Board concurred in Mr. Summers recommendation.

Chairman Walker suggested that the presidents incorporate all matters in the summary of their reports to the Board that they wish action on.

TEACHERS COLLEGE BOARD

Referring to the Auxiliary Enterprise Operations at the colleges, Chairman Walker stated that it would be helpful if each president would report periodically to the Board on the results of these operations, if it is not too much trouble, particularly where food is served.

Dr. Browne next read correspondence he had received from Dr. Holmes regarding a request from the three divisions of the faculty of Northern Illinois State College for the re-instatement of the following sentences to Paragraph 7, Page 15, of the GOVERNING POLICIES (by Board action on May 17, 1954, these sentences were deleted):

"No suggestion adopted by such faculty organization should be arbitrarily over-ruled by the president. If the president does not concur in the faculty action, he should so advise the organization in writing, briefly stating his reasons. If the organization still wishes to press its suggestion, it should notify the Chairman of the Board and the president, and the Board should then decide the matter after a full hearing."

Considerable discussion was held regarding the above request from the three divisions of the faculty of Northern Illinois State College. Mr. Ropp moved that the language of the present policy be left as it is. The motion was seconded by Mr. Dunbar, and unanimously carried.

Dr. Browne next reported that the plans and specifications, for the Laboratory School Building at Northern Illinois State College were received from the Division of Architecture and Engineering on November 14, 1955 and turned over to Gilbert A. Johnson, Architect, on November 15. At the suggestion of Mr. Hollingsworth, Dr. Browne prepared and presented the following resolution:

WHEREAS, The Division of Architecture and Engineering has completed the plans and specifications for the Laboratory School at Northern Illinois State College, and,

WHEREAS, This work was done by the Division as a convenience and accommodation to the Teachers College Board in the fulfillment of an obligation which belonged to a former period for which the present State Architect was not responsible,

NOW, THEREFORE, BE IT RESOLVED, That the Teachers College Board express its appreciation to Mr. Louis H. Gerding, State Architect, and to the staff of the Division of Architecture and Engineering for this accommodation, and

That a copy of this resolution be sent to Mr. Gerding, to the Director of the Department of Public Works and Buildings, and to the Governor.

Mr. Stipes moved the adoption of the foregoing resolution. The motion was seconded by Mr. Summers, and unanimously carried.

PROCEEDINGS

Dr. Browne next presented the contract with Lundeen and Hilfinger for their architectural fees for the Classroom Building at Illinois State Normal University, stating it has been examined by Mr. Dunn and is satisfactory. Dr. Browne requested that the Board approve said contract and authorize the Chairman and the Secretary of the Board to sign said contract.

Mr. Ropp moved the approval of the contract with Lundeen and Hilfinger (as presented by Dr. Browne) for their architectural fees for the Classroom Building at Illinois State Normal University and that the Chairman and the Secretary of the Board be authorized to sign said contract. The motion was seconded by Mr. Summers, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Absent	

The motion was unanimously carried.

INFORMAL REPORTS OF PRESIDENTS

Eastern Illinois State College

Dr. Buzzard presented his informal report on Eastern Illinois State College and requested that the following be added to the last paragraph of Item 1, under the heading MISCELLANEOUS, Page 2:

"To be paid with funds appropriated for Commodities - General Revenue."

Mr. Summers moved the acceptance of the informal report on Eastern Illinois State College as presented by Dr. Buzzard. The motion was seconded by Mr. Reed, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Illinois State Normal University

Dr. Larsen reported he had no prepared informal report on Illinois State Normal University to present to the Board but did have several oral requests.

Dr. Larsen requested Board approval of the following:

1. Leave of absence, without salary, from January 26, 1956 to September, 1957, for James M. Becker, Assistant Professor in the Social Science Department at Illinois State Normal

TEACHERS COLLEGE BOARD

University, to serve as Field Director for the Foreign Relations Project of the North Central Association and Science Research Associates.

2. Withdrawal of the request of sabbatical leave for Lela Winegarner, Assistant Professor of English at Illinois State Normal University (request for leave originally approved at April 18, 1955 meeting).

Following but little discussion, Mr. Ropp moved the approval of the two foregoing requests as presented by Dr. Larsen. The motion was seconded by Mr. Watson, and unanimously carried.

Dr. Larsen next presented a tabulation of bids received for the purchase of a calculator for the Department of Social Science and recommended the acceptance of the bid received for a Freiden, Model STW, fully automatic, calculator, in the amount of \$775 (to be paid with funds appropriated for Equipment, General Revenue).

Mr. Ropp moved the approval of Dr. Larsen's request for the purchase of a Freiden, Model STW, fully automatic, calculator, in the amount of \$775, for the Department of Social Science at Illinois State Normal University. The motion was seconded by Mr. Reed, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Western Illinois State College

Dr. Beu presented his informal report on Western Illinois State College and requested the deletion of Item C., Page 2, under the heading 1. Purchases, because only one bid was received and the college intends to readvertise.

Mr. Dunbar moved the acceptance of the informal report on Western Illinois State College as presented and corrected by Dr. Beu. The motion was seconded by Mr. Houle, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

PROCEEDINGS

Northern Illinois State College

On behalf of Dr. Holmes, Mr. Watson presented the informal report, together with supplement, on Northern Illinois State College.

A discussion was held on the bids received for the purchase of two new automobiles and a panel truck. Mr. Houle moved the following:

1. Acceptance of the low bid submitted by Fourth Street Motor Sales, Inc., in the amount of \$3,310, for two 8-cylinder standard transmission Chevrolets.
2. Acceptance of the low bid submitted by Manning Motor Sales, Inc., in the amount of \$1,544, for one 1956 Ford 1/2 ton panel truck.

The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

REPORTS OF COMMITTEES

Mr. Summers, Chairman of the Building Committee, reported that the Building Committee had met and examined the tabulation of bids received on the proposed Classroom Building at Illinois State Normal University. The Building Committee recommended the acceptance of the low bids and awarding of contracts as follows:

1. General Work - Felmley Dickerson Company,
Bloomington, Illinois

Base Bid	\$ 523,300.00
Plus Alternates Nos. 2, 4, 6, and 7	34,500.00
Less Alternate No. 1	<u>2,800.00</u>
Recommended General Contract Price	\$ 555,000.00

2. Plumbing, Heating and Ventilating Work
Ralph L. Coup, Bloomington, Illinois

Base Bid	\$ 135,500.00
Plus Alternate No. HV-1	71,147.00
Less Alternates HV-2 and HV-6	<u>21,000.00</u>
Recommended Contract Price for Plumbing, Heating and Ventilating Work	\$ 185,647.00

TEACHERS COLLEGE BOARD

3. Pipe Covering Work - Mechanical Insulation
Company, Kewanee, Illinois

Base Bid	\$ 10,900.00
Plus Alternate No. 1	<u>990.00</u>
Recommended Pipe Covering Contract Price	\$ 11,890.00

4. Electrical Work - Emmett-Scharf Electric
Company, Bloomington, Illinois

Base Bid and Recommended Electrical - Contract Price	\$ 64,984.00
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Following some discussion, Mr. Summers moved the acceptance of the foregoing recommendations of the Building Committee regarding the Classroom Building at Illinois State Normal University. The motion was seconded by Mr. Stipes, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Absent	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had met and examined the tabulation of bids received for the elevator work for the proposed Classroom Building at Illinois State Normal University. The Building Committee recommended the acceptance of the low bid as submitted by Long Elevator and Machine Company, Springfield, Illinois, in the amount of \$15,461.00, and awarding them contract for said work.

Following considerable discussion, Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee regarding the elevator work for the proposed Classroom Building at Illinois State Normal University. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Present	Mr. Stipes	Nay
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Nay	

The motion was carried by a vote of six to two.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee recommended the administration at Illinois State Normal University be granted the permission to study costs and the advisability of adding an auditorium to the new Laboratory School and the administration be instructed to report its findings on this matter at the next regular meeting of the Board.

PROCEEDINGS

Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee. The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had met and examined the tabulation of bids received on the proposed Laboratory School at Eastern Illinois State College. Since the total of the low bids received on all work in connection with this building exceeded the amount of the State appropriation, the Building Committee recommended the following program, looking toward an awarding of contracts for the construction of the new Laboratory School at Eastern Illinois State College:

1. Negotiate with Hart and Reilly, Mattoon, Illinois, low bidder for all general work, on the basis of partial work only on Unit No. 3 (the six rooms on the second floor).
2. Negotiate with T. A. Brinkoetter and Sons, Inc., Decatur, Illinois, low bidder for all plumbing work, on the basis of partial work only on Unit No. 3.
3. Negotiate with Ideal Heating Company, Chicago, Illinois, low bidder for all heating and ventilating work, on the basis of partial work only on Unit No. 3.
4. Negotiate with Square Deal Electrical Contracting, Inc., Urbana, Illinois, low bidder for all electrical work, on the basis of partial work only on Unit No. 3.

and that Childs and Smith, Architects, be instructed to report back to the Board, as soon as possible, on the outcome of these negotiations in order that contracts may be awarded to the above companies.

Following considerable discussion, Mr. Summers moved the acceptance of the foregoing recommendations of the Building Committee regarding the bids received on the proposed Laboratory School at Eastern Illinois State College. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Since there will be several of the Board members present at Illinois State Normal University on Sunday, December 4, for the

TEACHERS COLLEGE BOARD

meeting of the screening committees regarding the choosing of a president for Illinois State Normal University, Chairman Walker suggested that, if possible, Childs and Smith, Architects for the proposed Laboratory School at Eastern Illinois State College, complete their negotiations with the low bidders on this project before December 4 and that a regular Board meeting be held at 10:00 A.M., Sunday, December 4, to act on these bids. The Board concurred in Chairman Walker's suggestion. The Board instructed Dr. Browne to notify all Board members as soon as he hears from Childs and Smith as to whether or not it will be possible to have a Board meeting on this date for the purpose above outlined.

Mr. Summers, Chairman of the Building Committee, next reported that since the appropriation for the proposed Laboratory School at Eastern Illinois State College is not sufficient to meet the combined total of the low bids received on all work, the Building Committee recommended that all bids received for the accoustical tile work, asphalt tile work, and painting be rejected due to said lack of funds.

Following considerable discussion, Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee regarding the rejection of all bids received on accoustical tile work, asphalt tile work, and painting for the Laboratory School at Eastern Illinois State College due to the lack of funds. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next asked Mr. Dunn to speak on the matter of certain land acquisition at Northern Illinois State College.

Mr. Dunn reported that at the October 24, 1955 meeting a resolution was adopted authorizing him to proceed with negotiations for the purchase of four tracts of land, as described in said resolution. He further stated that it has since been found that the intended land acquisition contains approximately 131 acres, instead of approximately 117-1/2 acres as described in the resolution, and presented the following resolution for the consideration of the Board:

WHEREAS additional land is needed for the use and occupancy of Northern Illinois State College at DeKalb, Illinois, and,

WHEREAS this Board has caused inquiry to be made and has studied the future needs of said school for additional land and has ascertained that said school needs and this Board should acquire certain tracts of land,

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NOW, THEREFORE, BE IT RESOLVED by the Teachers College Board of the State of Illinois in regular session assembled that it is necessary that this Board acquire for Northern Illinois State College at DeKalb, Illinois, the following described tracts of land:

TRACT 1: The East half of the South 100 acres of the Southeast Quarter of Section 16, Township 40 North, Range 4, East of the Third Principal Meridian in DeKalb County, Illinois;

TRACT 2: The North 50 acres of the Northeast Quarter of Section 21, Township 40 North, Range 4, East of the Third Principal Meridian, in DeKalb County, Illinois, except the following described tract: A part of the Northeast Quarter of Section 21, beginning on the East line thereof at the Northeast corner of Lot 4 of "Willard Orchard" a subdivision in said Northeast Quarter, thence West along the North line of said Lot 4, 289.8 feet; thence North, and parallel to the East line of said Section 21, 361 feet; thence Easterly 290 feet to a point on the East line of Section 21, 371.8 feet North of the place of beginning and 453.5 feet South of the Northeast corner of said Section 21; thence South 371.8 feet along the East line of Section 21 to the place of beginning, containing 2.438 acres in this excepted tract;

TRACT 3: Lots 1, 2, and 3 of "Willard Orchard" a subdivision in the Northeast Quarter of Section 21, Township 40 North, Range 4 East of the Third Principal Meridian in DeKalb County, Illinois.

BE IT FURTHER RESOLVED that Richard F. Dunn, Attorney for this Board, be and he is hereby authorized and directed to have the aforesaid tracts appraised and to negotiate with the owners for the purchase thereof, and if necessary to institute condemnation proceedings under the Eminent Domain Statute of the State of Illinois and under the authority of the Teachers College Board to acquire for this Board for said college the above described tracts of land.

Mr. Summers moved the approval of the foregoing resolution as presented by Mr. Dunn. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

TEACHERS COLLEGE BOARD

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had met and examined the final plans and specifications, as submitted by the architects, Perkins and Will, for the proposed Classroom Building at Northern Illinois State College. The Building Committee recommended the approval of these final plans and specifications and that the architects, Perkins and Will, be instructed to advertise for bids as soon as possible so that bids will be received not later than January 12, 1956.

Following but little discussion, Mr. Summers moved the acceptance of the foregoing recommendations of the Building Committee regarding the proposed Classroom Building at Northern Illinois State College. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

For the information of the Board, Mr. Dunn reported on the work he has done, according to the instructions of the Board at the October meeting, in acquiring the Jackson property in DeKalb for the use of Northern Illinois State College.

Mr. Dunn also reported that all matters in connection with the difficulty which arose with the general contractor on Neptune Hall have been concluded satisfactorily, and Mr. Dunn commented on the excellent cooperation he received from the Aetna Casualty and Surety Company in this matter.

Chairman Walker suggested that, if Mr. Dunn should be writing the Aetna Casualty and Surety Company, he express to them the Board's appreciation of their cooperation in this matter.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had studied the future land acquisition needs for Western Illinois State College, and the Building Committee recommended the adoption of the following resolution:

WHEREAS additional land is needed for the use and occupancy of Western Illinois State College at Macomb, Illinois, and,

WHEREAS this Board has caused inquiry to be made and has studied the future needs of said school for additional land and has ascertained that said school needs and this Board should acquire a certain tract of land,

NOW, THEREFORE, BE IT RESOLVED by the Teachers College Board of the State of Illinois in regular session assembled that it is necessary that this Board acquire for Western Illinois

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State College at Macomb, Illinois, the following described tract of land:

The Mary Braun farm consisting of 182 acres being located in the Southeast Quarter and the Southwest Quarter of Section 25, Township 6 North, Range 3 West of the Fourth Principal Meridian, McDonough County, Illinois, in the Township of Emmet adjoining the City of Macomb on the North and also adjoining the college campus on the North and the golf course on the East.

BE IT FURTHER RESOLVED that Richard F. Dunn, Attorney for this Board, be and he is hereby authorized and directed to have the aforesaid tract appraised and to negotiate with the owner for the purchase thereof, and if necessary to institute condemnation proceedings under the Eminent Domain Statute of the State of Illinois and under the authority of the Teachers College Board to acquire for this Board for said college the above described tract of land.

Following some discussion, Mr. Summers moved the adoption of the foregoing resolution regarding land acquisition of Western Illinois State College. The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Chairman Walker commended the Building Committee for the fine work they have done in the studying of plans and specifications of the proposed new buildings for the teachers colleges, enabling the various architects to place these plans and specifications out for bids as fast as they have.

Dr. Larsen reported that work on the Laboratory School at Illinois State Normal University has been begun. In connection with this new building, Dr. Larsen also reported that a question has been raised regarding the expenditure of money in case any emergency should arise as it did when the general contractors ran into water while excavating for the basement of the Student Union Building at Illinois State Normal University. The Board recommended that anything along this line be delegated to the Advisory Committee with power to act.

Dr. Larsen next reported, as far as construction is concerned, the Student Union Building will be completed by July 1, 1956.

TEACHERS COLLEGE BOARD

Dr. Larsen also reported that construction on the new Classroom Building will not start until the first of April, 1956, or even later, because of the delay in obtaining steel, but it is expected the building will be completed by August, 1957.

Mr. Stipes, Chairman of the Finance Committee, reported that the Finance Committee, together with Dr. Browne, had met with the Budgetary Commission and told them of various things the Board has done and of matters they contemplate for the future.

Mr. Dunbar spoke on this meeting with the Budgetary Commission, stating that Mr. Stipes called the Commission's attention to the increase in enrollment at all of the teachers colleges and he explained to them the building program of the colleges. Mr. Dunbar further stated that in all respects the Commission was very interested and they complimented the Board on the fine work it is doing and were very glad to be briefed on things that are planned for the future of the teachers colleges.

Mr. Houle, Chairman of the Special Committee to Study Public Relations Activities, reported that the Committee has appointed Mr. Stanley Elam, Director of Public Relations at Eastern Illinois State College, effective as of January 1, 1956, to handle Board publicity and publicity covering all of the colleges as authorized by the Board at the October meeting.

NEW BUSINESS

Dr. Browne reported that the January meeting is scheduled for January 16, 1956 in Springfield and recommended that the date of this meeting not be changed but that it be held in Chicago instead. The Board concurred in Dr. Browne's recommendation.

There being no further business to come before the Board at this time, Chairman Walker adjourned the meeting until the next regularly scheduled meeting on January 16, 1956, in Chicago, Illinois.

Lewis M. Walker,
Chairman

Alexander Summers,
Secretary

PROCEEDINGS

MINUTES OF SPECIAL MEETING OF THE
TEACHERS COLLEGE BOARD
Illinois State Normal University

December 4, 1955

A special meeting of the Teachers College Board convened at 10:15 A.M., Sunday, December 4, 1955, in the Board Room of the Administration Building, on the campus of Illinois State Normal University, Normal, Illinois. Lewis M. Walker, Chairman of the Board, presided.

Chairman Walker called the meeting to order, roll was called, and the following members voted present:

Mr. Lewis M. Walker, Chairman	Mr. Carl Dunbar
Mr. R. A. Stipes, Jr., Vice-Chairman	Mr. J. A. Houle, Jr.
Mr. Alexander Summers, Secretary	Mr. William E. Reed
Mr. Clarence R. Ropp	

The following members were absent:

Mr. Morton H. Hollingsworth	Dr. Vernon L. Nickell
Mrs. Harriet Lowden Madlener	Mr. Chauncey B. Watson, Sr.

Also present were the following:

Dr. Robert G. Buzzard, President
Mr. Raymond R. Gregg, Business Manager
Eastern Illinois State College
Dr. Arthur H. Larsen, Acting President
Illinois State Normal University
Dr. Richard G. Browne, Executive Officer
Mr. Kenneth J. Thelen, Architectural Assistant
Mr. Richard F. Dunn, Legal Counsel
Teachers College Board - Central Office

At the November 21, 1955 Board meeting, it was found that the total of low bids received on all work in connection with the construction of the proposed Laboratory School at Eastern Illinois College exceeded the amount of the State appropriation, and the Board instructed Childs and Smith, Architects, to negotiate with the low bidders on the general work, plumbing work, heating and ventilating work, and electrical work, on the basis of partial work only on Unit No. 3 of this building.

Chairman Walker advised those present that the purpose of this special meeting was to consider the recommendations of the architects following their negotiations, as above stated, on this project.

Dr. Browne reported he had met with Childs and Smith, and since it was impossible for a representative of Childs and Smith to be present at this meeting, they left all information relative to this project with him. Dr. Browne stated that the architects recommended the acceptance of the low bids received and awarding

TEACHERS COLLEGE BOARD

of the four (4) major contracts for the construction of Units Nos. 1, 2, 3, and 4, Second floor over Unit No. 3 (not including Second floor over Cafeteria and Social Room) of the Laboratory School at Eastern Illinois State College as follows:

General Work

Hart and Reilly, Mattoon, Illinois
(Including performance bond) - \$ 988,593.84

Plumbing Work

T. A. Brinkoetter and Sons, Decatur,
Illinois (Including performance bond) - 133,219.00

Heating and Ventilating Work

Ideal Heating Company, Chicago, Illinois
(Including performance bond) - 175,693.54

Electrical Work

Square Deal Electrical Contracting, Inc.,
Urbana, Illinois (Including performance bond) - 152,371.63

Total Construction Cost of Units No. 1,
2, 3, and 4, Second floor over Unit No. 3
(not including Second floor over Cafeteria
and Social Room) - \$1,449,878.01

Following considerable discussion, Mr. Stipes moved the accept- of the foregoing recommendations of Childs and Smith, Architects, regarding the acceptance of the low bids and awarding of the four major contracts, as above outlined, for the construction of the Laboratory School at Eastern Illinois State College at a total cost of \$1,449,878.01. The motion was seconded by Mr. Summers, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Absent	

The motion was unanimously carried.

Dr. Browne next presented a statement covering the fees of Childs and Smith, Architects, for their work on the Laboratory School at Eastern Illinois State College. The Board recommended Dr. Browne obtain an itemized statement from Childs and Smith on their fees before any action is taken approving said fees.

Dr. Browne next presented a statement, prepared by Childs and Smith, Architects, estimating the cost to complete the Laboratory School at Eastern Illinois State College (including painting work, asphalt tile work, acoustical work, fixed equipment, site development, fees, and contingency fund). Dr. Buzzard recommended that, when the money is available to purchase the movable

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equipment for this building, the authorities at Eastern Illinois State College be allowed to do their own purchasing. The Board concurred in Dr. Buzzard's recommendation.

NEW BUSINESS

Illinois State Normal University

Dr. Larsen presented tabulations of bids received by Illinois State Normal University and requested Board action on the following:

1. Acceptance of the low bid submitted by Art-In-Bronze, in the total amount of \$260, for the purchase of bronze tablets for Dunn Hall, Barton Hall, and Walker Hall. (To be paid with funds available in the Construction Account - Series 1954 bond issue.)
2. Acceptance of the low bid submitted by Black and Company, in the amount of \$1,881.95, for the purchase of a metal turning lathe with accessories as requested by the Industrial Arts Department. (To be paid with funds appropriated for Equipment - General Revenue.)
3. Acceptance of the bid submitted by Miller Music Company, in the amount of \$652.33, for the purchase of two Wurlitzer electric pianos, Model No. 112, including legs, pedals, and earphones, for the Music Department. (To be paid with funds appropriated for Equipment - General Revenue.)

Following some discussion, Mr. Ropp moved the approval of the three foregoing requests as presented by Dr. Larsen. The motion was seconded by Mr. Reed, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	
	Mr. Watson	Absent	

The motion was unanimously carried.

At the November 21, 1955 meeting, the Board authorized the administration at Illinois State Normal University to study the cost and advisability of the addition of an auditorium to the new Laboratory School at Illinois State Normal University. Dr. Larsen reported that the associate architects, Lundeen and Hilfinger and Schaeffer and Wilson, have estimated this addition will cost as follows:

Building Addition	- \$ 97,000
Furniture	- 7,500
Architects' fees	- <u>6,000</u>
Estimated total cost of addition	- \$110,500

TEACHERS COLLEGE BOARD

Following some discussion, Mr. Ropp moved that the associate architects, Lundeen and Hilfinger and Schaeffer and Wilson, be authorized to prepare plans and specifications for the addition of an auditorium to the Laboratory School at Illinois State Normal University. The motion was seconded by Mr. Summers, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Absent	

The motion was unanimously carried.

Western Illinois State College

In the absence of Dr. Beu, Mr. Dunbar presented tabulations of bids received for the purchase of furniture for the home economics room and a 1956 model two-ton truck for Western Illinois State College.

Following some discussion of the bids received by Western Illinois State College, Mr. Dunbar moved the following:

1. Acceptance of the low bid submitted by Kuehne Mfg. Co., in the amount of \$1,209.60, for the purchase of the following furniture for the home economics room:
 - a. 18 trapezoidal tables, plastic top
 - b. 36 bookshelves for above tables
 - c. 60 all purpose stacking chairs

(To be paid with funds appropriated for Equipment - General Revenue.)

2. Acceptance of the low bid submitted by Morgan Implement Company, in the amount of \$2,550, for the purchase of a 1956 International Harvester 6-cylinder engine, twin cylinder hoist, truck. (To be paid with funds appropriated for Equipment - General Revenue.)

The motion was seconded by Mr. Houle, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Absent	

The motion was unanimously carried.

PROCEEDINGS

At the November 21, 1955 Board meeting, a resolution was adopted by the Board regarding the acquisition of 182 acres of land for Western Illinois State College. Mr. Stipes stated that, since the thought in buying this land was for the expansion of the college and not for the college's program in agriculture, thought be given to the possibility (after acquisition has been made) of selling the rough acreage in this area as the only advantageous acreage to the college will be the flat land. (No action was taken on this as Mr. Stipes presented this merely for future consideration.)

Northern Illinois State College

Mr. Dunn reported that, regarding the land acquisitions for Northern Illinois State College, he has had conferences with the owners of these properties but no definite agreements have been reached as yet.

Since the parking of automobiles at all of the colleges is a trouble-some situation, Mr. Dunn stated he has been giving serious thought to a method to overcome this situation. Mr. Dunn suggested that a bill be introduced to the legislature which would authorize the Board to establish parking areas and to regulate the same, making it possible to assign parking spaces to certain individuals and an area for the use of guests of the college and to provide for general parking areas but if anyone parking in an area not assigned to him then there could be a minimum charge of \$5.00 and the right to have the car towed away, with the tow charge plus the \$5.00 being made a lien against the car.

Considerable discussion was held on Mr. Dunn's suggestion regarding the parking situation at the colleges. Chairman Walker recommended that Mr. Dunn pursue this matter further and report to the Board at a later date. The Board concurred in Chairman Walker's recommendation.

There being no further business to come before the Board at this time, Chairman Walker adjourned the meeting until the next regularly scheduled meeting on January 16, 1956, in Chicago, Illinois.

Lewis M. Walker
Chairman

Alexander Summers
Secretary

TEACHERS COLLEGE BOARD
 REPORT OF THE
 EASTERN ILLINOIS STATE COLLEGE
 JANUARY 16, 1956

I. STUDENTS

A. Enrollment, Winter Quarter, 1955-56

	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total One Year Ago</u>
1. College - Residence				
a. Day Students				
Freshmen	445	275	720	754
Sophomores	337	216	553	377
Juniors	218	100	318	253
Seniors	147	89	236	163
Unclassified	13	4	17	14
Graduates	<u>.19</u>	<u>3</u>	<u>22</u>	<u>12</u>
Total	1147	719	1866	1573
b. Evening and Saturday Students				
Graduates	14	8	22	No Wtr.
Undergraduates	<u>0</u>	<u>14</u>	<u>14</u>	Qtr.
Total	14	22	36	last year
Total Residence	1161	741	1902	1573
2. College - Extension First Sem. Itemized in October Report	<u>20</u>	<u>69</u>	<u>89</u>	<u>215</u>
Total College Enrollment	1181	810	1991	1788

II. FACULTY

A. Leaves

1. Dr. Verne Stockman, Substitute Associate Professor in Audio-Visual Education, was transferred to disability leave as of December 1, 1955, and will probably return to duty in late January.
2. Miss Harriet Love, Assistant Professor and Children's Librarian in the Elementary School, was transferred to disability leave as of December 1, 1955, due to a recurrence of her previous illness.

B. Death

1. Mr. John Gierhart, Assistant Professor of Geography, on leave as of December 16, 1955, for surgery, died December 23, 1955.

C. Replacement

1. Dr. Lincoln Stewart, A.B., Stanford, 1914; M.A., University of California, 1917, Ph.D., Columbia, 1936; as Substitute Assistant Professor of Geography for John Gierhart, deceased, for the remainder of the winter quarter, effective January 1, 1956, at a salary of \$570.00 per month for two and one-half months.

PROCEEDINGS

D. Additional Instructor for Winter Quarter

1. Mrs. Esther D. Ross, Substitute Instructor in Business Education, for part-time work for the winter quarter, effective December 1, 1955, at a salary of \$320.00 per month.

E. Substitute

1. Mrs. Muriel Boyd, B.S. in Education (Art), to substitute for Mrs. Virginia W. Hyett, on disability leave, beginning January 5, 1956, at a salary of \$75.00 per week for three weeks.

F. Increased Duty

1. Due to increased teaching load, Mrs. Marie G. Fowler, Substitute Instructor, should be increased to full-time for the winter quarter, effective December 1, 1955, for three months. Mrs. Fowler is paid at the rate of \$520.00 per month.

G. Faculty Assistants

1. Gene Haney as Faculty Assistant in the Music Department at a salary of \$100 per month, beginning November 7, 1955. (November 21, 1955, report)
2. Mrs. Harriett J. Steele as Faculty Assistant in the Department of Chemistry at a salary of \$200.00 per month, effective December 1, 1955.

H. Graduate Assistants

1. Charles Miller, B.S. in Ed., Eastern, 1955, as Graduate Assistant in the Audio-Visual Center, for the six months of the winter and spring quarters, beginning December 1, 1955, at a salary of \$150 per month, to take over some of the duties of Dr. Verne Stockman, on disability leave.

I. Return from Leave

1. Robert C. Waddell, Assistant Professor of Physics, returned to duty as of January 1, 1956, from leave. Mr. Waddell completed the requirements for the Ph.D. at Iowa State College in December.

J. Completion of Substitute Duty

1. James T. Jones, Substitute Assistant Professor of Physics, completed substitute duty as of December 31, 1955, with the return of Dr. Waddell on January 1, 1956.

K. Addition to Substitute Instructor List

1. Mrs. Mathiel Crane, B.S. in Ed. (November 21, 1955, Rep.)

L. Affiliated Teachers for the Fall Quarter, 1955. (November 21st Rep.)

The following persons will appear on our payroll as Faculty Assistants for the amount designated:

TEACHERS COLLEGE BOARD

<u>Name</u>	<u>School</u>	<u>Assign.</u>	<u>Amount</u>
Jeannette Althoff	Lawrenceville	3	\$ 72.00
Ruth Bane	Decatur	2	48.00
Cristabel Bock	Danville	2	48.00
Alice Boon	Sullivan	2*	16.00
Marvine Brady	Decatur	4	96.00
William Brandvold	Mattoon	2	48.00
Elsie Buchanan	Lawrenceville	3	72.00
Mildred Bush	Marshall	2	48.00
Mary Christmas	Lawrenceville	2	48.00
Arthur Clark	Sullivan	6	144.00
Roy Colin	Mattoon	1	24.00
Charles Crites	Mattoon	1	24.00
Alice Crouch	Shelbyville	6	144.00
Leon Elliott	Mattoon	1	24.00
A. E. Firebaugh	Danville	2	48.00
Ray Fischer	Mattoon	2	48.00
Gloria Foley	Lovington	6	144.00
Richard Foster	Mattoon	6	144.00
Eleanor Franklin	Mattoon	2	48.00
Frank Godeke	Olney	1	24.00
Everett Green	Mattoon	4	96.00
Ruth Greenman	Paris	1	24.00
Luella Harden	Mattoon	4	96.00
Charles Heath	Sullivan	2	48.00
A. E. Hortin	Lawrenceville	3	72.00
Mildred Hutchens	Marshall	2	48.00
Howard Johnson	Mattoon	4	96.00
Harold Jones	Mattoon	1*	6.00
Oren Lackey	Mattoon	9	216.00
Jane Lahey	Mattoon	1	24.00
Gail Lathrop	Olney	3	72.00
Kenneth McPeak	Mattoon	2	48.00
Maude Moore	Lawrenceville	3	72.00
Howard Nelms	Mattoon	2	48.00
Bernard Ohm	Mattoon	1*	18.00
Charles Oyler	Mattoon	3	72.00
Gerald Pierson	Lawrenceville	2	48.00
Carolyn Rockabrand	Mattoon	3	72.00
Ida Shapiro	Decatur	2	48.00
Robert Sheets	Toledo	2	48.00
Robert Shields	Mattoon	1	24.00
Roy Sheppard	Mattoon	3	72.00
Clark Sullivan	Mattoon	4	96.00
Trissie Sutherland	Lawrenceville	2	48.00
William Tucker	Paris	3	72.00
William Waldrip	Toledo	4	96.00
Perry Whitson	Pana	6	144.00
Mary Zimmerman	Mattoon	3	72.00
Total		135	\$3176.00

* Indicates part-time assignment

Community Unit No. 1 Board of Education has been paid as follows for off-campus teaching assignments:

Charleston High School	71 assign.	\$4,260.00
Jefferson Junior High School	5 assign.	300.00
Total	76 assign.	\$4,560.00

PROCEEDINGS

M. Affiliated Teachers for the Winter Quarter, 1955-56.

The following persons will appear on our payroll as Faculty Assistants for the amount designated:

<u>Name</u>	<u>School</u>	<u>Assign.</u>	<u>Amount</u>
Albers, Glenna	Mattoon	2	\$ 48.00
Althoff, Jeannette	Lawrenceville	2	48.00
Baker, Jeannette	Mattoon	1	24.00
Bane, Ruth	Decatur	2	48.00
Bleeks, Justean	Decatur	4	96.00
Brandvold, William	Mattoon	3	72.00
Buchanan, Elsie	Lawrenceville	3	72.00
Bunn, Paul	Mattoon	3	72.00
Bush, Mildred	Marshall	3	72.00
Christmas, Mary	Lawrenceville	3	72.00
Coil, John	Decatur	2	48.00
Colin, Roy	Mattoon	1	24.00
Crites, Charles	Mattoon	2	48.00
Crouch, Alice	Shelbyville	6	144.00
Davis, Charles	Sullivan	2	48.00
Elliott, Leon	Mattoon	2	48.00
Fischer, Raymond	Mattoon	7	168.00
Franklin, Eleanor	Mattoon	1	24.00
Greenman, Ruth	Paris	1	24.00
Holsapple, Coen	Cumberland	1	24.00
Hortin, A. E.	Lawrenceville	3	72.00
Hutchens, Mildred	Marshall	5	120.00
Jenkins, Charles	Mattoon	1	24.00
Johnson, Howard	Mattoon	4	96.00
Jones, Harold	Mattoon	1	24.00
Knapp, Betty	Mattoon	3	72.00
Lackey, Oren	Mattoon	7	168.00
Lahey, Jane	Mattoon	2	48.00
Moore, Maude	Lawrenceville	3	72.00
McPeak, Kenneth	Mattoon	2	48.00
Nelms, Howard	Mattoon	6	144.00
Oyler, Charles	Mattoon	4	96.00
Pfeiffer, Sue	Mattoon	2	48.00
Rice, Marvin	Sullivan	1	24.00
Rockabrand, Carolyn	Mattoon	3	\$ 72.00
Sheets, Robert	Cumberland	3	72.00
Sheppard, Roy	Mattoon	3	72.00
Shields, Robert	Mattoon	6	144.00
Shutzbaugh, Carrie	Paris	1	24.00
Sullivan, Clark	Mattoon	4	96.00
Tucker, William	Paris	6	144.00
Whitesel, Grace	Mattoon	3	72.00
Williams, Mary	Oakland	3	72.00
Winkler, Kenneth	Cumberland	3	72.00
Worrell, Henrietta	Mattoon	1	24.00
Wrenn, Robert	Sullivan	1	24.00
Zimmerman, Mary	Mattoon	3	72.00
Sullivan, Andrew	Mattoon	1	24.00
Total		137	\$3288.00

TEACHERS COLLEGE BOARD

Community Unit No. 1 Board of Education will be paid as follows for off-campus teaching assignments:

Charleston High School	79½ assign.	\$4770.00
Jefferson Junior High School	<u>6</u> assign.	<u>360.00</u>
Total	85½ assign.	\$5130.00

III. CLASSIFIED EMPLOYEES

A. New Employees (Positions approved September 19, 1955)

1. Helen McCreight, Clerk Stenographer I, as General Stenographer at a salary of \$170.00 per month effective November 21, 1955.
2. Judith McHenry, Clerk Stenographer I, at a salary of \$170.00 per month, effective December 1, 1955.
3. Gail M. Albertson, Clerk Stenographer I, at a salary of \$170.00 per month, effective December 1, 1955.

IV. ORGANIZATION

A. College Calendar for 1956-57

Fall Quarter opens	September 4, 1956
Fall Quarter closes	November 30, 1956
Winter Quarter opens	December 3, 1956
Winter Quarter closes	March 1, 1957
Spring Quarter opens	March 4, 1957
Spring Quarter closes	May 31, 1957
Commencement	May 31, 1957
Summer Term opens	June 10, 1957
Summer Term closes	August 2, 1957

Holidays and Vacations

Homecoming	October 19-20, 1956
Thanksgiving vacation	November 22-25, 1956, Inc.
Christmas vacation	December 22-January 6, 1957, Inc.
Eastern vacation	April 13-21, 1957, Inc.
Memorial Day	May 30, 1957

V. CURRICULUM: No Report

VI. BUILDINGS AND GROUNDS

A. Booth Library Water Damage

On Monday, December 19, the day janitor in the library found on opening the building that the lecture room and other parts of the ground floor were covered with clear water from a water main which had evidently been broken through settling of the building or of the ground outside. The report of the watchman at 1:00 a.m. signified nothing wrong in the building. The outside vamps were closed and the water pumped out.

The padding under all carpeting on the ground floor is so

PROCEEDINGS

badly damaged it must be discarded. The carpeting has been dried and will be cleaned. The floor of the stage of the lecture room will have to be sanded. Not as much damage has occurred as we had at first suspected. Estimates are as follows:

1. New rug pad	\$ 70.00
2. Labor of installing pad and carpeting	70.00
3. Cleaning carpeting	35.00
4. Supplies for installation of carpeting	15.00
5. Pipe for repair of water main	102.55
6. Contractor for excavation equipment	56.00
7. Compressor rental for repair work	28.00
	<hr/>
Approximate total cost	\$376.55

B. New Laboratory School

Childs and Smith, Architects, have notified us that construction on the new laboratory school building will begin the week of January 9-13. Already some reinforced steel has been placed on the site.

IX. MISCELLANEOUS

A. Band Uniforms for Eastern State Junior High School (November 21, 1955, Report)

The following bids have been received for (a) all wool whip cord Eisenhower jacket with trim, (b) all wool whip cord trousers with trim, and (c) all wool whip cord overseas cap:

a. DeMoulin Brothers & Co., Greenville	\$38.95
b. Fechheimer Brothers, Cincinnati, Ohio	39.96
c. Edward V. Price & Company, Chicago	43.50

We recommend the purchase of 51 uniforms from the DeMoulin Brothers and Company at a cost of \$38.85 per uniform, or a total cost of \$1,981.35.

B. Microscopes - Botany Department

Due to the increase in students it is necessary to reorganize the use of microscopes in the Botany laboratories. Bids for replacements have been received as follows, with trade-in of 21 microscopes now in use:

1. Twenty-two (22) fixed monocular type, Bausch and Lomb microscopes, FPD.
2. Five (5) inclined binocular body type, Bausch and Lomb microscopes, TBR.

a. Arthur S. LaPine Company, Chicago, Illinois	5,370.00
b. Chicago Apparatus Company, Chicago, Illinois	5,614.00
c. Bausch and Lomb Optical Co., Rochester, New York	6,370.00
d. American Optical Company, Buffalo, New York	6,370.00

Permission is requested to purchase this equipment from the low bidder, Arthur S. LaPine Company of Chicago for

TEACHERS COLLEGE BOARD

\$5,370.00. The internal budget provided \$4,000 for this expenditure and the remaining \$1,370.00 will be taken from the equipment item, Educational Operations, Income Fund.

C. Equipment - Physics Department

Bids were requested for One (1) #098-0011, Single Pass Monochromator, Model 83, as an added piece of equipment for the Physics Department. The only bid received was from the Perkin-Elmer Corporation of Norwalk, Connecticut, and we quote from their letter:

"The Perkin-Elmer Corporation is the only manufacturer of the Model 83. We sell all our equipment direct, consequently we are the only source for this instrument."

We request permission to purchase this equipment from the Perkin-Elmer Corporation, through their regional office in Chicago, Illinois, at a cost of \$1,583.00.

X. SUMMARY

The consideration of the Teachers College Board is requested on the following items:

1. Leaves of absence for Dr. Verne Stockman and Miss Harriett Love.
2. Employment of Dr. Lincoln Stewart as a replacement.
3. Employment of Mrs. Esther D. Ross as additional instructor for the winter quarter.
4. Employment of Mrs. Muriel Boyd as substitute for Mrs. Virginia Hyett.
5. Employment of Mrs. Marie G. Fowler for full-time teaching for the winter quarter.
6. Employment of Gene Haney and Mrs. Harriett J. Steele as Faculty Assistants.
7. Employment of Charles Miller as Graduate Assistant.
8. Return to duty of Robert C. Waddell as of January 1, 1956.
9. Completion of substitute duty for James T. Jones.
10. Addition of Mrs. Mathiel Crane to Substitute Instructor List. (November 21, 1955, Report)
11. Approval of Affiliated Teacher List for Fall Quarter, 1955. (November 21, 1955, Report)
12. Approval of Affiliated Teacher List for Winter Quarter, 1955-56.
13. Employment of Helen McCreight, Judith McHenry and Gail M. Alberton as classified employees.
14. Approval of college calendar for 1956-57.
15. Approval of purchase of band uniforms from the DeMoulin

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Brothers in the amount of \$1,981.35. (November 21, 1955, Report)

16. Approval of purchase of 27 microscopes, with trade-in of 21 microscopes, from Arthur S. LaPine Company in the amount of \$5,370.00.
17. Approval of purchase of one monochromator from the Perkin-Elmer Corporation in the amount of \$1,583.00.

Respectfully submitted,

Robert G. Buzzard
President

ILLINOIS STATE NORMAL UNIVERSITY Meeting in Chicago, January 16, 1956

I. STUDENTS

1. First Semester 1955-1956 Enrollment by Division or Department and Year in School

Division or Department	Freshman	Sophomore	Junior	Senior	Total
Agriculture	77	29	15	7	128
Art	17	13	16	8	54
Biological Science	20	17	12	11	60
Business Education	128	91	61	41	321
Elementary Education	216	145	137	110	608
English	36	22	30	20	108
French	1	6	—	1	8
Geography	9	6	9	4	28
Health and P.E. (Men)	93	39	46	28	206
Health and P.E. (Women)	63	36	26	24	149
Home Economics	60	47	35	26	168
Industrial Arts	50	29	26	19	124
Latin	3	—	—	1	4
Mathematics	49	28	23	14	114
Music	50	30	23	31	134
Physical Science	27	8	10	7	52
Social Science	84	47	50	21	202
Spanish	7	3	2	2	14
Special Education	97	47	53	30	227
Speech	<u>11</u>	<u>13</u>	<u>13</u>	<u>5</u>	<u>42</u>
Total by classes	1098	656	587	410	2751
Unclassified (Undergraduate)					39
Special (Undergraduate)					14
Special (Undergraduate, Nurses)					<u>57</u>
Total Undergraduate					2861
Graduate					<u>198</u>
Total on Campus					3059
Extension					<u>708</u>
Grand Total					3767

TEACHERS COLLEGE BOARD

Significant in the above data is the fact that the sophomore class has increased 14.5 percent over that of 1954 and the junior class has increased 43.3 percent over that of 1954. This latter figure reflects the increased size of the freshman class entering in September 1953 and the fact that once past the freshman year students tend to remain until they graduate.

Freshman and senior classes have also increased (8.2 percent for freshmen; 4.1 percent for seniors), but to a lesser extent than the other classes. The large increase in the senior class will come next year (1956-1957). The problem of adequate faculty and classroom space will be a critical one next year.

2. Enrollment by Counties

The University continues to attract students from all over the state. There are students registered from 92 of the 102 counties this year. Those counties with 25 or more students registered in September 1955, together with the number of students from each, are listed:

<u>County</u>	<u>Largest Community</u>	<u>Number of Students Enrolled</u>	<u>Percent of Total Enrollment</u>
1. McLean	Bloomington	457	14.9
2. Cook	Chicago	310	10.1
3. Tazewell	Pekin	140	4.6
4. Sangamon	Springfield	118	3.9
5. Livingston	Pontiac	117	3.8
6. La Salle	La Salle	91	3.0
7. Madison	Alton	86	2.8
8. Lake	Waukegan	80	2.6
9. Vermilion	Danville	75	2.5
10. Bureau	Spring Valley	71	2.3
11. Will	Joliet	71	2.3
12. Woodford	El Paso	71	2.3
13. Peoria	Peoria	66	2.2
14. Kankakee	Kankakee	62	2.0
15. Macon	Decatur	62	2.0
16. St. Clair	Belleville	60	2.0
17. Iroquois	Watseka	59	1.9
18. De Witt	Clinton	53	1.7
19. Ford	Paxton	52	1.7
20. Logan	Lincoln	52	1.7
21. Kane	Aurora	46	1.5
22. Champaign	Champaign	40	1.3
23. Du Page	Downers Grove	40	1.3
24. Christian	Taylorville	35	1.1
25. Henry	Kewanee	35	1.1
26. Piatt	Monticello	34	1.1
27. Grundy	Morris	32	1.0
28. Fulton	Canton	30	0.98
29. Mason	Havana	30	0.98
30. Rock Island	Rock Island	28	0.92
31. Knox	Galesburg	26	0.85
		2529	82.43

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3. Enrollment - Past, Present, and Future

The prediction of college enrollment is a difficult task since many factors are involved. The number of people of college age, the attractiveness of the college program, the extent to which students remain in college, the degree of success of college graduates, and the ability to provide adequate staff and housing are all important factors. Forecasts are dangerous, but the Teachers College Board must be aware of enrollment trends in order to plan for the growth of teacher education in Illinois.

For this reason we summarize what has been happening to enrollments at Illinois State Normal University since 1952 and give some indication of what may be expected through 1961. The data are based upon the prediction of college age students in Illinois made by the American Association of Collegiate Registrars and Admissions Officers in January 1954. The charts indicate campus enrollments exclusive of University laboratory schools. We believe these estimates are conservative and may well indicate minimum expectations. There is every reason to think that the University will continue to attract capable students in ever increasing numbers. The problem of providing adequate housing and staff will continue to be critical.

4. First Semester 1955-1956 Class Sizes by Departments

a. Undergraduate

Size of Class	Ag	Ar	BS	BE	EP	En	FL	Ge	HP	HE	IA	LS	Ma	Mu	Ps	SS	Sp	NS	Tot.	
Over																				
69	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
65-69	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
60-64	0	0	0	0	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0	3
55-59	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	2
50-54	0	7	0	0	0	0	0	0	3	0	0	0	0	3	0	0	0	0	0	13
45-49	0	0	0	0	0	0	0	0	9	0	0	0	0	5	0	4	0	0	0	18
40-44	0	0	1	1	3	0	0	1	5	0	0	0	1	0	0	16	0	0	0	28
35-39	0	4	7	3	9	2	0	3	11	1	0	0	0	2	0	19	0	4	0	65
30-34	2	2	7	4	19	10	0	3	7	0	0	0	3	1	1	16	1	13	0	89
25-29	1	0	4	6	39	25	0	1	8	7	1	0	4	1	3	6	10	6	0	122
20-24	1	4	7	2	17	14	0	2	8	3	6	0	7	1	4	9	9	5	0	99
15-19	2	3	1	5	9	7	0	3	7	9	5	0	3	6	0	4	3	0	0	67
10-14	2	5	3	4	10	5	3	2	5	2	2	2	2	12	2	2	2	0	0	65
5-9	7	1	3	0	5	4	5	1	2	3	2	2	1	10	2	1	2	0	0	51
0-4	2	1	0	0	2	1	5	1	2	1	1	1	0	3	1	0	1	0	0	22
Total	17	27	33	25	113	68	13	17	73	26	17	5	21	45	13	77	28	28	0	646
*Mean	13	29	26	25	25	23	6	24	33	19	17	8	23	21	19	33	21	30	0	25

* Means reported to the nearest whole number.

Ag-Agriculture; Ar-Art; BS-Biological Science; BE-Business Education; EP-Education and Psychology; En-English; FL-Foreign Languages; Ge-Geography; HP-Health and Physical Education (Men and Women); HE-Home Economics; IA-Industrial Arts; LS-Library Science; Ma-Mathematics; Mu-Music; PS-Physical Science; SS-Social Science; Sp-Speech; NS-Natural Science.

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A study of the data presented above reveals a further reduction over 1954 in the number of classes with small enrollments. The number with enrollments under 5 has been reduced 24.1 percent, that of classes between 5 and 9 has been reduced 36.3 percent. The number of undergraduate classes with enrollments under 10 has been reduced from 109 to 73, a reduction of 33.0 percent.

Of the 73 classes with enrollments under 10, 44 are senior college level. These advanced courses obviously attract persons in specialized fields, but are important for them in preparation for teaching in these fields. Only 11.3 percent of all undergraduate courses offered this year have enrollments under 10.

That the average class size has been increasing during the past four years is readily discernible in the table which follows. Average class size has increased from 18.5 to 25.0 during this period. This is an increase of 35.1 percent.

Summary of Average Undergraduate Class Size

	Freshman Sophomore	Junior Senior	All Courses
1952	20.7	14.7	18.5
1953	23.9	13.2	20.3
1954	26.2	15.8	22.8
1955	27.7	18.7	25.0
Percent increase over 1952	31.9	20.4	35.1

b. Graduate

Size of Class	Ar	BS	BE	EP	En	FL	Ge	HP	HE	IA	Ma	Mu	PS	SS	Sp	Tot.
40-44	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
35-39	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	2
30-34	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
25-29	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
20-24	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15-19	0	0	0	4	0	0	1	0	0	0	0	0	0	0	0	5
10-14	0	0	2	2	0	0	0	1	0	0	1	0	0	0	0	6
5-9	0	1	0	3	1	0	0	2	0	2	2	2	0	2	0	15
0-4	4	3	0	2	0	1	2	1	1	1	1	3	0	2	3	24
Total	4	4	2	15	1	1	3	4	1	3	4	5	0	4	3	54
Mean	2	4	10	17	5	2	8	7	4	6	8	3	0	5	3	8

The average size of graduate classes has increased from 6.3 to 8.4 since 1954, an increase of 33.3 percent. Since 1952 the average graduate class has increased 78.8 percent.

II. FACULTY

1. Leaves of Absence

a. Cancellation of sabbatical leave

- (1) Miss Lela Winegarner, Assistant Professor of English, for the second semester of the 1955-1956 school year.

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b. Extension of Non-Sabbatical Leave

- (1) Dr. Harold F. Koepke, Professor of Business Education, for the second semester of the 1955-1956 school year, due to continued disability.
- (2) Miss Thelma Nelson, Assistant Professor of English, for the second semester of the 1955-1956 school year, due to continued disability.

c. Granting of Non-Sabbatical Leave

- (1) Mr. James Becker, Assistant Professor of the Teaching of Social Science, from January 30, 1956 to September 1957, in order to accept a position with the Science Research Associates to direct the North Central Association Study on the Improvement of Teaching of Foreign Relations in the Public Schools of Illinois.

2. New Appointments (Replacements)

- a. Mr. Ivan Calhoun, as Instructor in Social Science, effective January 31, 1956 for four and one-half months, at a monthly salary rate of \$440.00, to take the place of Mr. James Becker, on leave. Mr. Calhoun has a bachelor's degree from Marion College at Marion, Indiana, and a master's degree from Illinois State Normal University.
- c. Mrs. Norene Kurth, as Instructor in Education, effective January 31, 1956, for four and one-half months, at a salary rate not to exceed \$450.00 per month depending upon class assignments, to take the place of Mrs. Margaret Jorgensen, on leave. Mrs. Kurth has a bachelor's degree from Indiana State Teachers College and a master's degree from the University of Chicago, and has had teaching experience in Ohio and Indiana high schools, as well as one year at Illinois State Normal University when she filled a leave of absence position.
- d. Mr. Parke B. Loren, as Assistant Professor of Education, effective January 31, 1956, for four and one-half months, at a salary rate of \$540.00 per month, to take the place of Dr. Francis B. Belshe, released from classroom teaching in order to spend full time on curriculum work. Mr. Loren has a bachelor's degree from Lawrence College in Appleton, Wisconsin and a master's degree from Indiana University. He has had teaching experience in Indiana high schools, as well as at the University of Kentucky.

III. OTHER EMPLOYEES

1. Resignations

- a. Mrs. Virginia A. Armstrong, Clerk Typist II in the Business Office, effective December 31, 1955, in order to accept another position.

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- b. Mrs. Edna Schwartzel, Cook, effective December 3, 1955, in order to accept another position.
 - c. Miss Margaret A. Kidwell, as Library Clerk II, effective December 30, 1955, due to moving out of town.
 - d. Miss Marjean Sieg, Clerk Stenographer I in the Recorder's Office, effective November 24, 1955, in order to be married.
2. Dismissal
- a. Mrs. Ada Brown, Cook, effective December 18, 1955, due to unsatisfactory service.
3. Creation of New Position
- a. After four months of operation of Walker Hall, it is evident that proper standards of janitorial service cannot be maintained with but one male janitor. Therefore, it is requested that permission be given to add one Janitor position for Walker Hall.
4. New Appointments (Replacements)
- a. Mr. William B. Degnan, as Plumber, effective December 1, 1955, at a salary rate of \$3.10 per hour, \$527.00 per month, to take the place of Mr. Arthur Blackford, resigned.
 - b. Mrs. Betty R. Ewen, as Bookkeeping Machine Operator I in the Business Office, effective November 21, 1955, at a salary rate of \$200.00 per month, to take the place of Miss Virginia Ray Allen, on temporary appointment.
 - c. Mrs. Ruth Peterson, as Cook, effective January 3, 1956, at a salary rate of \$185.00 per month, to take the place of Mrs. Ada Brown, on a temporary basis.
 - d. Mrs. Vera L. Tribble, as Clerk Stenographer I in the Recorder's Office, effective November 7, 1955, at a salary rate of \$185.00 per month, to take the place of Miss Marjean Sieg, resigned.
 - e. Mr. Christian D. Zimmermann, as Electrician, effective November 16, 1955, at a salary rate of \$2.95 per hour, \$501.50 per month, and effective January 1, 1956, at a salary rate of \$3.00 per hour, \$510.00 per month, to take the place of Mr. Frank Foulk, deceased.
4. New Appointments (New Positions)
- a. Mrs. Margaret L. Boge, as Health Service Nurse, effective November 8, 1955, at a salary rate of \$275.00 per month, to fill a temporary position created by the Teachers College Board at the October meeting.
 - b. Mr. Ronald D. Brewer, as Assistant Food Service Manager, effective January 1, 1956, at a salary rate of \$400.00 per month, to fill a newly created position. (Board Report, July 18, 1955)

PROCEEDINGS

IV. THE ORGANIZATION

1. The Calendar

The calendar presented here was approved by the Board on April 18, 1955. It is included only as a matter of record.

First Semester, 1956

- Sunday, September 9 – Convocation for Parents and New Students, 4:00 p.m.
Monday, September 10 – Student teachers report, 9:00 a.m.
– Freshman report, 9:15 a.m.
– Faculty meeting, 4:00 p.m.
Tuesday, September 11 – Registration for late afternoon, evening, and Saturday students, 7:30 p.m.
Wednesday, September 12– Thursday, September 13 – Registration
Friday, September 14 – Classes begin
Monday, October 8 – Illinois Education Association Central Division Meeting
Friday, October 12 – Saturday, October 13 – Annual Homecoming
Wednesday, November 21– Thanksgiving Vacation begins, 12:00 noon
Monday, November 26 – Classwork resumes
Saturday, December 22 – Christmas vacation begins after scheduled classes
Tuesday, January 1 – Opening of Illinois State Normal University Centennial Year
Monday, January 7 – Classwork resumes
Saturday, January 19 – Thursday, January 24 – Semester Examinations
Friday, January 25 – First Semester ends

Second Semester, 1957

- Monday, January 28 – Student Teachers report, 9:00 a.m.
– Registration for late afternoon, evening, and Saturday students, 7:30 p.m.
Tuesday, January 29 – Wednesday, January 30 – Registration
Thursday, January 31 – Classes begin
Monday, February 18 – Centennial of Legislative Act establishing the University
Saturday, April 13 – Spring Vacation begins after scheduled classes
Tuesday, April 23 – Classwork resumes
Thursday, May 30 – Memorial Day Holiday
Saturday, June 1 – Thursday, June 6 – Semester Examinations
Friday, June 7 – Second Semester ends
Saturday, June 8 – Ninety-eighth Annual Commencement

Summer Session, 1957

- Monday, June 17 – Registration
Thursday, July 4 – Independence Day Holiday
Tuesday, July 30 – Last date for filing master's theses by candidates for degrees on August 9
Thursday, August 8 – Friday, August 9 – Final Examinations
Friday, August 9 – Eight weeks session closes
– Commencement, 3:00 p.m.
Monday, August 12 – Registration for post session – Courses one, two, or three weeks in length may be offered.
Friday, August 30 – Post Session closes

V. THE CURRICULUM

Approval of the following graduate courses is requested upon the recommendation of the Graduate Council. This request was presented to the Graduate Committee of the Board on November 11, 1955.

1. Department of Education and Psychology

- a. Workshop in Education 300 2-6 semester hours

Designed for experienced professional workers in the field of education. Emphasis given to serving superin-

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tendents, principals, supervisors, and teachers who are presently responsible for some aspect of curriculum study and/or program improvement in their schools. Primary concern with the analysis and solution of practical and on-the-job educational problems. Procedure: exact statement of problems for study; critical examination of the literature on research and existing practice in the problem to be followed by reports, discussion, and conclusions. Prerequisite: Teaching experience.

- b. Philosophy of Education 410 3 semester hours

An examination of the social forces and schools of philosophical thought which have contributed to education and which are influencing current educational practices. Designed to help students achieve a functional educational philosophy applicable in their teaching situations.

2. Department of Health and Physical Education for Women

- a. Problems in Dance 310 2 semester hours

Current problems in the teaching of dance on all levels, in the administration of dance curricula, in the planning and direction of dance recitals and demonstrations, in the organization and supervision of dance clubs and extra-curricular activities.

3. Department of Industrial Arts

- a. Philosophy of the Practical Arts and Vocational Education 441 3 semester hours

A study of the philosophy and principals upon which the practical arts and vocational education are based. The course is intended to serve administrators and teachers, especially teachers of practical arts and vocational subjects.

4. Department of Mathematics

- a. Teaching of Junior High School Mathematics 302 2 semester hours

Significant problems, points of view, and trends in teaching of junior high school mathematics. Investigation of research and reports related to organization, content, and techniques in this field. Opportunity for study of particular problems of individual interest.

- b. Fundamental Concepts of Geometry 312 3 semester hours

A postulational development of projective geometry which leads to the definition of a geometry as a set of elements together with certain transformations. Discovering how Euclidean plane geometry is related to and often a special case of many other geometries. Prerequisite: Calculus 115 or concurrent registration.

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c. Fundamental Concepts of Algebra 315 3 semester hours
Relating to elementary mathematics the fundamental concepts of higher mathematics (algebra and analysis). Topics include a logical development of the real and complex number systems, metric spaces, determinants, function theory, and modern algebra. Prerequisite: Calculus 115 or concurrent registration.

d. Advanced Calculus 335 3 semester hours

This course is designed to be of special interest to first field students in physical science as well as students in mathematics. A standard course in advanced calculus including infinite series, multiple integrals, line integrals, vector analysis, and other related topics. Prerequisite: Calculus 116.

5. Department of Music

a. Orchestration 317 3 semester hours

Arranging for larger ensembles and for full band and orchestra; study of important works from viewpoint of instrumental techniques.

6. Department of Speech

a. Survey of Classical Rhetoric 326 3 semester hours

Study of the ancient rhetoricians from Corax to Quintilian, with special emphasis upon the works of Aristotle and Cicero. Prerequisite: Speech 227.

VI. BUILDINGS AND GROUNDS

1. Student Union Building

a. On December 31, the building is nearly enclosed except for glass in certain areas. As of this date, approximately 52 percent of the work has been completed.

2. Laboratory School Building

a. Work has been progressing steadily except for a few days of inclement weather. Excavations have been continued, some footings have been poured, and formwork for walls is going up. Auditorium addition drawings are being developed in more detail.

3. Classroom Building

a. Critical material, especially steel, has a delivery date of about seven months. It has seemed wise therefore not to break ground until spring. However, shop drawings are being delivered to the architects regularly for checking so progress is being made even though not on the site.

VII. AUXILIARY ENTERPRISES

no report.

TEACHERS COLLEGE BOARD

VIII. STUDENT LIFE

1. Report of Director of Housing

- a. There is included herewith a copy of a recent report from the Director of University Housing. It provides interesting information concerning student living conditions and costs.

IX. MISCELLANEOUS

1. Student Union Forward Movement

As we enter the final twelve months of the Student Union Campaign the total amount of cash and pledges stands at \$145,070.07, a figure that represents 96.6 percent of the established goal of \$150,000. The campaign started in May 1954 and was designed to be completed by January 1, 1957, a period of thirty-two months. During the remaining twelve months, it will be necessary to secure an average of \$411 per month in order to complete the campaign on schedule.

CHART SHOWING GIVING IN THE STUDENT UNION CAMPAIGN

Division of Campaign	Established Goal	Raised to Date	Number of Givers	How we Anticipate Securing Remaining \$4,930
Special Gifts	\$48,650	\$44,073	555	\$ 800
Faculty	35,100	43,115	384	1,300
Campus Organizations	10,500	22,570	70	1,400
Alumni	55,750	36,718	1,109	4,600
Totals	\$150,000		2,118	\$8,100

The giving to the Student Union Fund in Bloomington-Normal exceeded our expectations in a campaign of this type. At home the giving exceeded the \$94,250 goal by \$14,100.

It has been in the alumni phase of the campaign that we have had the greatest difficulty. Before the campaign started we anticipated that 1,060 alumni would make contributions out of a total list of about 11,000 (outside McLean County). To date, we have received gifts from 1,109 which indicates that our compilations regarding numbers were accurate.

We have been wrong in our estimates of the sizes of the average alumni gift. While we had hoped for 403 gifts of \$60 and 172 of from \$100 up, we actually received 1,109 gifts from alumni that averaged \$33.11 each. It is possible that the rather low average salary of teachers in this state is the reason for these lowered average gifts.

At the present time we have every reason to be confident that the goal of \$150,000 will be reached by the time the Centennial Year opens.

PROCEEDINGS

2. Fall Alumni Meetings

Alumni meetings were held during the fall as follows:

<u>County</u>	<u>Attendance</u>
De Witt, Clinton	45
Ford, Gibson City	42
Grundy, Morris	62
Iroquois, Watseka	33
LaSalle, Ottawa	38
Lee-Whiteside, Rock Falls	47
Macoupin-Montgomery, Benld	32
Mason-Menard, Petersburg	32
Peoria, Peoria	40
Piatt, Cerro Gordo	39
Vermilion, Danville	28
Will, Joliet	27
Winnebago-Boone, Rockford	58
Cleveland, Ohio	32
 <u>Departmental Clubs</u>	
Health and Physical Education	28
Home Economics	85
 <u>Others</u>	
Central Division IEA	58
Total attendance Fall Alumni Meetings	726

3. Centennial History Bids

Requests for proposals for the publication of the Centennial History of the University were directed to six publishing firms. Only two (R.R. Donnelley and Sons Co. and the Pantagraph Printing Stationery Company) submitted bids by January 5, 1956, the specified date.

The bids are as follows:

	Donnelley	Pantagraph
Standard Edition		
2000 copies	6550.00	5340.00
3000 copies	7761.79	6590.00
2000 additional 16 pages of text	194.00	157.50
Each 1000 additional 16 pages of text	33.53	30.00
Deluxe Edition		
2000 copies	7380.00	No bid
3000 copies	8588.34	No bid
2000 additional 16 pages of text	194.00	
Each 1000 additional 16 pages of text	33.53	

Recommendation:

The Centennial Committee met to evaluate the bids and representative samples of publications submitted by the bidders. Following much discussion, it was agreed that, since the Centennial History is a project undertaken only once in one hundred years, it should be a publication of highest quality and that therefore the selection of the deluxe edition should be recommended.

Since the sale of 500 copies of the book at \$4.00 each will

TEACHERS COLLEGE BOARD

produce \$2000.00, and since it is expected that more than this number will be sold, it is recommended that the bid of the R.R.Donnelley and Sons Company of Chicago for the deluxe edition be accepted. The amount authorized in the Centennial Budget is \$6000.00 which is therefore the amount of the authorization requested. The remaining \$1380.00 for 2000 copies, or \$2588.3 for 3000 copies is to be paid from advance or post publication sales.

X. SUMMARY

Consideration and favorable action by the Teachers College Board is recommended on the following:

1. Cancellation of the leave of absence for Miss Lela Winegarner.
2. Extension of non-sabbatical leave for Dr. Harold Koepke and Miss Thelma Nelson.
3. Granting of non-sabbatical leave to Mr. James Becker.
4. Appointment of Mr. Ivan Calhoun, Mrs. Norene Kurth, and Mr. Parke B. Loren.
5. The resignation of non-academic personnel.
6. Dismissal of non-academic personnel.
7. Creation of additional Janitor position for Walker Hall.
8. Appointment (replacement) of non-academic personnel.
9. Appointment (new positions) of non-academic personnel.
10. Calendar for the 1955-1956 school year and the 1957 summer session.
11. Approval of Graduate Courses.
12. Approval of bid for publication of Centennial History.

Respectfully submitted,
Arthur H. Larsen

REPORT OF THE WESTERN ILLINOIS STATE COLLEGE JANUARY 16, 1956

I. STUDENTS

A. Enrollment, Winter Quarter, 1955-56

PROCEEDINGS

	Men & <u>Boys</u>	Women & <u>Girls</u>	<u>Total</u>	<u>Total One Year Ago</u>
1. College				
Regular Students				
Graduates	13	1	14	30
Seniors	147	108	255	199
Juniors	256	98	354	276
Sophomores	371	182	553	452
Freshmen	<u>515</u>	<u>253</u>	<u>768</u>	<u>698</u>
	1302	642	1944	1655
Saturday and Evening Classes				
Graduates	60	66	126	121
Undergraduates	<u>5</u>	<u>17</u>	<u>22</u>	<u>100</u>
	65	83	148	221
Sub-total	1367	725	2092	1876
2. Extension, First Term, 1955-56				
Itemized in October				
1955 report	37	325	362	466
3. Secondary Schools				
Macomb Sr.	247	210	457	432
Western High	90	89	179	168
Bardolph	29	27	56	49
Kewanee	324	317	641	693
Galesburg Sr.	578	605	1183	1142
Barry	80	75	155	142
Jacksonville	502	487	989	951
Bushnell-Prairie City	<u>156</u>	<u>139</u>	<u>295</u>	<u>290</u>
Sub-total	2006	1949	3955	3867
4. Elementary Grades				
MacArthur (Grades				
5 & 6 only)	24	28	52	56
Western Grades	167	209	376	360
Bardolph	71	64	135	135
Adair	<u>37</u>	<u>30</u>	<u>67</u>	<u>94</u>
Sub-total	299	331	630	645
Grand Total	3709	3330	7039	6854

II. FACULTY

A. Additional Staff

As directed by the Board at the October meeting, we have had a conference with Dr. Browne concerning additional staff needs. From the data submitted on class enrollments for the fall and winter quarters this year he concurs with us that the following additional teachers are required for 1956-57 to meet minimum instructional standards:

- 1 physical education teacher (man)
- 1 education teacher
- 1 business education teacher
- 1 industrial arts teacher
- 1 visual education teacher
- 1 social science teacher

In going over our funds available for said teachers, same

TEACHERS COLLEGE BOARD

will come from:

1. No physics teacher could be obtained for laboratory schools this fall. Work assigned to graduate student and Mr. Horrabin. Saving	\$ 3,600
2. Ray Hanson, leave of absence for five months. Work assigned to graduate students and P.E. faculty members. Saving	2,496
3. Dean Lipsey is teaching education class each quarter (3). Saving	1,666
4. No assistant dean of women available for fall of 1955. Saving	3,800
5. No home economics teacher available for laboratory school. Work divided between two faculty wives. Saving	1,200
6. Three janitors not employed in August for Science Building as it was not completed. Saving.	750
7. I will teach one course spring and summer terms. Saving	1,110
	\$ 14,622

The remainder will come from reserve set aside for 1955-56 and contingency fund (\$45,000). Total estimate of funds required for six teachers plus two approved previously is \$45,000.

B. Change in Degree

Miss Olive L. Fite, assistant professor of English, has completed the requirements for the Ph.D. degree at Northwestern University and will be granted the degree of the June commencement.

C. Appointments

1. Mr. Elmer C. Haddock was employed effective December 1, 1955 as Faculty Assistant in the Laboratory School to teach science classes. His salary is \$150 per month. Mr. Haddock received the B.S. degree from Western and this quarter is completing the one course necessary to meet the requirements for the M.S. degree. Our budget for 1955-56 provided a new science teacher for the high school, but no one was found to fill this position.
2. Mrs. Jean Morrow, who was employed at the beginning of the year to teach one geography class, is now teaching two courses (required) since it was not possible to find a full-time person for the geography department beginning with the winter quarter. Two elective courses were dropped from the winter term program. Mrs. Morrow's salary was increased to \$250 per month effective December 1, 1955.

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III. OTHER EMPLOYEES

A. Resignations

1. Mr. William Hughes, Assistant Farmer, completed his temporary employment on October 31, 1955.
2. Mrs. Mary Louise Soland, Equipment Attendant, resigned effective October 31, 1955.
3. Mrs. Margie J. Frakes, Clerk Typist I, resigned effective November 18, 1955.
4. Mr. Homer Icenogle, temporary Groundsman, completed his temporary appointment as of November 30, 1955.
5. Mrs. Mary Lou Barnewolt, who was employed as temporary clerk I in the Business Office effective October 15, 1955 at \$190 per month, resigned November 30, 1955 to accept a position at a higher salary.

B. Leave of Absence

1. Mrs. Luan Barry, Bookkeeping Machine Operator II, W-CS-76, requested leave of absence without pay from January 1, to March 1, 1956.

C. Changes in Salaries

The monthly salaries of the following employees were increased effective November 1, 1955 to \$493 to comply with the increase in hourly rate (\$2.90 per hour):

1. Thomas V. Larson, Plumber, W-CS-33
2. Gervase R. DeHaven, Electrician, W-CS-13

D. Replacements

1. Miss Susan G. Banks was employed effective November 1, 1955 as temporary Women's Locker Room Attendant replacing Mary L. Soland, resigned. Her salary is \$225 per month.
2. Miss Barbara Sue Anderson was employed as temporary Clerk Typist I in the Office of the Dean of Men effective November 16, 1955 at \$180 per month.
3. Adeline Ray was employed as temporary Health Service Nurse for the period December 7-9, 1955 at \$12 per day during the absence of the regular nurse.

IV. ORGANIZATION

- A. The need for off-campus teaching is increasing continually due to the larger number of students who need practice teaching. This, in turn, requires more time of the teaching staff in the various subject matter fields to supervise the off-campus teaching.

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B. College calendar for 1956-57:

Fall Quarter opens	September 4, 1956
Fall Quarter closes	November 23, 1956
Winter Quarter opens	November 26, 1956
Winter Quarter closes	March 1, 1957
Spring Quarter opens	March 4, 1957
Spring Quarter closes	May 30, 1957
First Summer Term opens	June 3, 1957
First Summer Term closes	July 12, 1957
Second Summer Term opens	July 12, 1957
Second Summer Terms closes	August 16, 1957
Fifty-fifth Annual Commencement	May 30, 1957
Homecoming	October 11-14, 1956, incl.
Thanksgiving Recess	November 22-25, 1956, incl.
Christmas Holidays
.	December 22, 1956 - January 6, 1957, incl.
Spring Recess	April 13-21, 1957, incl.

V. CURRICULUM No report.

VI. BUILDINGS AND GROUNDS

- A. Plans for the student union and dormitories will be submitted to the Building Committee at this meeting by the architects, Hewitt and Bastian. Members of the college staff (Buildings and Grounds Committee) and Mr. Carl Dunbar, local board member, have gone over these plans many times.
- B. The site for the foregoing buildings has been discussed and informally approved by the Building and Grounds Committee. At this time we would like to obtain official approval of the Board, as a matter of record, to locate said student union and men's and women's dormitories south of Grote Hall between Grote Hall and Adams Street, east of the main entrance to the college.

VII. AUXILIARY No report.

VIII. STUDENT LIFE

- A. Two meetings have been held during the 1955-56 academic year by the campus leaders group and the administrative officers of the college. Several good suggestions concerning the administration of the college have come from the students as a result of these meetings.
- B. Western's basketball team participated in the eight-team N.A.I.A. invitational tournament held in Omaha, Nebraska, December 28-30. Western won the tournament.
- C. The Western choir presented a Christmas concert on Wednesday evening, December 14. Open to the student body and public, this program was exceptionally well-attended.
- D. Western was represented by Mr. D. L. Bailey and five students at the National Rural Youth Conference which was

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held at Jackson's Mill, West Virginia, during the fall quarter.

- E. Eleven Members of Western's gymnastics team and their coach, Mr. Robert Clow, attended the Sarasota (Florida) Gymnastics Clinic, December 25 to January 1. Events of the week included clinics on methods and techniques of gymnastics, exhibitions, two meets, and appearances on TV shows. Glen Wilson, a Western student, participated in the North-South All Star Meet and placed third on trampoline. Six Western students participated in the National Night of Stars Exhibition.

IX. MISCELLANEOUS

A. Rebuilding of concert grand piano

We have had since 1944 a concert grand piano, which was a used piano when purchased, that is used for recitals and musical programs, both professional and nonprofessional. Mr. Wanninger and Dr. Julstrom of our music department have been requesting for the past two years that the piano either be repaired or traded in, as it is in a very poor state of repair. We asked Lyon and Healy Company, Chicago, to make a survey which they have done.

A new Steinway concert grand with accelerated action and diaphragmatic sounding board costs \$6,555 less 10%, or \$5,900. They would allow us \$1,500 on our old piano which would make a net price of \$4,400 for a new piano.

Lyon and Healy Company can repair our present piano for \$1,135.

We recommend that the piano be rebuilt. The head of the music department has investigated this matter and has found that a rebuilt piano is almost as good as a new one and would serve our purposes very well. The cost of the repairs will be paid from contractual services.

X. SUMMARY

The approval of the Teachers College Board is respectfully requested for the following recommendations:

- A. The addition of one staff member in each of the following departments for the 1956-57 academic year: Men's Physical Education, Education, Business Education, Industrial Arts, Visual Education, Social Science.
- B. The employment of Mr. Elmer C. Haddock as Faculty Assistant in the Laboratory School effective December 1, 1955 at \$150 per month.
- C. Adjustment in salary for Mrs. Jean Morrow, Instructor in Geography, to \$250 per month, due to additional teaching assignment, effective December 1, 1955.
- D. The resignation of Mr. William Hughes, Assistant Farmer, effective October 31, 1955.

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- E. The resignation of Mrs. Mary Louise Soland, Equipment Attendant, effective October 31, 1955.
- F. The resignation of Mrs. Margie J. Frakes, Clerk Typist I, effective November 18, 1955.
- G. The resignation of Mr. Homer Icenogle, temporary Groundsman, effective November 30, 1955.
- H. The employment of Mrs. Mary Lou Barnewalt as Clerk I effective October 15, 1955 at \$190 per month and her resignation effective November 30, 1955.
- I. The leave of absence without salary for Mrs. Luan Barry from January 1, to March 1, 1956.
- J. Adjustment in salary to \$493 per month for Thomas V. Larson, Plumber, and Gervase R. DeHaven, Electrician, to comply with increased hourly rates.
- K. The employment of Miss Susan G. Banks as temporary Women's Locker Room Attendant effective November 1, 1955 at \$225 per month.
- L. The employment of Miss Barbara Sue Anderson as temporary Clerk Typist I effective November 16, 1955 at \$180 per month.
- M. The employment of Adeline Ray as temporary Health Service Nurse for three days at \$12 per day.
- N. The college calendar for 1956-57.
- O. Location of the student union and men's and women's dormitories on the main campus between Grote Hall and Adams Street, east of the main entrance.
- P. Rebuilding of concert grand piano by Lyon and Healy Company, Chicago, for the sum of \$1,135.

Respectfully submitted,

F. A. Beu,
President

PROCEEDINGS
REPORT OF THE
NORTHERN ILLINOIS STATE COLLEGE

January 16, 1956

I. STUDENTS

No report.

II. FACULTY

Resignation

Dr. Carl Proehl, assistant director, student teaching, effective November 30, 1955 in order to accept a position as Educational Officer with the United States Naval School at Pensacola, Florida. This is a position which is similar to that of an academic dean in a college.

Leave of Absence Because of Illness

Mr. James Meldrum, assistant professor, Department of Social Science, beginning December 26, 1955 because of illness.

Return From Leave of Absence

Mr. James Meldrum, assistant professor, Department of Social Science, has been on leave of absence because of illness since December 26, 1955. At the time he left his teaching duties, his doctor could not give us assurance when he could return, so we employed Dr. Danton Sailor to take his place for the remainder of the college year. Mr. Meldrum now finds that he will be able to resume his work beginning February 1, 1956. Since the enrollment in social science classes is large, it is fortunate that we will have Mr. Meldrum in addition to Dr. Sailor for the second semester.

Replacements

Dr. Danton Sailor, assistant professor, Department of Social Science, replacing Mr. James Meldrum for the first semester at a salary of \$520 per month beginning November 28, 1955 and for the remainder of the college year. Dr. Sailor earned all three degrees at the University of Illinois, has taught at Wayne University, Detroit, at the University of Illinois, and at Illinois State Normal University. This is a temporary appointment and has been approved by the Advisory Committee.

Dr. George D. Weigel, associate professor, Department of Education, replacing Dr. Thomas Ringness who resigned in August, at a salary of \$600 per month beginning February 1. Dr. Weigel has his bachelor's degree from Oakland City College, Indiana, his master's degree from Indiana University and his doctorate from Western Reserve University. He has had successful teaching experience at Indiana University and comes to Northern from a position at Western Reserve University, Cleveland, Ohio.

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Permission to Add Staff Member for the Second Semester

We should like to have permission to employ an additional staff member in the Department of Business Education beginning with the second semester, 1956, on a temporary basis. The over-load in this department is so great that it is necessary to add a number of classes. Dr. Browne concurs in this recommendation.

New Appointment

Mr. Carl Bobbish, instructor, Department of Music, at a salary of \$440 per month beginning November 7 on a temporary basis for the remainder of the college year to teach the overflow classes in piano. Mr. Bobbish has his bachelor's and master's degrees from the Oberlin Conservatory of Music at Oberlin, Ohio and comes to Northern from a teaching position at the Detroit Conservatory of Music. This position has been previously approved by the Advisory Committee.

Changes in the Payroll - Previously Approved by the Advisory Committee

Mr. William Davis who is employed on a co-operative arrangement with the DeKalb Public Schools as band instructor at the McMurry Laboratory School, from one afternoon per week to two afternoons per week beginning November 1 at a salary of \$545 additional for nine months, making a total salary for Mr. Davis for this college year of \$968.85.

Mrs. Frances McGirr, substitute teacher at McMurry Laboratory School, at \$12 per day from November 14 through November 23 because of illness of the first grade teacher, Miss Margaret Steil. Mrs. McGirr has her bachelor's degree from Northern and has had three years' teaching experience.

Tentative Arrangement for Student Health Service - Previously Approved by the Advisory Committee

Because of the very heavy load in the Health Service, we should like to try on a temporary basis beginning with the final week in November, the employment of local physicians from the county medical society to work a two-hour period a day for four days during the college week. These doctors receive a rate of payment of \$10 per hour with the total not to exceed \$2,000 for the year.

Change of Status

Mr. Gwynn Greene, assistant professor, Department of Education on a nine-months basis, to coordinator, student teaching, on a twelve months basis at his regular salary of \$560 per month, replacing Dr. Carl Proehl who resigned. Mr. Greene will begin his duties on February 1. He plans to complete the work for his doctor's degree by the end of this academic year.

III. OTHER SCHOOL EMPLOYEES

New Positions - (Approved by the Advisory Committee)

Dorothy N. Stroh, Cook @ \$200 per month as of October 3,

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Neptune Hall

Delmer W. Jones, laundry foreman, @ \$290 per month as of Dec. 19

Replacements

Helen M. Tedford, Cook, @ \$200 per month as of September 28, replacing Anna Lindeman, transferred to Neptune Hall October 1. Phyllis Wigglesworth, Clerk-typist I (temporary) @ \$1.00 per hour for 100 hours per month as of October 1, replacing Betty Hammerman, resigned June 30.

Elrean E. Wald, Cook, @ \$200 per month as of October 1, replacing Effie Wiggins, transferred to Neptune Hall October 1.

Marvin A. Schroeder, kitchen laborer, @ \$200 per month October 6, replacing James Mitchell, transferred to Neptune Hall September 30

Florence Smith, clerk-stenographer I @ \$200 per month October 10, to be increased \$10 at end of probationary period if services prove to be satisfactory, replacing Genevieve Maurer, resigned October 15

Mary M. House, janitress, @ \$190 per month as of October 17, replacing Jean Sparks, resigned September 30.

Clarence W. Webb, maintenance worker @ \$245 per month as of October 13, replacing Delos Reed, resigned September 30.

Violet Little, Clerk-typist I @ \$200 per month as of October 17, to be increased \$10 at end of probationary period if services prove to be satisfactory, replacing Mary O'Brien, clerk-stenographer I, resigned October 31.

Cecile Nichols, cook's helper, @ \$185 per month as of November 7, replacing Patricia Bond, resigned October 31.

Ingeborg Scholz, clerk-typist II, @ \$200 per month as of October 24, to be increased \$10 at end of probationary period if services prove to be satisfactory, replacing Edith Darm, clerk-stenographer II, transferred to another department

Susan D. Larson, library clerk III @ \$220 per month as of November 9, replacing Edna Schramm, resigned November 18

Margaret A. Collins, clerk-typist II, @ \$200 per month as of December 12, replacing Ingeborg Scholz, resigned November 30.

Cecile Nichols, cook, \$200 per month as of November 7, replacing Emma Nelson resigned December 8 (Mrs. Nichols transferred from Neptune Hall)

Change of Status

Bobbie J. Mitchell from kitchen laborer to baker's helper as of October 1 - no change in salary

Frank Simmons, groundsman, from \$245 to \$275 per month as of October 1

Kenneth Mosborg, janitor, from \$245 to \$275 per month as of October 10

Dorothy N. Stroh, from Cook @ \$200 to Cook's Helper @ \$185 per month as of November 1

Esther L. Zwier, clerk-stenographer I, from stenographic pool to Admissions Office November 1 - no change in salary

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Edith A. Darm, clerk-stenographer II, from registrar's office to dean of students' office - no change in salary
Regina A. Anderson, clerk-stenographer II from \$225 to \$240 per month - board approval October, 1955
Sandra L. Ross, clerk-typist II from \$200 to \$210 per month as of December 10 Board approval, October, 1955.

Resignations

Genevieve M. Maurer, clerk-stenographer I, resigned as of October 15
Mary E. O'Brien, clerk-stenographer I, resigned as of October 31
Patricia A. Bond, cook's helper, resigned October 31
Emma Nelson, cook, resigned as of December 8
Ingeborg Scholz, clerk-typist II, resigned November 30

Disability Leave

Charles Nash from October 1 to December 12, 1955

Change of Name

Donna Mae Finnestad, clerk-stenographer II, to Donna Mae Seldal

Temporary Appointment for Mr. Harold Blake

Mr. Harold Blake, at present custodial supervisor, as acting superintendent of buildings maintenance, effective January 1, 1956 until a superintendent of buildings maintenance can be appointed, Mr. Blake's salary to be increased temporarily from \$4800 to \$5400 for 12 months. Mr. Arthur F. Johnson, superintendent of buildings maintenance, has indicated his intention to retire as of February 29, 1956. Because of accumulated sick leave and vacation periods, Mr. Johnson will be paid his full salary for January and February. He has applied for disability through the proper channels and will eventually be either on disability leave if he is so entitled to this status, or retirement, whichever is of greater benefit to him.

First Semester, 1956-1957

September 10, Monday Faculty meeting 3:00 P.M.
September 11, Tuesday New Students Week begins 8:00 A.M.
*September 15, Saturday. Completion of Registration 8:00 A.M. - 3:30 P.M.
September 17, Monday Class work begins 8:00 A.M.
**September 22, Saturday. Last day of registration 12:00 Noon
October 26, Friday Meeting of Rock River Division of I.E.A.
November 2, 3, 4, Friday, Saturday, Sunday . . Homecoming
November 21, Wednesday Thanksgiving recess begins at 12:00 Noon
November 26, Monday Class work resumes 8:00 A.M.
December 22, Saturday. Christmas vacation begins after regularly scheduled classes

1957

January 3, Thursday Class work resumes 8:00 A.M.
January 22-25, Tuesday, Wednesday, Thursday, Friday . . Final examinations for first semester
January 26, Saturday. Close of First Semester

* Graduate classes scheduled for Saturday begin on this date.

** Evening and Saturday students may register until the second meeting of the class.

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Second Semester, 1957

February 1, 2, Friday and SaturdayRegistration 8:00 A.M.-5:00 P.M.
***February 4, MondayClass work begins 8:00 A.M.
**February 11, MondayLast day of registration 4:30 P.M.
April 13, SaturdayEaster recess begins after regularly scheduled classes
April 22, MondayClass work resumes 8:00 A.M.
May 30, ThursdayHoliday
June 2, SundayFifty-eighth Annual Commencement 5:00 P.M.
June 4-7, Tuesday, Wednesday, Thursday, Friday . . . Final examinations for second semester
June 8, SaturdayClose of Second Semester

Summer Session, 1957

June 17, MondayRegistration 8:00 A.M. - 3:30 P.M.
June 18, TuesdayClass work begins 8:00 A.M.
July 4, ThursdayHoliday
August 8, ThursdayCommencement 4:00 P.M.
August 9, FridaySummer session closes after regularly scheduled classes

First Semester, 1957-1958

September 9, MondayFaculty Meeting 3:00 P.M.
September 10, TuesdayNew Students Week begins 8:00 A.M.
September 14, SaturdayCompletion of registration 8:00 A.M. - 3:30 P.M.

* Graduate classes scheduled for Saturday begin on this date.

** Evening and Saturday students may register until the second meeting of the class.

*** Graduate and evening classes scheduled for Monday begin on this date.

We should like to present the above calendar for the college year 1956-1957 for approval.

V. THE CURRICULUM

Offerings in the Graduate School

The material on changes in offerings in the graduate school was considered at the November board meeting by the Curriculum Committee of the Board. The changes suggested as a result of the meeting of the committee have been incorporated in the revised material which we are sending to the Curriculum Committee for its approval. We hope the Board will concur with the recommendations of the committee as to courses and staff.

Extension Center for Graduate Credit

We should like to have approval to use Freeport as a center in which graduate courses may be offered. Both administrators and teachers feel the need for graduate courses in this area. The junior high school is new and the senior high school contains modern classrooms. The library facilities are excellent. Since these schools are strategically located to serve not only the local people but also many from near-by communities, the need for graduate courses has been evident for several years.

Additions to Graduate Faculty (already members of the staff)

The following members have recently completed the work for the doctorate:

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Mr. William Froom, acting director, regional services - Ed.D.,
University of Indiana
 Mr. Robert McAdam, assistant professor, Department of Physical
Education for Men - Ph.D., University of Illinois
 Mr. William Ogilvie, assistant professor, Department of English -
Ed.D., University of Indiana
 Mrs. Wilda D. Pickett, assistant professor, Department of Physi-
cal Education for Women - Ed.D., Teachers College; Columbia
University

In addition to the above list, Dr. George Weigel, associate profes-
sor, Department of Education, who will begin his teaching du-
ties on February 1, has his Ed.D. from Western Reserve Uni-
versity.

Graduate and Faculty Assistants

Following is a tabulation showing changes in faculty and graduate
assistantships recommended for the second semester. All the
assistantships were approved by the Board in April, 1955.

<u>Faculty Assistants</u>	<u>Semester Stipend</u>
Earth Sciences Eugene Bergman (Originally appointed for first semester only. Re- places Kenneth Bowden who was appointed for sec- ond semester and is being transferred to Lorado Taft Field Campus.)	\$ 337.50
Lorado Taft Field Campus Kenneth Bowden (Replaces Roger Swanson who is resigning)	675.00
Library Don Mertic (Originally appointed for first semester only. Re- places Fred Whitney who was appointed for second semester.)	675.00
Phys. Educ. for Men Mabel Gecox (This assistantship was not filled first semester.)	337.50

Graduate Assistant

Speech Charles McNames (Replaces Jerome Rooke, appointed for the first semester only.)	337.50
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To be removed from the payroll after they have received stipends
for four and one-half months at the authorized rates are Jerome
Rooke and Roger Swanson. The stipend of Kenneth Bowden as ap-
proved in the October, 1955 report, should be increased from
\$75 to \$150 monthly (\$675 for 4-1/2 months) if his transfer as
requested here to the Lorado Taft Field Campus, is approved.
Fred Whitney, mentioned in the October report, should not be

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placed on the payroll as faculty assistant assigned to the library.

VI. BUILDINGS AND GROUNDS

Grounds

New Land

We have received the very gratifying information to the effect that Mr. Baumgartner has signed the necessary papers to sell 131.1 acres of land at the appraisal price. The speed at which this transaction has taken place was only possible through the cooperation of Mr. Baumgartner's attorney, Mr. Dunn, attorney for the Board, and the great interest the State Teachers College Board had in obtaining the land for the college. We now are able to start planning for the best use of this new land.

It will be necessary to have an accurate survey of the land obtained from Mr. Baumgartner. We have received the following proposal from Mr. Knetsch of the S. W. KNETSCH & ASSOCIATES, which reads as follows:

- "For surveying services by a three-man survey party, one of the three men to be party chief and registered Illinois land surveyor, including all necessary instruments and transportation \$ 12 per hour
- "For drafting and calculating time, including the delivery of certified plat of survey, ink on linen \$ 4 per hour
- "On the basis that the proposed area includes approximately 130 acres, we will propose a guaranteed maximum cost for survey and delivery of plat \$ 458.00
- "In connection with the above survey, Knetsch & Associates will furnish and set concrete monuments 5" in diameter by 30" long, at any property corners designated by the college, for an additional cost of \$7.50 per monument."

Because of the irregularity of this property, it will be necessary to set 14 monuments at a cost of \$105. The total cost of the survey will not exceed \$458 and the monuments at \$7.50 each (\$105) will bring the total to \$563.00. We should like to recommend that the Board accept the Knetsch proposal for a survey and monuments not to exceed a total of \$563.00, to be paid from the appropriation for land.

Grounds

Mr. A. W. Jackson, whose property the Board took formal action to acquire for the college, has now decided that the appraisal value of \$26,000 is not sufficient. I have asked Mr. Dunn if he would proceed with condemnation action.

Stream Between Normal Road and Castle Drive

As fast as the winter weather permits, we are clearing the valley of the stream that flows between Normal Road and Cas-

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tle Drive, looking forward to the time when the channel itself can be cleared and straightened, thus ultimately improving drainage in the area of our west campus.

Parking

A parking lot to hold 125 cars has been completed on the west campus one block west of the library. The men in charge of the grounds levelled the area and gravelled it. This gives us a place to park cars that is satisfactory excepting in wet weather. When the gravel has settled, we may have it oiled. The new lot does not solve the parking problem, but it helps.

Channel of the Kishwaukee River

For several years, the city has been considering the possibility of straightening the channel of the Kishwaukee River which would involve our campus in the over-all project. Federal engineers have been working on this project which if approved, might involve minor changes and in widening of the Kishwaukee River where it flows through the campus.

Buildings

As this board report is being written, we are looking forward to the opening of bids for the three new buildings, the dates of which are as follows:

Laboratory School - Friday, January 6 at 2:00 p.m.

Classroom Building - Thursday, February 2 at 2:00 p.m.

Field House - Thursday, February 16 at 2:00 p.m.

We hope that as many members of the Board will be present as possible. All bids will be opened here at Northern.

VII. AUXILIARY ENTERPRISES

No report.

VIII. STUDENT LIFE

We should like to report that a group of students led by the Veterans Club, has begun a campaign which at this time seems highly successful, to raise funds for a campus flag pole.

Ice Skating -- Whenever weather permits, many of our students enjoy the use of the college lagoon for skating. This year the weather, being unusually cold, has given them a great opportunity to indulge in this sport. I have heard a number of students express their appreciation for the use of this recreational facility that was made possible several years ago by the purchase of an ice planer.

IX. MISCELLANEOUS

Furniture - Student Union Building

Approval was given at the August meeting of the Teachers College Board, page 8, for the Advisory Committee of Northern to be empowered to approve the purchase of furniture

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and equipment for the new dining room in the Student Union Building, total cost not to exceed \$3,500. However, in view of the fact that considerable time has elapsed because of the difficulty of locating the type of furniture that would meet our needs, we are asking the Board's authorization to purchase the necessary furniture. We have received bids from nine companies, covering 34 tables and 144 chairs, net prices f.o.b. DeKalb, as follows:

L. B. Herbst Corp., Chicago	\$3,319.30
Morton Textiles & Furniture Co., Chicago	3,316.94
Karoll's, Inc., Chicago	3,271.58
Chesterfield Furniture Co., Chicago	3,261.07
Rochelle's, Inc., Chicago	3,254.38
Clark Linen & Equipment Co., Chicago	3,248.21
Bimrose Furniture, DeKalb	3,206.38
Mandel Bros., Chicago	3,192.16
Gilbert A. Force Co., Chicago	3,160.50

We should like authority to order this furniture from Gilbert A. Force Company, Chicago, the low bidder, at \$3,160.50, payment to be made from Bond Revenue, Construction Fund, Series #53.

Signal Honor to Dr. Maurice Weed and Northern

In October, 1955, Dr. Maurice Weed, head of the Department of Music, was notified that he was one of three in the United States whose symphony would be played in Washington, D.C. Following the contest, Dr. Weed was notified that he had won first prize of \$2,000. Northern feels very proud of Dr. Weed and feels that through him, the college has achieved real distinction in the field of music. The contest was sponsored by the Lincoln Therese Filene Foundation to promote American Music. Judges were from Yale University, Philadelphia Conservatory of Music, and the Eastman School of Music. The members of the Board commended Dr. Weed for his work.

Rock River Methodist Conference

The college has made arrangements with the Rock River Division of the Methodist Church which requested permission to hold its conference on the campus June 21 to June 25, 1956. All the regulations will be followed according to cost of rooms and food, with allowance for a reasonable profit for the college for the use of its facilities.

North Central Committee to Re-visit Northern

A committee of two, appointed by the North Central Association of Colleges and Secondary Schools, will visit Northern on January 12 and 13.

TEPS Conference - June 28-July 2, 1955

At the meeting of the Board, we plan to give to each board member, a copy of "Teacher Education: The Decade Ahead," and the DeKalb conference report as well as a copy of the "Companion Volume to Teacher Education: The Decade Ahead," a report of the clinic sessions of the DeKalb conference.

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X. SUMMARY. Approval is requested on the following:

1. Acceptance of the resignation of Dr. Carl Proehl.
2. Granting of leave of absence to Mr. James Meldrum.
3. Return to duties of Mr. James Meldrum as of February 1.
4. Appointment of Dr. Danton Sailor for the first semester as indicated and for the remainder of the college year.
5. Appointment of Dr. George D. Weigel.
6. Appointment of new staff member in the Department of Business Education for the second semester.
7. Appointment of Mr. Carl Bobbish.
8. Change in teaching assignment for Mr. William Davis.
9. Payment for Mrs. Frances McGirr, substitute teacher.
10. Tentative arrangement for additional help in Student Health Service.
11. Change of status for Mr. Gwynn Greene.
12. New positions for non-academic employees.
13. Replacements for non-academic employees.
14. Change of status for non-academic employees.
15. Acceptance of resignations of non-academic employees.
16. Disability leave for Mr. Charles Nash.
17. Calendar for the college year 1956-1957.
18. Courses and staff in the graduate school as submitted by the Curriculum Committee of the Board.
19. Additions to graduate faculty.
20. Addition of Freeport as a graduate center for extension.
21. Appointment of list of graduate and faculty assistants.
22. Acceptance of Knetsch proposal for survey of Baumgartner property.
23. Permission to purchase furniture and equipment for the dining room in the Student Union Building.

Respectfully submitted,

Leslie A. Holmes,
President

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MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD

Bismarck Hotel
Chicago, Illinois
January 16, 1956

The regularly scheduled meeting of the Teachers College Board and the college presidents convened at 9:00 A.M., Monday, January 16, 1956, at the Bismarck Hotel, Chicago, Illinois. Lewis M. Walker, Chairman of the Board, presided.

Chairman Walker called the meeting to order, roll was called, and the following members voted present:

Mr. Lewis M. Walker, Chairman	Mrs. Harriet Lowden Madlener
Mr. R. A. Stipes, Jr., Vice-Chairman	Dr. Vernon L. Nickell
Mr. Alexander Summers, Secretary	Mr. William E. Reed
Mr. Carl Dunbar	Mr. Clarence R. Ropp
Mr. J. A. Houle, Jr.	Mr. Chauncey B. Watson, Sr.

The following member was absent:

Mr. Morton H. Hollingsworth

Also present were the following:

Dr. Robert G. Buzzard, President
Mr. Raymond R. Gregg, Business Manager
Eastern Illinois State College

Dr. Arthur H. Larsen, Acting President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University

Dr. F. A. Beu, President
Western Illinois State College

Dr. Leslie A. Holmes, President
Mr. Z. H. Dorland, Director of Business Services
Northern Illinois State College

Dr. Richard G. Browne, Executive Office
Mr. Arthur Samoore, Supervising Accountant
Mr. Kenneth J. Thelen, Architectural Assistant
Mr. Richard F. Dunn, Legal Counsel
Teachers College Board - Central Office

Chairman Walker introduced Mr. O. T. Banton, of the Lindsay-Schaub newspapers, who will cover future meetings of the Teachers College Board.

The first matter of business before the Board was the approval of the minutes of the regular meeting of November 21, 1955 and the special meeting of December 4, 1955. There being no corrections to said minutes, Mr. Ropp moved that the minutes of the meetings of November 21, 1955 and December 4, 1955 be approved as submitted. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

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Dr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Absent
Mrs. Madlener	Aye	Mr. Summers	Absent
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

REPORTS OF OFFICERS OF THE BOARD

Chairman Walker reported he had received a letter from Dr. Fairchild, written while he was at home during the holidays. He stated that Dr. Fairchild plans to return to the hospital in Peoria for continuation of treatments.

Chairman Walker next read a letter he had received from Professor William S. Gray, College of Education, University of Chicago, regarding a proposed campaign for contributions for the establishment of a William Claude Reavis Professorship in Educational Administration at the University. Following some discussion, Chairman Walker stated that, as far as the Board is concerned, this is an individual matter and recommended that each member who cares to contribute to this do so direct; as for contributions from faculty members of the four teachers colleges, he recommended that the presidents decide what method they wish to follow in the solicitation of funds and contact Professor Gray personally on this matter. The Board concurred in Chairman Walker's recommendations. The Board also instructed Dr. Browne to write Professor Gray, telling him of the Board's decision regarding members of the Board and the college faculties regarding contributions to establish a professorship in honor of Dr. Reavis.

Chairman Walker next reported he had received a letter from Mrs. Erma S. Andres, daughter of the late H. H. Schroeder, expressing the gratitude of the Schroeder family to the Teachers College Board for the honor bestowed on their father in the naming of the new classroom building at Illinois State Normal University "SCHROEDER HALL."

Chairman Walker next reported that the committees named to choose a president for Illinois State Normal University are still holding meetings and interviewing candidates, and another meeting is scheduled for January 29 at Illinois State Normal University.

Dr. Browne presented his Report No. 41, as Executive Officer, which consisted of four parts; namely, Part I. Rehabilitation and Modernization; Part II. Foundations at the Four Colleges; Part III. Expenditures for Personal Services; and Part IV. Miscellaneous.

Little time was given to Part I. of his report as Dr. Browne stated the Building Committee would report on this later in the day.

Part II. of Dr. Browne's report was a brief summary of the Foundations at each of the four colleges, said Foundations being non-profit organizations for charitable and educational purposes, authorized to hold and administer gifts of money and property.

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Dr. Browne presented a brief report on the operation of each foundation and stated that if any Board member would wish further data on these foundations the Central Office would be glad to furnish it as copies of all audits are now on file.

Regarding Part III. of his report, Dr. Browne stated he chose to report on this since it is the largest part of the appropriation and needs to be watched more carefully. In connection with this appropriation, Dr. Browne presented a projection for the coming fiscal year which indicated all of the colleges will remain well within their appropriations for personal services.

Part IV. of Dr. Browne's report covered miscellaneous items, and he requested that Item 3. be deleted. Dr. Browne recommended Board approval of the following which appears in Part IV. of his report:

As of February 1, 1956, Miss Denysia Bastas be granted permanent status and that her salary be increased to \$300 a month.

In addition to his written report, Dr. Browne reported that the Council of Presidents had met on January 9, 1956, and he presented various matters they had agreed upon covering student dormitory contracts, out-of-state tuition fees, hospital affiliation, fees for part-time students, and exemption of staff members from fees. Regarding the exemption of staff members from fees, Dr. Browne reported the Council of Presidents recommended that Eastern Illinois State College continue the exemption that was authorized by the Board last September throughout the present academic year but that beginning September 1, 1955 none of the colleges would provide exemption of staff members from fees. Dr. Browne requested Board approval of the foregoing recommendation of the Council of Presidents regarding the exemption of staff members from fees.

Dr. Browne next reported that the February meeting is scheduled for February 20, in Chicago, Illinois, and he suggested that the meeting be held at Illinois State Normal University instead. Since the dedication of Walker Hall is scheduled for the evening of February 23, Dr. Larsen suggested that the February meeting be held on that date thus enabling those Board members who wish to attend the dedication ceremony.

Mr. Watson moved the approval of the following:

1. Miss Denysia Bastas be granted permanent status and her salary be increased to \$300 a month, beginning February 1, 1956.
2. Exemption of staff members from fees be continued at Eastern Illinois State College, as authorized by the Board in September, 1955, throughout the present academic year, but that beginning September 1, 1956, none of the colleges would provide exemption of staff members from fees.
3. The date and place of the next meeting of the Board be

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changed to Thursday, February 23, 1956, at Illinois State Normal University.

The motion was seconded by Mr. Houle, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

QUARTERLY REPORTS OF PRESIDENTS

Eastern Illinois State College

Dr. Buzzard presented his quarterly report on Eastern Illinois State College.

Included in Dr. Buzzard's quarterly report was a report on the water damage to Booth Library. The Board instructed Dr. Browne to inquire whether or not the appropriation to the Department of Finance, entitled the "Reserve for emergency repairs and replacements of State-owned buildings and contents, machinery and equipment" would cover the cost of the necessary repairs to Booth Library.

Mr. Summers moved the approval of the quarterly report on Eastern Illinois State College as presented by Dr. Buzzard. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Stipes, Chairman of the Finance Committee, reported there is sufficient cash on hand in the Series 1950 bond issue at Eastern Illinois State College to retire \$8,000 of these bonds and moved the adoption of the following resolution:

RESOLUTION providing for the purchase and retirement in advance of maturity of certain Eastern Illinois State College Student Residence Halls Revenue Bonds, Series of 1950.

WHEREAS Barcus, Kindred and Company has offered to sell \$8,000 par value of said bonds maturing 12/1/71 at 99-1/2% of their par value plus accrued interest, said offer attached hereto and made a part hereof; and

WHEREAS none of said bonds can, under the provisions of the resolution by which their issuance was authorized, be retired

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before 12/1/60; and

WHEREAS there are sufficient funds on hand to satisfy in full all requirements of the resolution by which the issuance of said bonds was authorized and leave a surplus sufficient to accept said offer; and

WHEREAS the acceptance of said offer will result in a net interest saving,

NOW THEREFORE BE IT RESOLVED

1. That the offer of Barcus, Kindred and Company be accepted and that the \$8,000 par value bonds so purchased be cancelled.
2. That the accounting officer of this Board be and he is hereby directed to take such steps as are necessary to carry out the provisions of section 1 hereof.

The motion was seconded by Dr. Nickell, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Illinois State Normal University

Dr. Larsen presented his quarterly report on Illinois State Normal University and requested the deletion of the following:

1. Item b., Page 9, under the heading II. FACULTY, 2. New Appointments (Replacements).
2. Item 4, Page 17, under the heading IX. MISCELLANEOUS.

Following some discussion, Mr. Ropp moved the approval of the quarterly report on Illinois State Normal University as presented and corrected by Dr. Larsen, with the exception of Board action at this time on the bids received, as outlined in Dr. Larsen's quarterly report, for the publication of the Centennial History. The motion was seconded by Mr. Reed, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Considerable discussion was then held on the bids received for the publication of the Centennial History of Illinois State Normal

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University. Dr. Larsen requested the acceptance of the bid submitted by the R. R. Donnelley and Sons Company, of Chicago, for the deluxe edition. Mr. Ropp moved the acceptance of the bids submitted by the R. R. Donnelley and Sons Company for the deluxe edition of the Centennial History, not to exceed \$6,000 and in keeping with the appropriation authorized for this book in the Centennial budget. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Nay
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Present	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was carried by a vote of eight to one.

Dr. Larsen next presented a report from the Director of University Housing at Illinois State Normal University concerning living conditions and costs.

Western Illinois State College

Dr. Beu presented his quarterly report on Western Illinois State College.

Since there was nothing controversial, Mr. Houle moved the approval of the quarterly report on Western Illinois State College as presented by Dr. Beu. The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

Northern Illinois State College

Dr. Holmes expressed his appreciation to the Board for the flowers and lovely words sent at the time of the death of his mother.

Dr. Holmes presented his quarterly report on Northern Illinois State College and asked that the following correction be made:

1. Page 2, under the heading III. OTHER SCHOOL EMPLOYEES, New Positions, Delmer W. Jones, laundry foreman, @ \$290 per month as of December 19.

Following but little discussion, Mrs. Madlener moved the approval of the quarterly report on Northern Illinois State College as presented and corrected by Dr. Holmes. The motion was seconded by Mr. Watson, roll was called and the vote was as follows:

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Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Dunn reported on the progress of the land acquisitions, as authorized by the Board, for Northern Illinois State College. He stated that the contract for the sale of the Baumgartner property has been signed and this contract, together with warranty deed, is being held in escrow by the First National Bank of DeKalb, DeKalb, Illinois. Mr. Dunn also reported on the acquisition of the Jackson property at DeKalb, and the Board instructed Mr. Dunn to continue negotiations for the purchase of this property.

NEW BUSINESS

Dr. Browne presented, for the Board's consideration, the contract with Childs and Smith for their architectural fees in connection with their supervisory work on the laboratory school building at Eastern Illinois State College. Dr. Browne requested the Board to approve said contract and authorize the Chairman and the Secretary of the Board to sign said contract.

Dr. Nickell moved the approval of the contract with Childs and Smith, as presented by Dr. Browne, for their architectural fees for the laboratory school building at Eastern Illinois State College and that the Chairman and the Secretary of the Board be authorized to sign said contract. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

REPORTS OF COMMITTEES

Mr. Houle, Chairman of the Salary Schedule and Personnel Committee, reported that the Committee would like to defer recommendations until the next regularly scheduled Board meeting.

Dr. Nickell, Chairman of the Graduate and General Curriculum Committee, reported that the Committee had met and studied recommendations of the Graduate Council of Illinois State Normal University. Dr. Nickell reported that the Graduate and General Curriculum Committee recommended Board approval of the following graduate courses at Illinois State Normal University:

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1. Department of Education and Psychology
 - a. Workshop in Education 300 2-6 semester hours
 - b. Philosophy of Education 410 3 semester hours
2. Department of Health and Physical Education for Women
 - a. Problems in Dance 310 2 semester hours
3. Department of Industrial Arts
 - a. Philosophy of the Practical Arts and Vocational Education 441 3 semester hours
4. Department of Mathematics
 - a. Teaching of Junior High School Mathematics 302 2 semester hours
 - b. Fundamental Concepts of Geometry 312 3 semester hours
 - c. Fundamental Concepts of Algebra 315 3 semester hours
 - d. Advanced Calculus 335 3 semester hours
5. Department of Music
 - a. Orchestration 317 3 semester hours
6. Department of Speech
 - a. Survey of Classical Rhetoric 326 3 semester hours

Dr. Nickell moved the approval of the foregoing recommendations of the Graduate and General Curriculum Committee regarding graduate courses at Illinois State Normal University. The motion was seconded by Mr. Reed, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Dr. Nickell, Chairman of the Graduate and General Curriculum Committee, next reported that the Committee had met and studied a request from Northern Illinois State College to add the Department of Earth Sciences as a department qualified to offer graduate courses and that the Committee recommended the approval of this request. Following some discussion, Dr. Nickell moved the approval of the addition of the Department of Earth Sciences as a department qualified to offer graduate courses at Northern Illinois State College. The motion was seconded by Mr. Reed and unanimously carried.

Dr. Nickell, Chairman of the Graduate and General Curriculum Committee, next reported that the Committee had studied other graduate course requests from Northern Illinois State College, and

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the Committee recommended the approval of the following:

1. Departments Added to Grant Graduate Credit

Foreign Languages with provisions (1) that only those courses presently offered seniors (i.e. "400's") be approved for graduate credit and (2) that, therefore, no major be authorized now.

2. Courses Withdrawn

Physical Education 455, 461, 462, 466, 545.

3. Courses Added to the "500's"

Business Education 541

Earth Sciences 520, 542, 543, 544, 545, 546, 549, 557, 570

Physical Education 541, 544

Physical Sciences 500, 501

4. Advanced Undergraduate Courses to be Approved for Graduate Credit

Biological Sciences 408

Earth Sciences 444, 445, 449, 450, 451, 452, 453, 455, 458

Foreign Languages 403, 404, 405, 406, 411, 412, 421, 431, 451, 452, 453, 454, 455, 456, 461, 462, 463, 464, 471, 472, 481, 482

Physical Sciences 420

Social Sciences 441

Speech 424

Following some discussion, Dr. Nickell moved the approval of the foregoing recommendations of the Graduate and General Curriculum Committee regarding graduate courses at Northern Illinois State College. The motion was seconded by Mr. Summers, and unanimously carried.

Mr. Summers, Chairman of the Building Committee, reported that the Building Committee had met and examined the tabulation of bids received for the proposed Laboratory School building at Northern Illinois State College. Since the bids received exceeded the amount of the appropriation for this building, the Building Committee recommended the Board reject all bids received on January 6, 1956 for the proposed laboratory school building at Northern Illinois State College and that Gilbert A. Johnson, architect of Rockford, be commissioned to revise present plans and specifications for a building reduced in size and free of costly accessories, to bring the cost of construction within a budget of \$1,850,000, including architects fees.

Following some discussion, Mr. Summers moved the acceptance of the foregoing recommendations of the Building Committee regarding the proposed laboratory school building at Northern Illinois State College. The motion was seconded by Mr. Stipes, roll was called, and the vote was as follows:

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Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

Mr. Summers moved that Gilbert A. Johnson, architect of Rockford, be instructed to return all bid deposits received with bids on the laboratory school building at Northern Illinois State College. The motion was seconded by Dr. Nickell, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had met and examined the final plans and specifications, as submitted by the architects, Perkins and Will, for the proposed physical education building at Northern Illinois State College. The Building Committee recommended the approval of the final plans and specifications for the proposed physical education building at Northern Illinois State College and that the architects, Perkins and Will, be instructed to advertise for bids as soon as possible.

Mr. Summers moved the acceptance of the foregoing recommendations of the Building Committee regarding the proposed physical education building at Northern Illinois State College. The motion was seconded by Mr. Stipes, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had met and examined the final plans and specifications, as submitted by the architects, Hewitt and Bastian, for the proposed dormitory, cafeteria, and student center building at Western Illinois State College. The Building Committee recommended the approval of the final plans and specifications for the proposed dormitory, cafeteria, and student center building at Western Illinois State College and that the

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architects, Hewitt and Bastian, be instructed to advertise for bids as soon as possible.

Mr. Summers moved the acceptance of the foregoing recommendations of the Building Committee regarding the proposed dormitory, cafeteria, and student center building at Western Illinois State College. The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had met with Mr. John Shields, of Barcus, Kindred and Company, fiscal agents for the Board, regarding the dormitory, cafeteria, and student center building at Western Illinois State College, and the Committee recommended an increase of \$200,000 in the budget for the proposed dormitory, cafeteria, and student center building at Western in order to provide larger and better facilities in the student activity areas.

Following some discussion, Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee regarding an increase of \$200,000 in the budget for the proposed dormitory, cafeteria, and student center building at Western Illinois State College. The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had examined the preliminary plans and specifications, as submitted by the architects, Lundeen and Hilfinger, for the addition of an auditorium to the laboratory school building now under construction at Illinois State Normal University. The Building Committee recommended the approval of the preliminary plans and specifications for the addition of an auditorium to the laboratory school building now under construction at Illinois State Normal University and that the architects, Lundeen and Hilfinger, be instructed to secure bids for the work contemplated from the contractors now performing work on the building.

Mr. Summers moved the acceptance of the foregoing recom-

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mendations of the Building Committee regarding the addition of an auditorium to the laboratory school building now under construction at Illinois State Normal University. The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had studied a revised method of air conditioning in the private dining room of the Student Union Building at Illinois State Normal University. The Building Committee recommended the approval of the revised method of air conditioning, as proposed by the architects, Lundeen and Hilfinger, in the private dining room of the Student Union Building now under construction at Illinois State Normal University, at a total cost not to exceed \$3,160, and that additions to contracts of S. E. McDaniel and Company, Inc., in the amount of \$2,785, Sprinkmann Sons Corporation, in the amount of \$345, and J. L. Wroan and Sons, Inc., in the amount of \$30, be approved to cover the cost of this revised method of air conditioning.

Following but little discussion, Mr. Summers moved the acceptance of the foregoing recommendations of the Building Committee regarding the revised method of air conditioning in the private dining room of the Student Union Building now under construction at Illinois State Normal University. The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had met regarding the choosing of an architect for the proposed dormitory, cafeteria, and student center building at Eastern Illinois State College, and the Building Committee recommended that the architectural firm of Lundeen and Hilfinger, Bloomington, be given a standard contract to draw plans, furnish specifications, advertise for bids, supervise construction and otherwise to be in charge of design and construction of the proposed new dormitory, cafeteria and student center building, to be built under revenue bond financing, at Eastern Illinois State College and that final plans and specifications be submitted to the Board as soon as possible.

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Mr. Summers moved the acceptance of the foregoing recommendation regarding the employing of Lundeen and Hilfinger as architects for the proposed dormitory, cafeteria, and student center building at Eastern Illinois State College. The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had met regarding plans for a fine arts building (plans and specifications of which are to be used by each of the four colleges), and the Building Committee recommended the adoption of the following resolution:

WHEREAS, the Teachers College Board has expressed a desire to plan for the construction of buildings to house the study of fine arts at two or more of the State colleges; and

WHEREAS, the Board has provided a fund of \$5,000 from its own contingency budget for such a study by competent architects; and

WHEREAS, the Building and Grounds Committee has visualized the shape and direction of such a study in its special report of January 15, 1956;

NOW THEREFORE BE IT RESOLVED, that the Teachers College Board appoint the architectural firm of Lundeen and Hilfinger, Bloomington, Illinois, to draft preliminary plans for fine arts buildings at the State Colleges, and that appropriate plans and specifications, prepared within the budget of \$5,000, shall be submitted to the Teachers College Board not later than January 1, 1957.

Mr. Summers moved the adoption of the foregoing resolution as recommended by the Building Committee. The motion was seconded by Dr. Nickell, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had met and studied the list of rehabilitation and modernization projects for the four colleges as

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outlined in Part I. of Dr. Browne's Report No. 41. The Building Committee recommended that, utilizing the services of Mr. Thelen, Architectural Assistant of the Teachers College Board, in the drawing of plans as much as possible, the colleges secure bids on the highest priority rehabilitation and modernization projects as outlined in Dr. Browne's Report No. 41, totaling an estimated \$177,944, and report back to the Board when bids have been received.

Following some discussion, Mr. Summers moved the acceptance of the foregoing recommendations of the Building Committee regarding rehabilitation and modernization projects for the four colleges. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee recommended Dr. Browne be instructed to study means of providing a reserve fund to take care of defects in materials or workmanship which may occur within one year after new buildings are accepted by the Board.

Following some discussion on this matter, Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee. The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had studied a request from Northern Illinois State College regarding the authorization of release of funds from the appropriations for the laboratory school building and the classroom building, and the Building Committee recommended the approval of the authorization to request release of funds as follows:

Appropriation for laboratory school building at Northern Illinois State College to cover cost of the following:

Alfred Mossner Company, for services rendered
in connection with printing of blueprints. \$1,097.48

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Adams' Letter Service, for mimeograph work done to revise proposal sheets. \$46.90
Rockford Morning Star, for advertising of bids 37.35
DeKalb Daily Chronicle, for advertising of bids 37.35

Appropriation for classroom building at Northern Illinois State College to cover cost of the following:

Rockford Register Republic, for advertising of bids . . \$29.70
DeKalb Daily Chronicle, for advertising of bids. . . . 30.60

Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee regarding authorization to request release of funds from the aforesaid appropriations. The motion was seconded by Mr. Stipes, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Dr. Buzzard stated he had nothing to report on the land acquisition for Eastern Illinois State College at this time but hoped to have a report for the Board at its next meeting.

There being no further business to come before the Board at this time, Chairman Walker adjourned the meeting until the next regularly scheduled meeting on February 23, 1956, at Illinois State Normal University, Normal, Illinois.

Lewis M. Walker,
Chairman

Alexander Summers,
Secretary

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD
Illinois State Normal University
Normal, Illinois
February 23, 1956

The regularly scheduled meeting of the Teachers College Board and the college presidents convened at 10:30 A.M., Thursday, February 23, 1956, in the Board Room of the Administration Building on the campus of Illinois State Normal University, Normal, Illinois. Lewis Mr. Walker, Chairman of the Board, presided.

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Chairman Walker called the meeting to order, roll was called, and the following members voted present:

Mr. Lewis M. Walker, Chairman	Mr. J. A. Houle, Jr.
Mr. R. A. Stipes, Jr., Vice-Chairman	Mr. William E. Reed
Mr. Alexander Summers, Secretary	Mr. Clarence R. Ropp
Mr. Carl Dunbar	Mr. Chauncey B. Watson, Sr.

The following members were absent:

Mr. Morton H. Hollingsworth
Mrs. Harriet Lowden Madlener
Dr. Vernon L. Nickell

Also present were the following:

Dr. Robert G. Buzzard, President
Mr. Raymond R. Gregg, Business Manager
Eastern Illinois State College

Dr. Arthur H. Larsen, Acting President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University

Dr. F. A. Beu, President
Western Illinois State College

Dr. Leslie A. Holmes, President
Mr. Z. H. Dorland, Director of Business Services
Northern Illinois State College

Dr. Richard G. Browne, Executive Officer
Mr. Arthur Samoore, Supervising Accountant
Mr. Kenneth J. Thelen, Architectural Assistant
Mr. Richard F. Dunn, Legal Counsel
Teachers College Board - Central Office

The first matter of business before the Board was the approval of the minutes of the meeting of January 16, 1956.

Prior to the approval of said minutes, Dr. Browne requested the following be added to the last paragraph of Page 21:

"and also that he investigate means of preventing or minimizing additional charges in connection with the construction of buildings."

There being no further corrections to said minutes, Mr. Summers moved the minutes of the meeting of January 16, 1956 be approved as amended. The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

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Since at a previous meeting the Board had indicated it might be worthwhile if the agenda could be arranged whereby at various meetings one of the colleges would be given an opportunity to inform the Board of what is happening in the educational program of the colleges, Chairman Walker then turned the meeting over to Dr. Larsen, who in turn introduced Dr. Francis B. Belshe, Chairman of the Curriculum Committee at Illinois State Normal University.

Dr. Belshe thanked the Board for the opportunity of making his presentation. He explained in detail the function of the Curriculum Committee, outlining problems it has solved and those problems that remain to be solved in reorganizing the curriculum of teacher education. Dr. Belshe's presentation was followed by an open discussion regarding some of the basic problems to be solved in the curriculum of teacher education.

Chairman Walker expressed his appreciation to Dr. Belshe, in which the other Board members joined, for his presentation and the time spent in preparing to bring this before the Board.

Chairman Walker then introduced to the Board his son-in-law, Lt. Col. Marvin Stanford, of Alexandria, Virginia.

REPORTS OF OFFICERS OF THE BOARD

Dr. Browne presented his Report No. 42 as Executive Officer, which dealt with the subject "Some Questions For Teacher Education in Illinois."

Dr. Browne stated that in seeking to plan for the next fifteen years (when college enrollments are predicted to show vast increases) he has found it necessary to ask many questions regarding the securing of adequate physical plants, the securing of sufficient number of qualified faculty members for the colleges, and the improvement of the quality of education in the colleges to prepare better teachers.

Dr. Browne further stated that the answers are not known to many of the questions presented in his report, but he feels they need to be asked and the various alternative solutions explored.

INFORMAL REPORTS OF PRESIDENTS

Eastern Illinois State College

Dr. Buzzard presented his informal report on Eastern Illinois State College. Dr. Buzzard stated the items in his report were presented for the information of the Board, and he did not request any Board action at this time as these items would be included in his next quarterly report.

A discussion was held on Dr. Buzzard's informal report. It was decided that since several items in his report were urgent Board action should be taken on them at this time.

Mr. Summers moved the approval of the following items appearing in Dr. Buzzard's informal report:

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1. The following corrections should be made in the list of Af-filiated Teachers for the winter quarter, 1955-56, submitted in the January 16, 1956, Board Report, pages 5-6:

<u>Name</u>	<u>School</u>	<u>Assign.</u>	<u>Amount</u>
a. Brandvold, William	Mattoon	4	\$ 96.00
b. Crouch, Alice	Shelbyville	0	----
c. Jenkins, Charles	Mattoon	4	96.00
d. Johnson, Howard	Mattoon	4	96.00
e. McPeak, Kenneth	Mattoon	1	24.00
f. Oyler, Charles	Mattoon	5	120.00
g. Sheppard, Roy	Mattoon	5	120.00
h. Sullivan, Clark	Mattoon	5	120.00
i. Gray, Arron (added)	Mattoon	2	48.00

2. Authorization to purchase repair materials necessary to re-tile archway of Paige boiler in Heating Plant from the La-clede Christy Company, at a cost not to exceed \$561.70. (To be paid with funds appropriated for Commodities - Gen-eral Revenue.)
3. Authorization of contract with the City of Charleston, in an amount not to exceed \$2,347.50, for an added eight-foot parking lane on Grant Street. (To be paid with funds ap-propriated for Contractual Services - General Revenue.)

The motion was seconded by Mr. Reed, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Illinois State Normal University

Dr. Larsen presented his informal report on Illinois State Nor-mal University.

Since there was nothing controversial, Mr. Ropp moved the ap-proval of the informal report on Illinois State Normal University as presented by Dr. Larsen. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

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Western Illinois State College

Dr. Beu presented his informal report on Western Illinois State College and requested the deletion of Item 5, Page 2.

Following considerable discussion on the items appearing in this report, Mr. Dunbar moved the approval of the following items:

1. Acceptance of the low bid submitted by Ronald Allen, in the amount of \$9,345, for twelve new entrance doors (Administration Building and Laboratory School). (To be paid with funds appropriated for rehabilitation and modernization.)
2. Authorization to have repair work done on roof leaks, in an amount not to exceed \$1,850 (Home Management, \$1,000; Annex, \$200; Gymnasium, \$300; Laboratory School, \$150; Arts Building, \$200). (To be paid with funds appropriated for Contractual Services - General Revenue.)
3. Authorization to have necessary tuckpointing done, in an amount not to exceed \$2,100, on the following buildings: Home Management, \$100; Annex, \$800; Arts Building, \$200; Administration Building, \$200; Power House, \$300; Gymnasium, \$500. (To be paid with funds appropriated for Contractual Services - General Revenue.)
4. Acceptance of the base bid as submitted by Macomb Electric Company, in the amount of \$3,577.20, for repair of lights in the ravine. (To be paid with funds appropriated for rehabilitation and modernization.)
5. Acceptance of the low bids as submitted by Mounce Chevrolet Company, totaling \$2,266, for two 1956 standard four-door sedans with air flow heaters and turn signals. (To be paid with funds appropriated for Equipment - General Revenue.)

The motion was seconded by Mr. Houle, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

During the discussion of purchase of cars for Western Illinois State College, Mr. Houle recommended that in the future bids should be received on both six (6) and eight (8) cylinder cars.

Mr. Dunbar reported that a group of businessmen in Macomb have formed an organization, known as the Western Land Acquisition Trust, for the purpose of putting up the necessary money to bind the contract for the purchase of the Mary Braun farm (said farm consisting of 182 acres which adjoins the City of Macomb on the north and the college campus on the north and the golf course

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on the east), at a later date when money is available, by the Teachers College Board for Western Illinois State College. Mr. Dunbar further stated neither this Board nor the college are parties of this contract and are in no way responsible for the action taken by said businessmen of Macomb.

Mr. Dunbar next reported that the Administration Building at Western Illinois State College has never been officially named. Since the late Senator Lawrence Y. Sherman played such a great part in the establishment of Western Illinois State College at Macomb, Mr. Dunbar moved the Administration Building at Western Illinois State College be named in his honor and be called the LAWRENCE Y. SHERMAN ADMINISTRATION BUILDING. The motion was seconded by Mr. Reed, and unanimously carried.

Northern Illinois State College

Dr. Holmes presented his informal report on Northern Illinois State College.

Since there was nothing controversial, Mr. Watson moved the approval of the informal report on Northern Illinois State College as presented by Dr. Holmes. The motion was seconded by Mr. Stipes, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Stipes stated the Advisory Committee of Northern Illinois State College has given approval to a request from the administration at Northern to expend \$5,000 more than was originally budgeted for printing. Mr. Stipes moved that Northern Illinois State College be permitted to expend \$5,000 more than was originally budgeted for printing. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

NEW BUSINESS

Dr. Browne reported he had a request from Miss Emma Chennault Kelly, a faculty member at Eastern Illinois State College, to correct what she considers to be an error in the "Proceedings of the Teachers College Board of the State of Illinois - July 1, 1953-June 30, 1954," second paragraph of Page 15. Dr. Browne stated

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he had informed Miss Kelly, in a letter of November 2, 1955, that he had adhered to her request by correcting the official copy of said "Proceedings" on file in the Central Office of the Teachers College Board. Miss Kelly, Dr. Browne further stated, has since requested that the Board adopt a formal resolution amending said "Proceedings."

Following considerable discussion, Mr. Summers moved that the Board instruct Dr. Browne to write Miss Emma Chennault Kelly that the correction he has already made in the "Proceedings of the Teachers College Board of the State of Illinois - July 1, 1953-June 30, 1954" sufficiently clarifies the point in question about her obligations in completing work toward a doctrate. The motion was seconded by Mr. Stipes, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

REPORTS OF COMMITTEES

Mr. Houle, Chairman of the Salary Schedule and Personnel Committee, reported that the Committee had met and carefully studied requests from the Faculty Committee for the four colleges. He reported that the Committee recommended Board approval of the following items requested by the Faculty Committee:

1. Adoption of the suggested criteria for promotion into Block "A" of the salary schedule.
2. Increase salary of substitute teachers to \$15 per day.

Mr. Houle moved the approval of the two foregoing recommendations of the Salary Schedule and Personnel Committee. The motion was seconded by Mr. Stipes, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

For the information of the Board, Mr. Houle, Chairman of the Salary Schedule and Personnel Committee, reported the Committee had studied further requests from the Faculty Committee, and the following action was taken:

1. Recommended that consideration of an increase in "across

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the board" increments for 1957 be postponed.

2. Recommended no action be taken at this time on the suggested salary ranges and categories for the administrative staff as this is a matter which needs further studying.
3. Recommended that the Council of Presidents, together with Dr. Browne, meet before the March meeting of the Board to discuss the following matters and present their recommendations to the Salary Schedule and Personnel Committee:
 - a. Use single increment provided in salary schedule wherever appropriate.
 - b. Wherever college believes it to be desirable, make promotions in rank to bring number of faculty members in the two upper ranks up to at least the minimum proportion authorized in schedule.
 - c. Make small number of salary adjustments within ranks in one or more of the following circumstances:
 - (1) To correct obvious salary inequities.
 - (2) To recognize persons who have received additional training but are not yet ready for promotion.
 - (3) To compensate for additional responsibilities assigned by the president for the benefit of the institution.
 - (4) To recognize some other distinctive achievement or contribution.

Such salary adjustments should, of course, be limited to the provisions of the schedule.

- d. Policy on use of the option to permit sabbatical leave to be used for one-half year at full pay.

Mr. Summers, Chairman of the Building Committee, reported the Building Committee had met regarding land acquisition for Northern Illinois State College, and the Building Committee recommended the approval of authorization to request release of funds required to pay for land and other property purchased for Northern Illinois State College, in accordance with past Board action, up to the appropriated total of \$150,000.

Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee. The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

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Mr. Summers, Chairman of the Building Committee, next reported the Building Committee had met and examined the tabulation of bids received on the proposed classroom building to be constructed on the west campus at Northern Illinois State College. The Building Committee recommended the acceptance of the low bids and awarding of contract, for the construction of said building, as follows:

1. Johnson and Jacobson, of DeKalb, base bid and all alternates, for the general work chosen by the architects in the amount of \$461,236;
 2. Rockford Plumbing and Heating Company, of Rockford, base bid and alternates, for the heating, ventilating and plumbing work, in the amount of \$201,455; said firm to be a sub-contractor of Johnson and Jacobson;
 3. Aschinger Electric Company, of Streator, base bid and alternates, for the electrical work, in the amount of \$44,072; said firm to be a sub-contractor of Johnson and Jacobson;
- making a total of \$706,763 awarded for construction.

Mr. Summers moved the acceptance of the foregoing recommendations of the Building Committee regarding awarding of contract for the construction of the proposed classroom building at Northern Illinois State College. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported the Building Committee met and studied a proposed agreement with Kenneth J. Thelen, Architectural Assistant of the Teachers College Board, and the Building Committee recommended approval of the following agreement between Kenneth J. Thelen and the Teachers College Board:

"It is agreed that Mr. Kenneth J. Thelen will provide on-the-job inspection service on the classroom building, the physical education building, and the laboratory school building at Northern Illinois State College, DeKalb, Illinois.

"On the first two of the above projects, he will work in cooperation with Perkins and Will, architects, and on the third project, he will work with Gilbert A. Johnson, architect. However, he is employed primarily by the Teachers College Board and is responsible to them.

"His compensation will be at the rate of \$2,250 per quarter, beginning on March 1, 1956, and continuing until the comple-

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tion of the three buildings or October 1, 1957, whichever date shall occur first. His compensation will be paid out of one or another of the three appropriations for the above buildings as professional services upon certificates submitted by him, monthly, to the business office at Northern Illinois State College."

Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee regarding the agreement (as above outlined) between Kenneth J. Thelen and the Teachers College Board. The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported the Building Committee had met and examined a proposed contract with Gilbert A. Johnson, architect, and the Building Committee recommended the approval of this contract with Gilbert A. Johnson for revision of plans for the proposed laboratory school building at Northern Illinois State College and that the Central Office of the Teachers College Board be empowered to complete said contract after Richard F. Dunn, Legal Counsel, has approved all terms.

Mr. Summers moved the acceptance of the foregoing recommendations of the Building Committee regarding the contract with Gilbert A. Johnson. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported the Building Committee recommended the approval of the preliminary drawings, as submitted by Gilbert A. Johnson, architect, for the proposed new laboratory school building at Northern Illinois State College and that the Board instruct Gilbert A. Johnson, architect, to proceed with final working drawings and specifications at once.

Mr. Summers moved the acceptance of the foregoing recommendations of the Building Committee regarding the drawings for the proposed laboratory school building at Northern Illinois State

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College. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported the Building Committee had studied a request presented by Lundeen and Hilfinger, architects, for seven minor changes in the Library Area of the present Special Education Building (which is being remodeled under contracts for the new laboratory school) at Illinois State Normal University. The Building Committee recommended the approval of these seven minor changes as presented by Lundeen and Hilfinger, architects, in an amount not to exceed \$30. (The five changes pertaining to the general work are to be performed by Felmley-Dickerson Company at no additional charge or change in their contract price; the two changes pertaining to the electrical work are to be performed by the Home Electric Company in the amount of \$30 for the two changes.)

Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee regarding the seven minor changes in the Library Area of the present Special Education Building (which is being remodeled under contracts for the new laboratory school) at Illinois State Normal University. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported the Building Committee recommended the approval of the employment of Consulting Engineering Service, of Champaign, to draw plans and specifications for new wiring in the Felmley Science Building as proposed in the rehabilitation program for Illinois State Normal University.

Mr. Summers moved the acceptance of the recommendation of the Building Committee regarding the employment of Consulting Engineering Service for the above stated work. The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

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Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported the Building Committee recommended that the Building Committee be empowered to award contracts for the addition of an auditorium to the new laboratory school at Illinois State Normal University, with the understanding that the contracts awarded for this addition shall not exceed the budgeted amount of \$150,000.

Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee regarding awarding of contracts for the addition of an auditorium to the new laboratory school at Illinois State Normal University. The motion was seconded by Mr. Stipes, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported the Building Committee had studied an inquiry regarding the type of ventilators to be used in the new laboratory school building at Eastern Illinois State College. The Building Committee recommended that the Board instruct Childs and Smith, architects, that Herman Nelson ventilators shall be furnished in the new laboratory school building at Eastern since the successful low bidder for heating and ventilating work specified this particular unit and none other in his bid.

Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee regarding the type of ventilators to be used in the new laboratory school building at Eastern Illinois State College. The motion was seconded by Mr. Reed, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next re-

PROCEEDINGS

ported that a serious problem has arisen at Eastern Illinois State College in that the water service for the new laboratory school has been found to be inadequate, and in order to provide adequate water service for this new building, it will be necessary to install an additional line. The Building Committee examined bids received for the installation of a new water line, and the Building Committee recommended the Board award contract to the Brinkoetter Plumbing Company, of Decatur, to furnish an additional 4" cast iron water line in order to reach a dependable source of water on the campus of Eastern Illinois State College to insure adequate water service for the new laboratory school building and also to revise certain sewage disposal lines, all to be done at a cost not to exceed \$3,684.57 and contingent upon the approval of this work by Childs and Smith, architects.

Mr. Summers moved the acceptance of the foregoing recommendations of the Building Committee regarding the installation of additional water line to insure adequate water services for the new laboratory school and the revision of certain sewage disposal lines on the campus of Eastern Illinois State College. The motion was seconded by Mr. Stipes, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Stipes, Chairman of the Finance Committee, reported the Finance Committee had examined the bond revenue operations at all of the colleges, and he praised the presidents and the business managers on the way they have operated these self-liquidating projects.

Mr. Stipes, Chairman of the Finance Committee, next reported that, on April 1, 1956, the Board is authorized to call bonds, numbered 104 through 112 of the Series 1950 Stadium Revenue Bonds for Western Illinois State College.

Mr. Stipes moved the adoption of the following resolution:

RESOLUTION calling for prepayment \$9,000 3% Stadium Revenue Bonds, Series of 1950, of The Teachers College Board of the State of Illinois for Western Illinois State College at Macomb, Illinois.

BE IT RESOLVED by the Teachers College Board of the State of Illinois, as follows:

Section 1. That the presently outstanding Stadium Revenue Bonds, Series of 1950, of The Teachers College Board of the State of Illinois for Western Illinois State College at McComb, Illinois, dated April 1, 1950, numbered 104 to 112, inclusive,

TEACHERS COLLEGE BOARD

of the denomination of \$1,000 each, bearing interest at the rate of 3% per annum, \$3,000 due on April 1, 1978, and \$6,000 due on April 1, 1977, but redeemable at the option of The Teachers College Board prior to their maturity in inverse numerical order on April 1, 1956, at par and accrued interest, and a premium of three per cent (3%) of the principal amount thereof, be and are hereby called for payment on April 1, 1956, all in accordance with and as provided for in the resolution authorizing said bonds.

Section 2. That the Secretary of the Teachers College Board be and is hereby directed to give notice of such redemption by publication in a newspaper published and of general circulation in the City of Chicago, said publication to be made not less than thirty days prior to said date of redemption, and said notice shall be in substantially the following form:

NOTICE OF REDEMPTION

\$9,000

THE TEACHERS COLLEGE BOARD OF THE STATE OF ILLINOIS FOR WESTERN ILLINOIS STATE COLLEGE AT MACOMB, ILLINOIS

3% Stadium Revenue Bonds, Series of 1950

Dated April 1, 1950

Numbers 104 to 112, inclusive

The holders of said 3% Stadium Revenue Bonds, Series of 1950, are hereby notified that the same should be presented for payment on April 1, 1956, at the First National Bank of Chicago, Chicago, Illinois, at par and accrued interest, and a premium of three per cent (3%) of the principal amount thereof.

Any of said so described bonds not so presented for payment on April 1, 1955, shall cease to bear interest from and after said date.

Section 3. That this resolution shall be in full force and effect upon its passage.

The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Stipes, Chairman of the Finance Committee, next reported the Finance Committee had studied a financial report on the Student Union at Illinois State Normal University, stating that with actual receipts (as of December 31, 1955), together with estimated

PROCEEDINGS

additional receipts to be received by August 31, 1956, there is a total estimated receipts of \$909,904.76 which less expenditures (both actual and estimated) of \$851,602.79 leaves an estimated amount of \$58,301.97 for further contingencies and for furnishings for this building.

Chairman Walker stated he would like to appoint an additional member to the Finance Committee, making a total of four members on this Committee, and he requested the Board's approval of the appointment of Mr. Houle as a member of the Finance Committee.

Mr. Stipes moved the approval of the appointment of Mr. Houle as a member of the Finance Committee. The motion was seconded by Mr. Dunbar, and unanimously carried.

There being no further business to come before the Board at this time, Chairman Walker adjourned the meeting until the next regularly scheduled meeting on March 19, 1956, at the LaSalle Hotel, Chicago, Illinois.

Lewis M. Walker,
Chairman

Alexander Summers,
Secretary

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD LaSalle Hotel Chicago, Illinois March 19, 1956

The regularly scheduled meeting of the Teachers College Board and the college presidents convened at 10:00 A.M., Monday, March 19, 1956, in the Press Gallery of the LaSalle Hotel, Chicago, Illinois. Lewis M. Walker, Chairman of the Board, presided.

Chairman Walker called the meeting to order, roll was called, and the following members voted present:

Mr. Lewis M. Walker, Chairman	Mr. J. A. Houle, Jr.
Mr. R. A. Stipes, Jr., Vice-Chairman	Dr. Vernon L. Nickell
Mr. Alexander Summers, Secretary	Mr. William E. Reed
Mr. Carl Dunbar	Mr. Clarence R. Ropp
Mr. Chauncey B. Watson, Sr.	

The following members were absent:

Mr. Morton H. Hollingsworth
Mrs. Harriet Lowden Madlener

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Also present were the following:

Dr. Robert G. Buzzard, President
Mr. Raymond R. Gregg, Business Manager
Eastern Illinois State College

Dr. Arthur H. Larsen, Acting President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University

Dr. F. A. Beu, President
Western Illinois State College

Dr. Leslie A. Holmes, President
Mr. Z. H. Dorland, Director of Business Services
Northern Illinois State College

Dr. Richard G. Browne, Executive Officer
Mr. Kenneth J. Thelen, Architectural Assistant
Mr. Richard F. Dunn, Legal Counsel
Teachers College Board - Central Office

The first matter of business before the Board was the approval of the minutes of the meeting of February 23, 1956. There being no corrections to said minutes Dr. Nickell moved that the minutes of the meeting of February 23, 1956 be approved as submitted. The motion was seconded by Mr. Summers, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

MISCELLANEOUS

Dr. Browne requested the approval of the payment of \$1,598.90 to Mr. Dunn, Legal Counsel, for his legal services and expenses (covering travel, telephone calls, and recording of deeds) in connection with the acquisition of the Baumgartner and Jackson property for Northern Illinois State College.

Mr. Watson moved the approval of the payment of \$1,598.90 to Richard F. Dunn for his legal services and expenses in connection with the acquisition of land for Northern Illinois State College (to be paid with funds appropriated for land acquisition for Northern Illinois State College). The motion was seconded by Dr. Nickell, roll was called and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

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The motion was unanimously carried.

In connection with the land acquisition for Northern Illinois State College, as authorized by the Board, Mr. Dunn reported a meeting has been arranged for Thursday, March 22, at which time he will deliver the warrants covering the purchase price of the Baumgartner and Jackson property and in turn he will accept the deeds and have same recorded on behalf of the Board.

ELECTION OF OFFICERS

Chairman Walker stated that, in accordance with the BY-LAWS, the next order of business was the election of the Vice-Chairman and the Secretary, each to be elected for a one-year term.

Chairman Walker stated that nominations were in order for Vice-Chairman

Mr Summers nominated Mr Stipes for Vice-Chairman and moved that the nominations be closed and a unanimous ballot be cast for Mr. Stipes for Vice-Chairman The motion was seconded by Mr. Ropp, and upon roll call, the Board unanimously elected R. A. Stipes, Jr., as Vice-Chairman

Chairman Walker next stated that nominations were in order for Secretary.

Mr. Reed nominated Mr Summers for Secretary and moved that the nominations be closed and a unanimous ballot be cast for Mr Summers for Secretary. The motion was seconded by Mr. Dunbar, and upon roll call, the Board unanimously elected Alexander Summers as Secretary.

APPOINTMENT OF COMMITTEES FOR 1956-1957

In accordance with the BY-LAWS of the Board (Article V., Committees), all committees of the Board shall be nominated by the Chairman and submitted by him to the Board for approval at the regular March meeting of each year

Chairman Walker nominated and presented for Board approval the following list of committees to serve from April 1, 1956 to March 31, 1957:

REGULAR COMMITTEES

Finance

Mr. Stipes, Chairman
Mr. Dunbar
Mr. Hollingsworth
Mr. Houle

Policy and Procedure

Mr. Ropp, Chairman
Dr. Nickell
Mr. Reed

Graduate and General Curriculum

Dr. Nickell, Chairman
Mrs. Madlener
Mr Reed

Buildings and Grounds

Mr. Summers, Chairman (Eastern)
Mr. Dunbar (Western)
Mr. Ropp (Normal)
Mr. Watson (Northern)

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Salary Schedule and Personnel

Mr. Houle, Chairman
 Mr. Hollingsworth
 Mrs. Madlener
 Mr. Stipes

Board Meetings

Mr. Watson, Chairman
 Mr. Houle
 Mr. Summers

University Retirement Board

Mr. Stipes

University Merit Board

Mr. Summers -

ADVISORY COMMITTEES

Illinois State Normal University

Mr. Walker, Chairman
 Mr. Hollingsworth
 Mr. Ropp

Eastern Illinois State College

Mr. Summers, Chairman
 Mr. Reed
 Mr. Walker

Western Illinois State College

Mr. Dunbar, Chairman
 Mr. Houle
 Dr. Nickell

Northern Illinois State College

Mr. Stipes, Chairman
 Mrs. Madlener
 Mr. Watson

Mr. Watson moved the approval of the committees of the Board as nominated by Chairman Walker, and listed above, to serve from April 1, 1956 - March 31, 1957. The motion was seconded by Mr. Houle, and unanimously carried.

REPORTS OF OFFICERS OF THE BOARD

Dr. Browne presented his Report No. 43 as Executive Officer which dealt with the subject "Housing for Student and Staff Families."

Dr. Browne pointed out that the problem of providing suitable housing for married students and staff members is of relatively recent urgency. Dr. Browne outlined the present housing facilities, and their use, at each of the colleges, as well as several possible solutions to this problem.

Following considerable discussion of Dr. Browne's Report No. 43, Mr. Stipes moved that the Finance Committee and the Building Committee make a joint study of construction of housing for married students and also consider the matter of faculty members living in college or university owned homes. The motion was seconded by Dr. Nickell, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

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Dr. Browne next presented a proposed agreement with Perkins and Will, architects, for supervision services, as outlined in their letter of February 22, 1956, in connection with the construction of the physical education building and the classroom building at Northern Illinois State College, said services to be provided at a fee of eight-tenths (8/10's) of one per cent (1%) of the final construction cost of these two buildings.

Following but little discussion, Mr. Watson moved the approval of the agreement, as presented by Dr. Browne, with Perkins and Will, architects, for their supervision services in connection with the construction of the physical education building and the classroom building at Northern Illinois State College. The motion was seconded by Mr. Houle, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Dr. Browne next presented a proposed contract (this being a standard contract to draw plans, furnish specifications, advertise for bids, supervise construction and otherwise be in charge of design and construction) with Lundeen and Hilfinger, architects, for the proposed new dormitory, cafeteria, and student center buildings at Eastern Illinois State College.

Mr. Ropp moved the approval of the contract with Lundeen and Hilfinger, architects, as presented by Dr. Browne, for the proposed dormitory, cafeteria, and student center buildings at Eastern Illinois State College and that the Chairman and the Secretary of the Board be authorized to sign said contract. The motion was seconded by Mr. Summers, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Dr. Browne next reported that at the May 16, 1955 meeting of the Board, the Board went on record of being in favor of adding Good Friday to the list of holidays for non-academic employees at the colleges. Dr. Browne further reported that this matter was then referred to the Merit Board. Since no definite action has been taken by the Merit Board on this matter, and since this matter had been brought to his attention again, he requested the Board's consideration and recommendation on whether or not Good

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Friday should be considered a legal holiday for the non-academic employees at the colleges.

Following some discussion, Mr. Dunbar moved that the matter of making Good Friday a legal holiday for the non-academic employees at the colleges be left to the discretion of the president of each college. The motion was seconded by Mr. Reed, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

INFORMAL REPORTS OF PRESIDENTS

Eastern Illinois State College

Dr. Buzzard presented his informal report on Eastern Illinois State College.

Since there was nothing controversial, Mr. Summers moved the approval of the informal report on Eastern Illinois State College as presented by Dr. Buzzard. The motion was seconded by Mr. Reed, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Illinois State Normal University

Dr. Larsen presented his informal report on Illinois State Normal University. In addition to the approval of this informal report, Dr. Larsen requested the approval of the following items:

1. One additional instructor in the Music Department. (This is in addition to the one requested in this informal report, thereby making two additional instructors in this department.)
2. Authorization to secure bids for spraying of elm trees on the campus with Advisory Committee of Illinois State Normal University being empowered to act on the approval and acceptance of bids received for this work. (To be paid with funds appropriated for Contractual Services - General Revenue.)

Following but little discussion, Mr. Stipes moved the approval of the informal report on Illinois State Normal University as presented by Dr. Larsen, together with the approval of the two additional requests, as above outlined. The motion was seconded by

PROCEEDINGS

Dr. Nickell, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Western Illinois State College

Dr. Beu had no informal report to present to the Board on Western Illinois State College.

Mr. Dunbar moved the adoption of the following resolution:

"The Teachers College Board commends the members of Western Illinois State College's basketball team and coaching staff on their excellent season and on the fine showing at the recent N.A.I.A. basketball tournament in Kansas City, in which tournament they have participated for three consecutive years."

The motion was seconded by Mr. Stipes and unanimously carried.

Northern Illinois State College

Dr. Holmes had no prepared informal report to present to the Board on Northern Illinois State College but gave an oral report on the following matters:

1. The Northern Illinois State College Veterans Club has raised \$1,100 to purchase a flag pole for the campus at Northern and the dedication service for this is scheduled for June 2, 1956.
2. Mr. Sam Sullivan, Superintendent of Schools at DeKalb, has resigned. As a result of this resignation, the administration at Northern hopes to reconsider relationships with the public schools of DeKalb, and a report on this will be made at a later date to the Board.
3. On Saturday, March 17, the Canadian Players presented a program at Northern Illinois State College, and the college was honored to have as its guests the Deputy Consul General of Canada and his wife, the Consul of Canada and his wife, and the Vice Consul of Canada.

Mr. Watson moved the acceptance of the oral report on Northern Illinois State College as presented by Dr. Holmes. The motion was seconded by Mr. Stipes, and unanimously carried.

Mr. Dorland presented an agreement between Northern Illinois State College and the Williams brothers covering the rental of 131 1/10 acres of land, which is being purchased by the college from George Baumgartner, at a flat rental of \$1,700 for one year.

Following some discussion, Mr. Watson moved the approval of

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of the Memoranda of Lease, as signed by Mr. Watson and Mr. Dorland on behalf of the Board, with the Williams brothers as presented and outlined above. The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

Also in connection with the Baumgartner property at DeKalb which is being purchased for Northern Illinois State College, Mr. Stipes reported there is an unexpired insurance policy covering the house, barn, corn crib, and other buildings, and recommended that the Board authorize having this existing insurance policy assigned over the Teachers College Board in light of the one year lease entered into with the Williams brothers.

Following some discussion, Mr. Watson moved that Mr. Dunn be instructed to arrange to have the existing insurance policy (with the Rockford District Mutual), covering the buildings on the Baumgartner property which is being purchased for Northern Illinois State College, assigned over to the Teachers College Board. The motion was seconded by Dr. Nickell, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

REPORTS OF COMMITTEES

Mr. Stipes, Chairman of the Finance Committee, reported that the Comprehensive 3-D insurance policy for the colleges (said insurance policy being with James S. Kemper and Company) expires on April 22, 1956.

Mr. Stipes moved that the present Comprehensive 3-D insurance policy with James S. Kemper and Company, covering all four of the colleges and which policy will expire on April 22, 1956, be renewed for a three-year premium. The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson		Aye

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The motion was unanimously carried.

Mr. Stipes, Chairman of the Finance Committee, next reported that, since there are surplus funds available in connection with the Series 1950 bond issue at Northern Illinois State College, the Northwestern Mutual Life Insurance Company was contacted and requested to submit a tender for the retirement of \$50,000 of these bonds.

Mr. Stipes moved the adoption of the following resolution:

RESOLUTION providing for the purchase and retirement in advance of maturity of certain Northern Illinois State Teachers College Men's Residence Hall Revenue Bonds, Series 1950.

WHEREAS the Northwestern Mutual Life Insurance Company has offered to sell \$50,000 of said bonds maturing 12/1/83 and thereafter at par and accrued interest, said offer being as follows:

"March 13, 1956

"Teachers College Board
Room 111 State Office Building
Springfield, Illinois

"Attention: Mr. Arthur Samoore, Supervising Accountant

"Dear Sir:

"In accordance with your request for tenders dated March 9, 1956, we are pleased to make the following offering:

"We offer Northern Illinois State Teachers College at DeKalb, Illinois Student Residence Halls Revenue Bonds Series of 1950 as follows:

\$30,000 2 3/4% Bonds due December 1, 1983
\$20,000 2 3/4% Bonds due December 1, 1982

all at 100 plus accrued interest, to be accepted in whole or in part before March 20, 1956.

"Please advise of your acceptance or rejection of this offer to the undersigned.

Yours very truly,
C. OSBORN (Signed)
C. Osborn
Superintendent of Bonds"

and

WHEREAS none of said bonds can under the provisions of the resolution by which their issuance was authorized be retired before 12/1/60; and

WHEREAS there are sufficient funds on hand to satisfy in full all requirements of the resolution by which the issuance of said

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bonds was authorized and leave a surplus sufficient to accept the offer of Northwestern Mutual Life Insurance Company; and

WHEREAS the acceptance of said offer will result in a net interest saving,

NOW THEREFORE BE IT RESOLVED

1. That the offer of Northwestern Mutual Life Insurance Company be accepted and the \$50,000 bonds so purchased be retired and canceled.
2. That the accounting officer of this board be and he is hereby directed to take such steps as are necessary to carry out the provisions of Section 1 hereof.

The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Stipes, Chairman of the Finance Committee, next reported that the Finance Committee recommended that the amount of the bond issue for the proposed physical education building at Northern Illinois State College be increased. Following some discussion, Mr. Stipes moved that the Board instruct the fiscal agents, Barcus, Kindred and Company and J. T. Swartz and Company, Inc., to proceed with all necessary details to provide for the receipt of bids on April 16, 1956, for \$400,000 Physical Education Building Revenue Bonds, Series 1956, for the benefit of Northern Illinois State College. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Stipes, Chairman of the Finance Committee, next reported that the Finance Committee recommended that at Northern Illinois State College the bond revenue fee for full-time students be increased from \$5.50 per semester to \$10.00 per semester and that this fee for full-time summer session students be increased from \$2.75 to \$5.00, effective September 1, 1956, said increase is for the use of and for the service supplied by a physical education building to be constructed on the campus of Northern Illinois State College.

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Following some discussion, Mr. Stipes moved the acceptance of the foregoing recommendation of the Finance Committee regarding the increase of the bond revenue fee, as above stated, at Northern Illinois State College. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Dr. Nickell, Chairman of the Graduate and General Curriculum Committee, reported that the Committee had met and studied requests from both Western Illinois State College and Eastern Illinois State College, and the Graduate and General Curriculum Committee recommended the following:

Western Illinois State College

1. The Department of Physical Education be approved for graduate courses.
2. The department guard against the over emphasis on coaching at the expense of a well balanced Physical Education program.
3. In publishing the catalogue and/or bulletins announcing the courses offered, the digest of the senior college course offered for graduate credit show what additional work is required for graduate credit over and above the requirements for under graduate credit.
4. In light of the above conditions, it is recommended that the following courses be approved for graduate work as requested in Physical Education and Mathematics:
 - a. Physical Education 500 - Evaluation in Physical Education.
 - b. Physical Education 501 - Organization and Administration of Physical Education.
 - c. Physical Education 504 - The Physical Education Curriculum.
 - d. Physical Education 505 - Current Problems in Health, Physical Education and Recreation.
 - e. Physical Education 506 - Foundations of Physical Skills.
 - f. Physical Education 550 - Organization and Administration of Intramural and Extramural Programs.
 - g. Mathematics 552 - Synthetic Projective Geometry.

Eastern Illinois State College

1. The Department of Physical Education be approved for graduate courses.

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2. The department guard against the over emphasis on coaching at the expense of a well balanced Physical Education program.
3. In publishing the catalogue and/or bulletins announcing the courses offered, the digest of the senior college course offered for graduate credit show what additional work is required for graduate credit over and above the requirements for under graduate credit.
4. That the following courses in Physical Education, Foreign Languages, Geography, and English be approved for graduate work:
 - a. Courses in Physical Education for Women
 - (1) Three courses currently offered to seniors, to be opened to graduates also:
 450. Evaluation of Physical Education Activities (Fall)
 451. History and Principles of Physical Education (Winter)
 456. Organization and Administration of Physical Education (Spring)
 - (2) Two new courses open to juniors, seniors, and graduates:
 457. Analysis of Human Motion (To be offered in Fall of alternate years beginning 1956)
 458. Current Trends in Elementary and Junior High School Physical Education (To be offered in the Fall of alternate years beginning 1957)
 - (3) New courses primarily for graduates:
 510. Supervision of Physical Education (Summers 1956, 1959)
 512. Application of Psychology to Physical Education (Summers 1957, 1960, and Spring 1957)
 560. Advanced Theory and Techniques of Teaching Team Sports (Summers 1956, 1959)
 561. Advanced Theory and Techniques of Teaching Individual Sports (Summer 1957, Winter 1956-57)
 562. Problems in Administration of Girl's Physical Education (Summer 1958, Spring 1957)
 563. Philosophy of Physical Education (Summer 1959, Winter 1957-58)
 - b. Courses in Foreign Language
 450. Vocabulary Building in English (Summer 1956)
 - c. Courses in Geography
 548. Regional Problems in Conservation (To be offered in summer workshop in connection with the conservation project of the State Superintendent's office)

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d. Courses in English

459. Methods of Presenting Literature to Children in Grades One through Six (Summers 1956, 1958)

Following some discussion, Dr. Nickell moved the acceptance of the foregoing recommendations of the Graduate and General Curriculum Committee regarding Western Illinois State College and Eastern Illinois State College. The motion was seconded by Mr. Stipes, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Dr. Nickell, Chairman of the Graduate and General Curriculum Committee, next presented the following recommendations of the Committee:

That since graduate work has been in existence for over a decade in our four institutions, at this time the whole graduate program should be reviewed and evaluated. Such a review and evaluation should cover among other points the following:

1. Review by each department the offering in graduate work.
2. Show all graduate courses being presently offered.
3. Students by number that have taken each course.
4. How long each course has been offered and how frequently.
5. Number having been graduated from each department with a graduate degree.
6. A statement showing future plans in the graduate fields and how the various offerings might be strengthened.

It is recommended that the colleges, with the help of the Executive Officer of the Board, prepare the above information for presentation to the Committee by November, 1956.

Dr. Nickell moved the acceptance of the foregoing recommendations of the Graduate and General Curriculum Committee regarding the review and evaluation of the whole graduate program at all of the schools. The motion was seconded by Mr. Reed, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

TEACHERS COLLEGE BOARD

Mr. Houle, Chairman of the Salary Schedule and Personnel Committee, reported that the Committee had studied the recommendation of the Council of Presidents regarding a policy on the granting of Sabbatical leaves for one-half year at full pay. The Salary Schedule and Personnel Committee recommended the approval of the following, to be effective as of September, 1957:

1. Amend the Board Policies (Page 24, Line 5) by adding the words "or a portion of the year on full-pay" to make the sentence read: "Sabbatical leave may be granted each year in each Teachers College to one out of every twenty-five members of the faculty or major fraction thereof for not to exceed a year's leave of absence on half pay, or a portion of the year on full-pay for the purpose of attending some institution of higher learning or of otherwise adding to his professional equipment or usefulness, providing that the person shall have already served at least five years in the Teachers College."
2. Add to the Board Practices the following:

"The President of a college may recommend that faculty members may be granted Sabbatical leaves at full-pay under the following conditions:

 - a. At colleges using the semester plan such leave shall not exceed 4-1/2 months.
 - b. At colleges using the quarter plan no more than half of such leaves may be for 6 months, and at least half shall be for only 3 months.
 - c. The president shall have full discretion in selecting the semester, term, or portion of the year of such leave so as to promote the best interests of the college.
 - d. No faculty member shall receive more than two such leaves."

Following some discussion, Mr. Houle moved the approval of the foregoing recommendations of the Salary Schedule and Personnel Committee regarding Sabbatical leaves, to be effective September, 1957. The motion was seconded by Mr. Stipes, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, reported that the Building Committee recommended approval of the final plans and specifications for the proposed dormitory, student center, and cafeteria building at Western Illinois State College, as sub-

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mitted by Hewitt and Bastian, architects, and that Hewitt and Bastian be instructed to advertise for bids on April 6, 1956 (said bids to be opened May 8, 1956).

Mr. Summers moved the approval of the foregoing recommendations of the Building Committee regarding the proposed dormitory, student center, and cafeteria building at Western Illinois State College. The motion was seconded by Mr. Stipes, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee recommended the acceptance of the bid submitted by Coggeshall Construction Company and awarding said company a contract for resurfacing the roadway to the college golf course at Western Illinois State College, with the understanding that the total cost may not exceed \$4,000. (To be paid with funds appropriated for rehabilitation and modernization, part of the cost being borne by property owners served by the roadway.)

Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee regarding the resurfacing of roadway leading to the golf course at Western Illinois State College. The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that, in connection with the laboratory school now under construction at Eastern Illinois State College, the specifications prepared by the architects, Childs and Smith, set forth an allowance for the face brick, but it has been found that the actual cost of furnishing the approved face brick is not the same as the allowance (said allowance being \$60 per M for exterior face brick and \$65 per M for interior face brick as compared to actual cost of \$64.50 per M for both the exterior and interior face brick). The Building Committee recommended the approval of the expenditure of \$1,050, from the contingency fund for the laboratory school building at Eastern Illinois State College, said expenditure to be an addition to the contract with Hart and Reilly for general work

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on said building, in order to provide the necessary approved exterior and interior face brick for this building.

Following considerable discussion, Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee regarding the expenditure of \$1,050 from the contingency fund for the laboratory school building at Eastern Illinois State College for the purpose outlined in said recommendation. The motion was seconded by Mr. Stipes, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had studied the matter of the locations of the proposed student center-cafeteria and dormitory buildings at Eastern Illinois State College. The Building Committee recommended the following program for the construction of the proposed student center-cafeteria and dormitory buildings at Eastern Illinois State College:

1. That Lundeen and Hilfinger, architects, initiate plans for a student center and cafeteria to occupy an area on the present campus on and adjacent to the present site of the student lounge which attaches to the temporary cafeteria.
2. That Lundeen and Hilfinger, architects, initiate plans for a women's dormitory to occupy the vacant area west and north of the Booth Library and north of the present tennis courts, said dormitory to be in not more than three sections to be designed for approximately 450 residents, and to have quarters and facilities for not more than three counsellors or supervisors.

Following considerable discussion, Mr. Summers moved the acceptance of the two foregoing recommendations of the Building Committee regarding the program for the construction of the proposed student center-cafeteria and dormitory buildings at Eastern Illinois State College. The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next re-

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ported that the Building Committee had studied the future land acquisition needs for Eastern Illinois State College, and the Building Committee recommended the adoption of the following resolution:

WHEREAS additional land is needed for the use and occupancy of Eastern Illinois State College at Charleston, Illinois, and,

WHEREAS this Board has caused inquiry to be made and has studied the future needs of said school for additional land and has ascertained that said school needs and this Board should acquire a certain tract of land, hereinafter described,

NOW, THEREFORE, BE IT RESOLVED by the Teachers College Board of the State of Illinois in regular session assembled that it is necessary that this Board acquire for Eastern Illinois State College at Charleston, Illinois, the following described tract of land:

The West half of the Southwest quarter of the Southeast quarter of Section 15, Township 12 North, Range 9, East of the Third Principal Meridian, in Coles County, Illinois.

BE IT FURTHER RESOLVED that Richard F. Dunn, Attorney for this Board, be and he is hereby authorized and directed to have the aforesaid tract appraised and to negotiate with the owner for the purchase thereof, and if the owner is unwilling to sell said tract to this Board to institute condemnation proceedings under the Eminent Domain Statute of the State of Illinois and under the authority of the Teachers College Board to acquire for this Board for said college the above described tract of land.

Following some discussion, Mr. Summers moved the adoption of the foregoing resolution regarding land acquisition at Eastern Illinois State College. The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that, in accordance with the instructions of the Board at the January 16, 1956 meeting, Lundeen and Hilfinger, architects, secured bids from the contractors now performing work on the laboratory school building at Illinois State Normal University for the addition of an auditorium to this building. The Building Committee examined the bids received and recommended the approval of the following expenditures for the addition of an auditorium to the laboratory school building now under construction at Illinois State Normal University:

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General Work - Felmley-Dickerson Company	-	\$ 105,100
Electrical Work - Home Electric Company	-	10,691
Heating and Plumbing Work - Petersburg Plumbing and Heating Company	-	<u>23,672</u>
Total Construction Cost		\$ 139,463
Architects' Fees	-	<u>8,368</u>
Total Cost of Addition of Auditorium		\$ 147,831

The expenditures listed above for construction will be additions to the existing contracts with said contractors for the laboratory school building at Illinois State Normal University.

Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee regarding the expenditure of \$147,831, as itemized above, for the addition of an auditorium to the laboratory school building, now under construction, at Illinois State Normal University. The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had studied a proposed agreement between Illinois State Normal University and the City of Normal for the construction of a sewer line to serve Schroeder Hall. The Building Committee recommended the approval of the expenditure of \$764.00 for the construction of a sewer line, which will serve Schroeder Hall (now under construction), to be built on city property on Mulberry Street adjacent to the campus, as proposed in an agreement between Illinois State Normal University and the City of Normal, said work to be performed by Ralph L. Coup and made an extra to his contract for the plumbing, heating and ventilating work in connection with the construction of Schroeder Hall.

Following some discussion, Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee regarding the construction of a sewer line on city property to serve Schroeder Hall at Illinois State Normal University. The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

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The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had carefully examined the tabulation of bids received on the proposed physical education building at Northern Illinois State College. The Building Committee recommended the acceptance of the low bids and awarding of contract, subject to the sale of revenue bonds, on the basis of thin shell concrete roof construction, for the construction of the physical education building at Northern Illinois State College as follows:

1. J. L. Simmons Company, Inc., for the general work in the amount of \$920,547;
2. F. J. Bero and Company, for the plumbing work in the amount of \$63,209; said firm to be a sub-contractor of J. L. Simmons Company, Inc.;
3. Rockford Industries, Inc., for the heating and ventilating work in the amount of \$122,467; said firm to be a sub-contractor of J. L. Simmons Company, Inc.;
4. Berg Electric for the electrical work in the amount of \$73,798; said firm to be a sub-contractor of J. L. Simmons Company, Inc.;

making a total of \$1,180,021 awarded for construction, and the total cost, for a completely equipped building as planned, not to exceed a total cost of \$1,350,000.

Mr. Stipes moved the acceptance of the foregoing recommendations of the Building Committee regarding awarding of contract for the construction of the proposed physical education building of Northern Illinois State College. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported on two reports the Building Committee had received (one from Dr. Browne regarding the State Fire Marshall's reports on the four colleges and the other report from Mr. Thelen on the rehabilitation work on the Science Building at Northern Illinois State College). Neither of these reports required Board action and were presented merely for the information of the Board.

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There being no further business to come before the Board at this time Chairman Walker adjourned the meeting until the next regularly scheduled meeting on April 16, 1956, at the LaSalle Hotel, Chicago, Illinois.

Lewis M. Walker,
Chairman

Alexander Summers,
Secretary

MINUTES OF SPECIAL MEETING OF THE TEACHERS COLLEGE
BOARD

Illinois State Normal University
Normal, Illinois
March 25 and 31, 1956

A special meeting of the Teachers College Board convened at 2:00 P.M., Sunday, March 25, 1956, in the Board Room of the Administration Building on the campus of Illinois State Normal University, Normal, Illinois. Lewis M. Walker, Chairman of the Board, presided.

Chairman Walker called the meeting to order, roll was called, and the following members voted present:

Mr. Lewis M. Walker, Chairman	Mr. J. A. Houle, Jr.
Mr. R. A. Stipes, Jr., Vice-Chairman	Dr. Vernon L. Nickell
Mr. Alexander Summers, Secretary	Mr. William E. Reed
Mr. Carl Dunbar	Mr. Clarence R. Ropp
Mr. Morton H. Hollingsworth	Mr. Chauncey B. Watson, Sr.

The following member was absent:

Mrs. Harriet Lowden Madlener

Also present was Dr. Richard G. Browne, Executive Office, of the Teachers College Board Central Office.

Chairman Walker read the following letter which he had received from Dr. Buzzard, President of Eastern Illinois State College:

"March 23, 1956

"Mr. Lewis M. Walker
President, Teachers College Board

"Mr. Royal A. Stipes, Jr.
Chairman, Finance Committee
Teachers College Board

"Gentlemen:

"On October 1, 1956, I will have completed twenty-three years of service as President at Eastern Illinois State College; with

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thirteen additional years of service under the Teachers College Board, two at Northern (1919-20, 1921-22) and eleven at the Illinois State Normal University (1922-1933), a total of thirty-six years. On December 14, 1955, I celebrated the sixty-fifth anniversary of my birth.

"This letter is to request change of status from President to President-on-leave, for one calendar year, beginning October 1, 1956, and ending September 30, 1957, at which date I shall request retirement status. Remaining under employment of the Teachers College Board through September, 1957, will afford any benefits of retirement enacted by the 1957 General Assembly.

"The 'on leave' salary offered, --seven hundred dollars per month,--is acceptable.

"Thanking you for the privilege of serving these thirty-six years in teacher-education, I am

Sincerely yours,

/s/ ROBERT G. BUZZARD

Robert G. Buzzard
President"

Mr. Stipes moved the acceptance of the request of Dr. Buzzard as contained in his letter of March 23, 1956, as above quoted. The motion was seconded by Mr. Houle, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

At the request of Chairman Walker, Dr. Browne then prepared and presented the following resolution for the consideration of the Board:

WHEREAS, R. G. Buzzard delivered a request for one year's leave of absence, beginning October 1, 1956, followed by retirement, beginning October 1, 1957, from his position as President of Eastern Illinois State College to the Teachers College Board of the State of Illinois on Sunday, the 25th day of March, 1956, therefore,

BE IT RESOLVED that it is necessary to the best interest of said College that a new president of said College be selected, and,

BE IT FURTHER RESOLVED that the election of a new president is the ultimate responsibility of the Teachers College Board and that the final evaluation and consideration of indi-

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viduals for such office shall be conducted by the Board acting as a Committee of the whole, and,

BE IT FURTHER RESOLVED that there is hereby created a screening committee of five Board members, namely: Vernon L. Nickell, Alexander Summers, Carl Dunbar, R. A. Stipes, Jr., J. A. Houle, Jr., to interview and evaluate individuals under consideration by the Board and that after its deliberation the Committee report to the Board with comments on not less than three individuals, and,

BE IT FURTHER RESOLVED that to insure participation by the faculty in the evaluation of individuals under consideration by the Board the names of all persons submitted to the Board shall be referred by the Board through its Chairman to a Faculty Committee which is hereby created. The Faculty Committee shall consist of five members four of whom shall be selected by the faculty not later than April 15, 1956. The fifth member of the Faculty Committee shall be the permanent chairman of the Faculty Committee until a president is selected by the Board and this fifth member shall be the present chairman of the Committee of Fifteen. One of each of the four members of the committee to be selected shall be selected from the faculty members classified as Professors, Associate Professors, Assistant Professors and Instructors.

Upon request of either the Faculty Committee or the Board Committee a joint meeting or joint meetings of the two Committees may be held. Richard G. Browne, Executive Officer of the Teachers College Board, is hereby designated to serve as Secretary for the Faculty Committee and as Secretary for the Board Committee, and as Secretary for the Joint Committees, if joint sessions are held.

The Faculty Committee shall consider all names submitted by the Chairman of the Board for evaluation and shall report to the Board its conclusions as to the administrative, educational, scholarship and other qualifications of each individual submitted for evaluation, and,

BE IT FURTHER RESOLVED that any person may submit to the Board the name of any individual or individuals believed to be qualified for president.

Following some discussion, Mr. Summers moved the adoption of the foregoing resolution, as presented by Dr. Browne, regarding the selecting of a new president for Eastern Illinois State College. The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

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Following a short recess, Dr. Nickell reported that the members of the Board committee appointed as a screening committee in the selection of a new president for Eastern Illinois State College met and Mr. Walker, who is an ex-officio member of this committee, was elected Chairman of this committee.

Mr. Stipes stated that the May 21, 1956 meeting of the Board is scheduled to be held at Eastern Illinois State College. Since the fiscal agents are preparing to have bond bids opened on that date for the proposed student center, cafeteria, and dormitory building at Western Illinois State College, Mr. Stipes recommended that arrangements be made whereby the morning session of the Board meeting would be held at Eastern Illinois State College and following luncheon the Board would reconvene at the U. S. Grant Hotel, in Mattoon, Illinois, where the opening of bond bids would be held. The Board concurred in Mr. Stipes' recommendation.

Dr. Nickell moved that the meeting be recessed until Saturday, March 31, 1956, at 2:00 P.M., at Illinois State Normal University. The motion was seconded by Mr. Houle, and unanimously carried.

The Board reconvened at 2:00 P.M., Saturday, March 31, 1956, for the purpose of electing a new president of Illinois State Normal University.

In accordance with the resolution adopted September 19, 1955, regarding the selecting of a new president for Illinois State Normal University, the Board and Faculty screening committees were to interview and evaluate individuals under consideration by the Board, and after deliberation, these two committees were to report to the Board with comments on not less than three individuals; then the final evaluation and consideration of the individuals submitted by these two screening committees would be conducted by the Board acting as a Committee of the whole.

The Faculty screening committee of Illinois State Normal University and the Board screening committee then presented their recommendations to the Board, which was acting as a Committee of the whole. In all the discussions, there was a complete agreement that Illinois State Normal University would continue to be in the foreseeable future an institution devoted to teacher education and that it would seek to uphold its position as a national leader among the single-purpose teachers colleges of the country. All of the candidates recommended to the Board were informed of this policy and agreed with it fully.

Following a thorough evaluation and consideration of the recommendations submitted by the Board and Faculty screening committees, Dr. Nickell moved that a unanimous ballot be cast for Dr. Robert G. Bone for president of Illinois State Normal University, at a yearly salary of \$13,000, and that Dr. Bone officially take over the duties of president of Illinois State Normal University not later than September 1, 1956. The motion was seconded by Mr. Houle, roll was called, and the vote was as follows:

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Dr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The Board unanimously elected Dr. Robert G. Bone as president of Illinois State Normal University.

Mr. Burton L. O'Connor, Chairman of the Illinois State Normal University Faculty screening committee, then invited Dr. Bone into the meeting room and informed him he had been elected president of Illinois State Normal University, to which Dr. Bone replied, "I am willing to accept."

Mr. Dunbar then moved the adoption of the following resolution:

"The Teachers College Board thanks and commends the members of the Faculty Committee which served as a screening committee for the selection of a president for Illinois State Normal University for their fine cooperation and work in aiding the Board in the selection of a president for said university."

The motion was seconded by Mr. Ropp, and unanimously carried.

MISCELLANEOUS

Mr. Dunbar presented a request, on behalf of Dr. Beu, for the acceptance of the low bid submitted by Dale Mason Painting and Decorating Company, in the amount of \$1,183.50, for the painting of five rooms in the administration building at Western Illinois State College.

Mr. Dunbar moved the acceptance of the low bid submitted by Dale Mason Painting and Decorating Company, in the amount of \$1,183.50, for the painting of five rooms in the LAWRENCE Y. SHERMAN ADMINISTRATION BUILDING at Western Illinois State College, said work to include repairs to the plaster, two coats of flat wall oil paint, and the woodwork to be done with two coats of enamel. (To be paid with funds appropriated for Contractual Services - General Revenue.) The motion was seconded by Mr. Houle, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Absent	Mr. Summers	Aye
Dr. Nickell	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

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There being no further business to come before the Board at this time Chairman Walker adjourned the meeting until the next regularly scheduled meeting on April 16, 1956, at the LaSalle Hotel, Chicago, Illinois.

Lewis M. Walker,
Chairman

Alexander Summers,
Secretary

REPORT OF THE EASTERN ILLINOIS STATE COLLEGE APRIL 16, 1956

I. STUDENTS

A. Enrollment - Spring Quarter, 1955-56

	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total One Year Ago</u>
1. College - Residence				
a. Full-time Students				
Freshmen	412	254	666	651
Sophomores	304	200	504	378
Juniors	235	106	341	264
Seniors	157	90	247	217
Graduates	19	3	22	15
Unclassified	<u>14</u>	<u>6</u>	<u>20</u>	<u>12</u>
Total	1141	549	1800	1537
b. Residence Extension				
Enrollment incomplete	<u>17</u>	<u>23</u>	<u>40</u>	<u>113</u>
Total Residence	1158	682	1840	1650
2. College - Extension Second Semester				
Geo. 236: Toledo	3	15	18	
Art 130: Mattoon	1	23	24	
Ed. 447: Fairfield	5	11	16	
Geo. 236: Shelbyville	2	18	20	
Ed. 465: Taylorville	0	19	19	
Ed. 325: Olney	5	17	22	
Geo. 221: Tuscola	0	25	25	
Total Extension	<u>16</u>	<u>128</u>	<u>144</u>	<u>120</u>
Total College Enrollment	1174	810	1984	1770
3. Veteran Enrollment - *Spring Quarter, 1956				
		<u>1955</u>	<u>Total One Year Ago</u>	
Public Law No. 550		418	297	
Public Law No. 346		0	1	
Public Law No. 16		5	7	
Illinois Military Scholarship		<u>10</u>	<u>13</u>	
Total		433	318	

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B. Scholarship Report, 1955-56

	<u>Sum.</u>	<u>Fall</u>	<u>Wtr.</u>	<u>Spg.</u>	<u>Total</u>
1. T. C. Scholarships					
Residence	108	725	699	664	2196
Extension	2	11	0	10	23
	110	736	699	674	2219
2. Military Scholarships					
Residence	62	9	11	10	92
Extension	1	20	0	16	37
	63	29	11	26	129
Total	173	765	710	700	2348

II. FACULTY

A. Resignations, 1955-56 (As reported in February 23rd Report)

1. Mr. Richard K. Darr, Assistant Professor of Social Science, resigned effective January 31, 1956, in order to continue work on his dissertation at the University of Nebraska.
2. Dr. Robert A. Warner, Professor of Music, resigned effective February 17, 1956, in order to accept a position as Associate Professor of Music at the University of Michigan.

B. Resignations, 1956-57

1. Dr. Glenn S. Duncan, Associate Professor of Industrial Arts, to accept position as Head of the Department of Industrial Arts at Chico State College, California, effective August 1, 1956.
2. Dr. John L. Rezatto, Associate Professor of Music, to accept a position as Head of the Department of Music of the South Dakota State College of Agriculture and Mechanic Arts, Brookings, effective June 1, 1956.
3. Dr. Vernon L. Anderson, Associate Professor of Foreign Language and Director of Veterans' Services, to accept an Associate Professorship of German at Brigham Young University, effective September 1, 1956.
4. Dr. William M. Armstrong, Assistant Professor of Social Science, effective June 1, 1956, to accept employment elsewhere.
5. Dr. Lois E. Barr, Assistant Professor of English, effective June 1, 1956, to accept employment elsewhere.
6. Dr. Edward C. Colin, Associate Professor of Zoology, effective June 1, 1956.

C. Retirement, 1956-57

1. Ruby M. Harris, Associate Professor of Geography, requests transfer to retirement status as of June 1, 1956. Miss Harris has been on the staff since 1923

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D. Leaves of Absence, 1956-57

1. Sabbaticals

- a. Robert L. Blair, Ph.D., Professor of English, for research and study.
- b. Charlotte Lambert, Instructor in Physical Education for Women, for study.
- c. Ruth Schmalhausen, Ed.D., Professor of Home Economics, for study and travel.
- d. Louise Murray, Instructor and Junior High School Supervisory Teacher, for study.
- e. J. Robert Pence, Instructor and Off-Campus Coordinator of Music, for study.

2. Leave Without Pay, 1956-57 (continued from 1955-56)

1. Arthur F. Byrnes, Associate Professor and Director of Audio-Visual Education, for work with the federal government in Brazil.
2. Donald A. Rothschild, Professor of Psychology, for work as Director of Education in American Samoa.

E. Replacements, 1955-56 (As indicated in February 23rd Report)

1. Sherman Krupp, B.A., Brooklyn College, 1949; graduate study, University of California, 1950-54 and one semester of 1955-56, as Assistant Professor of Social Science for the remaining four and one-fourth months of the academic year, effective February 1, 1956, at a salary of \$580 per month, replacing Mr. Richard K. Darr, resigned.
2. John C. Canfield, B.S., Miami University, 1948; M.M.Ed., Cincinnati Conservatory, 1955; graduate study, Indiana University; as Assistant Professor of Music for the remainder of the academic year, effective February 13, 1956, at a salary of \$560 per month, replacing Dr. Robert A. Warner, resigned.
3. Ying-Cheng Kiang, B.A., National Central University of Nanking, China, 1940; M.A., Stanford University, 1945; Ph.D., Columbia University, 1955, as Assistant Professor of Geography at a salary of \$560 per month for the three months of the spring quarter, replacing Dr. Lincoln Stewart who was employed to fill Gierhart's vacancy for the winter quarter only.

F. Added Positions, 1955-56 (As indicated in February 23rd Report)

1. Harold C. Fritts, B.S., Oberlin College, 1951; M.S., Ohio State University, 1953, Ph.D., Ohio State University, March, 1956; as Assistant Professor of Botany at a salary of \$1740 for the spring quarter, or at the rate of \$580 per month for three months. Added position necessary because of increased enrollments in botany for the spring quarter.

TEACHERS COLLEGE BOARD

2. Mrs. Helen F. Page, as part-time Instructor of Home Economics for the spring quarter, at a salary of \$185 per month for three months. Mrs. Page holds the B.S. and M.A. degrees from George Peabody College for Teachers. This is an added position for the spring quarter only, because of increased enrollments.

G. Replacements, 1956-57

1. Robert W. Cox, A.B., 1939, M.A., 1947, Ed.D., 1955, University of Michigan; as Assistant Professor of English at a salary of \$5400 for nine months, replacing Lois E. Barr, resigned.
2. Betty Hartbank, B.S., University of Illinois, 1954; M.S., University of Illinois, 1955, as Instructor and Assistant Librarian at a salary of \$4140 for nine months, with additional summer school duty in 1956 for two months at pro rata salary.
3. James W. Taylor, B.S., Austin Peay State College, 1947; M.A., Syracuse University, 1950; Ph.D., Indiana University, 1955; as Assistant Professor of Geography at a salary of \$5400 for nine months, replacing Miss Ruby Harris, retired.

H. Added Positions, 1956-57 (Approved March 19, 1956)

1. Robert M. Kessel, B.E., Wisconsin State College, Whitewater, 1946; M.S., University of Wisconsin, 1951; Ph.D., University of Wisconsin, 1956; as Assistant Professor of Business Education at a salary of \$5580 for nine months.
2. Elmer Brooks, A.B., Central State Teachers College, Edmond, Oklahoma; M.A., Oklahoma University, 1948; Ph.D., Harvard, 1954; as Assistant Professor of English at a salary of \$5400 for nine months.
3. Harold C. Fritts, B.S., Oberlin College, 1951; M.S., 1953, Ph.D., Ohio State University, 1956; as Assistant Professor of Botany at a salary of \$5400 for nine months.

I. Transfer in Duty, 1956-57

1. Donald F. Tingley, Ph.D., Assistant Professor and Off-Campus Coordinator of Social Science, to college department of social science, replacing William M. Armstrong, resigned.
2. Otho J. Quick, Ph.D., Associate Professor and Off-Campus Coordinator of Industrial Arts, to college department of industrial arts, replacing Glenn S. Duncan, resigned.

J. Substitutes, 1956-57

1. Curtis R. Garner, Ed.D., as Substitute Assistant Professor of Education and Psychology at a salary of \$5400 for nine months, as a substitute for Donald A. Rothschild, on leave.
2. Verne Stockman, Ed.D., as Substitute Associate Professor and Director of Audio-Visual Education at a salary of \$7860 for twelve months, as a substitute for Arthur F. Byrnes, on leave.

PROCEEDINGS

3. Marise Daves, A.M , as Substitute Instructor of Physical Education for Women at a salary of \$4500 for nine months, as a substitute for Charlotte Lambert, on sabbatical leave.

K. Return from Disability Leave, 1955-56 (February 23rd Report)

1. Dr. Verne Stockman, Associate Professor and Director of Audio-Visual Education, returned to duty from disability leave as of January 21, 1956.
2. Miss Harriett Love, Assistant Professor and Children's Librarian, returned to duty from disability leave as of February 20, 1956.

L. Return from Leave, 1956-57

1. Elbert R. Moses, Jr., Associate Professor of Speech, returns from leave without salary in June, 1956.
2. Julia Kilpatrick, Instructor of Home Economics, returns from sabbatical leave in September, 1956.
3. Ruth H. Cline, Associate Professor of English, returns from sabbatical leave in September, 1956.
4. Edith C. Haight, Associate Professor of Physical Education for Women, returns from sabbatical leave in September, 1956.
5. James G. Eberhardt, Assistant Professor of Library, returns from leave without salary in June, 1956.
6. Byron K. Barton, Professor and Head of the Department of Geography, returns from leave without salary in September, 1956.

M. Affiliated Teachers for the Spring Quarter, 1956.

The following persons will appear on our payroll as Faculty Assistants for the amount designated:

<u>Name</u>	<u>School</u>	<u>Assign.</u>	<u>Amount</u>
Baker, Jeanette	Mattoon	2	\$ 48.00
Bathauer, David	Decatur	4	96.00
Brandvold, William	Mattoon	2	48.00
Bunn, Paul	Mattoon	2	48.00
Bush, Mildred	Marshall	4	96.00
Coil, John	Decatur	2	48.00
Connell, Mildred	Decatur	2	48.00
Davis, Charles	Sullivan	3	72.00
Evans, U. L.	Shelbyville	4	96.00
Fischer, Raymond L.	Mattoon	4	96.00
Franklin, Eleanor	Mattoon	2	48.00
Hutchens, Mildred	Marshall	4	96.00
Jenkins, Charles	Mattoon	2	48.00
Johnson, Howard	Mattoon	1	24.00
Jones, Howard	Mattoon	3	72.00
Knapp, Betty	Mattoon	1	24.00
Lackey, Oren	Mattoon	5	120.00
Lahey, Jane	Mattoon	2	48.00
Lathrop, Gail	Olney	4	96.00
Murphy, Dean	Marshall	4	96.00

TEACHERS COLLEGE BOARD

<u>Name</u>	<u>School</u>	<u>Assign.</u>	<u>Amount</u>
Oyler, Charles	Mattoon	6	\$ 144.00
Pfeiffer, Sue	Mattoon	2	48.00
Pierson, Gerald	Lawrenceville	3	72.00
Rice, Marvin	Sullivan	1	24.00
Sheets, Robert	Cumberland	4	96.00
Sheppard, Roy	Mattoon	2	48.00
Shields, Robert	Mattoon	4	96.00
Sullivan, Clark	Mattoon	2	48.00
Sutherland, Trissie	Lawrenceville	1	24.00
Swearingen, William	Mattoon	2	48.00
Tucker, William	Paris	3	72.00
Waldrip, William	Cumberland	4	96.00
Whitesel, Grace	Mattoon	2	48.00
Winkler, Kenneth	Cumberland	2	48.00
Wrenn, Robert	Sullivan	2	48.00
Zimmerman, Mary	Mattoon	3	72.00

N. Substitute Instructor List for 1956-57

The following persons are recommended for substitute service on a per diem basis, as needed:

- | | |
|-----------------------------|------------------------------|
| 1. Elizabeth Bayles, B.A. | 10. Bette Johnson, B.A. |
| 2. Beth Blackford, B.S. | 11. Lucille Klehm, A.B. |
| 3. Alice Cavins, A.B. | 12. Helen F. Page, M.S. |
| 4. Dorothy Countryman, M.A. | 13. Rosemary Pisaro, B.S. |
| 5. Genevra Dvorak, M.Ed. | 14. Sue Stoner, B.S. |
| 6. Myra Edman, B.A. | 15. Norma Sunderman, B.S. |
| 7. Linella Edwards, A.B. | 16. Elizabeth Thut, M.A. |
| 8. Doris Foreman, A.B. | 17. Alice E. Tolle, M.A. |
| 9. Marie G. Fowler, M.S. | 18. Wildeana Van Horn, B.Ed. |
| | 19. Mathiel Crane, B.S. |

O. Promotions, 1956-57

1. To Professor

a. Calvin Countryman	Ed.D. Penn State	Art
b. Ewell W. Fowler	Ed.D. Missouri	Ind. Arts
c. Earl W. Boyd	Ph.D. Iowa	Music
d. Clifton W. White	Ed.D. Oregon	P. E. (M)

2. To Associate Professor

a. Robert C. Waddell	Ph.D. Iowa	Physics
b. Merrilie Mather	Ph.D. Boston	English
c. George W. Rommel	Ph.D. Northwestern	English
d. Donald Tingley	Ph.D. Illinois	Soc. Sci.
e. William J. Crane	Ph.D. Yale	Stud. Act.
f. Dorothy M. Hart	Ph.D. Iowa	P. E. (W)
g. P. Scott Smith	Ph.D. Cornell	Physics
h. Walter Friedhoff	Ph.D. Iowa	Psychology

3. To Assistant Professor

a. J. Robert Pence	M.M.1 Illinois	Music
b. Julia Kilpatrick	A.M.1 Penn State	Home Ec.

PROCEEDINGS

P. Transfer to Administrative Staff, 1956-57

1. William D. Miner, Ph.D., Associate Professor of Social Science, to Director of Veterans' Services (one-half) and Associate Professor of Social Science (one-half), effective September 1, 1956.
2. Verne Stockman, Ed.D., Substitute Associate Professor and Director of Audio-Visual Education, from Education, 11-months teaching staff, to 12-months administrative staff, effective July 1, 1956.

Q. Tenure, 1956-57

The following persons are recommended for tenure as of July 1, 1956:

1. Ernest G. Bormann	PhD	Associate Professor
2. Robert A. Carey	DPEd	Associate Professor
3. William J. Crane	PhD	Associate Professor
4. F. Raymond McKenna	EdD	Associate Professor
5. George Rommel	PhD	Associate Professor
6. Ned S. Schrom	EdD	Associate Professor
7. P. Scott Smith	PhD	Associate Professor
8. Wayne L. Thurman	PhD	Associate Professor
9. Donald F. Tingley	PhD	Associate Professor
10. Cary I. Knoop	MFA	Assistant Professor
11. Samuel E. Pisaro	MS1	Assistant Professor
12. J. Robert Pence	MM1	Assistant Professor
13. Julia Kilpatrick	MS1	Assistant Professor

R. Probation, 1956-57

1. Advanced to Third Year

a. Stuart A. Anderson	PhD	Professor
b. Winslow G. Fox	MD	Professor
c. Newell L. Gates	PhD	Associate Professor
d. Harry J. Merigis	EdD	Associate Professor
e. Clyde M. Morris	MS2	Assistant Professor
f. Francis Bellinghausen	BS	Ex. Asst. in E. & A.

2. Advanced to Second Year

a. Gerhard C. Matzner	PhD	Professor
b. Walter H. Friedhoff	PhD	Associate Professor
c. Robert J. Smith	PhD	Associate Professor
d. Leonard Durham	PhD	Assistant Professor
e. Louis M. Grado	PhD	Assistant Professor
f. Gerald G. Green	MBA2	Assistant Professor
g. Paul O. Gurholt	AM1	Assistant Professor
h. Roland Leipholz	EdD	Assistant Professor
i. Charles H. Page	AM1	Assistant Professor
j. James O. Whittaker	AM2	Assistant Professor
k. David Stevenson	PhD	Assistant Professor

S. Summer School, 1956

The following faculty is presented for the Summer School and Workshop Program of 1956:

TEACHERS COLLEGE BOARD

		<u>June</u>	<u>July</u>	<u>Aug.</u>	<u>Total</u>
<u>ART</u>					
Countryman, Calvin*	PhD	600	660	---	1260
Leipholtz, Roland	EdD	580	620	---	1200
Shull, Carl E.	PhD	620	660	---	1280
Trank, Lynn E.	MFA	540	560	---	1100
Knoop, Cary I.	MFA	540	---	560	1100
<u>BOTANY</u>					
Stover, Ernest L.*	PhD	840	880	---	1720
Thut, Hiram F.	PhD	780	820	---	1600
<u>BUSINESS EDUCATION</u>					
Thompson, James M.*	EdD	840	880	---	1720
Dickerson, Earl S.	EdD	800	840	---	1640
Fagan, Clifford L.	PhD	660	700	---	1360
Giffin, James F.	PhD	620	660	---	1280
Hunter, Jessie M.	MA	580	600	---	1180
<u>CHEMISTRY</u>					
Foreman, Melvin O.	PhD	700	740	---	1440
Smith, Robert J.	PhD	600	640	---	1240
Steele, Sidney R.	PhD	660	700	---	1360
Marcy, Lawson F.	PhD	---	---	760	760
<u>EDUCATION</u>					
Edwards, Arthur U.	PhD	720	760	---	1480
Friedhoff, Walter H.	PhD	600	640	---	1240
Garner, Curtis R.	EdD	580	600	---	1180
Grado, Louis M.	PhD	580	620	---	1200
McKenna, F. Raymond	EdD	600	640	---	1240
Moler, Donald L.	PhD	600	640	---	1240
Olsen, Hans C.	PhD	800	840	840	2480
Stockman, Verne	EdD	600	trans. to adm. staff		600
<u>ENGLISH</u>					
Waffle, Eugene M.*	PhD	780	820	---	1600
Cox, Robert W.	EdD	580	600	---	1180
Kline, Judd	PhD	660	700	---	1360
Palmer, Francis W.	PhD	740	780	---	1520
Stevenson, David	PhD	580	620	---	1200
Mather, Merrillie	PhD	---	620	---	620
<u>FOREIGN LANGUAGE</u>					
Guinagh, Kevin*	PhD	840	880	---	1720
<u>GEOGRAPHY</u>					
Brown, Albert W.*	DSS	640	680	680	2000
Lawton, Richard L.	MA	580	580	---	1160
Kiang, Ying-Cheng	PhD	560	560	---	1120
<u>HEALTH EDUCATION</u>					
Gavins, Harold M.*	EdD	800	840	---	1640
Riebe, Harland A.	EdD	640	680	---	1320
Ryle, Carolyn G.	MN	520	---	---	520
<u>HOME ECONOMICS</u>					
Morris, Sadie O.*	PhD	780	820	---	1600
Schmalhausen, Ruth	EdD	720	760	---	1480
<u>INDUSTRIAL ARTS</u>					
Klehm, Walter A.*	EdD	840	880	---	1720
Duncan, Glenn S.	EdD	640	640	---	1280
Elliott, Charles A.	EdD	620	660	---	1280
Gunderson, Harry	EdD	660	700	---	1360
<u>LIBRARY</u>					
Schaupp, Roscoe F.*	PhD	840	880	---	1720
Carr, Mary S.	AM	520	540	---	1060
Ekstrand, Margaret L.	AMLS	560	580	---	1140
Eberhardt, James G.	MS	580	620	---	1200
Scott, Mary E.	MS	560	580	---	1140
Smock, Lee Anna	AM	540	560	---	1100
Hartbank, Betty	MS	460	460	---	920

PROCEEDINGS

		June	July	Aug.	Total
<u>MATHEMATICS</u>					
Ringenberg, Lawrence *	PhD	800	840	---	1640
Davis, David J.	PhD	640	680	680	2000
VanDeventer, Lester	EdD	600	640	---	1240
<u>MUSIC</u>					
Dvorak, Leo J. *	PhD	840	880	---	1720
Boyd, Earl W.	PhD	640	680	---	1320
Westcott, George S.	PhD	660	700	---	1360
------(Rezatto)	PhD	600	600	---	1200
Smith, Alma M.	MS	400	400	---	800
<u>PHYSICAL EDUCATION - MEN</u>					
Masley, John W. *	DEd	700	760	380(1/2)	1840
Carey, Robert A.	PeD	600	640	---	1240
Groves, William H.	PhD	600	640	160(1/4)	1400
O'Brien, Maynard	EdD	600	640	320(1/2)	1560
Elmore, Walter	MS	---	---	150(1/4)	150
Pinther, Harold O.	MS	---	---	135(1/4)	135
<u>PHYSICAL EDUCATION - WOMEN</u>					
McAfee, Florence *	EdD	840	880	---	1720
Elliott, Aline	MA	600	620	---	1220
Hart, Dorothy	PhD	560	600	---	1160
Lambert, Charlotte	MA	540	560	---	1100
Bally, Winifred	MA	---	---	600	600
<u>PHYSICS</u>					
Lefler, Glenn Q.	PhD	800	840	---	1640
Smith, P. Scott	PhD	600	640	---	1240
Sparks, Irvin L.	PhD	640	680	---	1320
Waddell, Robert C.	PhD	600	640	---	1240
Hoffman, Arnold J.	MS	---	---	620	620
<u>SOCIAL SCIENCE</u>					
Seymour, Glenn H. *	PhD	780	820	---	1600
Alter, Donald R.	PhD	680	720	---	1400
Coleman, Charles H.	PhD	840	880	---	1720
Miner, William D.	PhD	640	680	680	2000
Plath, Raymond A.	PhD	700	740	---	1440
Wood, William G.	PhD	720	760	---	1480
<u>SPEECH</u>					
Bormann, Ernest G.	PhD	600	640	---	1240
Gabbard, E. Glendon	PhD	620	660	---	1280
Moses, Elbert R.	PhD	660	700	---	1360
Thurman, Wayne L.	PhD	600	640	---	1240
<u>ZOOLOGY</u>					
Scruggs, Walter M. *	PhD	840	880	---	1720
Durham, Leonard	PhD	560	620	---	1180
Ferguson, Max B.	PhD	640	680	---	1320
Kniskern, Verne	PhD	640	680	---	1320
<u>ELEMENTARY SCHOOL</u>					
Morris, Clyde M.	MS	560	580	---	1140
Page, Charles H.	MEd	560	580	---	1140
Fredenberger, Sarah	AM	520	540	---	1060
Faust, Myrtle	AM	450	450	---	900
Saunders, Nannilee	AM	640	660	---	1300
Cox, Velma	MEd	540	560	---	1100
Smith, Phyllis	MA	450	450	---	900
Canfield, John C.	AM	560	560	---	1120
<u>STUDENT TEACHING</u>					
Marks, Ica	MS	---	---	145(1/4)	145
Grey, Lela J.	MS	---	---	145(1/4)	145
Poos, Roberta L.	MS	---	---	145(1/4)	145
------(Quick)	MS	---	---	150(1/4)	150
Hendrix, Gertrude	MS	---	---	150(1/4)	150
------(Pence)	MS	---	---	150(1/4)	150
Van Horn, Paris	DirPE	---	---	155(1/4)	155
------(Tingley)	MS	---	---	150(1/4)	150

TEACHERS COLLEGE BOARD

T. Nine-Months Faculty for 1956-57

The following faculty is presented for the academic year
1956-57:

PROFESSORS

<u>Name</u>	<u>Deg.</u>	<u>Department</u>	<u>55-56</u>	<u>56-57</u>	<u>Blk.</u>
1 Coleman, Charles	PhD	Social Science	7560	7920	A
2 Dvorak, Leo J.	PhD	Music *	7560	7920	A
3 Guinagh, Kevin	PhD	For. Lang. *	7560	7920	A
4 Klehm, Walter A.	EdD	Ind. Arts *	7560	7920	A
5 McAfee, Florence	EdD	P. E. (W)	7560	7920	A
6 Phipps, Harris E.	PhD	Chemistry *	7560	7920	A
7 Reinhardt, Emma	PhD	Education *	7560	7920	A
8 Schaupp, Roscoe	Phd	Library *	7560	7920	A
9 Scruggs, Walter M.	PhD	Zoology *	7560	7920	A
10 Stover, Ernest L.	Phd	Botany *	7560	7920	A
11 Thompson, James	EdD	Business Ed. *	7560	7920	A
12 Barton, Byron K.	PhD	Geography *	leave	7560	B
13 Cavins, Harold M.	EdD	Health Ed. *	7200	7560	B
14 Dickerson, Earl S.	EdD	Business Ed.	7200	7560	B
15 Lefler, Glenn Q.	PhD	Physics *	7200	7560	B
16 Olsen, Hans C.	PhD	Education	7200	7560	B
17 Ringenberg, L. A.	PhD	Mathematics *	7200	7560	B
18 Ross, J. Glenn	PhD	Speech *	7200	7560	B
19 Landis, Russell	EdD	Ind. Arts	7020	7380	B
20 Morris, Sadie O.	PhD	Home Ec. *	7020	7380	B
21 Seymour, Glenn	PhD	Social Science †	7020	7380	B
22 Thut, Hiram F.	PhD	Botany	7020	7380	B
23 Waffle, Eugene M.	PhD	English *	7020	7380	B
24 Palmer, Francis	PhD	English	6660	7020	B
25 Masley, John W.	EdD	P. E. (M)	6300	6840	B
26 Edwards, Arthur U.	PhD	Education	6480	6840	B
27 Marcy, Lawson F.	PhD	Chemistry	6480	6840	B
28 Michael, Elizabeth	PhD	For. Lang.	6480	6840	B
29 Rothschild, Donald	PhD	Educ. Psych.	leave	leave	B
30 Schmalhausen, Ruth	EdD	Home Ec.	6480	3420SL	B
31 Wood, William G.	PhD	Social Science	6480	6840	B
32 Damann, Kenneth E.	PhD	Botany	6300	6660	C
33 Foreman, Melvin O.	PhD	Chemistry	6300	6660	C
34 Peterka, Harry E.	PhD	Zoology	6300	6660	C
35 Plath, Raymond A.	PhD	Social Science	6300	6660	C
36 Alter, Donald R.	PhD	Social Science	6120	6480	C
37 Fowler, Ewell W.	EdD	Ind. Arts	6120	6480	C
38 White, Clifton W.	EdD	P. E. (M)	6120	6480	C
39 Blair, Robert L.	PhD	English	5940	3150SL	C
40 Boyd, Earl W.	PhD	Music	5760	6120	C
41 Countryman, Calvin	EdD	Art *	5400	5940	C
Weller, Annie	BS	Emeritus	2100	2100	
			<u>269,580</u>	<u>284,970</u>	

PROCEEDINGS

ASSOCIATE PROFESSORS

<u>Name</u>	<u>Deg.</u>	<u>Department</u>	<u>55-56</u>	<u>56-57</u>	<u>Blk.</u>
1 Haight, Edith C.	PhD	P. E. (W)	6120	6480	B
2 Cline, Ruth H.	PhD	English	5940	6300	B
3 Ekeberg, Gladys W.	PhD	English	5940	6300	B
4 Fagan, Clifford L.	PhD	Business Ed.	5940	6300	B
5 Gunderson, B. Harry	EdD	Ind. Arts	5940	6300	B
6 Kline, Judd	PhD	English	5940	6300	B
7 Moses, Elbert R.	PhD	Speech	leave	6300	B
8 Riegel, Garland	PhD	Zoology	5940	6300	B
9 Steele, Sidney R.	PhD	Chemistry	5940	6300	B
10 Westcott, George	PhD	Music	5940	6300	B
11 Brown, Albert W.	DSSc	Geography	5760	6120	B
12 Davis, David J.	PhD	Mathematics	5760	6120	B
13 Ferguson, Max B.	PhD	Zoology	5760	6120	B
14 Kniskern, Verne	PhD	Zoology	5760	6120	B
15 Riebe, Harland A.	EdD	Health Ed.	5760	6120	B
16 Sparks, Irvin L.	PhD	Physics	5760	6120	B
17 Elliott, Charles	EdD	Ind. Arts	5580	5940	B
18 Gabbard, E. Glendon	PhD	Speech	5580	5940	B
19 Giffin, James F.	PhD	Business Ed.	5580	5940	B
20 Shull, Carl E.	PhD	Art	5580	5940	B
21 Bormann, Ernest G.	PhD	Speech	5400	5760	C
22 Carey, Robert A.	DPEd	P. E. (M)	5400	5760	C
23 Groves, William H.	PhD	P. E. (M)	5400	5760	C
24 McKenna, F. Raymond	EdD	Education	5400	5760	C
25 Moler, Donald	PhD	Education	5400	5760	C
26 O'Brien, Maynard	EdD	P. E. (M)	5400	5760	C
27 Quick, Otho J.	PhD	Ind. Arts	5400	5760	C
28 Smith, P. Scott	PhD	Physics	5400	5760	C
29 Smith, Robert J.	PhD	Chemistry	5400	5760	C
30 Thurman, Wayne L.	PhD	Speech	5400	5760	C
31 VanDeventer, Lester	EdD	Mathematics	5400	5760	C
32 Waddell, Robert C.	PhD	Physics	5400	5760	C
33 Friedhoff, Walter	PhD	Psychology	5400	5760	C
34 ----(New)----	PhD	Chemistry	---	5760	C
35 Mather, Merrilie	PhD	English	5220	5580	C
36 Rommel, George	PhD	English	5220	5580	C
37 Tingley, Donald	PhD	Social Science	5220	5580	C
38 ----(Duncan)----	EdD	Ind. Arts	5760	5580	C
39 ----(Darr)----	PhD	Economics	5220	5580	C
40 ----(Harris)----	PhD	Geography	5760	5580	C
41 ----(New)----	PhD	Sociology	---	5580	C
42 Crane, William J.	PhD	Stud. Activity	5040	5400	C
43 Hart, Dorothy	PhD	P. E. (W)	5040	5400	C
44 ----(Barr)----	PhD	English	5220	5400	C
45 ----(Warner)----	PhD	Music	5940	5400	C
46 ----(Rezatto)----	PhD	Music	5760	5400	C
			240,120	270,360	

TEACHERS COLLEGE BOARD

ASSISTANT PROFESSORS

<u>Name</u>	<u>Deg.</u>	<u>Department</u>	<u>55-56</u>	<u>56-57</u>	<u>Blk.</u>
1 Arnold, Myrtle	AM1	ES - 4th	5760	5940	A
2 Saunders, Nannilee	AM2	ES - 3rd	5760	5940	A
3 Hanson, Ethel	AM1	ES - Music	5580	5760	B
4 Darling, Rex	AM2	P. E. (M)	5400	5580	B
5 Elliott, Aline	AM1	P. E. (W)	5400	5580	B
6 Hoffman, Arnold	MS1	HS Science	5400	5580	B
7 Holley, Bertrand P.	MBA2	Business Ed.	5400	5580	B
8 Van Horn, Paris J.	AM2	P. E. (M)	5400	5580	B
9 Durham, Leonard	PhD	Zoology	5040	5580	B
10 Eberhardt, James	AM2	Library	leave	5580	B
11 Grado, Louis M.	PhD	Education	5220	5580	B
12 Leipholz, Roland	EdD	Art	5220	5580	B
13 Stevenson, David	PhD	English	5220	5580	B
14 Kessel - (Ross, E.)	PhD	Business Ed.	---	5580	B
15 --- (New) ---	PhD	Speech	---	5400	B
16 --- (New) ---	EdD	Ind. Arts	---	5400	B
17 --- (New) ---	PhD	For. Lang.	---	5400	B
18 --- (Alter, E.) ---	PhD	English	4500	5400	B
19 Fritts - (Fritts) -	PhD	Botany	1740	5400	B
20 --- (Anderson, V.) ---	PhD	For. Lang.	---	5400	B
21 --- (Gierhart) ---	PhD	Geography	---	5400	B
22 --- (Colin) ---	PhD	Biology	5220	5400	B
23 Bally, Winifred	AM1	P. E. (W)	5220	5400	B
24 Devinney, Helen	AM1	Home Ec.	5220	5400	B
25 Elmore, Walter	AM1	P. E. (M)	5220	5400	B
26 Hendrix, Gertrude	AM2	HS Math.	5220	5400	B
27 Hunter, Jessie M.	AM1	Business Ed.	5220	5400	B
28 Kelly, E. Chenault	EdD	English	5220	5400	B
29 Morgan, Mildred	AM1	JHS - Guidance	5220	5400	B
30 Ziegler, Lorene	AM1	ES - 6th	5220	5400	B
31 Morris, Clyde M.	AM2	JHS - Core	5040	5220	B
32 Smith, Catherine	MM1	Music	5040	5220	B
33 Kilpatrick, Julia	AM1	Home Ec.	study	5220	B
34 Max, Roy	MBA1	Business Ed.	5220	5220	B
35 Ekstrand, Margaret	AMLS	Library	5040	5220	B
36 Grey, Lela J.	MBA1	HS Bus. Ed.	5040	5220	B
37 Love, Harriett	MSLS	Library	5040	5220	B
38 Marks, Ica	MS1	HS Science	5040	5220	B
39 Page, Charles	AM1	ES - 6th	5040	5220	B
40 Poos, Roberta L.	AM1	HS English	5040	5220	B
41 Reid, Florence	AM1	ES - 5th	5040	5220	B
42 Scott, Mary F.	AMLS	Library	5040	5220	B
43 Knoop, Cary I.	MFA	Art	4860	5040	C
44 Krutza, June M.	MFA	Art	4860	5040	C
45 Pisaro, Samuel E.	AM1	JHS - Core	4860	5040	C
46 Trank, Lynn	MFA1	Art	4860	5040	C
47 Cox, Velma V.	AM1	ES - 2nd	4860	5040	C
48 Gurholt, Paul O.	AM1	JHS - Core	4860	5040	C
49 Hyett, Virginia W.	AM1	ES - Art	4860	5040	C
50 Pence, J. Robert	MM1	HS - Music	4860	2520SL	C
Ragan		Emeritus	2100	2100	
			212,820	267,960	

PROCEEDINGS

INSTRUCTOR

<u>Name</u>	<u>Deg.</u>	<u>Department</u>	<u>55-56</u>	<u>56-57</u>	<u>Blk.</u>
1 Lambert, Charlotte	MA	P. E. (W)	4860	2520SL	B
2 Smock, Lee Anna J.	AM	Library	4860	5040	B
3 Denham, Julia	MA	P. E. (W)	4680	5040	B
4 ----(New)----	MS	P. E. (W) - Health	---	5040	B
5 ----(Armstrong)----	MS	HS Soc. Sci.	5220	5040	B
6 Carr, Mary S.	AM	JHS - Library	4680	4860	B
7 Fredenberger, Sarah	AM	ES - 5th	4680	4860	B
8 Hughes, Author E.	MS	Business Ed.	4680	4860	B
9 Murray, Louise	MA	JHS - Core	4680	2430SL	B
10 Ryle, Carolyn G.	MN	Health Ed.	4680	4860	B
11 Tate, Virginia	MEd	ES - 1st	4680	4860	B
12 Pinther, Harold O.	MS	P. E. (M)	4500	4860	B
13 ----(Wilson)----	MS	Home Ec. - HMH	---	4860	B
14 ----(Fowler)----	MS	Home Ec. - JHS	4680	4860	B
15 Allard, Maurice	MM	Music	4140	4680	B
16 Marker, Harold	MS	Math. (1/3)	1440	1500	B
17 ----(Lewis)----	MS	Library	--	4140	C
Coffman		Emeritus	2100	2100	
			64,560	76,590	

U. Twelve-Months Administrative Staff for 1956-57

The following administrative staff is presented for the fiscal year 1956-57:

ADMINISTRATION

<u>Name</u>	<u>Deg.</u>	<u>Title</u>	<u>Rank</u>	<u>55-56</u>	<u>56-57</u>
1 -----		President	President	13000	---
1a Buzzard, Robert	PhD	President	President-on-leave	13000	3250 6300
2 Heller, Hobart	PhD	Dean of Instruction	Professor	9600	10080
3 Anfinson, Rudolph	PhD	Dean of Students and Men	Professor	9120	9840
4 Heise, Bryan	PhD	Director of Extension	Professor	9360	9840
5 Zeigel, William	PhD	Director of Placement	Professor	9120	9600
6 Lawson, Elizabeth	PhD	Dean of Women	Professor	9120	9600
7 Fox, Winslow G.	MD	Director of Health Service	Professor	8880	9600
8 Anderson, Stuart	PhD	Director of Stud. Teaching	Professor	8640	9120
9 Matzner, Gerhard	PhD	Director of Research	Professor	8400	8880
10 Gregg	AM1	Business Manager	E.A. in E & A	8400	8700
11 Anderson, Vernon	PhD	Director, Veterans Ser.	Associate Prof.	7200	1200 1

1 - two months salary - resigning August 31, 1956

11a Miner, William D.	PhD	Director, Veterans Ser.	Associate Prof.	7680	6800 2
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2 - ten months salary - duty to begin September 1, 1956

TEACHERS COLLEGE BOARD

<u>Name</u>	<u>Deg.</u>	<u>Title</u>	<u>Rank</u>	<u>55-56</u>	<u>56-57</u>
12 Stockman, Verne	EdD	Director, Audio-Visual Ed.	Sub.Assoc.Prof.	7380	7860
13 Elam, Stanley M.	EdD	Director, Public Relations	Associate Prof.	7440	7920
14 Gates, Newell L.	PhD	Registrar	Associate Prof.	7440	7920
15 Schrom, Ned S.	EdD	Director of Admissions	Associate Prof.	7200	7680
16 Merigis, Harry	EdD	Principal, ES and JHS	Associate Prof.	7200	7680
17 Green, Gerald	MBA2	Asst. Business Mgr.	Assistant Prof.	6720	6960
18 Hesler, Kenneth	MEd	Asst. Dir., Pub. Rel.	Instructor	5040	5280
19 Cravey, Gerald	BS	Dir. of Physical Plant	E. A. in E & A	6480	6960
20 Bellinghausen, F.	BS	Supt. of Grounds	E. A. in E & A	5040	5520
21 Gaertner, Ruth	MS	Dir. of Food Services	E. A. in E & A	7260*	7500*
22 Whittaker, James	AM2	Director, Douglas Hall	Assistant Prof.	6660*	6900*
23 Cardi, Edith	MS	Director, Lincoln Hall	Instructor	5280* [@]	4830* ^{&}
24 Guy, Sallie	AM	Director, Pemberton Hall	Instructor	4162* [#]	5640* [@]
				163,762	173,762

* Includes Maintenance # 9-1/4 months & 10-1/2 months @ 12 months

FACULTY ASSISTANTS

<u>Name</u>	<u>Department</u>	<u>55-56</u>	<u>56-57</u>
1 Bormann, Nancy	Women's P. E. (9 mos.)	810	810
2 Shull, Mary B.	Women's P. E. (9 mos.)	2430	2430
3 McKenna, Lucille	Library (11 mos.)	2200	2200
4 -----	Remedial Read. (9 mos.)	1080	1080
5 Jones, John	Registrar (12 mos.)	3000	3000

GRADUATE ASSISTANTS

1 -----	Men's P. E. (9 mos.)	1080	1080
2 -----	Industrial Arts (9 mos.)	1080	1080
3 -----	Audio-Visual (9 mos.)	1080	1080
		12,760	12,760

III. CLASSIFIED EMPLOYEES

A. Resignations

- Mary Ellen Griffith, Clerk Typist in the Library, resigned effective February 28, 1956.
- Ada Orvedahl, Clerk Stenographer in the Office of Director of Student Teaching, resigned March 20, 1956.

B. Replacements

- Patricia Moran, Clerk Typist I in the Business Office, replacing Ruth Disque, resigned, at a salary of \$160 per month effective April 2, 1956.
- Thelma R. Hambright, Temp. Clerk Typist I in Library, replacing Ada Orvedahl, resigned, as Clerk Stenographer I in the Office of Director of Student Teaching at a salary of \$170 per month effective March 1, 1956.

C. Non-Negotiated Salaries for 1956-57

- General Revenue Payroll

PROCEEDINGS

	E-CS No.	1955-56		1956-57	
		Mo.	Annual	Mo.	Annual
<u>Level II - \$160 - \$240</u>					
<u>Clerk Typist I</u>					
Catey, Betty B.	47	160	1920	170	2040
Freeland, S. Janice	2	175	2100	185	2220
Fulk, Ruth B.	10	165	1980	175	2100
Helm, Helen C.	72	165	1980	180	2160
Moltz, Helen M.	1	210	2520	225	2700
Moran, Patricia	43	160	1920	160	1920
---Vacancy---(Library)	3	---	---	160	1920
<u>Level III - \$170 - \$250</u>					
<u>Clerk Stenographer I</u>					
Albertson, Gail M.	107	170	2040	180	2160
Allison, Jetta L.	73	170	2040	180	2160
Clayton, M. Maxine	97	170	2040	180	2160
Hambright, Thelma R.	45	170	2040	180	2160
Jackson, Audrey L.	105	170	2040	180	2160
Lacy, June A.	12	180	2160	190	2280
Levitt, Marcia J.	9	225	2700	240	2880
McCreight, Helen	106	170	2040	180	2160
McGurty, Margaret	71	235	2820	250	3000*
McHenry, Judith	87	170	2040	180	2160
Peck, Leyla J.	46	205	2460	220	2640
Pinkard, Lois E.	6	180	2160	195	2340
Preston, Virginia L.	8	170	2040	180	2160
Thompson, Rita C.	35	170	2040	180	2160
Thrash, Barbara	86	170	2040	180	2160
<u>Clerk Typist II</u>					
Story, B. Jean	4	220	2640	240	2880
<u>Level IV - \$185 - \$275</u>					
<u>Clerk Stenographer II</u>					
Fair, Florence L.	7	260	3120	275	3300*
Whalen, Helen J.	11	260	3120	275	3300*
<u>Level V - \$200 - \$300</u>					
<u>Book. Mach. Oper. II</u>					
Thompson, Cleo M.	14	215	2580	235	2820
<u>Level VI - \$225 - \$325</u>					
<u>Storekeeper</u>					
Thomas, George L.	41	300	3600	325	3900
Tucker, Charles F.	102	300	3600	325	3900
<u>Level VI-A - \$225 - \$425</u>					
<u>Secretary</u>					
Beck, Dorothy B.	5	310	3720	345	4140
Davis, Dorothy V.	13	340	4080	375	4500
Winkleblack, Norma	82	340	4080	375	4500
<u>Level VII - \$250 - \$350</u>					
<u>Health Service Nurse</u>					
Bland, Mary June	32	330	3960	350	4200*
<u>Level IX - \$300 - \$425</u>					
<u>Head Health Service Nurse</u>					
Thompson, Mary E.	33	400	4800	425	5100*
<u>Level XI - \$350 - \$500</u>					
<u>Office Supervisor</u>					
Taylor, Violet B.	31	420	5040	445	5340

2. Auxiliary Enterprise Payroll

<u>Level I - \$150 - \$225</u>					
<u>Cook's Helper</u>					
Johnson, Letha O.	64	170	2040	170	2040#
Harrison, Marjorie V.	91	160	1920	170	2040#
Snider, Vera G.	75	160	1920	170	2040#

TEACHERS COLLEGE BOARD

	E-CS <u>No.</u>	<u>1955-56</u>		<u>1956-57</u>	
		<u>Mo.</u>	<u>Annual</u>	<u>Mo.</u>	<u>Annual</u>
<u>Level II - \$160 - \$240</u>					
<u>Clerk Typist I</u>					
Kelly, Florence E.	44	210	2520	225	2700
Kendall, Eileen	88	160	1920	170	2040
<u>Maid</u>					
Moore, Lulu	67	195	2340	205	2460*##
Weber, Frances	69	195	2340	205	2460*R
------(Repl.)	69	---	---	160	1920
<u>Level III - \$170 - \$250</u>					
<u>Cook</u>					
Johns, Ethel	62	235	2820	235	2820*#
<u>Housekeeper</u>					
Phipps, Gertrude	70	250	3000	250	3000*R
------(Repl.)	70	---	---	190	2280
<u>Level VI - \$225 - \$325</u>					
<u>Chef</u>					
Smith, Lloyd W.	63	285	3420	300	3600*#
<u>Level X - \$325 - \$450</u>					
<u>Food Production Manager</u>					
Knowlton, Beverly	84	360	4320	375	4500#
<u>Level XIII - \$400 - \$575</u>					
<u>Bookstore Manager</u>					
Arnold, Henry J.	34	510	6120	535	6420

3. Self-Liquidating Payroll

<u>Level I - \$150 - \$225</u>					
<u>Cook's Helper</u>					
Hacker, Evelyn G.	90	160	1920	170	2040#
Wilson, Vennetta N.	95	160	1920	170	2040#
<u>Level II - \$160 - \$240</u>					
<u>Maid</u>					
Birch, B. Lucille	79	180	2160	190	2280
Elder, Maude	81	180	2160	190	2280
Myers, Frances E.	78	180	2160	190	2280
Wilson, Leota K.	80	180	2160	190	2280
<u>Level III - \$170 - \$250</u>					
<u>Cook</u>					
Eagleton, Alice	61	220	2640	225	2700*#
McGahey, Ruth B.	65	220	2640	225	2700*#
Stites, Norma M.	76	180	2160	190	2280 #
<u>Housekeeper</u>					
McManigell, Hazel	77	205	2460	215	2580
<u>Level X - \$325 - \$450</u>					
<u>Food Production Manager</u>					
Brissenden, Beverly	83	350	4200	365	4380 #

* Maximum salary # Plus \$25 maintenance per month ## Plus \$35 maintenance per month
\$152,640
\$160,990

D. Negotiated Employee Staff for 1956-57

1. General Revenue Payroll

PROCEEDINGS

E-CS No.	1955-56		1956-57	
	Mo.	Annual	Mo.	Annual
<u>Janitor Foreman</u>				
Rennels, Edgard B.	315	3780	315	3780
<u>Janitor</u>				
Nixon, Eugene	285	3420	285	3420
York, Charles A.	275	3300	275	3300
Sims, Rex M.	275	3300	275	3300
Bishop, Bennie	275	3300	275	3300
Baldwin, Basil	275	3300	275	3300
Brown, Robert E.	275	3300	275	3300
McMillan, Scott N.	275	3300	275	3300
Reed, Herman T.	275	3300	275	3300
Way, George J.	275	3300	275	3300
Cougill, William M.	275	3300	275	3300
Mullen, Earl	275	3300	275	3300
Fidler, Reign S.	275	3300	275	3300
Royer, Robert B.	275	3300	275	3300
Wilson, Kenneth	275	3300	275	3300
<u>Watchman</u>				
Moffett, Mitchell C.	275	3300	275	3300
Baldwin, Clarence O.	275	3300	275	3300
<u>Janitress</u>				
Moody, Thelma	250	3000	250	3000
Anderson, Bertha W.	230	2760	230	2760
Wuersch, Ruth	220	2640	220	2640
<u>Grounds Foreman</u>				
Monier, Camille F.	370	4440	370	4440
<u>Maintenance Equipment Operator</u>				
Waltrip, Lowell D.	300	3600	300	3600
Mason, Albert B.	300	3600	300	3600
<u>Grounds Gardener</u>				
Stanfield, Owen	300	3600	300	3600
<u>Groundsman</u>				
Pearcy, John W.	275	3300	275	3300
Wilson, Glenn E.	275	3300	275	3300
<u>Chief Plant Operating Engineer</u>				
Metcalf, Donald	485	5820	485	5820
<u>Stationary Engineer</u>				
Stirewalt, Levi	438	5256	438	5256
<u>Stationary Fireman</u>				
White, Harry	383	4596	383	4596
Brooks, Robert O.	383	4596	383	4596
Swann, James B., Jr.	383	4596	383	4596
Nickles, Ralph L.	383	4596	383	4596
Jenkins, Winfred F.	383	4596	383	4596
Elston, John W., Jr.	383	4596	383	4596
<u>Stationary Fireman Helper</u>				
----(New)----Approved 7-18-1955	---	----	315	3780
<u>Electrician</u>				
Wood, Erroll B.		6018		6018
<u>Carpenter</u>				
McMillan, Glenn E.		4692		4692
Judy, Ernest		4692		4692
<u>Painter</u>				
Miller, Roscoe		4590		4590
Stoner, Robert A.		4590		4590

2. Auxiliary Enterprise Payroll

<u>Maintenance Worker</u>				
Cottingham, Palmer	275	3300	275	3300

TEACHERS COLLEGE BOARD

3. Bond Payroll Revenue

	1955-56		1956-57	
	Mo.	Annual	Mo.	Annual
<u>Janitor</u> Goble, Roy	275	3300	275	3300

IV. ORGANIZATION: No Report

V. CURRICULUM: No Report

VI. BUILDINGS AND GROUNDS: No Report

VII. AUXILIARY ENTERPRISES

VIII. STUDENT LIFE: No Report

IX. MISCELLANEOUS

A. Kitchen equipment for partial self-liquidating dormitories, Lincoln-Douglas Halls

Bids have been received as follows:

1. One model L-800 Hobart Mixer, 80 quart bowl, beater, whip, dough arm. (Less trade-in of used Blakeslee 30 quart mixer with attachments.)

a. Swain and Myers, Decatur	\$ 1,195.00
b. Sidney Harrison, Peoria	1,220.00
c. Edward Don and Company, LaSalle	No bid
d. Hobart Sales, Troy, Ohio	1,180.00

We recommend purchase at the low bid of \$1,180.00 from Hobart Sales Company, Troy, Ohio, payable from bond revenue funds.

2. Two #1-71-7225 High Type electric plate warmers, 72 inches long, 24 inches wide, 72 inches high, two sets sliding doors, stainless steel, adjustable 6 inch legs.

a. Swain and Myers, Decatur	\$ 1,625.00
b. Sidney Harrison, Peoria	1,910.00
c. Edward Don and Company, LaSalle	No bid

We recommend purchase at the low bid of \$1,625.00 from Swain and Myers, Decatur, Illinois, payable from bond revenue funds.

B. Additional laboratory equipment, Department of Chemistry, to increase student space:

1. The following equipment, as per detailed drawings submitted by department.

64 storage drawers, complete
30 three drawer base units

a. Walrus Manufacturing Company, Decatur crated, f.o.b., Decatur	\$ 4,029.00
---	-------------

PROCEEDINGS

- | | |
|--|-------------|
| b. Stoner Wood Products, Charleston
installed, complete as specified | \$ 2,500.00 |
| c. Sheldon Equipment Co., Muskegon
cannot quote because of work on order | No bid |
| d. Leonard Peterson and Co., Chicago
not in a position to quote on rebuilding | No bid |
| e. Tresner's, Charleston
not equipped to do the work | No bid |

We recommend purchase from Stoner Wood Products, Charleston, in the amount of \$2,500.00, payable from appropriation for Equipment.

C. Rehabilitation Program - Classroom and Office Lighting

Reconsideration of the fluorescent light fixtures, plus installation, as a part of the rehabilitation program, is reported on as follows:

- | | |
|---|-----------------|
| 1. Low bid originally by Young and Foote, Mattoon, covered installation as follows: | |
| a. Rooms 12, 13, 14 | \$ 1,705.00 |
| b. Rooms 15, 16 | 1,267.00 |
| c. Rooms 17, 18 | 995.00 |
| d. Rooms 42, 43, 44, 46 and corridor | 1,070.00 |
| e. Rooms 7, 9, 10 | 888.00 |
| f. Business Ed. Work Room (corridor) | 889.00 |
| g. Home Economics | 1,703.00 |
| h. Machine Shop | <u>3,478.00</u> |
| | \$ 11,995.00 |
| 2. Re-study of the original plans brings elimination of fixtures and installation as follows: | |
| a. Eliminate 12, 13 and part of 14 | \$ 419.45 |
| b. Eliminate two fixtures | 1,173.36 |
| c. Eliminate one fixture | 948.00 |
| d. Eliminate entirely | 0 |
| e. Eliminate parts of 7, 9, 10 | 459.00 |
| f. No change | 889.00 |
| g. Eliminate south sewing room and class room | 568.00 |
| h. Change method of hanging | <u>3,100.00</u> |
| | \$ 7,556.81 |

Conference with the Advisory Committee for Eastern, after study of circumstances, brings a request that the original plan, costing \$11,995.00 installed, be recommended with a reduction in other items under the Rehabilitation Program to meet the \$5,995.00 addition (for installation) over the \$6,000 allotted by the Finance Committee.

D. The following bids have been received for steel folding chairs: (Included in February 23rd Report)

- | | |
|--|---------|
| 1. Jack Sheean, Bloomington, Illinois
No. 181 chair, f.o.b., Charleston | \$ 2.98 |
|--|---------|

TEACHERS COLLEGE BOARD

- 2. Ionia Manufacturing Company, Michigan
No. 40 chair, f.o.b., Ionia, Michigan \$ 3.45
- 3. Krueger Metal Products, Green Bay, Wis. No bid

We request permission to purchase 500 chairs from Jack Sheean, Bloomington, Illinois, at the low bid of \$2.98 per chair, or a total of \$1,490.00, from Equipment funds.

E. Resurfacing of Grant Street Parking Facilities (Included in February 23rd Report)

The City of Charleston is to resurface Grant Street from Division Street to Fourth Street sometime in the near future. This is the street that borders Lincoln-Douglas Halls on the north, as well as our trailer court and football field. We can at the same time add an eight foot parking lane on the south side of the street at a cost to the college of \$2,347.00, as itemized below:

Length:	1330 feet		
Surface area:	1180 square yards		
Thickness of base:	8 inches		
520 tons stone base	@ \$3.80 / ton		\$1,976.00
1300 gallons oil	@ \$.17 / gal.		221.00
35 tons stone chips	@ \$4.30 / ton		<u>150.50</u>
			\$2,347.50

We request permission to expend \$2,347.00 from Contractual Services for this needed parking facility.

F. Repair Materials for Retiling Archway of Paige boiler in Heating Plant (Included in February 23rd Report)

It is necessary to retile one of the archways in one of the two small Paige boilers in the Heating Plant. Since the Laclede Christy Company of St. Louis, Missouri, designed and built the arches in this Paige boiler, they are the only source for obtaining this special tile for the repair work.

They can furnish the needed materials at a cost of \$561.70. We request permission to purchase these materials from Commodities.

X. SUMMARY

We request your consideration of the following:

- 1. Acceptance of the scholarship report for 1955-56.
- 2. Resignations of faculty as stated in report.
- 3. Retirement of Ruby M. Harris as of June 1, 1956.
- 4. Sabbatical leaves during 1956-57 at one-half salary as listed.
- 5. Continuation of leaves without pay during 1956-57 for service outside United States for Dr. Arthur F. Byrnes and Dr. Donald A. Rothschild.

PROCEEDINGS

6. Approval of replacements and added positions for spring quarter, 1956.
7. Employment of Dr. Robert W. Cox, Betty Hartbank, and Dr. James W. Taylor as replacements for 1956-57.
8. Employment of Dr. Robert M. Kessel, Dr. Elmer Brooks and Dr. Harold C. Fritts in added positions as listed.
9. Transfer of duty for Donald F. Tingley and Otho J. Quick.
10. Employment of Dr. Curtis R. Garner, Dr. Verne Stockman and Miss Marise Daves as substitutes for 1956-57.
11. Acceptance of Affiliated Teacher List for Spring Quarter, 1956, as listed.
12. Acceptance of Substitute Instructor List for 1956-57 on per diem basis.
13. Promotions in rank, as listed.
14. Transfer to Twelve-Months Administrative Staff of Dr. William D. Miner as Director of Veterans' Services and Dr. Verne Stockman as Substitute Director of Audio-Visual Education.
15. Granting of tenure to persons listed and advance in probationary period of persons listed.
16. Employment of Summer School Faculty, as listed, with privilege of substitution where necessary.
17. Employment of Nine-Months Faculty as listed, with permission to fill vacancies as listed.
18. Employment of Administrative Staff as listed.
19. Employment of Faculty Assistants and Graduate Assistants as listed with permission to fill vacancies as listed.
20. Resignations of classified employees as listed.
21. Employment of replacement of classified employees, as listed.
22. Employment of classified employees for 1956-57, as listed.
23. Purchase of Hobart Mixer at low bid of \$1,180.00 from Hobart Sales Company.
24. Purchase of two High Type electric plate warmers at low bid of \$1,625.00 from Swain and Myers.
25. Purchase of laboratory equipment for Chemistry Department at low bid of \$2,500.00 from Stoner Wood Products.
26. Approval of contract with Young and Foote Electric Company in the amount of \$11,995.00 for classroom and office lighting.
27. Purchase of 500 steel folding chairs at low bid of \$1,490.00 from Jack Sheean, Bloomington. (Approved February 23, 1956)
28. Approval of contract with City of Charleston in the amount of \$2,347.50 for added eight-foot parking lane on Grant Street. (Approved February 23, 1956)

TEACHERS COLLEGE BOARD

29. Purchase of repair materials for boiler in Heating Plant from LaClede Christy Company at cost of \$561.70. (Approved February 23, 1956)

Respectfully submitted,
Robert G. Buzzard
President

ILLINOIS STATE NORMAL UNIVERSITY
Normal, Illinois

I. STUDENTS

1. Attendance for the Second Semester, 1955-1956

In each column the first figure is the full-time enrollment, exclusive of all part-time students and withdrawals; the figure in parentheses is the total number of students registered.

	Men & Boys	Women & Girls	Total	Total One Year Ago
a. University				
Graduates	56(129)	13(73)	69(202)	51(160)
Seniors	217(228)	231(286)	448(514)	399(441)
Juniors	244(247)	256(291)	500(538)	357(383)
Sophomores	286(288)	357(362)	643(650)	575(584)
Freshmen	385(387)	496(505)	881(892)	867(876)
Unclassified	0(6)	1(27)	1(33)	11(47)
Special	0(1)	5(8)	5(9)	4(14)
 Total College Students on the Campus	 1188(1286)	 1359(1552)	 2547(2838)	 2264(2505)
b. University High School	219	173	392	390
c. University Elementary School	180	182	362	387
d. Special Education School	60	46	106	91
e. Illinois Soldiers & Sailors Childrens School	<u>69</u>	<u>47</u>	<u>116</u>	<u>143</u>
Total Pupils, Elementary and Secondary	<u>528</u>	<u>448</u>	<u>976</u>	<u>1011</u>
Total	1716	1807	3523	3275
Extension	<u>69</u>	<u>539</u>	<u>608</u>	<u>592</u>
Grand Total	1785	2346	4131	3867

2. Enrollment for the Second Semester 1955-1956 by Division or Department and Year in School

Division or Département	Freshmen	Sophomore	Junior	Senior	Total
Agriculture	56	38	10	8	112
Art	15	13	8	17	53
Biological Science	17	18	16	10	61
Business Education	106	74	65	55	300
English	33	20	22	23	98
Foreign Languages	7	6	3	5	21

PROCEEDINGS

Division or Department	Freshmen	Sophomore	Junior	Senior	Total
Geography	8	5	4	9	26
Health and P.E. (Men)	68	42	43	34	187
Health and P.E. (Women)	52	31	25	29	137
Home Economics	48	42	37	27	154
Industrial Arts	36	28	25	24	113
Mathematics	44	31	23	19	117
Music	36	32	20	35	123
Physical Science	18	10	9	7	44
Social Science	71	44	41	34	190
Speech	15	9	14	4	42
Special Education	77	56	43	36	212
Elementary Education	<u>185</u>	<u>151</u>	<u>130</u>	<u>138</u>	<u>604</u>
Total by classes	892	650	538	514	2594
Unclassified (Undergraduate)					33
Special (General)					9
Graduates					<u>202</u>
Grand Total					2838

3. Scholarships for Second Semester, 1955-1956

	<u>1956</u>	<u>1955</u>
Teachers College Scholarships	1395	1204
State Military Scholarships	88	71

4. Attendance in Extension Courses Second Semester, 1955-1956

Enrollment in extension courses, the departmental courses offered, the centers and the instructor, are here presented for the second semester of the 1955-1956 school year.

<u>Center</u>	<u>Course</u>	<u>Instructor</u>	<u>Enrollment</u>
Decatur	Industrial Geography E305	A. W. Watterson	27
Decatur	Physical Education for Elem. Schools E221	Bernice Frey	54
Gillespie	Literature of Music E151	L. M. Young	42
Gilman	School Library Functions E253	Ruby Martz	15
Havana	American Life and Institutions E218	Francis Wade	25
Joliet	Audio-Visual Education E240	N. R. Smith	33
Joliet	Audio-Visual Prog. of Sch. E472	M. L. Miller	29
Kankakee	First Aid E180	C. E. Horton	42
Lacon	School Health E238	J. K. Ellis	42
Lincoln	Natural Science E220	L. W. Miller	43
Pana	Modern Literature for Children E202	Dorothy Hinman	31
Pekin	English Grammar E275	H. R. Hiatt	37
Peoria	Philosophy of Education E203	Parke Loren	31
Peoria	Elem. of the English Language E141	D. B. Vetter	25
Pontiac	Geography of Asia E220	C. W. Sorensen	42
Princeton	Foundations in Arithmetic E201	F. R. Brown	48
Roanoke	Survey of Special Education E162	Christine Ingram	16
Streator	Teaching Art in the Elem. School E202	J. H. Wesle	<u>26</u>
	Total Second Semester, 1955-1956		608
	Total First Semester, 1955-1956		<u>708</u>
	Total for 1955-1956 School Year		1316
	Total for 1954-1955 School Year		1273

TEACHERS COLLEGE BOARD

II. FACULTY

1. New Appointments (Replacements)

- a. Miss Dorothy I. Beitsch, as a substitute teacher in the the Department of Health and Physical Education for Women, for not more than six weeks effective January 27, 1956, at a salary rate of \$325.00 per month, to take the work of Dr. Bernice Frey, on disability leave..
- b. Dr. Pembroke Brown, as a substitute teacher in the Department of Business Education, effective February 1, 1956 for the four and one-half months of the second semester, at a salary rate of \$375.00 per month, to take part of the work of Dr. Harold F. Koepke, on disability leave. Mr. Brown has a doctor's degree from the University of Illinois, and is retired from the faculty of the University of Illinois.
- c. Miss Alta J. Day, as a substitute teacher in the Department of Business Education, effective February 1, 1956 for the four and one-half months of the second semester, at a salary rate of \$237.00 per month, to take part of the work of Dr. Harold F. Koepke, on disability leave. Miss Day retired from our faculty in August 1955.
- d. Miss Frances E. Elfstrand, as a substitute teacher in the Department of Business Education, effective February 1, 1956 for the four and one-half months of the second semester, at a salary rate of \$130.00 per month, to take part of the work of Dr. Harold F. Koepke, on disability leave. Miss Elfstrand has an LL.B. degree from the University of Illinois, and is a Bloomington attorney.
- e. Mrs. Lucile Holmes, to teach part-time in the Department of Speech in classes for which we have no instructors at a salary rate of \$216.00 per month for the four and one-half months of the second semester. Mrs. Holmes has taught in the Department of English during the first semester.
- f. Mr. James Vizas, as Assistant Professor of English, effective February 1, 1956, at a salary rate of \$540.00 per month for the four and one-half months of the second semester, to take the place of Miss Thelma Nelson, on disability leave. Mr. Vizas is a candidate for the doctor's degree at the University of Michigan, and has had teaching experience at Purdue University, and at the Universities of Michigan, Wyoming, and West Virginia.
- g. Dr. Frank Holmes, to continue to teach one two-hour course in the Department of Education and Psychology, at a monthly salary rate of \$85.00 for the four and one-half months of the second semester, to take part of the work of Mrs. Margaret Jorgensen, on leave.
- h. Dr. Fred Johnston, to continue to teach one two-hour course in the Department of Education and Psychology, at

PROCEEDINGS

a monthly salary rate of \$85.00 for the four and one-half months of the second semester, to take part of the work of Mrs. Margaret Jorgensen, on leave.

2. Resignations

- a. Dr. Lawrence C. Davenport, as Assistant Professor of Industrial Arts, to accept a position at Central Washington College, effective August 31, 1956.
- b. Mr. William Headly, as Instructor in Music, to go into other work, effective June 1956.
- c. Mrs. Jane Kollaritsch, as Instructor in English, to move from the community with her husband, effective June 1956.
- d. Miss Ruth M. Lundvall, as Assistant Professor of Psychology, to accept a position in New York, effective June 1956.
- e. Mrs. Zora C. Piper, as Assistant Professor of Health and Physical Education, to be with her husband, effective June 1956.
- f. Mr. Charles B. Porter, as Assistant Professor of Industrial Arts, to accept a position at the University of Illinois, effective June 1956.
- g. Miss Carol A. Rylander, as Assistant Resident Director of Fell Hall, to be married, effective June 1956.

3. Retirements

- a. Dr. Gladys Bartle, Associate Professor of Art since 1930, effective April 1, 1956.
- b. Miss Mary E. Buell, Assistant Professor of Home Economics since 1926, effective August 31, 1956.
- c. Miss Mabel P. Crompton, Assistant Professor of Geography since 1924, effective August 31, 1956.
- d. Mr. Ralph H. Linkins, Dean of Men and a member of the faculty since 1917, effective August 31, 1956.
- e. Miss Wezette Hayden, Assistant Professor and Supervising Teacher in the First Grade since 1921, effective August 31, 1956.

4. Leaves of Absence

a. Sabbatical

The following persons are eligible for sabbatical leaves on the basis of the length of time they have been at Illinois State Normal University and as coming within the quota of the number of persons entitled to sabbatical leaves based on the size of the faculty. These leaves recommended are for the entire 1956-1957 school year unless otherwise indicated.

- (1) John R. Carlock, Instructor in Biological Science
- (2) Josephine B. Howard, Instructor and Supervising Teacher in First-Second Grades, Special Education Building

TEACHERS COLLEGE BOARD

- (3) Wilma M. Schell, Instructor in Music

b. Non-Sabbatical

Non-sabbatical leaves are recommended for the following staff members for the entire 1956-57 school year unless otherwise indicated.

- (1) Alice L. Ebel, Assistant Professor of Social Science (1st semester only and 1/2 time second semester)
- (2) Christine P. Ingram, Professor of Education
- (3) Lawrence Pugno, Assistant Professor of Science
- (4) Doris Robie, Assistant Professor of Health and Physical Education and Physical Therapist in Special Education

c. Continuation of Leaves

The following persons are recommended to receive continuation of leaves for the 1956-1957 school year for the reasons indicated, on a non-sabbatical basis.

- (1) Marion C. Allen (Health)
- (2) James Becker (Field Director for the North Central Association Project on the Teaching of Foreign Relations in Public Schools)
- (3) Joseph L. French (Further graduate study)
- (4) Linder W. Hacker (Health)
- (5) Charles A. Harper (Health)
- (6) Harold F. Koepke (Health)
- (7) Thelma Nelson (Health)

d. Returning from Leaves

The following persons are expected to return to their work after leaves of absence during the 1955-1956 school year.

- (1) Allie Ward Billingsley, Assistant Professor of Foreign Languages
- (2) Harold L. DeWeese, Assistant Professor of the Teaching of Physical Science
- (3) Louise Farmer, Instructor and Supervising Teacher in Fifth-Sixth Grades, Special Education Building
- (4) Alice Hitchcock, Assistant Professor and Supervising Teacher in the Kindergarten
- (5) Margaret Jorgensen, Assistant Professor of Education
- (6) Loretta Kreuz, Assistant Professor and Assistant Librarian
- (7) Inez L. Mauck, Assistant Professor and Supervising Teacher in Third-Fourth Grades, Special Education Building
- (8) Stanley K. Norton, Assistant Dean of Men
- (9) Wallace Z. Ramsey, Instructor in Education
- (10) Gwen Smith, Associate Professor of Health and Physical Education
- (11) Donald Templeton, Assistant Professor of the Teaching of English

PROCEEDINGS

(12) Orrin J. Mizer, Instructor and Supervising Teacher in the Junior High School, Assistant Principal of Illinois Soldiers and Sailors Childrens School

5. Promotions in Rank

The following persons are recommended for promotions in rank, effective from July 1, 1956.

a. From Associate Professor to Professor

- | | |
|-------------------------|------------------------|
| (1) Francis B. Belshe | (5) Anna L. Keaton |
| (2) W. I. DeWees | (6) Margaret Peters |
| (3) Raymond W. Esworthy | (7) Vernon L. Replogle |
| (4) Miriam Gray | (8) C. W. Sorensen |
| (9) Ester Vinson | |

b. From Assistant Professor to Associate Professor

- | | |
|---------------------|--------------------|
| (1) Leo E. Eastman | (2) Robert Hammond |
| (3) Howard J. Ivens | |

c. From Instructor to Assistant Professor

- | | |
|------------------------|------------------------|
| (1) Roger D. Blomgren | (8) Wallace Z. Ramsey |
| (2) Robert B. Brome | (9) Earl A. Reitan |
| (3) Augusta Gienapp | (10) Mary A. Rozum |
| (4) Lucille Hagman | (11) Alma B. Struck |
| (5) Warren R. Harden | (12) Isabelle Terrill |
| (6) William D. Hartley | (13) John Wesle |
| (7) Dorothy M. McEvoy | (14) Margaret Westhoff |

6. Faculty for the Academic Year, 1956-1957

a. The following persons, listed according to academic rank and in order of salary under each rank, are recommended for employment in regular teaching positions for the school year 1956-1957 at salaries indicated at the extreme right, these appointments effective September 1956.

Name	Academic Degree	Department	Salary 1955-1956	Salary 1956-1957
<u>Professors</u>				
*Horton, Clifford E.	Ed.D.	Health and P.E.	7380.00	\$7740.00
*Lamkey, Ernest M. R.	Ph.D.	Biological Science	7380.00	7740.00
*Whitten, Jennie A.	Ph.D.	Foreign Languages	7380.00	7740.00
*De Young, Chris A.	Ph.D.	Education	7200.00	7560.00
*French, Esther L.	Ph.D.	Health and P.E.	7200.00	7560.00
*Gooding, R. U.	Ph.D.	Physical Science	7200.00	7560.00
*Hiatt, Herbert R.	Ph.D.	English	7200.00	7560.00
*Holmes, F. Lincoln D.	Ph.D.	Speech	7200.00	7560.00
*Hoover, F. Louis	Ed.D.	Art	7200.00	7560.00
*Kinneman, John A.	Ph.D.	Social Science	7200.00	7560.00
*Knudson, Emma R.	Ph.D.	Music	7200.00	7560.00
*Parker, Rose E.	Ph.D.	Education	7200.00	7560.00
*Stombaugh, Ray M.	Ph.D.	Industrial Arts	7200.00	7560.00
*Toll, Lewis R.	Ph.D.	Business Education	7020.00	7380.00
*Davis, Florence	Ph.D.	Home Economics	7020.00	7380.00

* Indicates Head of Department or Director of Division.

TEACHERS COLLEGE BOARD

Name	Academic Degree	Department	Salary 1955-1956	Salary 1956-1957
Cooper, Bernice	Ph.D.	Health and P.E.	6840.00	7200.00
Glasener, F. Russell	Ph.D.	Social Science	6840.00	7200.00
Gray, Nina	Ph.D.	Biological Science	6840.00	7200.00
*McCormick, Clyde T.	Ph.D.	Mathematics	6840.00	7200.00
Marshall, Helen E.	Ph.D.	Social Science	6840.00	7200.00
Marzolf, Stanley S.	Ph.D.	Psychology	6840.00	7200.00
*Nance, Helen M.	Ph.D.	Education	6840.00	7200.00
Okerlund, Gerda	Ph.D.	English	6840.00	7200.00
Sorrenson, Fred S.	Ph.D.	Speech	6840.00	7200.00
Dillinger, Claude M.	Ph.D.	Psychology	6660.00	7020.00
Tiedeman, Herman R.	Ph.D.	Psychology	6660.00	7020.00
*Watterson, Arthur W.	Ph.D.	Geography	6660.00	7020.00
3-Ingram, Christine P.	Ph.D.	Education	6480.00	(6840.00)
Peithman, Harlan W.	Ed.D.	Music	6480.00	6840.00
Vetter, Dale B.	Ph.D.	English	6480.00	6840.00
Vinson, Esther	Ph.D.	English	6480.00	6840.00
Fielding, Howard I.	Ph.D.	English	6300.00	6660.00
Henline, Ruth	Ph.D.	English	6300.00	6660.00
Lichty, Elden A.	Ed.D.	Education	6300.00	6660.00
Lueck, W. R.	Ph.D.	Education	6300.00	6660.00
Micken, Ralph A.	Ph.D.	Speech	6300.00	6660.00
Cavanagh, Helen	Ph.D.	Social Science	6120.00	6480.00
Frey, Bernice G.	Ph.D.	Health and P.E.	6120.00	6480.00
Gray, Miriam	Ed.D.	Health and P.E.	6120.00	6480.00
Gueffroy, Edna M.	Ph.D.	Geography	6120.00	6480.00
3-Koepke, Harold F.	Ph.D.	Business Education	6120.00	(6480.00)
Belshe, Francis B.	Ph.D.	Education	5940.00	6300.00
Buehler, Rose Burgess	Ed.D.	Education	5940.00	6300.00
Connell, M. Regina	Ed.D.	Foreign Languages	5940.00	6300.00
DeWees, W. I.	Ed.D.	Education	5940.00	6300.00
Esworthy, R. W.	Ph.D.	Business Education	5940.00	6300.00
Hill, Eugene L.	Ed.D.	Health and P.E.	5940.00	6300.00
Isted, Leslie M.	Ph.D.	Music	5940.00	6300.00
Johnson, Blossom	Ed.D.	Home Economics	5940.00	6300.00
Miller, Marion G.	Ph.D.	Art	5940.00	6300.00
Peters, Margaret	Ed.D.	Business Education	5940.00	6300.00
Sorensen, C. W.	Ph.D.	Geography	5940.00	6300.00

Associate Professors

Griffith, Esther M.	Ph.D.	Physical Science	6300.00	6660.00
Ashbrook, William D.	Ph.D.	Industrial Arts	5940.00	6300.00
Brown, Walter	Ph.D.	Biological Science	5940.00	6300.00
Cogdal, Joseph T.	A.M.	Health and P.E.	5940.00	6300.00
Conkey, Frances	M.S.	Home Economics	#5940.00	#6300.00
Conrad, George	Ed.D.	Art	5940.00	6300.00
Evans, G. Harlowe	Ph.D.	Physical Science	5940.00	6300.00
*Hudelson, C. W.	M.S.	Agriculture	5940.00	6300.00
Jochums, Milford C.	Ph.D.	English	5940.00	6300.00
Martens, J. Louis	Ph.D.	Biological Science	5940.00	6300.00
Ries, Donald T.	Ph.D.	Biological Science	5940.00	6300.00
Smith, Gwen	Ph.D.	Health and P.E.	5940.00	6300.00

* Indicates Head of Department or Director of Division.

Plus housing valued at \$50.00 per calendar month.

3-Non-sabbatical leave 1956-1957.

PROCEEDINGS

Name	Academic Degree	Department	Salary 1955-1956	Salary 1956-1957
Tasher, Lucy Lucile	Ph.D.	Social Science	5940.00	6300.00
Wesley, Wallace	Hs.D.	Health and P.E.	5940.00	6300.00
Yedor, Leo J.	Ph.D.	Social Science	5940.00	6300.00
Dilks, Eleanor	Ph.D.	Biological Science	5760.00	6120.00
Gimmestad, Victor E.	Ph.D.	English	5760.00	6120.00
McIntyre, Wallace E.	Ph.D.	Geography	5760.00	6120.00
Pearcy, Henri R.	Ph.D.	Social Science	5760.00	6120.00
Rine, T. E.	Ph.D.	Mathematics	5760.00	6120.00
Wells, Mildred C.	Ph.D.	Education	5760.00	6120.00
Young, Orville L.	Ed.D.	Agriculture	5760.00	6120.00
Barber, G. Bradford	Ph.D.	Speech	5580.00	5940.00
Eckelmann, Dorathy	Ph.D.	Speech	5580.00	5940.00
Freyberger, Ruth M.	Ed.D.	Art	5580.00	5940.00
Ivens, Howard J.	Ph.D.	Physical Science	5580.00	5940.00
Moore, Robert H.	Ph.D.	Education	5580.00	5940.00
Sands, Theodore	Ph.D.	Social Science	5580.00	5940.00
Serra, Mary C.	Ph.D.	Education	5580.00	5940.00
Spector, Irwin	Ph.D.	Music	5580.00	5940.00
Bey, Douglas R.	Ph.D.	Mathematics	5400.00	5760.00
Callaway, A. Byron	Ed.D.	Education	5400.00	5760.00
Dalluge, DeVerne	Ed.D.	Physical Science	5220.00	5760.00
Fensholt, Dorothy	Ph.D.	Biological Science	5400.00	5760.00
Kurth, Clarence H.	Ed.D.	Education	5400.00	5760.00
Benton, Ralph A.	Ph.D.	Agriculture	5220.00	5580.00
Brown, R. Elizabeth	Ph.D.	Psychology	5220.00	5580.00
Brown, Francis	Ed.D.	Mathematics	5220.00	5580.00
Eastman, Leo E.	Ed.D.	Education	5220.00	5580.00
Eikenberry, Alice	Ed.D.	Social Science	5220.00	5580.00
Gillett, Arley F.	P.E.D.	Health and P.E.	5220.00	5580.00
Helgeson, Arlan C.	Ph.D.	Social Science	5220.00	5580.00
Keeley, Benjamin J.	Ph.D.	Social Science	5220.00	5580.00
Rhymer, E. Ione	Ph.D.	Biological Science	5220.00	5580.00
Hammond, Robert G.	Ed.D.	Industrial Arts	5040.00	5400.00

Assistant Professors

Allen, Mabel Clare	M.A.	Speech	5760.00	5940.00
Ellis, Margery A.	A.M.	Foreign Languages	5760.00	5940.00
Flagg, Elinor B.	M.S.	Mathematics	5760.00	5940.00
Hinman, Dorothy	M.A.	English	5760.00	5940.00
Ross, Josephine	M.A.	Home Economics	5760.00	5940.00
Stroud, Ruth	M.S.	English	5760.00	5940.00
Arnold, Mary S.	A.M.	Education	5580.00	5760.00
Billingsley, Allie Ward	M.A.	Foreign Languages	5400.00	5760.00
2-Ebel, Alice L.	A.M.	Social Science	5580.00	(5760.00)
Hess, Leland E.	A.M.	Social Science	5580.00	5760.00
Huggins, Ruth	A.M.	English	5400.00	5760.00
Laubaugh, L. E.	A.M.	Agriculture	5580.00	5760.00
McDavitt, Neva	A.M.	Geography	5580.00	5760.00
3-Robie, Doris	M.A.	Health and P.E.	5580.00	(5760.00)
Russell, Elizabeth	M.A.	Education	5400.00	5760.00
Webb, Mary D.	M.A.	Business Education	5580.00	5760.00
Winegarner, Lela	A.M.	English	5580.00	5760.00
Yates, Ruth V.	M.A.	Speech	5580.00	5760.00
Brunk, Dorothy G.	M.A.	Social Science	5400.00	5580.00
Douglass, T. J.	M.S.	Agriculture	5400.00	5580.00
Ellis, John K.	M.P.H.	Biological Science	5400.00	5580.00
Force, Thelma	M.A.	Psychology	5400.00	5580.00

2-Sabbatical leave 1956-1957, first semester only.

3-Non-sabbatical leave 1956-1957.

TEACHERS COLLEGE BOARD

Name	Academic Degree	Department	Salary 1955-1956	Salary 1956-1957
Frye, Harold E.	M.A.	Health and P.E.	5400.00	5580.00
Green, John W.	M.S.	Agriculture	5400.00	5580.00
Hammerlund, C. M.	M.S.	Industrial Arts	5400.00	5580.00
Hitchcock, Alice	M.A.	Education	5400.00	5580.00
Mansfield, Faye E.	M.A.	Education	5400.00	5580.00
Ogle, Alice R.	M.A.	Art	5400.00	5580.00
Parker, Mary R.	M.A.	Art	5400.00	5580.00
Roell, Candace	M.A.	Health and P.E.	5400.00	5580.00
Sherrard, Wayne F.	M.M. in Ed.	Music	5400.00	5580.00
Smith, L. S.	A.M.	Physical Science	5400.00	5580.00
Stein, Ethel	M.A.	Education	5220.00	5580.00
Struck, Edwin G.	M.S.	Health and P.E.	5400.00	5580.00
Tudor, Raymond W.	M.A.	English	5400.00	5580.00
Wise, Vermell	M.A.	English	5400.00	5580.00
Barford, George	M.S.	Art	5220.00	5400.00
Chiles, Helen	A.M.	Foreign Languages	5040.00	5400.00
Cole, Ruth L.	M.A.	Education	5220.00	5400.00
Grout, W. Stuart	Ph.D.	Education	5220.00	5400.00
Hackett, Perry	M.Mus	Music	5220.00	5400.00
Hoyman, Verna A.	M.A. in Ed.	English	5220.00	5400.00
Jessa, Marie	M.A.	Business Education	5220.00	5400.00
Lewis, Marjorie	M.A.	Education	5220.00	5400.00
Mauck, Inez L.	A.M.	Education	5220.00	5400.00
Moore, Harold A.	M.S.	Biological Science	5220.00	5400.00
3-Nelson, Thelma	M.A.	English	5220.00	(5400.00)
Ramsey, Wallace	M.S. in Ed.	Education	4860.00	5400.00
Tarrant, Thalia J.	A.M.	Social Science	5220.00	5400.00
Wade, Francis	M.A.	Social Science	5220.00	5400.00
Wheeler, Harriet R.	M.A.	Business Education	5220.00	5400.00
Wilcox, Charlotte E.	Ed.D.	Biological Science	5220.00	5400.00
Alexander, Frances M.	A.M.	Social Science	5040.00	5220.00
Almy, Theodore	A.M.	English	5040.00	5220.00
Bird, Ruth	M.A.	Health and P.E.	5040.00	5220.00
Brome, Robert B.	M.A.	English	4680.00	5220.00
Damm, Frances L.	M.S. in Ed.	Education	5040.00	5220.00
Hagman, Lucille G.	M.A.	Education	4860.00	5220.00
Heldt, Carl D.	M.P.E.	Health and P.E.	5040.00	5220.00
Hiler, Alta Grace	M.A.	English	5040.00	5220.00
Kuntz, Lowell	M.S. in Ed.	Music	4860.00	5220.00
McEwen, Helen	M.A.	Business Education	5040.00	5220.00
Parret, Margaret	M.A.	Speech	5040.00	5220.00
Paulson, Harold G.	M.A.	Psychology	5040.00	5220.00
Payne, Edwin A.	M.Ed.	Psychology	5040.00	5220.00
Pohlmann, Vernon C.	Ph.D.	Social Science	5040.00	5220.00
Rozum, Mary A.	M.S.	Education	4860.00	5220.00
Schmidt, Robert S.	Ph.D.	Biological Science	4860.00	5220.00
Sheveland, Alice	M.A. in Ed.	Education (Childrens School, 12 mo.)	5040.00	5220.00
Vance, Arden L.	M.M.	Music	5040.00	5220.00
Westhoff, Margaret	M.S.	Music	4860.00	5220.00
Young, Lyle M.	M.A.	Music	5040.00	5220.00
3-Becker, James	M.A.	Social Science	4860.00	(5040.00)
Borg, Robert L.	M.A.	Music	4860.00	5040.00
De Weese, Harold	M.S. in Ed.	Physical Science	4860.00	5040.00
Garton, Malinda	A.M.	Education	4860.00	5040.00

3-Non-sabbatical leave 1956-1957.

PROCEEDINGS

Name	Academic Degree	Department	Salary 1955-1956	Salary 1956-1957
Jorgensen, Margaret	M.A.	Education	4860.00	5040.00
Laidig, Kermit M.	Ph.D.	Geography	4680.00	5040.00
McEvoy, Dorothy	M.A.	Education	4860.00	5040.00
Peikert, Cecilia	M.S.	Director of Museums	4860.00	5040.00
Soellner, Dorothy	A.M.	English	4860.00	5040.00
Struck, Alma Bremer	A.M.	Home Economics	4860.00	5040.00
Templeton, Donald F.	M.A.	English	4860.00	5040.00
Vizas, James	M.A.	English	4860.00	5040.00
Blomgren, Roger D.	M.A.	Industrial Arts	4500.00	4860.00
3-Pugno, Lawrence	M.A.	Science	4680.00	(4860.00)
Yokosawa, Akihiko	M.Sc.	Physical Science	4680.00	4860.00
Harden, Warren R.	M.A.	Social Science	4320.00	4680.00
Reitan, Earl A.	Ph.D.	Social Science	4500.00	4680.00
Wesle, John	M.A.	Art	4500.00	4680.00
Hartley, William D.	M.S.	Art	4140.00	4500.00
<u>Instructors</u>				
Lundgren, Hattie	M.S.	Home Economics	5220.00	5220.00
Shea, Grace R.	R.N.,M.A.	Health Education	5040.00	5220.00
Goff, James F.	M.S. in Ed.	Health and P.E.	4860.00	5040.00
1-Howard, Josephine	M.A.	Education	4860.00	5040.00
Hughes, Elizabeth	M.S. in Ed.	Education	4860.00	5040.00
Mizer, Orrin G.	M.A.	Education (Childrens School, 12 mo.)	4860.00	5040.00
O'Brien, Alice	M.S. in Ed.	Education	4860.00	5040.00
Tasker, Vivian	M.A.	Education	4860.00	5040.00
Udstuen, Sadie B.	M.A.	Education	4860.00	5040.00
Hardine, Doris	M.M.	Music	4680.00	4860.00
1-Schell, Wilma M.	M.M.	Music	4680.00	4860.00
Benjamin, Paul K.	M.A.	Health and P.E.	4500.00	4680.00
Bickley, C. Eric	M.S.	Speech	4500.00	4680.00
Engberg, Edna	M.Ed.	Health and P.E.	4500.00	4680.00
Farmer, Louise	M.S. in Ed.	Education	4500.00	4680.00
Hansen, Delmar J.	M.S.	Speech	4500.00	4680.00
Hutter, Samuel	M.S.	Psychology	4500.00	4680.00
Jackson, Harry O.	M.S. in Ed.	Biological Science	4500.00	4680.00
McCarthy, Willard J.	Ed.M.	Industrial Arts	4500.00	4680.00
1-Miner, Margie Jeanne	M.S.	Health and P.E.	4500.00	4680.00
Olson, Ernest E.	M.A.	Education	4500.00	4680.00
Parker, Donald R.	M.S.	Biol.-Lab. Technician	4500.00	4680.00
Perry, Warren S.	M.S.	Business Education	4500.00	4680.00
Popejoy, William D.	M.S. in Ed.	Mathematics	4500.00	4680.00
Richards, Doris	M.S.	Speech	4320.00	4680.00
Smith, Richard J.	M.S.	Health and P.E.	4500.00	4680.00
Tomlinson, Robert M.	M.S. in Ed.	Industrial Arts	4500.00	4680.00
Bradford, Margaret	M.S.	Home Economics	4320.00	4500.00
1-Carlock, John R.	M.S. in Ed.	Biological Science	4320.00	4500.00
Crews, Warren S.	M.S. in Ed.	Health and P.E.	3960.00	4500.00
Eckert, Albert H.	M.S.	Mathematics	4320.00	4500.00
Hamilton, Thomas J.	M.A.	Physical Science	4320.00	4500.00
McIntyre, Margaret	M.A.	Education	4320.00	4500.00

1-Sabbatical leave 1956-1957.

3-Non-sabbatical leave 1956-1957.

TEACHERS COLLEGE BOARD

Name	Academic Degree	Department	Salary 1955-1956	Salary 1956-1957
Marshall, Dale L.	M.S.	Mathematics	4320.00	4500.00
Stickles, Elizabeth	M.S.	Home Economics	4320.00	4500.00
Keough, Betty	M.S. in Ed.	Health and P.E.	4140.00	4320.00
Parker, Louise O'Neil	M.P.H.	Health Education	4140.00	4320.00
Randall, Lucilla	A.M.	Biological Science	4140.00	4320.00
Riley, Helen Jean	M.S. in Ed.	Health and P.E.	4140.00	4320.00
Bass, Buford H.	M.S. in Ed.	Health and P.E.	3960.00	4140.00
3-French, Joseph	M.S. in Ed.	Education	3960.00	(4140.00)
Lazanas, Antonia	M.A. in Ed.	Education	3960.00	4140.00
Lauf, Dolores	M.S. in Ed.	Education	3780.00	3960.00
Foster, Lorraine	M.Ed.	Director, Barton Hall	#3600.00	#3780.00
Miguel, Visitacion L.	M.S.	Asst. Dir., Walker Hall	#3600.00	#3780.00

Faculty Assistants

Benton, Myrtle		Education	3555.00	3555.00
Claus, John	B.S. in Ed.	Agriculture (Childrens School, 12 mo.)	3555.00	3555.00
Kluge, Jeannette I.	A.B.	Residence Hall	#1800.00	#1980.00
Smith, Elizabeth	B.S. in Ed.	Education	3555.00	3555.00

Library Staff

Welch, Eleanor W.	M.S.	Associate Professor Director of Libraries	5940.00	6300.00
Zimmerman, Ruth	M.A.	Asst. Prof., Asst. Libr.	5760.00	5940.00
Guthrie, Clara L.	M.S.	Asst. Prof., Asst. Libr.	5580.00	5760.00
Speer, Eunice H.	M.S.	Asst. Prof., Asst. Libr.	5580.00	5760.00
Kreuz, Loretta	M.S. in L.S.	Asst. Prof., Asst. Libr.	5040.00	5400.00
Metzler, Winifred S.	M.A.	Asst. Prof., Asst. Libr.	5220.00	5400.00
Crosby, Lucile Z.	M.S. in L.S.	Asst. Prof., Asst. Libr.	5040.00	5220.00
Lawrence, Margaret	M.A.	Asst. Prof., Asst. Libr.	5040.00	5220.00
Pohle, Genevieve	M.A.	Asst. Prof., Asst. Libr.	5040.00	5220.00
Dooley, Helen	M.A.	Asst. Prof., Asst. Libr.	4860.00	5040.00
Galaway, Beryl	A.M.L.S.	Asst. Prof., Asst. Libr.	4860.00	5040.00
Gienapp, Augusta	M.A.	Asst. Prof., Asst. Libr.	4680.00	4860.00
Karr, Ila F.	M.A.	Instructor, Asst. Libr.	4500.00	4680.00

3-Non-sabbatical leave 1956-1957.

Plus maintenance valued at \$80.00 per calendar month.

7. Twelve Months Appointments

- a. The following persons, on an academic basis and listed in order of salary, are recommended for employment in regular positions as indicated for the calendar year July 1, 1956 to June 30, 1957, with salaries indicated at the extreme right, these appointments and salaries effective July 1, 1956.

PROCEEDINGS

Name	Academic Degree	Payroll Title	Position - Nature of Work	Salary 1955-56	Salary 1956-57
Larsen, Arthur H.	Ph.D.	Professor	Dean	10320	11400
Carrington, J. W.	Ph.D.	Professor	Director of Laboratory School Experiences	9840	10320
Ullsvik, Bjarne R.	Ph.D.	Professor	Admin. Assistant to President	9360	9840
Miller, L. W.	Ph.D.	Professor	Director of University Field Services	9120	9600
Linkins, R.H.	A.M.	Assoc. Prof. Ex. Asst. Ed. & Ad.	Dean of Men	8880	1560
Hardy, C. W.	M.D.	Professor	Director of University Health Service	8880	9360
Lovell, Harry D.	Ph.D.	Professor	Principal University High School	8640	9120
Taylor, Glenn J.	Ph.D.	Professor	Director, Hearing Laboratory	8640	9120
Gibson, Harold E.	Ph.D.	Professor	Director of Bureau of Appointments	8400	8880
Keaton, Anna L.	Ph.D.	Professor	Dean of Women	8400	8880
Replogle, Vernon L.	Ed.D.	Professor	Principal Metcalf Elementary School	8400	8880
Ensign, Preston M.	B.Ed.	Ex. Asst. Ed. & Ad.	Business Manager	8100	8400
Hancock, H. J.	M.S.	Assoc. Prof.	Director of Athletics	7920	8400
Lauby, Cecilia	Ed.D.	Assoc. Prof.	Coordinator, Student Teaching	7920	8400
Miller, Murray Lincoln	Ph.D.	Assoc. Prof.	Director, Audio-Visual Aids	7920	8400
Norton, Stanley K.	Ph.D.	Assoc. Prof.	Assistant Dean of Men	7920	8400
Reusser, John L.	Ph.D.	Assoc. Prof.	Principal, Childrens School	7920	8400
Hall, Gertrude M.	Ed.D.	Assoc. Prof.	Director of Publicity	7920	8100
Brenneman, Elsie	M.A.	Asst. Prof. Ex. Asst. Ed. & Ad.	Director of Admissions	7740	7980
O'Connor, Burton L.	Ed.D.	Assoc. Prof.	Director, University High School Athletics	7200	7680
Rickman, LillieMae	A.M.	Asst. Prof.	Principal, Special Education Building	7200	7680
Kirchhoefer, Esther	M.A.	Instructor Ex. Asst. Ed. & Ad.	Registrar	7200	7440
Terrill, Isabelle	A.M.	Asst. Prof.	Dir. Women's Res. Halls, Asst. Dean of Women	#6480	#6960
White, William V.	M.S. in Ed.	Instructor	Dir. Univ. Press	6480	6960
Honn, Max L.	M.S.	Instructor	Asst. Dir. Univ. Press	6240	6480
Steele, J. Russell	M.S. in Ed.	Asst. Prof.	Publicity-H. & P.E.	6240	6480
Kluge, Donald A.	M.A.	Instructor	Resident Director, Dunn Hall	#6000	#6240
Smith, Nelson	M.S. in Ed.	Instructor	Publicity-Audio Visual	6000	6240
Malmberg, Eloise	A.B.	Ex. Asst. Ed. & Ad.	Director of Housing	5640	5880
Melrose, Ferne	B.Ed.	Ex. Asst. Ed. & Ad.	Recorder	5640	5880
Soldwedel, Bette J.	M.S. in Ed.	Instructor	Asst. Director of Women's Residence Halls	#5280	#5760
Carver, Katherine	A.M.		Emerita Instructor	2100	2100
Dexheimer, Lora M.			Emerita Instructor	2100	2100
Eyestone, Lura M.	B.S.		Emerita Instructor	2100	2100

Plus maintenance valued at \$80.00 per calendar month.

8. Summer Session Faculty, 1956

- a. The faculty here listed covers the regular eight-weeks summer session June 18 to August 10, and also the post session from August 13 to August 31.

TEACHERS COLLEGE BOARD

Summer Session Faculty 1956

Name	Degree	Department	Salary		
			June	July	August
Allen, Mabel Clare	M.A.	Speech	320.00	660.00	330.00
Almy, Theodore B.	A.M.	English	280.00	580.00	290.00
Arnold, Mary S.	A.M.	Education	310.00	640.00	320.00
Ashbrook, William D.	Ph.D.	Ind. Arts	330.00	700.00	350.00
Barber, G. Bradford	Ph.D.	Speech	465.00	495.00	-----
Barford, George	M.A.	Art	290.00	600.00	300.00
Bass, Buford H.	M.S. in Ed.	Health and P.E.	220.00	460.00	230.00
Belshe, Francis B.	Ph.D.	Education	330.00	700.00	350.00
Benjamin, Paul K.	M.S.	Health and P.E.	375.00	-----	-----
Bey, Douglas, R.	Ph.D.	Mathematics	300.00	640.00	640.00
Bickley, C. Eric	M.S.	Speech	375.00	520.00	520.00
Blomgren, Roger D.	M.S.	Ind. Arts	500.00	540.00	540.00
Brome, Robert	M.A.	English	260.00	580.00	290.00
Brown, Francis R.	Ed.D.	Mathematics	290.00	620.00	620.00
Brown, R. Elizabeth	Ph.D.	Psychology	290.00	620.00	310.00
Brown, Walter H.	Ph.D.	Biol. Science	495.00	700.00	350.00
Brunk, Dorothy G.	M.A.	Social Science	300.00	620.00	310.00
Buehler, Rose B.	Ed.D.	Education	330.00	700.00	350.00
Buell, Mary E.	M.A.	Home Ec.	450.00	620.00	620.00
Callaway, A. Byron	Ed.D.	Education	300.00	640.00	320.00
Carlock, John R.	M.S. in Ed.	Biol. Science	240.00	500.00	250.00
Carlton, Lessie	M.S.	Education	430.00	435.00	-----
Cavanagh, Helen M.	Ph.D.	Social Science	340.00	720.00	360.00
Claus, John R.	B.S. in Ed.	Agriculture	395.00	395.00	395.00
Cogdal, Joseph	A.M.	Health and P.E.	165.00	-----	-----
Cole, Ruth L.	M.A.	Education	290.00	600.00	300.00
Connell, M. Regina	Ed.D.	For. Lang.	330.00	700.00	350.00
Conrad, George	Ed.D.	Art	330.00	700.00	350.00
Cooper, Bernice	Ph.D.	Health and P.E.	380.00	800.00	400.00
Crews, Warren	M.S. in Ed.	Health and P.E.	440.00	125.00	-----
Crompton, Mabel P.	S.M.	Geography	300.00	620.00	620.00
Dalluge, DeVerne H.	Ed.D.	Phys. Science	290.00	640.00	320.00
Damm, Frances L.	M.S. in Ed.	Education	280.00	580.00	290.00
Davenport, Lawrence C.	Ed.D.	Ind. Arts	270.00	560.00	280.00
Davis, Florence	Ph.D.	Home Ec.	585.00	820.00	820.00
DeWees, W. I.	Ed.D.	Education	220.00	466.67	233.33
DeYoung, Chris A.	Ph.D.	Education	600.00	840.00	630.00
Dilks, Eleanor	Ph.D.	Biol. Science	160.00	-----	-----
Dillinger, Claude M.	Ph.D.	Psychology	246.67	520.00	260.00
Douglass, Thomas J.	M.S.	Agriculture	300.00	620.00	310.00
Eastman, Leo E.	Ed.D.	Education	290.00	620.00	620.00
Eckelmann, Dorothy	Ph.D.	Speech	310.00	660.00	330.00
Eikenberry, Alice	Ed.D.	Social Science	290.00	620.00	310.00
Ellis, John K.	M.P.H.	Biol. Science	450.00	620.00	620.00
Ellis, Margery A.	A.M.	For. Lang.	320.00	660.00	330.00
Engberg, Edna E.	M.Ed.	Health and P.E.	250.00	520.00	260.00
Esworthy, Raymond W.	Ph.D.	Bus. Educ.	330.00	700.00	350.00
Evans, Harlowe	Ph.D.	Phys. Science	495.00	700.00	700.00
Farmer, Louise	M.S. in Ed.	Education	250.00	520.00	260.00
Flagg, Elinor B.	M.S.	Mathematics	480.00	495.00	-----
Force, Thelma G.	M.A.	Psychology	300.00	620.00	310.00
Frey, Bernice G.	Ph.D.	Health and P.E.	340.00	720.00	360.00
Frye, Harold E.	M.A.	Health and P.E.	600.00	-----	-----
Freyberger, Ruth	Ed.D.	Art	310.00	660.00	330.00
Frye, Dorothy	B.A.	Education	260.00	520.00	-----
Garton, Malinda	A.M.	Education	270.00	560.00	280.00
Gillett, Arley F.	P.E.D.	Health and P.E.	290.00	620.00	310.00
Gimmestad, Victor E.	Ph.D.	English	480.00	-----	-----
Glasener, F. Russell	Ph.D.	Social Science	760.00	800.00	800.00

PROCEEDINGS

Name	Degree	Department	Salary		
			June	July	August
Goff, James F.	M.S. in Ed.	Health and P.E.	472.50	560.00	280.00
Gooding, R. U.	Ph.D.	Phys. Science	-----	630.00	420.00
Gray, Nina E.	Ph.D.	Biol. Science	380.00	800.00	400.00
Green, John W.	M.S.	Agriculture	-----	-----	310.00
Griffith, Esther M.	Ph.D.	Phys. Science	350.00	740.00	370.00
Grout, W. Stuart	Ph.D.	Education	435.00	600.00	600.00
Hackett, Perry	M.Mus.	Music	145.00	300.00	150.00
Hammond, Robert G.	Ed.D.	Ind. Arts	420.00	600.00	600.00
Harden, Warren R.	M.A.	Social Science	240.00	520.00	260.00
Hartley, William D.	M.S.	Art	230.00	500.00	250.00
Heldt, Carl D.	M.P.E.	Health and P.E.	420.00	-----	-----
Helgeson, Arlan C.	Ph.D.	Social Science	-----	-----	465.00
Henline, Ruth	Ph.D.	English	350.00	740.00	370.00
Henry, Arthur G.	Ed.D.	Education	280.00	560.00	280.00
Hess, Leland	A.M.	Social Science	465.00	640.00	640.00
Hiatt, Herbert R.	Ph.D.	English	-----	-----	420.00
Hill, Eugene L.	Ed.D.	Health and P.E.	330.00	-----	-----
Holmes, F. Lincoln D.	Ph.D.	Speech	600.00	840.00	840.00
Hoover, F. Louis	Ed.D.	Art	600.00	-----	630.00
Horton, C. E.	Ed.D.	Health and P.E.	615.00	645.00	645.00
Hoyman, Verna A.	M.A. in Ed.	English	290.00	600.00	300.00
Hudelson, C. W.	M.S.	Agriculture	330.00	700.00	350.00
Huggins, Ruth C.	A.M.	English	300.00	640.00	320.00
Hughes, Elizabeth A.	M.S. in Ed.	Education	270.00	560.00	280.00
Hutter, Samuel	M.S.	Psychology	250.00	520.00	260.00
Ivens, Howard J.	Ph.D.	Phys. Science	620.00	-----	-----
Isted, Leslie A.	Ph.D.	Music	330.00	700.00	350.00
Jackson, Harry O.	M.S. in Ed.	Biol. Science	-----	-----	390.00
Jessa, Marie	M.A.	Bus. Educ.	-----	-----	450.00
Jochums, Milford C.	Ph.D.	English	330.00	700.00	350.00
Johnson, Blossom	Ed.D.	Home Ec.	330.00	700.00	350.00
Jurjevich, Elizabeth	M.S.	Education	250.00	520.00	260.00
Keeley, Benjamin J.	Ph.D.	Social Science	290.00	620.00	310.00
Kinneman, John A.	Ph.D.	Social Science	400.00	840.00	420.00
Knudson, Emma R.	Ph.D.	Music	400.00	840.00	420.00
Kuntz, Lowell J.	M.S. in Ed.	Music	270.00	580.00	290.00
Kurth, Clarence H.	Ed.D.	Education	300.00	640.00	320.00
Laidig, Kermit M.	Ph.D.	Geography	-----	420.00	-----
Lamkey, Ernest M. R.	Ph.D.	Biol. Science	410.00	860.00	430.00
Laubaugh, L. E.	A.M.	Agriculture	310.00	640.00	320.00
Lauf, Dolores	M.S. in Ed.	Education	210.00	440.00	220.00
Lazanas, Antonia	M.A. in Ed.	Education	220.00	460.00	230.00
Lewis, Marjorie L.	M.A.	Education	290.00	600.00	300.00
Lichty, Elden A.	Ed.D.	Education	350.00	740.00	370.00
Lueck, William R.	Ph.D.	Education	350.00	740.00	370.00
Mansfield, Faye	M.A.	Education	300.00	620.00	310.00
Marshall, Helen E.	Ph.D.	Social Science	380.00	800.00	400.00
Marzolf, Stanley S.	Ph.D.	Psychology	380.00	800.00	600.00
Mauck, Inez L.	A.M.	Education	290.00	600.00	300.00
Martens, J. Louis	Ph.D.	Biol. Science	495.00	525.00	-----
McCarthy, Willard J.	Ed.M.	Ind. Arts	375.00	520.00	520.00
McCormick, Clyde T.	Ph.D.	Mathematics	380.00	800.00	400.00
McDavitt, Neva	A.M.	Geography	465.00	-----	480.00
McEvoy, Dorothy M.	M.A.	Education	270.00	560.00	280.00
McEwen, Helen	M.A.	Bus. Educ.	280.00	580.00	290.00
McIntyre, Margaret	M.A.	Education	240.00	500.00	250.00
McIntyre, Wallace E.	Ph.D.	Geography	320.00	680.00	340.00
Micken, Ralph A.	Ph.D.	Speech	350.00	740.00	740.00
Miller, Marion G.	Ph.D.	Art	-----	-----	525.00

TEACHERS COLLEGE BOARD

Name	Degree	Department	Salary		
			June	July	August
Miner, Margie Jeanne	M.S. in Phys. Ed.	H. & P.E.	250.00	520.00	260.00
Mizer, Orrin J.	M.A.	Education	540.00	560.00	560.00
Moore, Harold A.	M.S.	Biol. Science	290.00	600.00	300.00
Moore, Robert H.	Ph.D.	Education	310.00	660.00	330.00
Nance, Helen M.	Ph.D.	Education	380.00	800.00	400.00
O'Brien, Alice L.	M.S. in Ed.	Education	270.00	560.00	280.00
Ogle, Alice R.	M.A.	Art	300.00	620.00	310.00
Okerlund, Gerda	Ph.D.	English	253.33	533.33	666.67
Olson, Ernest E.	M.A.	Education	250.00	520.00	260.00
Parker, Donald R.	M.S.	Biol. Lab. Tech.	250.00	520.00	260.00
Parker, Louise O.	M.P.H.	Health Educ.	230.00	480.00	240.00
Parker, Mary R.	M.A.	Art	-----	-----	310.00
Parker, Rose E.	Ph.D.	Education	200.00	-----	-----
Parret, Margaret	M.A.	Speech	280.00	580.00	290.00
Paulson, Harold G.	M.A.	Psychology	420.00	580.00	580.00
Payne, Edwin A.	M.Ed.	Psychology	280.00	580.00	290.00
Peithman, Harlan W.	Ed.D.	Music	504.00	760.00	380.00
Perry, Warren S.	M.S.	Bus. Educ.	250.00	520.00	260.00
Peters, Margaret	Ed.D.	Bus. Educ.	330.00	700.00	350.00
Pohlmann, Vernon C.	Ph.D.	Social Science	420.00	435.00	435.00
Popejoy, William D.	M.S. in Ed.	Mathematics	250.00	520.00	260.00
Reitan, Earl A.	Ph.D.	Social Science	-----	-----	390.00
Rhymer, E. Ione	Ph.D.	Biol. Science	145.00	310.00	155.00
Richards, Doris M.	M.S.	Speech	240.00	520.00	260.00
Riley, Helen Jean	M.S. in Ed.	Health and P.E.	230.00	480.00	240.00
Rine, T. E.	Ph.D.	Mathematics	320.00	680.00	680.00
Roell, Candace L.	M.A.	Health and P.E.	300.00	620.00	310.00
Ross, Josephine	M.A.	Home Ec.	320.00	660.00	330.00
Rozum, Mary A.	M.S.	Education	270.00	580.00	290.00
Russell, Elizabeth	M.A.	Education	300.00	640.00	320.00
Sands, Theodore	Ph.D.	Social Science	310.00	660.00	330.00
Schell, Wilma M.	M.M.	Music	260.00	540.00	270.00
Schmidt, Robert S.	Ph.D.	Biol. Science	270.00	580.00	290.00
Serra, Mary C.	Ph.D.	Education	310.00	660.00	330.00
Shea, Grace R.	M.A.	Health Educ.	280.00	580.00	290.00
Sheveland, Alice	M.A. in Ed.	Education	560.00	580.00	580.00
Smith, L. S.	A.M.	Phys. Science	300.00	620.00	310.00
Sorenson, Fred S.	Ph.D.	Speech	380.00	800.00	400.00
Spector, Irwin	Ph.D.	Music	310.00	660.00	330.00
Stroud, Ruth	M.S.	English	320.00	660.00	330.00
Struck, Alma B.	A.M.	Home Ec.	270.00	560.00	560.00
Struck, Edwin G.	M.S.	Health and P.E.	600.00	620.00	387.50
Tarrant, Thalia J.	A.M.	Social Science	290.00	600.00	300.00
Tasher, Lucy Lucile	Ph.D.	Social Science	330.00	700.00	350.00
Tasker, Vivian	M.A.	Education	270.00	560.00	280.00
Tiedeman, Herman R.	Ph.D.	Psychology	740.00	780.00	780.00
Toll, Lewis R.	Ed.D.	Bus. Educ.	400.00	840.00	420.00
Tomlinson, Robert M.	M.S. in Ed.	Ind. Arts	250.00	520.00	260.00
Tudor, Raymond W.	M.A.	English	300.00	620.00	310.00
Údstuen, Sadie B.	M.A.	Education	270.00	560.00	280.00
Vance, Arden L.	M.M.	Music	280.00	580.00	290.00
Vanderpol, Jeannette A.	Ed.D.	Education	290.00	600.00	600.00
Vetter, Dale B.	Ph.D.	English	360.00	760.00	380.00
Vinson, Esther	Ph.D.	English	360.00	760.00	380.00
Wade, Francis	M.A.	Social Science	290.00	600.00	300.00
Watterson, Arthur W.	Ph.D.	Geography	370.00	780.00	390.00
Webb, Mary D.	M.A.	Bus. Educ.	310.00	640.00	320.00
Wells, Mildred C.	Ph.D.	Education	320.00	680.00	340.00
Wesle, John H.	M.A.	Art	250.00	520.00	260.00
Wesley, Wallace	Hs.D.	Health and P.E.	330.00	700.00	350.00

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Name	Degree	Department	Salary		
			June	July	August
West, Robert L.	M.S. in Ed.	Education	220.00	460.00	230.00
Westhoff, Margaret	M.S.	Music	135.00	290.00	145.00
Wheeler, Harriet R.	M.A.	Bus. Educ.	145.00	-----	300.00
Whitten, Jennie A.	Ph.D.	For. Lang.	410.00	860.00	430.00
Winegarner, Lela	A.M.	English	465.00	480.00	-----
Wise, Vermell	M.A.	English	300.00	620.00	310.00
Yates, Ruth	M.A.	Speech	310.00	640.00	320.00
Yedor, Leo J.	Ph.D.	Social Science	495.00	700.00	700.00
Young, Lyle M.	M.A.	Music	420.00	435.00	-----
Young, Orville L.	Ph.D.	Agriculture	320.00	680.00	340.00
Kluge, Jeannette I.	A.B.	Residence Hall	100.00	220.00	110.00

Library Staff

Welch, Eleanor W.	M.S.		330.00	700.00	350.00
Crosby, Lucile Z.	M.S. in L.S.		280.00	580.00	290.00
Dooley, Helen A.	M.A.		270.00	560.00	280.00
Galaway, Beryl	A.M.L.S.		270.00	560.00	280.00
Gienapp, Augusta	M.A.		260.00	540.00	270.00
Guthrie, Clara L.	M.S.		310.00	640.00	320.00
Karr, Ila	M.A.		375.00	520.00	520.00
Keeley, Helen	B.A.		180.00	360.00	180.00
Lawrence, Margaret	M.A.		280.00	580.00	290.00
Martz, Ruby V.	M.S. in L.S.		240.00	500.00	250.00
Metzler, Winifred	M.A.		290.00	600.00	300.00
Pohle, Genevieve A.	M.A.		280.00	580.00	290.00

III. OTHER EMPLOYEES

1. Deaths

- a. Mr. Carl E. Palmblade, Carpenter, died on February 2, 1956. Mr. Palmblade was employed in September 1943, went on disability leave in January 1950, and retired December 31, 1953.
- b. Mr. Otto Schmalz, Grounds Gardener, died on March 9, 1956. He had been in the employ of the University since November 1932.

2. Resignations

- a. Miss Rachel H. Davis, Clerk Typist I in the Music Office, effective February 29, 1956, in order to accept another position.
- b. Mr. Rusaw Long, Janitor, effective March 27, 1956, in order to accept other employment.
- c. Mrs. Mildred L. Orrick, Cook's Helper, effective January 25, 1956, in order to secure other employment.
- d. Miss Edith Reddel, Duplicating Machine Operator I, effective February 14, 1956, in order to accept other employment.

3. Disability Leave

- a. Miss Edna Erickson, Clerk Stenographer II in the Biological Science Department, effective February 20, 1956 to April 23, 1956, for health reasons.

TEACHERS COLLEGE BOARD

4. New Appointments (Replacements)

- a. Miss Doris L Barney, as Duplicating Machine Operator I, effective February 15, 1956, at a salary rate of \$210.00 per month, to take the place of Miss Edith Reddel, resigned.
- b. Mrs. Mary E Bigger, as Cook, effective January 3, 1956, at a salary rate of \$185.00 per month, to take the place of Mrs. Edna Schwartzel, resigned.
- c. Mrs. Marjorie Cross, as Clerk Typist I in the Music Office, effective January 27, 1956, at a salary rate of \$205.00 per month, to take the place of Miss Rachel Davis, resigned.
- d. Mrs. Jeanne P. Halsey, as Clerk Typist II in the Bureau of Appointments, effective February 1, 1956, at a salary rate of \$170.00 per month, to take the place of Mrs. Darlene Frink, resigned.
- e. Mrs. Hazel M. Kidwell, as Cook's Helper, effective January 25, 1956, at a salary rate of \$160.00 per month, to take the place of Mrs. Mildred L. Orrick, resigned.
- f. Mrs. Norma Olson, as Library Clerk II, effective January 10, 1956, at a salary rate of \$190.00 per month, to take the place of Miss Margaret Kidwell, resigned.
- g. Miss Anna M. Polo, as Clerk Typist II in the Business Office, effective January 30, 1956, at a salary rate of \$180.00 per month, to take the place of Mrs. Virginia Armstrong, resigned.
- h. Mr. Willis O. Scott, as Janitor, effective March 14, 1956, at a salary rate of \$245.00 per month, to take the place of Mr. Rusaw Long, resigned.

5. New Appointments (New Positions)

- a. Mr. Robert L. Lambert, as Janitor in Walker Hall, effective February 6, 1956, at a salary rate of \$245.00 per month, to fill a new position created by the Teachers College Board at the January 16, 1956, meeting.
- b. Mr. Marvin R. Wines Sr., as Watchman, effective January 6, 1956, at a salary rate of \$245.00 per month, to fill a new position approved in the Biennial Budget.

6. Classified Employees for 1956-1957

- a. The following Civil Service employees, on a basis not to exceed twelve months, for the period beginning July 1, 1956, unless otherwise stated, and arranged in alphabetical order within classifications, are recommended for employment at salaries indicated.

Recommended salary adjustments were based upon giving increases of \$10.00 and \$15.00 per month, depending upon whether or not the present salary was above or below the mid-point for the salary range. The larger increase is recommended for those persons whose salary is below the

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mid-point and the lesser amount is recommended for those persons above the mid-point. There were only nine persons recommended for increases in excess of the amounts mentioned above. These increases are based strictly upon added responsibilities and merit, and are indicated by an asterisk. The average dollar increase for this group corresponds within a matter of a few cents with the salary adjustments given to the negotiated groups over the two-mid year period. Figures in parentheses following classification title indicate salary ranges for that classification.

Position Number #(I-CS)	Name	Office	Salary 1955-1956		Salary 1956-1957	
			Mo.	Annual	Mo.	Annual
<u>Accountant III (\$400 - \$575)</u>						
36	Sealock, John H.	Business	\$480	\$5760	*\$510	\$6120
<u>Accountant I (\$275 - \$400)</u>						
180	Stiegelmeier, Phyllis	Business	300	3600	315	3780
<u>Assistant I. Purchasing (\$250 - \$350)</u>						
39	Saldin, Charmaine J.	Business	270	3240	285	3420
<u>Assistant to Business Manager (\$400 - \$575)</u>						
164	Burns, Harold	Business	440	5280	*465	5580
<u>Cashier III (\$275 - \$400)</u>						
37	Roseman, Ferne	Business	380	4560	390	4680
<u>Cashier I (\$170 - \$250)</u>						
178	Hollatz, Kathryn	Business	190	2280	205	2460
<u>Clerk, Administration (\$325 - \$450)</u>						
3	Boundy, Lottie V.	Dean	400	4800	410	4920
20	Meeker, Lorene	Bureau of Appointments	400	4800	410	4920
<u>Clerk, Chief (Level I) (\$250 - \$350)</u>						
25	Kurtz, Mary	Alumni	295	3540	310	3720
179	Severson, Marie	Audio-Visual	250	3000	265	3180
<u>Clerk, Chief (Level II) (\$275 - \$400)</u>						
12	Reilly, Marie	Dean of Women	330	3960	345	4140
6	Ritchie, Florence	Admissions	350	4200	360	4320
22	Van Beynen, Mardelle	Publicity	350	4200	360	4320
8	Wallace, Ferne	Registrar	340	4080	350	4200
<u>Clerk III (\$200 - \$300)</u>						
43	Fiorini, Louis E.	Business	265	3180	*285	3420
83	Staker, Anna F.	Health Service	275	3300	285	3420
<u>Clerk, Chief Library (\$275 - \$400)</u>						
50	Clem, Ruth	Library	305	3660	320	3840
<u>Clerk II, Library (\$160 - \$240)</u>						
52	Olson, Norma	Library	190	2280	205	2460
51	Van Huss, Hazel	Library	230	2760	240	2880
<u>Clerk Stenographer III (\$200 - \$300)</u>						
21	Fox, Sarah	Bureau of Appointments	285	3420	295	3540
41	Wrice, Joanne	Business	265	3180	275	3300
<u>Clerk Stenographer II (\$185 - \$275)</u>						
34	Erickson, Edna	Biology	260	3130	270	3240
38	Hesse, Dolalene	Business	200	2400	215	2580
32	Leemon, Joan	Men's P. E.	195	2340	210	2520
13	McKenna, Helen	Dean of Women	245	2940	*260	3120

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Position Number	Name	Office	Salary 1955-1956		Salary 1956-1957	
			Mo.	Annual	Mo.	Annual
<u>Clerk Stenographer I (\$170 - \$250)</u>						
19	Carver, Helen K.	Special Education	210	2520	220	2640
156	Haug, Felice	Art	235	2820	245	2940
28	Johnson, Josephine	Special Education	185	2220	200	2400
7	McGowan, Gloria	Admissions	220	2640	230	2760
16	Stephenson, Betty Jean	Dean of Men	230	2760	240	2880
<u>Clerk Typist III (\$185 - \$275)</u>						
26	Miller, Lois	Field Services	235	2820	245	2940
33	Devlin, Jean	Women's P. E.	240	2880	250	3000
<u>Clerk Typist II (\$170 - \$250)</u>						
163	Antenen, Mary A.	Testing	220	2640	230	2760
149	Halsey, Jeanne	Bureau of Appointments	170	2040	185	2220
18	Hannie, Wilma	High School	175	2100	*205	2460
45	Polo, Anna	Business	180	2160	195	2340
<u>Clerk Typist I (\$160 - \$240)</u>						
4	Crank, Lois	Dean	220	2640	230	2760
30	Cross, Marjorie	Music	205	2460	215	2580
29	Robins, Doris	Special Education	190	2280	205	2460
11	Schad, Dorothy	Recorder	210	2520	220	2640
150	Schultz, Kay	Admissions	180	2160	195	2340
9	Sieg, Luanne	Registrar	185	2220	200	2400
10	Tribble, Vera	Recorder	185	2220	200	2400
<u>Nurse, Health Service (\$225 - \$325) (11 months)</u>						
79	Culbertson, Frances	Health Service	295	3245	305	3355
81	Dunbar, Roxa	Health Service	295	3245	305	3355
152	Fenton, Mina	Health Service	295	3245	305	3355
77	Littlefield, Patricia	Health Service	295	3245	305	3355
<u>Nurse, Head Health Service (\$300 - \$425)</u>						
74	Weber, Gyneth	Health Service	390	4680	400	4800
<u>Operator II, Bookkeeping Machine (\$200 - \$300)</u>						
40	Aucutt, Bernadine	Business	265	3180	275	3300
<u>Operator I, Bookkeeping Machine (\$170 - \$250)</u>						
42	Ewen, Betty	Business	200	2400	215	2580
<u>Operator II, Duplicating Machine (\$170 - \$250)</u>						
49	Bryant, Marcia	Duplicating	210	2520	220	2640
<u>Operator I, Duplicating Machine (\$150 - \$225)</u>						
48	Barney, Doris	Duplicating	210	2520	220	2640
<u>Operator, Switchboard (\$150 - \$225)</u>						
181	Goff, Katherine	Switchboard	190	2280	200	2400
27	Leach, Doris	Switchboard	180	2160	195	2340
<u>Secretary, Administrative (Stenographic) (\$350 - \$500)</u>						
1	King, Dorothy	President	445	5340	455	5460
<u>Secretary (Stenographic) (\$225 - \$425)</u>						
2	Heinecke, Dorothy	President	320	3840	335	4020
17	McQueen, Oressa	Laboratory Schools	330	3960	340	4080
15	Richardson, Dorothy	Dean of Men	290	3480	*310	3720
<u>Secretary (Transcribing) (\$225 - \$425)</u>						
5	Cottone, Pauline	Dean	280	3360	295	3540
<u>Superintendent of Buildings (\$325 - \$450)</u>						
87	Builer, John	Physical Plant	360	4320	375	4500
<u>Superintendent of Buildings and Grounds (\$425 - \$600)</u>						
84	Lawson, W. P.	Physical Plant	535	6420	*555	6660

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Position Number #(I-CS)	Name	Office	Salary 1955-1956		Salary 1956-1957	
			Mo.	Annual	Mo.	Annual
<u>Superintendent of Grounds (\$325 - \$450)</u>						
86	Johnson, Harry	Physical Plant	440	5280	450	5400
<u>Supervisor, Duplicating Service (\$325 - \$450)</u>						
47	Russell, Helen	Duplicating	360	4320	375	4500
<u>Supervisor, Inventory (\$170 - \$250)</u>						
162	Muench, Joan	Business	220	2640	230	2760
<u>Supervisor, Mailing Service (\$250 - \$350)</u>						
44	Fitzgerald, Russell	Business	310	3720	320	3840
<u>Supervisor, Tabulating Machine (\$300 - \$425)</u>						
46	Sears, Ferrell	Testing	385	4620	395	4740
<u>Manager, Farm (\$325 - \$450)</u>						
144	Mercier, Charles	Agriculture	390	4680	400	4800
<u>Manager, Food Service (\$500 - \$750)</u>						
165	Bradford, Alice	Food Services	570	6840	*590	7080

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b. Classified employees for a period not to exceed twelve months beginning July 1, 1956, payable from Auxiliary Enterprises and Bond Revenue Funds.

Position Number I-Cs	Name	Area	Salary 1955-1956		Salary 1956-1957	
			Mo.	Annual	Mo.	Annual
<u>Food Production Manager (\$325 - \$450)</u>						
56	Douglass, Rita (10 mo.)	Dunn-Barton Hall	360	3600	375	3750
167	Kennedy, E. F.	Snack Bar	370	4440	385	4620
183	Partridge, Barbara (10 mo.)	Walker Hall	360	3600	375	3750
<u>Food Service Supervisor (\$200 - \$300)</u>						
57	LaCroix, Ruth (10 mo.)	Fell Hall	205	2050	220	2200
<u>Assistant Food Service Manager (\$400 - \$575)</u>						
182	Brewer, Ronald	Food Service	400	4800	*420	5040
<u>Clerk III (\$185 - \$275)</u>						
72	Robbins, Lucille B.	Food Service	255	3060	265	3180
<u>Residence Hall Director (\$325 - \$450)</u>						
14	Vissering, Harriet G. (10 mo.)	Smith Hall	290	2900	305	3050

c. Classified employees for a period not to exceed twelve months beginning July 1, 1956, payable from General Revenue Fund, for whom salaries were covered by Union agreements which extend to June 30, 1957.

Position Number I-CS	Name	Starting Date	Salary 1955-'56		Salary 1956-'57	
			Month	Year	Month	Year
<u>Janitor</u>						
107	Blythe, Albert	7-5-55	\$275.00	\$3067.00	\$275.00	\$3300.00
89	Dunn, Ollie	8-1-31	290.00	3480.00	290.00	3480.00
102	Frisch, Clarence	8-11-51	275.00	3300.00	275.00	3300.00
93	Gester, Fred	8-1-54	275.00	3300.00	275.00	3300.00
153	Hill, Robert	9-29-52	275.00	3300.00	275.00	3300.00
90	Hunter, Eugene F.	7-1-42	290.00	3480.00	290.00	3480.00

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Position		Starting Date	Salary Month	1955-'56 Year	Salary Month	1956-'57 Year
Number I-CS	Name					
191	Keiser, Louis	9-6-55	275.00	2570.00	275.00	3300.00
91	King, Edgar	7-1-42	290.00	3480.00	290.00	3480.00
92	Mays, Richard	2-1-44	290.00	3480.00	290.00	3480.00
105	Meredith, Richard	1-16-51	275.00	3300.00	275.00	3300.00
106	Murray, Frank	9-1-49	275.00	3300.00	275.00	3300.00
186	Schwoerer, Lambert	7-11-55	275.00	3120.00	275.00	3300.00
109	Seiler, George	6-19-50	275.00	3300.00	275.00	3300.00
95	Thompson, Emmett	4-1-20	290.00	3480.00	290.00	3480.00
<u>Janitress</u>						
97	Bond, Christina	9-7-48	222.00	2664.00	222.00	2664.00
98	Bond, Kate	8-1-50	220.00	2640.00	220.00	2640.00
111	Dunn, Elmina	9-17-51	220.00	2640.00	220.00	2640.00
174	Halsey, Cleo	11-1-53	220.00	2640.00	220.00	2640.00
193	Miller, Beulah	9-6-55	220.00	2020.00	220.00	2640.00
99	Shepherd, Evelyn	8-16-54	220.00	2640.00	220.00	2640.00
110	ShIPLEY, Alma	11-15-50	220.00	2640.00	220.00	2640.00
<u>Groundsman</u>						
185	Bowman, Earl	8-15-55	275.00	2845.00	275.00	3300.00
119	Collins, Thomas J.	5-16-49	275.00	3300.00	275.00	3300.00
124	Coon, Carl E.	7-19-42	275.00	3300.00	275.00	3300.00
121	Erbe, John	11-1-42	275.00	3300.00	275.00	3300.00
123	Lanham, Paul	9-6-55	275.00	2570.00	275.00	3300.00
122	Mallory, George	9-1-42	275.00	3300.00	275.00	3300.00
125	Monical, William	11-19-40	275.00	3300.00	275.00	3300.00
120	Brady, James	1-17-55	275.00	3270.00	275.00	3300.00
<u>Grounds Gardener</u>						
126	Vacant					
<u>Watchman</u>						
113	Moews, Frank	4-13-55	275.00	3190.00	275.00	3300.00
114	Nice, Roscoe	8-1-35	275.00	3300.00	275.00	3300.00
115	Schroeder, A. C.	9-20-46	275.00	3300.00	275.00	3300.00
199	Wines, Marvin	1-6-56	245.00	1470.00	245.00	3300.00
					Thru 7-5-56	
					Fr 7-6-56	275.00
<u>Laundry Worker</u>						
142	Bean, Alma	8-19-47	240.00	2880.00	240.00	2880.00
143	Campbell, Lyda	7-1-45	240.00	2880.00	240.00	2880.00
<u>Laundry Foreman</u>						
141	Winstead, Eugene	6-2-47	275.00	3300.00	275.00	3300.00
<u>Driver</u>						
127	Hughes, Duane	9-15-55	320.00	3020.00	320.00	3840.00
128	Lanham, Clarence	3-23-55	320.00	3741.00	320.00	3840.00
<u>Assistant Farmer</u>						
23	Cole, Russell	11-10-48	265.00	3180.00	265.00	3180.00
146	Gillis, Ruel	1-26-55	260.00	3095.00	260.00	3120.00
148	Graves, Paul	9-1-42	287.00	3444.00	287.00	3444.00
147	Monical, John	4-1-50	260.00	3120.00	260.00	3120.00
145	Stiles, Fred	1-2-51	260.00	3120.00	260.00	3120.00
133	Stiles, Harold	11-2-53	260.00	3130.00	260.00	3120.00
154	Webster, Harold	9-4-43	287.00	3444.00	287.00	3444.00
<u>Maintenance Repairman</u>						
135	Johnson, James	7-6-43	295.00	3540.00	295.00	3540.00
136	Vacant					
<u>Maintenance Worker</u>						
137	Kistner, Stanley	12-30-52	275.00	3300.00	275.00	3300.00
<u>Equipment Attendant</u>						
140	Farris, John	11-15-54	275.00	3300.00	275.00	3300.00
<u>Men's Locker Room Attendant</u>						
73	Bonds, Floyd	7-13-53	275.00	3300.00	275.00	3300.00

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Position Number I-Cs	Name	Starting Date	Salary Month	1955-'56 Year	Salary Month	1956-'57 Year
<u>Chief Plant Operating Engineer</u>						
85	Monninger, Robert	12-1-52	485.00	5820.00	485.00	5820.00
<u>Stationary Engineer</u>						
173	Dithen, Arthur W.	8-1-46	438.00	5256.00	438.00	5256.00
<u>Stationary Fireman Helper</u>						
88	Kraatz, John	10-1-55	335.00	2895.00	Thru 3-31-57 Fr 4-1-57	360.00 383.00 4314.00
<u>Stationary Fireman</u>						
117	Farmer, Roy	9-20-46	383.00	4596.00	383.00	4596.00
116	Fenton, John	2-1-50	383.00	4596.00	383.00	4596.00
94	Thommen, Fred	9-1-43	383.00	4596.00	383.00	4596.00
118	Unger, William	1-10-49	383.00	4596.00	383.00	4596.00
<u>Electrician (Prevailing Rate - \$3.00 per hour)</u>						
129	Zimmerman, Christian D.	11-16-55	510.00	3813.00	510.00	6120.00
<u>Painter (Prevailing Rate - \$2.75 per hour)</u>						
131	Karr, Gordon	7-2-45	467.50	5610.00	467.50	5610.00
130	Robertson, Virgil	1-1-54	467.50	5610.00	467.50	5610.00
<u>Plumber (Prevailing Rate - \$3.10 per hour)</u>						
176	Degnan, William B.	12-1-55	527.00	3689.00	527.00	6324.00
<u>Carpenter (Prevailing Rate - \$2.90 per hour)</u>						
132	Leary, Francis J.	2-1-46	493.00	5916.00	493.00	5916.00
151	Lower, Harold L.	11-6-50	493.00	5916.00	493.00	5916.00
134	Speers, William E.	8-1-38	493.00	5916.00	493.00	5916.00

d. Classified employees for a period not to exceed twelve months beginning July 1, 1956, payable from Auxiliary Enterprises and Bond Revenue Funds, for whom salaries were covered by Union agreements which extend to June 30, 1957.

Position Number I-Cs	Name	Starting Date	Salary Month	1955-'56 Year	Salary Month	1956-'57 Year
<u>Janitor</u>						
100	Gaines, Duane	1-10-55	\$275.00	\$3291.00	\$275.00	\$3300.00
184	Gaisford, Leroy	8-15-55	275.00	2692.00	275.00	3300.00
103	Huber, Charles	9-11-51	275.00	3300.00	275.00	3300.00
112	Hunter, Eugene A.	4-1-53	275.00	3300.00	275.00	3300.00
200	Lambert, Ralph	2-6-56	245.00	1225.00	Thru 8-5-56 Fr 8-6-56	245.00 275.00 3270.00
24	Mallory, Louis	4-24-52	275.00	3300.00	275.00	3300.00
96	Scott, Willis O.	3-14-56	245.00	858.00	Thru 9-13-56 Fr 9-14-56	245.00 275.00 3226.00
<u>Janitress</u>						
198	Abbott, Mildred	9-12-55	220.00	2020.00	220.00	2640.00
101	Ferguson, Jessie	3-8-50	220.00	2640.00	220.00	2640.00
104	Garver, Beulah	10-19-54	220.00	2640.00	220.00	2640.00
155	Giles, Zennia	11-15-51	220.00	2640.00	220.00	2640.00
192	Vawter, Viola	9-6-55	220.00	2020.00	220.00	2640.00
108	Vacant					
<u>Laundry Worker (9 months)</u>						
187	McGrath, Elsie	9-23-55	240.00	1980.00	240.00	2160.00
188	Mallory, Viola	9-19-55	240.00	1980.00	240.00	2160.00
<u>Maintenance Repairman</u>						
139	White, William G.	9-19-42	295.00	3540.00	295.00	3540.00

TEACHERS COLLEGE BOARD

Position Number I-Cs	Name	Starting Date	Salary Month	1955-'56 Year	Salary Month	1956-'57 Year
<u>Maintenance Worker</u>						
138	West, Lincoln	2-1-45	275.00	3300.00	275.00	3300.00
<u>Cook</u>						
58	Berry, Laura E.	2-25-52	200.00*	2400.00	200.00*	2400.00
195	Bieringer, Hazel	9-1-55	185.00*	1850.00	185.00*	2220.00
60	Bigger, Mary	1-3-56	185.00*	1110.00	185.00*	2220.00
160	Foreman, Lou V.	2-26-52	205.00*	2460.00	205.00*	2460.00
68	Gee, Dorothy A.	9-25-51	225.00*	2700.00	225.00*	2700.00
61	Hale, Zola	7-16-45	225.00*	2700.00	225.00*	2700.00
62	Hull, Edna	7-1-45	225.00*	2700.00	225.00*	2700.00
157	Kumler, Susie	2-25-52	210.00*	2520.00	210.00*	2520.00
66	Miller, Nora B.	4-8-48	225.00*	2700.00	225.00*	2700.00
196	Peterson, Ruth	1-3-56	185.00*	1110.00	185.00*	2220.00
194	Roy, Emma	9-1-55	200.00*	2000.00	200.00*	2400.00
67	Solomon, Imelda	9-11-51	210.00*	2520.00	210.00*	2520.00
69	Strickler, Edith M.	9-20-51	210.00*	2520.00	210.00*	2520.00
70	Winsett, Lena	3-20-50	215.00*	2580.00	215.00*	2580.00
<u>Cook's Helper</u>						
65	Brennan, Fleeta C.	5-18-48	220.00*	2640.00	220.00*	2640.00
159	Coon, Sarah	9-29-53	190.00*	2280.00	190.00*	2280.00
190	Grohs, Anne	9-6-55	160.00*	1600.00	160.00*	1920.00
158	Hughes, Delores	9-16-54	165.00*	1980.00	165.00*	1980.00
166	Kennedy, Nellie	10-23-52	200.00*	2400.00	200.00*	2400.00
161	Kidwell, Hazel	1-25-56	160.00*	800.00	160.00*	1920.00
63	Lee, Daisy	9-1-55	160.00*	1600.00	160.00*	1920.00
64	Manuel, Chlora	11-17-47	220.00*	2640.00	220.00*	2640.00
197	Reeder, Frances	9-12-55	160.00*	1600.00	160.00*	1920.00
<u>Cashier, Dining Room</u>						
71	Draper, Sudie	1-15-51	200.00*	2400.00	200.00*	2400.00
<u>Storekeeper</u>						
59	Winker, G. A.	8-2-48	290.00*	3480.00	290.00*	3480.00
<u>Grill Cook</u>						
168	Jones, Bernadine	1-3-53	210.00	2520.00	210.00	2520.00
169	Sleever, Stanley A.	9-21-53	265.00	3180.00	265.00	3180.00
<u>Painter (Prevailing Rate - \$2.75 per hour)</u>						
175	Fairbanks, Jimmie	11-16-53	467.50	5610.00	467.50	5610.00
172	Smith, Richard L.	8-17-53	467.50	5610.00	467.50	5610.00

* Plus maintenance valued at \$30.00 per month.

IV THE ORGANIZATION

No report.

V. THE CURRICULUM

At its regular meeting on February 14, the faculty approved the following programs:

1. A second teaching field in the area of General Science.
This is a cooperative program of the departments of Biological Science, Geography, and Physical Science.
2. A comprehensive teaching field in English-Journalism. This program will better prepare teachers to direct high school student publications.
3. A curriculum for the preparation of teachers for the junior high school grades. This program makes it possible for

PROCEEDINGS

those interested in teaching those of early adolescent years to prepare specifically for that field. The program emphasizes preparation of the so-called "home-room teacher." Emphasis is on English, Science, and Social Science, with some opportunity for specialization in one or more of these areas.

VI. BUILDINGS AND GROUNDS

1. Student Union Building

Plastering has been going on at a rapid rate and it is anticipated that millwork and interior finish can be started on the third floor within the next two weeks. Most of the heavy mechanical equipment is installed and a portion of the kitchen equipment is on the site. It is estimated that the building is approximately 75 percent complete.

2. Elementary-Junior High School Building

Practically all underground foundations, walls, and the major portion of mechanical work underground has been completed. Part of the footings for the auditorium addition are installed and face brick work has started. A considerable amount of material is on the site. The building is estimated to be approximately 15 percent complete.

3. Schroeder Hall

The site is being cleared and contractors are moving in. No actual work will be started, however, for a month or six weeks.

VII. AUXILIARY ENTERPRISES

No report.

VIII. STUDENT LIFE

No report.

IX. MISCELLANEOUS

1. County alumni meetings for the second semester are scheduled as follows:

Chicago Club, Chicago	March 3, Saturday
Champaign County, Champaign	March 20, Tuesday
Kane-Kendall, Elgin	March 21, Wednesday
Sangamon County, Springfield	March 22, Thursday
St. Clair-Monroe, East St. Louis	March 26, Monday
Madison County, Edwardsville	March 27, Tuesday
Macon County, Decatur	April 5, Thursday
Livingston County, Pontiac	April 11, Wednesday
Tri-Country (Bureau, Henry, Stark) Kewanee	April 12, Thursday
Christian County, Taylorville	April 17, Tuesday
Knox-Warren-Mercer Counties, Galesburg	April 18, Wednesday
Tazewell County, Tremont	April 24, Tuesday
Logan County, Lincoln	April 26, Thursday
Kankakee County, Kankakee	May 1, Tuesday

TEACHERS COLLEGE BOARD

X. SUMMARY

Consideration and favorable action by the Teachers College Board is recommended on the following:

1. Approval of appointments (replacements) of Miss Dorothy I. Beitsch, Dr. Pembroke Brown, Miss Alta J. Day, Miss Frances E. Elfstrand, Mrs. Lucile Holmes, Mr. James Vizas, Dr. Frank Holmes, Dr. Fred Johnson.
2. Acceptance of the resignations of Dr. Lawrence C. Davenport, Mr. Will Headley, Mrs. Jane Kollaritsch, Miss Ruth M. Lundvall, Mrs. Zora C. Piper, Mr. Charles B. Porter, Miss Carol A. Rylander.
3. Approval of the retirement of Dr. Gladys Bartle, Miss Mary E. Buell, Miss Mabel P. Crompton, Mr. Ralph H. Linkins, Miss Wezette Hayden.
4. Approval of sabbatical leaves for Mr. John R. Carlock, Miss Margie Jeanne Miner, Mrs. Josephine B. Howard, Miss Wilma M. Schell.
5. Approval of non-sabbatical leaves for Miss Alice L. Ebel, Dr. Christine P. Ingram, Mr. Lawrence Pugno, Miss Doris Robie.
6. Approval of continuation of leaves for Miss Marion C. Allen, Mr. James Becker, Mr. Joseph L. French, Mr. Linder W. Hacker, Mr. Charles A. Harper, Mr. Harold F. Koepke, Miss Thelma Nelson.
7. Approval of changes in rank for persons listed on page 7 of this report.
8. Approval of appointments for the academic year 1956-1957 as listed on pages 8 - 14.
9. Approval of the twelve-months appointments as listed on pages 14 - 16.
10. Approval of the 1956 Summer Session appointments as listed on pages 16 - 20.
11. Approval of the resignations, leaves, and appointments of non-academic staff as listed on pages 20 - 29.

Respectfully submitted,

Arthur H. Larsen

PROCEEDINGS
 WESTERN ILLINOIS STATE COLLEGE
 MACOMB, ILLINOIS
 APRIL 15-16, 1956

I. STUDENTS

A. Enrollment, Spring Quarter 1956

	Men & <u>Boys</u>	Women & <u>Girls</u>	<u>Total</u>	Total One Year <u>Ago</u>
1. College				
Regular Students				
Graduates	36	4	40	28
Seniors	157	108	265	213
Juniors	266	97	363	288
Sophomores	381	166	547	415
Freshmen	<u>442</u>	<u>238</u>	<u>680</u>	<u>640</u>
	1,282	613	1,895	1,584
Saturday and Evening Classes				
Graduates	65	72	137	112
Undergraduates	<u>5</u>	<u>21</u>	<u>26</u>	<u>41</u>
	70	93	163	153
Sub-Total	1,352	706	2,058	1,737
2. Extension, Second Semester, 1955-56				
Psych. 421,421G – Beardstown	5	54	59	
Reading 421,421G – Cambridge		23	23	
Art 324 – Canton		25	25	
Speech 424,424G – Carthage	4	34	38	
Vis. Ed. 320 – Farmington	2	24	26	
Ed. 415,426,415G,426G – Galesburg	2	17	19	
Pol. Sc. 443,443G – Kewanee	5	18	23	
English 429,429G – Quincy	1	32	33	
Sociology 320 – Quincy		23	23	
Health 221 – Rock Island	1	19	20	
Ed. 438G – Rock Island	<u>6</u>	<u>22</u>	<u>28</u>	
	26	291	317	312
3. Secondary Schools				
Western High	80	88	168	132
Macomb Sr. High	212	220	432	385
Bardolph	20	29	49	52
Kewanee	351	342	693	675
Galesburg	565	577	1,142	1,105
Barry	73	69	142	126
Jacksonville	500	451	951	909
Hamilton	0	0	0	186
Bushnell-Prairie City	<u>153</u>	<u>137</u>	<u>290</u>	<u>0</u>
	1,954	1,913	3,867	3,570
4. Elementary Schools				
Western Lab. School	163	197	360	326
MacArthur, Gr. 5-6	32	24	56	62
Bardolph	71	64	135	137
Adair	<u>49</u>	<u>45</u>	<u>94</u>	<u>80</u>
	315	330	645	605
Grand Total	3,647	3,240	6,887	6,224

The enrollment of veterans (included above) is as follows:

TEACHERS COLLEGE BOARD

Public Law 550	308
Public Law 346	2
Public Law 16	4
Military Scholarships	13

B. Teachers College Scholarship Lists

1. I certify to the Teachers College Board that the 714 persons with the addresses indicated in each case, a list of whom was sent to the Secretary together with the voucher dated January 24, 1956, to be submitted to the Auditor of Public Accounts, attending the Western Illinois State College during the winter quarter 1955-56 under the provisions of Section 30-1 of "The School Code."
2. I certify to the Teachers College Board that the 668 persons with the addresses indicated in each case, a list of whom was sent to the Secretary together with the voucher dated April 2, 1956, to be submitted to the Auditor of Public Accounts, attended the Western Illinois State College during the spring quarter 1956 under the provisions of Section 30-1 of "The School Code."

C. Military Scholarship Lists

1. I certify to the Teachers College Board that the 16 persons with the addresses indicated in each case, a list of whom was sent to the Secretary together with the voucher dated March 15, 1956, to be submitted to the Auditor of Public Accounts, attended the Western Illinois State College during the winter quarter 1955-56 under the provisions of Section 30-5 of "The School Code."
2. I certify to the Teachers College Board that the 18 persons with the addresses indicated in each case, a list of whom was sent to the Secretary together with the voucher dated April 2, 1956, to be submitted to the Auditor of Public Accounts, attended the Western Illinois State College during the spring quarter 1956 under the provisions of Section 30-5 of "The School Code."

D. Class Sizes (based on fall quarter enrollments)

	Undergraduate Classes	Graduate Classes
Enrollment 0- 4	8	2
Enrollment 5- 9	22	5
Enrollment 60- 80	14	0
Enrollment 80-100	6	0

Average class enrollment: 30.1

Small classes that were on senior or graduate level:

Enrollment 0 - 4	8
Enrollment 5 - 9	22

PROCEEDINGS

II. FACULTY

A. Resignations

1. Mrs. Martha Swanson, instructor and cataloguer in the library, has submitted her resignation to become effective July 15, 1956.

B. Retirement

1. Dr. Arthur G. Tillman, professor and head of the geographic department, who will be sixty-six years of age on May 1, 1956, requests permission to retire at the close of the first summer term 1956.
2. Miss Isabel Hoover, assistant professor and supervising teacher of English, became sixty-six years of age on April 8, 1956 and wishes to retire at the close of the first summer term 1956.
3. Miss Helen Pence, assistant professor and supervising teacher in the fourth grade, who will be sixty-five years of age on June 10, 1956, desires to retire at the close of the first summer term 1956.
4. Mr. Walter H. Eller, associate professor of physics, will become sixty-eight years of age on July 21, 1956, and will, therefore, automatically retire at the close of the first summer term.

C. Leaves of Absence

1. Sabbatical

The following individuals, both of whom have completed five years or more of service at Western, have requested leave of absence on one-half salary for the 1956-57 academic year in order to continue their graduate study:

- a. Mr. Howard Cordell, instructor - library

2. Without salary

- a. Mr. Wayne Howell, instructor - audio-visual education

D. Promotions in Rank

The following persons are recommended by the Salary Schedules and Retirement Committee and the president of the college for promotion in academic rank effective July 1, 1956:

1. From associate professor to professor
 - a. Kent Pease, Ed.D., English
2. From assistant professor to associate professor
 - a. Harold C Ave, Ph.D., health and assistant dean of men
 - b. Robert L. Ferguson, Ed.D., business education

TEACHERS COLLEGE BOARD

- c. Olive L. Fite, Ph.D., English
 - d. Herman Griesenbrock, Jr., Ed.D., industrial arts
 - e. Victor Hicken, Ph.D., social science
 - f. Richard S. Hampleman, Ed.D., laboratory school (grade 5)
 - g. Reece A. Jones, Ph.D., geography
 - h. Lawrence W. Kerker, P.E.D., laboratory school (physical education)
 - i. Joseph J. Stipanowich, Ed.D., mathematics
 - j. Arnold E. Wendt, Ph.D., mathematics
3. From instructor to assistant professor
- a. Dorothea Blyler, M.M., plus one year of graduate work, music
 - b. Robert J. Clow, M.S., plus one year of graduate work, physical education
 - c. Donald W. Marshall, M.S., plus one year of graduate work, social science
 - d. Harold O. Spicer, A.M., plus one year of graduate work, English
 - e. Harry Sackler, M.S., plus one year of graduate work, laboratory school (physical education)

E. Change of Status and/or Duties

1. Dr. Reece A. Jones, Ph.D., who has been a member of the geography staff since 1947, is recommended to succeed Dr. Arthur G. Tillman as department head.
2. Dr. Ralph A. Frank, who has been supervising teacher of geography in the laboratory school, will be transferred to college teaching effective September 1956.
3. Mr. James W. Shive, who has served as a member of the audio-visual department, will replace Dr. Frank as supervising teacher in geography effective September 1956.

F. Replacements

1. Miss Elizabeth Nichols will be employed as faculty assistant in the library effective September 1, 1956 at \$350 per month. She will serve as periodicals librarian during the leave of absence of Mr. Howard Cordell. Miss Nichols will receive the B.S. degree from Western in June 1956, and she has served as student assistant in the library for four years. She will also be enrolled as a part-time graduate student next year.
2. Miss Velva Jeanne Osborn will be employed as instructor and cataloger on the library staff effective September 1, 1956 to replace Mrs. Martha Swanson, resigned. Miss Osborn holds the B.S. degree from Kansas State Teachers

PROCEEDINGS

College (Emporia) and the A.M. from the University of Chicago. By June 1956 she will have completed one year of additional graduate work at Columbia University and the University of Illinois. She was employed at Western in 1954-55 as a substitute staff member, and during the current year she is employed in a similar capacity at Eastern. We recommend the rank of assistant professor for her and a salary of \$500 per month.

3. Mr. Eugene Litchfield will be employed as instructor in the audio-visual department effective September 1, 1955 at \$460 per month. He will replace Mr. William Shive who was transferred to the laboratory school as supervising teacher of geography. Mr. Litchfield received the B.S. degree from Western in 1950 and the M.S. from Indiana University in 1954. He has had seven years of teaching experience in the public schools at Geneseo and Aurora, Illinois.
4. Mr. Charles P. Knapp will be employed as faculty assistant in the laboratory school effective September 1, 1956 at \$150 per month to assist with music replacing Robert Bankert. He will receive the B.S. degree from Western in June 1956 and will do part-time graduate work in 1956-57.
5. Mr. Milton I. Patrie will be employed effective September 1, 1956 as assistant professor in the audio-visual department at \$500 per month. Mr. Patrie's degrees are B.S., State College for Teachers, Buffalo, New York; M.S., Indiana University. In addition he has completed 68 semester hours toward the Ed.D. degree at Indiana University. For the past two years he has been employed in the Los Alamos, New Mexico, county schools. He will replace Mr. Wayne Howell who will be on leave of absence.

G. New Positions (as approved by the Board October 24, 1955 and January 16, 1956)

1. Dr. Clyde F. Mead will be employed as associate professor of education effective September 1, 1956 at \$600 per month. He received the B.Ed. degree from Western Illinois State College and did his graduate work at Indiana University from which he received the Ed.D. degree. He has been a member of the staff at the University of Nevada for several years. He has taught at Western two summers, 1954 and 1955.
2. Mr. Harry F. Bangsberg will be employed as assistant professor of social science beginning September 1956 at \$540 per month. Mr. Bangsberg received the A.B. degree from Luther College, the A.M. from the State University of Iowa, and has completed all course work for the Ph.D., also at the State University of Iowa. Mr. Bangsberg taught one year, 1953-54, as a substitute in the social science department at Western, and in 1954-55 he worked in the public relations office to handle the I.I.A.C. publicity. During the current year he has been on leave of absence without salary

TEACHERS COLLEGE BOARD

to work toward the doctorate.

3. Mr. Elmer C. Haddock will be employed as instructor in the audio-visual department effective September 1, 1956 at \$440 per month. Mr. Haddock received the B.S. degree from Western and will be awarded the M.S. degree in June 1956. During the winter and spring quarters he served as a faculty assistant in the laboratory school.
4. Mr. Stephen F Oracko will be employed as instructor in men's physical education effective September 1, 1956 at \$440 per month. He received the A.B. degree from Notre Dame University and will receive the M.S. degree from Western in June 1956. He served one year each as teacher and coach at St. Bede Academy and Jefferson High School, and he has had four summers of experience as a camp counselor.
5. Mr. Lavon Rasco will be employed as associate professor of English beginning July 16, 1956 at a salary of \$580 per month. His degrees are: A.B. and A.M., University of Mississippi. In June 1956 he is scheduled to receive the Ph.D. degree from Northwestern University. His experience includes one year of teaching at the University of Mississippi, one summer at Northwest Mississippi Junior College, one year as research assistant at the State University of Iowa, and two years (1952-1954) as a substitute teacher at the Western Illinois State College.
6. Mr. Leroy J. Donaldson will be employed as assistant professor in the business education department effective September 1, 1956 at \$560 per month. Mr. Donaldson received the B.Ed. degree from Illinois State Normal University and the M.A. from the State University of Iowa. He is currently enrolled at the University of Iowa and is scheduled to have 55 semester hours completed toward the doctorate by August 15, 1956. He has held teaching positions at the State University of Iowa (summers), senior and junior high schools, Galesburg, Illinois; elementary schools of Wichert and Momence, Illinois.
7. Dr. Louis C. Graue will be employed as associate professor of mathematics effective September 1, 1956 at \$620 per month. Dr. Graue's academic training is as follows: B.S., M.S., University of Chicago; Ph.D., Indiana University. He had teaching assistantships at the University of Chicago and Indiana University. Since 1950 he has been on the staff of Sacramento (California) State College.
8. Mr. Bruce Vennard will be employed as faculty assistant in the laboratory school to assist in the fifth grade. He will receive \$275 per month. Mr. Vennard will receive the B.S. degree from Western in July 1956 and will do part-time graduate work next year. He is teaching sixth grade in Bushnell during the current academic year.
9. Mrs. Pearl Patterson Castle will be employed as instructor in the laboratory school to teach Spanish in the fourth and fifth grades and in the high school. Mrs. Castle received the B.S.

PROCEEDINGS

and A.M. degrees from the University of Wisconsin; in addition she has completed 11 semester hours of graduate work at the University of Colorado. Her salary will be \$220 per month for half-time work.

H. Summer School Appointments and Replacements

1. Mrs. Dorothy Traser Roe will be employed as faculty assistant in the laboratory school the first summer term 1956 as a replacement for Florence Hulett. Mrs. Roe received the B.S. degree from Western and is working toward the Master's degree. She has had several years of experience in public schools and is currently employed at Macomb High School. Her salary will be \$380 per month.
2. Dr. Hubert Park Beck will be employed for eight weeks in the summer of 1956 to have charge of Section III of Western's world tour. His degrees are: A.B., Harvard; A.M., University of Chicago; Ph.D., Columbia University. He is regularly employed by City College, New York, and has had much experience in conducting field study tours. He will receive \$800 for the eight weeks.

- I. The following academic staff members are recommended by the Salary Schedules and Retirement Committee and the president for merit increases for adjustments in salary:

	<u>Present</u>	<u>Recommended</u>
Reece A. Jones, Ph.D., geography	\$580	\$640
<p>Dr. Arthur Tillman is retiring at his own request at the age of 66. The faculty personnel committee, the dean, and the president have approved promoting Dr. Jones to the position of department head.</p>		
John D. Parsons, Ph.D., biology	\$500	\$560
<p>This man was hired originally at a salary of \$540 but because his degree was not awarded until October (after his employment began) he was paid only \$500. This is an adjustment in salary to bring him to the same base as others who were employed at that time and who had comparable training.</p>		
Robert J. Clow, M.S., physical education	\$560	\$600
Harry Mussatto, M.S., laboratory school - physical education	520	560
Harry Sockler, M.S., laboratory school - physical education	500	540

These three men have been below the average for the other men in the department. Also, they were given additional work this year, while Ray Hanson was gone for five months, to absorb his work as no replacement was hired for Mr. Hanson. All are excellent teachers. Each one has been contacted this year by other colleges in an attempt to employ them at higher salaries because of their outstanding achievements while at Western.

TEACHERS COLLEGE BOARD

	Present	Recommended
Don L. Crawford, M S., public relations	\$ 400	\$ 440
Wendell Swanson, M.S., industrial arts	400	440

Adjustment in salary to meet minimum amount being paid
others for comparable work and with comparable training.

J. Faculty list with salary schedule for the first and second summer terms 1956 to be paid from appropriation for Personal Services, General Revenue Fund:

Name	Degree	Department	June	July	August
PROFESSORS					
* * Beighey, Clyde	Ph.D.	Bus. Ed.	860.00	900.00	900.00
* * Schleier, Louis M.	Ph.D.	Education	860.00	900.00	450.00
* * Tillman, Arthur G.	Ph.D.	Geography	860.00	450.00	-
* * Ayre, H. Glenn	Ph.D.	Mathematics	820.00	860.00	860.00
Archer, Julian L.	Ph.D.	Education	800.00	420.00	
Thisted, M. N.	Ph.D.	Dean of Men & Educ.		420.00	840.00
* Bodine, Marcy G.	Ph.D.	Soc. Sc.	760.00	800.00	800.00
Linder, Roscoe G.	Ph.D.	Education			400.00
* McVickar, John S.	Ph.D.	Agriculture	760.00	800.00	800.00
* Shiley, Robert A.	Ph.D.	English	760.00	800.00	800.00
* Bennett, Chester W.	Ph.D.	Chemistry	720.00	760.00	760.00
* Morrow, Roger M.	Ph.D.	Physics	720.00	760.00	760.00
* Julstrom, Clifford	Ph.D.	Music	700.00	370.00	
* Myers, R. Maurice	Ph.D.	Biology	700.00	740.00	740.00
Turner, C. Adam	Ed.D.	Education	700.00	370.00	
Whitehead, Frances M.	Ph.D.	Bus. Ed.	700.00	370.00	
* Brophy, Kathleen J.	Ph.D.	Phys. Ed.	680.00	360.00	
Olsen, Arthur R.	Ed.D.	Soc. Sc.	660.00	350.00	
Stull, Harriet C.	Ph. D.	Soc. Sc.	660.00	700.00	700.00
* Sproull, Grace M.	Ph.D.	For. Lang.	175.00		
ASSOCIATE PROFESSORS					
Bailey, Dwight L.	A.M.	Education	660.00	350.00	350.00
Covert, Warren O.	Ph.D.	Education	660.00	700.00	700.00
Eller, Walter H.	M.S.	Physics	660.00	350.00	
Glasow, Ogden L.	Ph.D.	Education	660.00	700.00	700.00
Goode, Kenneth H.	Ph.D.	Chemistry	660.00	350.00	
* Hanson, Raymond W.	M.Ed.	Phys. Ed.	660.00	700.00	700.00
@ Pease, Kent	Ed.D.	English	660.00	350.00	
* Pottle, Theodora	A.M.	Art	660.00	700.00	700.00
Schory, Harold F.	A.M.	English	660.00	700.00	700.00
* Wetzell, Wayne	M.S.	Ind. Arts	660.00	350.00	
Cummings, Carl H.	Ed.D.	Bus. Ed.	640.00	680.00	680.00
Castle, John F.	Ed.D.	English	620.00	495.00	330.00
Crall, H. William	Ph.D.	Biology	620.00	660.00	660.00
Fritschel, Arthur L.	Ed.D.	Education	620.00	660.00	660.00
Harley, R. Bruce	Ph.D.	Soc. Sc.	620.00	660.00	660.00
Blackford, Paul W.	Ph.D.	English	600.00	320.00	
Lundvall, Merle E.	Ph.D.	English	600.00	480.00	320.00
Peterson, Jack A.	Ph.D.	Education	600.00	640.00	640.00
Wilkinson, George E.	Ed.D.	Education	600.00	320.00	
Frank, Ralph W.	Ph.D.	Lab. School	290.00	620.00	620.00

* Department heads
& Plus \$40 maintenance

Approved for Black A under previous schedule
@ Promotion in rank effective 7/1/56

PROCEEDINGS

<u>Name</u>	<u>Degree</u>	<u>Department</u>	<u>June</u>	<u>July</u>	<u>August</u>
<u>ASSOCIATE PROFESSORS (Continued)</u>					
Suycott, Forrest D., Jr.	Ph.D.	Music	580.00	310.00	155.00
Witte, Lois Fae	P.E.D.	Phys. Ed.		310.00	620.00
Ellis, Charles M.	Ed.D.	English	560.00	450.00	300.00
Loomer, Gifford C.	Ph.D.	LS-Art	280.00	450.00	600.00
Runden, John P.	Ph.D.	English	560.00	600.00	600.00
Rasco, Lavon	Ph.D.	English		290.00	580.00
<u>ASSISTANT PROFESSORS</u>					
@# Ave, Harold C.	A.M.	Health & Asst. Dean of Men	640.00	340.00	340.00
# Burke, Marjorie	A.M.	Lab. School	160.00		
# Garner, C. Wix	A.M.	Phys. Ed.	640.00	330.00	
# Horrabin, H. Waldo	M.S.	Lab. School	640.00		
# Miller, Rayman	A.M.	Ind. Arts	640.00	330.00	330.00
* # Miner, Sarah	M.S.	Home Ec.	640.00	330.00	
# Ray, Ethel	A.M.	Education	640.00	660.00	660.00
# Sallee, Roy M.	M.S.	Biology	640.00	660.00	660.00
# Scott, Elna	A.M.	Lab. School	640.00	330.00	
* # Swofford, Lyndal	M.S.	Library	640.00	660.00	660.00
# Terrill, Jennette N.	Ph.M.	Lab. School	640.00	660.00	660.00
# Potter, Olive	A.M.	Phys. Ed.	620.00	640.00	640.00
# Reynolds, Juna	A.M.	English		320.00	640.00
# Robinson, Lauretta J.	A.M.	English	620.00	320.00	
# Schannenck, Margaret M.	A.M.	Lab. School	620.00	320.00	
# Swain, Paul B.	A.M.	Lab. School	620.00	320.00	
# Taylor, Loren E.	A.M.	Lab. School	620.00	320.00	
Bonham, Tressie	A.M.	Home Ec.	600.00	310.00	
Conn, Kenneth E.	A.M.	Chemistry	600.00	310.00	
Donley, Margaret B.	A.M.	Lab. School	600.00	310.00	
Evans, Cecile	A.M.	Lab. School	600.00	465.00	310.00
@ Ferguson, Robert	Ed.D.	Bus. Ed.	600.00	640.00	640.00
@ Fite, Olive L.	Ph.D.	English	600.00	480.00	320.00
Gould, A. Oren	M.M.	Lab. School	600.00	620.00	620.00
Hoover, Isabel	A.M.	English	600.00	310.00	
Mitchell, Beulah	A.M.	Lab. School	600.00	310.00	
Neeley, Nancy D.	A.M.	Home Ec.		310.00	620.00
Pence, Helen	A.M.	Lab. School	600.00	310.00	
Reid, Dempsey E.	M.S.	Ind. Arts		310.00	620.00
Roberts, A. B.	A.M.	Audio-Visual	600.00	620.00	620.00
@ Stipanowich, Joseph J.	Ed.D.	Mathematics	600.00	640.00	640.00
Voss, Hertha	A.M.	Registrar	600.00	620.00	620.00
Wanninger, Forrest I.	M.M.	Music	600.00	310.00	
Wardell, Margaret	A.M.	Library	600.00	310.00	
Abbot, Richard R.	M.S.	Health	580.00	600.00	600.00
@ Hampleman, R. S.	Ed.D.	Lab. School	580.00	620.00	620.00
@ Hicken, Victor	Ph.D.	Soc. Sc.	580.00	620.00	620.00
@ Jones, Reece A.	Ph.D.	Geography	580.00	640.00	640.00
@ Kerker, L. W.	P.E.D.	Lab. School	580.00	310.00	
Morley, Leroy	A.M.	Phys. Ed.	580.00	300.00	
Neu, Lucile	A.M.	Library	580.00	300.00	
Sebree, June L.	M.S.	Phys. Ed.	580.00	300.00	
& Warner, Wilma	M.S.	Home Ec.	540.00	280.00	
@ Wendt, Arnold	Ph.D.	Mathematics	580.00	310.00	

* Department heads # Approved for Black A under previous schedule
 & Plus \$40 maintenance @ Promotion in rank effective 7/1/56

TEACHERS COLLEGE BOARD

<u>Name</u>	<u>Degree</u>	<u>Department</u>	<u>June</u>	<u>July</u>	<u>August</u>
<u>ASSOCIATE PROFESSORS (Continued)</u>					
Sather, J. Henry	Ph.D.	Biology	560.00	290.00	
Sedman, Yale S.	Ph.D.	Biology		290.00	580.00
@ Griesenbrock, Herman	Ed.D.	Ind. Arts	540.00	580.00	580.00
Schormann, Marguerite Tupper	M.S.	Library	540.00	420.00	280.00
Schormann, Victor	M.S.	Library	540.00	-560.00	560.00
Parsons, John D.	Ph.D.	Biology	500.00	280.00	
Potter, George	M.S.	Bus. Ed.	500.00	260.00	
Harnish, Frank J.	A.M.	Lab. School	480.00	250.00	
<u>INSTRUCTORS</u>					
@# Clow, Robert J.	M.S.	Phys. Ed.	560.00	600.00	600.00
Dufelmeier, Arthur	M.S.	Phys. Ed.	540.00	560.00	560.00
George, William C.	M.S.	Agriculture	540.00	560.00	560.00
Stevens, Wesley C.	A.M.	Phys. Ed.	540.00	560.00	560.00
Mussatto, Harry	M.S.	Lab. School	520.00	280.00	140.00
Ricci, Guy	M.S.	Phys. Ed.	520.00	540.00	540.00
Cordell, Howard	M.S.	Library	500.00	520.00	520.00
Hughes, William	M.S.	Soc. Sc. & L.S.	500.00	500.00	500.00
@ Sockler, Harry	M.S.	Lab. School	500.00	270.00	135.00
@ Spicer, Harold O.	A.M.	English	500.00	520.00	520.00
Swanson, Martha L.	A.M.	Library	500.00	260.00	
Hoing, Helen	M.S.	Education	480.00	240.00	
Dix, Edward E.	M.M.	Music	460.00	230.00	
England, Mary	M.S.	Lab. School	460.00	230.00	
Hogue, Helen	M.S.	Lab. School	360.00	240.00	
Howell, Wayne K.	A.M.	Aud-Visual	460.00	480.00	480.00
Mills, Lois P.	A.M.	Lab. School	460.00	480.00	480.00
Runden, Charity Eva	Ph.D.	Education	230.00	115.00	
Poulos, James T.	A.M.	Lab. School	440.00	230.00	
Shryock, A. Jerry	M.S.	Lab. School	440.00	230.00	
Shive, James W.	M.S.	Aud-Visual	420.00	440.00	440.00
Beck, Hubert Park	Ph.D.	Aud-Visual		400.00	400.00
Brown, Sherman W.	Ph.D.	Aud-Visual	400.00	200.00	
Clark, Deward	A.M.	Aud-Visual	200.00	400.00	200.00
Crawford, Don L.	M.S.	Pub. Relations	400.00	440.00	440.00
Haddock, Elmer C.	M.S.	Education	400.00	400.00	400.00
Swanson, Wendell	M.S.	Ind. Arts	300.00		440.00
<u>FACULTY ASSISTANTS</u>					
Roe, Dorothy	B.S.	Lab. School	380.00	190.00	
Elder, Barbara E.	B.S.	Lab. School	275.00	137.50	
Lumpp, Joyce	B.S.	Lab. School	275.00	137.50	
Simmons, Lorraine	B.S.	Lab. School	275.00	137.50	
Bloss, Elizabeth	B.S.	Aud-Visual		100.00	200.00
<u>TOTALS</u>			68,200.00	55,887.50	42,280.00

* Department heads # Approved for Black A under previous schedule
 & Plus \$40 maintenance @ Promotion in rank effective 7/1/56

PROCEEDINGS

K. Faculty list with salary schedule for the academic year of thirty-six weeks beginning September 1, 1956 to be paid from appropriations for personal Services, General Revenue Fund:

<u>Name</u>	<u>Degree</u>	<u>Department</u>	<u>Salary 1955-56</u>	<u>Salary 1956-57</u>
<u>PROFESSORS</u>				
* Beighey, Clyde	Ph.D.	Bus. Ed.	\$7,740	\$8,100
** Schleier, Louis M.	Ph.D.	Education	7,740	8,100
** Ayre, H. Glenn	Ph.D.	Mathematics	7,380	7,740
Archer, Julian L.	Ph.D.	Education	7,200	7,560
Thisted, M. N.	Ph.D.	Dean of Men & Education	7,200	7,560
* Bodine, Marcy G.	Ph.D.	Soc. Science	6,840	7,200
c* Carson, Ruth	Ph.D.	For. Languages		
Linder, Roscoe G.	Ph.D.	Education	6,840	7,200
* McVickar, John S.	Ph.D.	Agriculture	6,840	7,200
* Shiley, Robert A.	Ph.D.	English	6,840	7,200
* Bennett, Chester W.	Ph.D.	Chemistry	6,480	6,840
* Morrow, Roger M.	Ph.D.	Physics	6,480	6,840
* Julstrom, Clifford	Ph.D.	Music	6,300	6,660
* Myers, R. Maurice	Ph.D.	Biology	6,300	6,660
* Sproull, Grace M.	Ph.D.	For. Language	6,300	6,660
Turner, C. Adam	Ed.D.	Education	6,300	6,660
Whitehead, Frances	Ph.D.	Bus. Education	6,300	6,660
* Brophy, Kathleen J.	Ph.D.	Phys. Ed.	6,120	6,480
Olsen, Arthur R.	Ed.D.	Soc. Science	5,940	6,300
Pease, Kent	Ed.D.	English	5,940	6,300
Stull, Harriet C.	Ph.D.	Soc. Science	5,940	6,300
<u>ASSOCIATE PROFESSORS</u>				
Bailey, Dwight L.	A.M.	Education	5,940	6,300
Covert, Warren O.	Ph.D.	Education	5,940	6,300
Glasow, Ogden L.	Ph.D.	Education	5,940	6,300
Goode, Kenneth H.	Ph.D.	Chemistry	5,940	6,300
* Hanson, Raymond W.	M.Ed.	Phys. Ed.	4,290	6,300
* Pottle, Theodora	A.M.	Art	5,940	6,300
Schory, Harold F.	A.M.	English	5,940	6,300
* Wetzal, Wayne	M.S.	Ind. Arts	5,940	6,300
Ave, Harold C.	Ph.D.	Health & Asst. Dean of Men	5,760	6,120
Cummings, Carl H.	Ed.D.	Bus. Ed.	5,760	6,120
Castle, John F.	Ed.D.	English	5,580	5,940
Crall, H. William	Ph.D.	Biology	5,580	5,940
Fritschel, Arthur L.	Ed.D.	Education	5,580	5,940
Harley, R. Bruce	Ph.D.	Soc. Science	5,580	5,940
Blackford, Paul W.	Ph.D.	English	5,400	5,760
Ferguson, Robert L.	Ed.D.	Bus. Ed.	5,400	5,760
Fite, Olive L.	Ph.D.	English	5,400	5,760
* Jones, Reece A.	Ph.D.	Geography	5,220	5,760
Lundvall, Merle E.	Ph.D.	English	5,400	5,760
Peterson, Jack A.	Ph.D.	Education	5,400	5,760
Stipanowich, Joseph J.	Ed.D.	Mathematics	5,400	5,760
Wilkinson, George E.	Ed.D.	Education	5,400	5,760
Frank, Ralph W.	Ph.D.	Geography	5,220	5,580
Graue, Louis C.	Ph.D.	Mathematics		5,580
Hicken, Victor	Ph.D.	Soc. Science	5,220	5,580
Hampleman, R. S.	Ed.D.	Lab. School	5,220	5,580
Kerker, L. W.	P.E.D.	Lab. School	5,220	5,580
Sucyott, Forrest D., Jr.	Ph.D.	Music	5,220	5,580
Wendt, Arnold	Ph.D.	Mathematics	5,220	5,580
Witte, Lois Fae	P.E.D.	Phys. Ed.	5,220	5,580

* Department heads
& Plus \$40 maintenance

Approved for Block A under previous schedule
c Disability leave

TEACHERS COLLEGE BOARD

<u>Name</u>	<u>Degree</u>	<u>Department</u>	<u>Salary 1955-56</u>	<u>Salary 1956-57</u>
<u>ASSISTANT PROFESSORS (Continued)</u>				
Ellis, Charles M.	Ed.D.	English	5,040	5,400
Lenel, Luise A.	Ph.D.	For. Language	5,040	5,400
Loomer, Gifford C.	Ph.D.	Lab. School	5,040	5,400
Mead, Clyde	Ed.D.	Education		5,400
Runden, John P.	Ph.D.	English	5,040	5,400
Griesenbrock, Herman, Jr.	Ed.D.	Ind. Arts	4,860	5,220
Rosco, Lavon	Ph.D.	English		5,220
-----	----	Physics		5,220
-----	----	Geography		5,220
<u>ASSISTANT PROFESSORS</u>				
# Burke, Marjorie	A.M.	Lab. School	5,760	5,940
# Garner, C. Wix	A.M.	Phys. Ed.	5,760	5,940
# Miller, Rayman	A.M.	Ind. Arts	5,760	5,940
* # Miner, Sarah	M.S.	Home Econ.	5,760	5,940
# Ray, Ethel	A.M.	Education	5,760	5,940
# Sallee, Roy M.	M.S.	Biology	5,760	5,940
# Scott, Elna	A.M.	Lab. School	5,760	5,940
* # Swofford, Lyndal	M.S.	Library	5,760	5,940
# Terrill, Jennette N.	Ph.M.	Lab. School	5,760	5,940
# Potter, Olive	A.M.	Phys. Ed.	5,580	5,760
# Reynolds, Juna	A.M.	English	5,580	5,760
# Robinson, Lauretta J.	A.M.	Lab. School	5,580	5,760
# Schannenk, Margaret M.	A.M.	Lab. School	5,580	5,760
# Sollars, Velna	M.S.	Lab. School	5,580	5,760
# Swain, Paul B.	A.M.	Lab. School	5,580	5,760
# Taylor, Loren E.	A.M.	Lab. School	5,580	5,760
Bonham, Tressie	A.M.	Home Econ.	5,400	5,580
Conn, Kenneth E.	A.M.	Chemistry	5,400	5,580
Donley, Margaret B.	A.M.	Lab. School	5,400	5,580
Evans, Cecile	A.M.	Lab. School	5,400	5,580
Gould, A. Oren	M.M.	Lab. School	5,400	5,580
Mitchell, Beulah	A.M.	Lab. School	5,400	5,580
Mulder, George W.	A.M.	Music	(5,400)	5,580
Neeley, Nancy D.	A.M.	Home Econ.	5,400	5,580
Reid, Dempsey E.	M.S.	Ind. Arts	5,400	5,580
Roberts, A. B.	A.M.	Audio-Visual	5,400	5,580
Van Etten, Leslie J.	M.S.	Agriculture	2,700	5,580
Voss, Hertha	A.M.	Registrar and Bus. Ed.	5,400	5,580
Wanninger, Forrest I.	M.M.	Music	5,400	5,580
Wardell, Margaret	A.M.	Library	5,400	5,580
Abbot, Richard R.	M.S.	Health & P.E.	5,220	5,400
Clow, Robert J.	M.S.	Phys. Ed.	5,040	5,400
Hulett, Florence M.	M.Ed.	Lab. School	5,220	5,400
Morley, Leroy	A.M.	Phys. Ed.	5,220	5,400
Neu, Lucile	A.M.	Library	5,220	5,400
Sebree, June L.	M.S.	Phys. Ed.	5,220	5,400
& Warner, Wilma	M.S.	Home Econ.	4,860	5,040
Sather, J. Henry	Ph.D.	Biology	5,040	5,220
Sedman, Yale S.	Ph.D.	Biology	5,040	5,220
Blyler, Dorothea	M.M.	Music	2,430	5,040
Donaldson, LeRoy J.	A.M.	Bus. Ed.		5,040
Parsons, John D.	Ph.D.	Biology	4,500	5,040
Schormann, Marguerite Tupper	M.S.	Library	4,860	5,040
Schormann, Victor	M.S.	Library	4,860	5,040
-----	----	Chemistry	(5,040)	5,040
-----	----	Off Campus Supr.	(5,040)	5,040

* Department heads
& Plus \$40 maintenance

Approved for Block A under previous schedule
c Disability leave

PROCEEDINGS

<u>Name</u>	<u>Degree</u>	<u>Department</u>	<u>Salary 1955-56</u>	<u>Salary 1956-57</u>
<u>ASSISTANT PROFESSORS(Continued)</u>				
-----	---	Physics	(5,040)	5,040
Bangsberg, Harry	A.M.	Social Sc.		4,860
Brennen, E. Ardelia	M.S.	Lab. School	4,680	4,860
Sockler, Harry	M.S.	Lab. School	4,500	4,860
Potter, George	M.S.	Bus. Ed.	4,500	4,680
Spicer, Harold O.	A.M.	English	4,500	4,680
Harnish, Frank J.	A.M.	Lab. School	4,320	4,500
Marshall, Donald W.	M.S.	Social Sc.	4,320	4,500
Osborn, Jeanne	A.M.	Library		4,500
Patrie, Milton I.	M.S.	Audio-Visual		4,500
-----	---	LS-Home Ec.		4,500
-----	---	Industrial Arts		4,500
-----	---	LS - English		4,500
-----	---	LS - Grade 4		4,500
<u>INSTRUCTORS</u>				
Dufelmeier, Arthur	M.S.	Phys. Ed.	4,860	5,040
George, William C.	M.S.	Agriculture	4,860	5,040
Mussatto, Harry	M.S.	Lab. School	4,680	5,040
Robinson, Loren K.	M.S.	Agriculture	4,860	5,040
Stevens, Wesley C.	A.M.	Phys. Ed.	4,860	5,040
Ricci, Guy	M.S.	Phys. Ed.	4,680	4,860
Cordell, Howard	M.S.	Library	4,500	2,340
Bagley, E. Sue	M.S.	Lab. School	4,140	4,320
Howell, Wayne K.	A.M.	Audio-Visual	4,140	
Mills, Lois P.	A.M.	Lab. School	4,140	4,320
Hanks, William S.	A.M.	Ind. Arts	3,960	4,140
Litchfield, Eugene	M.S.	Audio-Visual		4,140
Poulos, James T.	A.M.	Lab. School	3,960	4,140
Runden, Charity Eva	Ph.D.	Education	4,140	4,140
Shryock, A. Jerry	M.S.	Lab. School	3,960	4,140
-----	---	LS - Soc. Sc.	(4,140)	4,140
-----	---	LS - Chemistry	(4,140)	4,140
Crawford, Don L.	M.S.	Pub. Relations	3,600	3,960
Cummings, Marjorie	A.M.	Bus. Ed.	3,960	3,960
Haddock, Elmer	M.S.	Audio-Visual		3,960
Oracko, Stephen F.	M.S.	Phys. Ed.		3,960
Paterson, Robert C.	M.S.	Lab. School	3,780	3,960
Swanson, Wendell	M.S.	Ind. Arts	3,600	3,960
Shive, James W.	M.S.	Lab. School	3,780	3,960
Strode, Ethel Jane	A.M.	Lab. School	3,780	3,960
Morrow, Jean S.	M.S.	Biology	1,860	2,250
Castle, Pearl Patterson	A.M.	Lab. School		1,980
Rasoc, Kay F.	A.M.	English		1,125
<u>FACULTY ASSISTANTS</u>				
Nichols, Elizabeth	B.S.	Library		3,150
Lumpp, Joyce	B.S.	LS - Grade 2	2,475	2,700
-----	---	LS - Grade 3		2,475
-----	---	LS - Grade 4		2,475
Vennard, Bruce	B.S.	LS - Grade 5		2,475
Averill, Bruce		Health	1,350	1,350
Knapp, Charles P.	B.S.	LS - Music		1,350
-----	---	Education		1,350
-----	---	LS - Kdgn.		990
<u>TOTAL</u>				810,540

* Department heads
& Plus \$40 maintenance

Approved for Block A under previous schedule
c Disability leave

TEACHERS COLLEGE BOARD

III. OTHER EMPLOYEES

A. Promotions in Rank

1. Dr. Ruth L. Zimmerman, associate professor of education and dean of women, is recommended by the Salary Schedules and Retirement Committee and the president for promotion to the rank of professor effective July 1, 1956.

B. Change of Status and/or Duties

1. Miss Merle R. Draper, who has served as assistant dormitory director for Grate Hall since 1953, was transferred to the position of assistant dean of women effective March 1, 1956. Miss Draper received the B.S. degree from Northern Illinois State College and the M.S. from Western. She has the rank of instructor, and her salary is \$400 per month.

C. Leaves of Absence

1. Return from leave
 - a. Mrs. Luan Barry, who went on leave of absence effective January 1, 1956 (without salary), returned to her position as bookkeeping machine operator on February 16, 1956. She is receiving the same salary, \$235 per month.
2. Disability leave
 - a. Charles Nelson, janitor in Grate Hall, who has been on sick leave from January 3, 1956, went on disability leave as of March 1, 1956.

D. Resignation

1. Lois Adella Miller, maid in Seal Hall, resigned effective February 28, 1956.

E. Replacements

1. Mr. Edward Crowe was employed effective February 1, 1956 as temporary janitor at \$245 per month. He replaces Charles Nelson who is on disability leave.
2. Lois Adella Miller was re-employed effective March 6, 1956 as maid in Seal Hall at the same salary, \$190 per month.

- F. The following administrative and nonacademic staff members are recommended for merit increases or adjustments in salaries:

	<u>Present</u>	<u>Recommended</u>
H. Waldo Horrobin, M.S., principal of laboratory school and executive assistant in education and administration	\$ 640	\$ 675

PROCEEDINGS

For the outstanding job he is doing as head of the laboratory school and for added responsibilities.

Present Recommended

G. Allan Laflin, A.M., director of public relations and executive assistant in education and administration	\$ 650	\$ 675
---	--------	--------

He has done an exceptional job of teaching one class and serving as director of public relations and alumni director.

James M. Grigsby, business manager	\$ 670	\$ 700
W. K. Shake, assistant business manager	610	640
Mary E. Crum, secretary to president	470	500
Herman R. Koester, Jr., purchasing assistant	390	420
Jeanne Pogue, secretary to business manager	390	420
Edna E. Grigsby, office supervisor	420	450

These six people have done an exceptional job the past year in doing many added duties, totaling hundres of hours each, without extra pay or help in matters dealing with the construction of the science building, dormitory, and all the equipment for same.

Merle R. Draper, M.S., assistant dean of women and instructor	\$ 400	\$ 440
---	--------	--------

Adjustment in salary to meet minimum amount being paid others for comparable work and with comparable training.

G. Administrative personnel for 1956-57 for twelve months beginning July 1, 1956 to be paid from the appropriation for Personal Services, General Revenue Fund:

<u>Name</u>	<u>Degree</u>	<u>Pay Roll Title</u>	<u>Salary 1955-56</u>	<u>Salary 1956-57</u>
Beu, Frank A.	Ph.D.	President	\$13,000	\$13,000
Carlson, R. J. (College Physician and U.R.S. Medical Examiner)	M.D.	Professor	8,200*	8,610*
Lipsey, William E. (Dean of College)	Ed.D.	Professor	8,640	9,120
Roberts, John C. (Director of Training and Placement)	Ed.D.	Professor	8,640	9,120
Grigsby, James M. (Business Manager)	B.Ed.	Ex. Asst. in Ed. & Adm.	8,040	8,400
Zimmerman, Ruth L. (Dean of Women)	Ph.D.	Professor	7,680	8,160
Horrabin, H. Waldo (Principal of Lab. School)	M.S.	Ex. Asst. in Ed. & Adm.	7,040	8,100
Laflin, G. Allan (Director of Public Relations)	A.M.	Ex. Asst. in Ed. & Adm.	7,800	8,100
Shake, W. K. (Assistant Business Manager)	M.S.	Ex. Asst. in Ed. & Adm.	7,320	7,680
Crum, Mary E. (Secretary to President)		Ex. Asst. in Ed. & Adm.	5,640	6,000
Draper, Merle R. (Assistant Dean of Women)	M.S.	Instructor	1,600	5,280
<u>TOTAL</u>				<u>93,040</u>

*10-1/4 months

TEACHERS COLLEGE BOARD

H. Emeritus faculty for 1956-57 for twelve months beginning July 1, 1956 to be paid from the appropriation for Personal Services, General Revenue Fund:

Name	Degree	Department	Salary 1955-56	Salary 1956-57
Corbin, Mabel	M.S.	English	\$2,100	\$2,100
Gayler, George	A.B.	Extension	2,100	2,100
TOTAL				4,200

I. Classified employees for 1956-57 for twelve months beginning July 1, 1956 to be paid from appropriations for Personal Services, General Revenue Fund:

Name	W-CS No.	Pay Roll Title	Salary 1955-56	Salary 1956-57
<u>OFFICE</u>				
Grigsby, Edna E.	6	Office Supervisor	\$5,040.00	\$5,400.00
Koester, H. R., Jr.	73	Purchasing Asst.	4,680.00	5,040.00
Pogue, Jeanne	49	Secretary (S)	4,680.00	5,040.00
Bishop, Lucile	3	Chief Clerk, Level I	3,780.00	3,960.00
Kator, Dolores	31	Registrar's Asst.	3,672.00	3,840.00
Barry, E. Luan	76	Bk. Mach. Oper. II	2,467.50	3,000.00
Cary, Mary Ann	50	Clerk Steno. I	2,700.00	2,880.00
Newman, Polly	44	Clerk II	2,820.00	2,880.00
Swisegood, Eleanor	48	Cashier I	2,362.50	2,880.00
Sherer, Anita L.	57	Clerk Steno. I	2,640.00	2,820.00
Shore, Joyce	81	Clerk Typist II	2,580.00	2,760.00
Black, Barbara F.	75	Clerk Steno. I	2,362.50	112.50
Caruthers, Marilyn	75	Clerk Steno. I		2,587.50
Reno, Isabelle	21	Sw. Opr.	2,460.00	2,640.00
Ray, Wilma	79	Clerk I	2,340.00	2,460.00
-----	---	Clerk I	(2,400.00)	2,400.00
Anderson, Barbara	88	Clerk Typist I	2,160.00	2,280.00
Dean, Althea Rae	45	Clerk Typist I	2,160.00	2,280.00
Knapp, Marilyn		Clerk Steno. I	2,160.00	2,280.00
Morgan, Marcia	56	Clerk Steno. I	2,160.00	2,280.00
Roberts, Darlene	47	Clerk Steno. I	2,100.00	2,220.00
Strode, Shirley A.		Clerk Steno. I	2,100.00	2,220.00
-----		Clerk Steno. I	(2,160.00)	2,160.00
<u>HEALTH SERVICE</u>				
Thompson, Edith N.	65	Health Serv. Nurse	3,780.00	3,900.00
<u>RESIDENCE HALLS</u>				
Wallsmith, M. Elizabeth	10	Res. Hall Director	4,200.00	4,380.00
Chappelear, Mildred		Asst. Res. Hall Direct.	2,750.00	3,480.00
-----	14	Asst. Res. Hall Direct.	2,160.00	3,360.00
<u>FOOD SERVICE</u>				
*George, Olive	16	Food Prod. Mgr.	4,200.00	4,380.00
<u>HEATING PLANT</u>				
Monninger, Carl	40	Chief Plt. Opr. Engr.	5,940.00	5,940.00
Carson, Roy	9	Stationary Engr.	5,256.00	5,256.00
Locke, Ellis	35	Stationary Engr.	5,256.00	5,256.00
Inman, Clarence J.	27	Stationary Fireman	4,596.00	4,596.00
Peterson, Kenneth M.	77	Stationary Fireman	4,596.00	4,596.00
Thrasher, Robert E.	66	Stationary Fireman	4,596.00	4,596.00
Waller, Walter	68	Stationary Fireman	4,596.00	4,596.00
Wells, Glenn W.	71	Stationary Fireman	4,596.00	4,596.00

** Plus \$40 maintenance

PROCEEDINGS

<u>Name</u>	<u>W-CS No.</u>	<u>Pay Roll Title</u>	<u>Salary 1955-56</u>	<u>Salary 1956-57</u>
<u>TRANSPORTATION</u>				
Beal, Willard W.	4	Driver	3,840.00	3,840.00
<u>L AUNDRY</u>				
Wear, Irene	70	Laundry Worker	2,460.00	2,460.00
<u>BUILDING MAINTENANCE</u>				
DeHaven, Gervase R.	13	Electrician	5,681.20	6,055.20
Larson, Thomas V.	33	Plumber	5,681.20	6,055.20
Moore, Guy	41	Carpenter	4,489.20	4,489.20
-----	82	Carpenter	(4,489.20)	4,489.20
Parkins, Rolland	62	Painter	4,200.00	4,200.00
Jones, Roy L.	29	Janitor Foreman	3,780.00	3,780.00
Allen, Harold	1	Rec. Clerk	3,300.00	3,300.00
Atwater, Lloyd R.	2	Janitor	3,300.00	3,300.00
Butterfield, Cyril	8	Janitor	3,300.00	3,300.00
Elam, William	15	Janitor	3,300.00	3,300.00
Fishburn, Fred L.	91	Janitor	2,570.00	3,300.00
Frost, Jack	17	Watchman	3,300.00	3,300.00
#Graves, Earl	17	Watchman		
Harwick, Harold	22	Equipment Attend.	3,300.00	3,300.00
Inman, Garnet	28	Janitor	3,300.00	3,300.00
Leftridge, Roy Lee	46	Janitor	3,300.00	3,300.00
McFadden, Lyle S.	89	Janitor	2,570.00	3,300.00
Macklin, Alex F.	78	Janitor	3,300.00	3,300.00
Mason, Thomas	38	Watchman	3,300.00	3,300.00
Nash, Glen, Jr.		Janitor	2,845.00	3,300.00
Purdum, Roma F.	53	Janitor	3,300.00	3,300.00
Shifley, Howard	58	Janitor	3,300.00	3,300.00
Smith, Wendell	34	Janitor	3,300.00	3,300.00
Stewart, Earl	60	Janitor	3,300.00	3,300.00
Thompson, Dean	64	Janitor	3,300.00	3,300.00
Wetzel, George G.		Janitor	2,570.00	3,300.00
Banks, Susan G.		Women's Locker Rm. Attend.	1,800.00	*2,475.00
Mason, Mary	37	Janitress	2,664.00	2,664.00
VeNard, Mary	67	Janitress	2,664.00	2,664.00
<u>GROUNDS</u>				
Horrell, Fred R.	24	Grounds Foreman	3,960.00	3,960.00
Newman, Max	43	Farm Foreman	3,840.00	3,840.00
Shryack, Lawson	59	Greenskeeper	3,480.00	3,480.00
Cromer, Thomas	12	Groundsman	3,300.00	3,300.00
Grim, Robert	18	Groundsman	3,300.00	3,300.00
Lowderman, R. L.	36	Groundsman	3,300.00	3,300.00
Purdum, Harold	51	Groundsman	3,300.00	3,300.00
Riden, Damond	55	Groundsman	3,300.00	3,300.00
Walley, Lloyd G.	69	Groundsman	3,300.00	3,300.00
Hambly, William K.	26	Assistant Farmer	2,820.00	2,820.00
-----	Temp.	Groundsman	1,470.00	c 1,470.00
-----	Temp.	Groundsman	1,470.00	c 1,470.00
-----	Temp.	Asst. Farmer	1,210.00	c 1,230.00
-----	Temp.	Asst. Farmer		c 1,230.00
<u>TOTAL</u>				270,523.80

* 11 months # Disability leave c 6 months

TEACHERS COLLEGE BOARD

J. Classified employees for 1956-57 for twelve months beginning July 1, 1956 to be paid from Auxiliary Enterprises:

Name	W-CS No.	Pay Roll Title	Salary 1955-56	Salary 1956-57
<u>FOOD SERVICE</u>				
Hainline, Ruth		Asst. Food Prod. Mgr.	3,300.00	3,300.00
Burton, Edna	7	Cook	2,700.00	2,700.00
&Stockwell, Altie	61	Cook	2,520.00	2,520.00
Purdum, Nell R.	52	Cook	2,520.00	2,520.00
Broyles, Clara	5	Cook	2,400.00	2,400.00
Horrell, Marie L.	72	Cook	2,400.00	2,400.00
Miller, Roberta D.	39	Cook	2,400.00	2,400.00
Rhodes, Nellie Mae	54	Cook	2,400.00	2,400.00
Switzer, Carol	63	Cook	2,400.00	2,400.00
Vradenberg, Mary F.		Cook	2,220.00	2,220.00
-----	30	Cook	(2,220.00)	2,220.00
-----		Cook	(2,220.00)	2,200.00
Wade, Lois	11	Cook's Helper	1,800.00	2,160.00
<u>TOTAL</u>				31,860.00

& Plus \$20 maintenance

K. Classified employees for 1956-57 for twelve months beginning July 1, 1956 to be paid from Teachers College Bond Revenue, Residence Hall Series 1954:

Name	W-CS No.	Pay Roll Title	Salary 1955-56	Salary 1956-57
<u>OFFICE</u>				
Phelps, Mary		Acct. Assistant	2,880.00	3,060.00
<u>BUILDING MAINTENANCE</u>				
Nelson, Charles	42	Janitor	3,300.00	3,300.00
Buntin, Henry S.	90	Janitor	2,570.00	3,300.00
#Crowe, Edward	Temp.	Janitor		
Hall, Iva M.	20	Maid	2,400.00	2,400.00
Hubbard, Lula	25	Maid	2,400.00	2,400.00
Prichard, Hazel L.	80	Maid	2,400.00	2,400.00
Miller, Lois Adella	Temp.	Maid	2,225.48	*2,090.00
George, Edna		Maid	1,880.00	2,280.00
<u>LAUNDRY</u>				
Kipling, Eunice F.	32	Laundry Worker	2,460.00	2,460.00
<u>TOTAL</u>				23,690.00

* 11 months # Substitute during C. Nelson disability leave

L. List of substitute teachers to be employed when needed at the rate of \$15.00 per day:

Mrs. Hazel Carson, B.Ed.	Mrs. Lynn Hill, B.Ed.
Mrs. Margaret Cordell, B.S.	Mr. Donald Jording, B.S.
Mrs. Robert Dains, B.Ed.	Mrs. Jean Kerker, B.Ed.
Mrs. John J. Elder, M.S.	Miss Hazel Keys, B.Ed.
Mrs. Eleanor Gingerich, B.Ed.	Mrs. Dean Knoppenberger, B.S.
Mrs. Herman Griesenbrock, Jr., A.B.	Mrs. Chester Kowal, B.Ed.
Mrs. Dorothy Grigsby, B.Ed.	Mrs. Darwin McClure, B.S.
Mrs. Clara Harley, M.S.	Mrs. Carol McVickor, A.M.

PROCEEDINGS

Mr. John Mercer, M.S.
Mrs. Rayman Miller, Equivalent
to B.Ed.
Mrs. Jean Morrow, M.S.
Mrs. Robert Nelson, B.Ed.
Mrs. Esther Nielsen, B.Ed.
Mrs. James Poulos, B.S.
Mrs. Dempsey Reid, A.B.
Mr. Don Robbins, B Ed.

Mrs. John Runden, Ph.D.
Mrs. Frances Roberts, M.S.
Mrs. Patty Shafer Smith, B.Ed.
Mrs. Wesley Stevens, B.S.
Mrs. Harold Stiffler, A.B.
Mrs. Joseph Stipanowich, B.Ed.
Mrs. Wallace Walker, A.B.
Mr. Robert Wilson, B.Ed.
Mrs. T. J. Young, B.Ed.

M. List of faculty members and employees who will be on the re-tired list (University Retirement System of Illinois) as of September 1, 1956:

Bennett, Mary A.	Leighty, Elbert
Crain, Bessie	Lemmer, Guy
Currens, Fred H.	Morgan, W. P.
DeCamp, W.E.	Pence, Helen M.
Eller, Walter H.	Schuppert, W. L.
Garwood, Irving	Simpkins, Rupert R.
Henry, Margaret J.	Stookey, Ray
Hoover, Isabel	Strome, Alberta
Kirkbride, Chester	Tillman, Arthur G.
Vawter, Gladys	

IV. ORGANIZATION

No report.

V. CURRICULUM

A. Beginning with the fall quarter 1956 the offerings for freshmen in the Department of English will be revised as follows:

Fall Quarter:	Speech 222
Winter Quarter:	English 112 or 113
Spring Quarter:	English 113 or 114

1. All entering freshmen will be placed in a beginning speech section (Speech 222) for the fall term.
2. English 113 will be offered in the winter quarter to those who qualify on the basis of the entrance tests in English. Students who make low scores on these qualifying examinations will be required to take English 112 during the winter quarter, and must pass that course before being eligible for English 113.
3. English 114 will be offered during the spring term for those who pass English 113 in the winter quarter. There will be a few sections of English 113 in the spring for those who passed English 112 in the winter or for those who failed English 113 during the winter quarter.

VI. BUILDINGS AND GROUNDS

As a matter of information the dates scheduled for the student center and men's and women's dormitories are: The plans were ready for distribution to bidders on April 1; bids will be taken May 8, 1956 at 2:00 p.m. at the Western Illinois State College.

TEACHERS COLLEGE BOARD

VII. AUXILIARY ENTERPRISES No report.

VIII. STUDENT ACTIVITIES

A. The following Western students were selected for the 1955-56 edition of Who's Who Among Students in American Universities and Colleges:

Seniors:

Sue Marilyn Brown	Lawrence H. Hufendick
Marisue Bruning	Mona Lea Kadel
Donna Mae Derksen	Byron Eugene Kee
Doris Anne Derksen	Gloria Mae Mercer
Patricia May Etter	Jon Marlin Mullen
John Clifford Goldthorpe	Kay Sandra Nordgren
Bernard Clarence Gregory	Marcia Lynn Orr
Carole Lee Harrison	Joyce Marilyn Shickel
Roy Dale Heilborn	Marvin A. Strube
	Mary Ellen Toland

Juniors:

Marilee Joan Benedict	Margaret D. Griebler
June Joan Chambers	Eva Irene Keil
Robert A. Chiti	Joseph Stanley Kwasek
Stanley W. Gingrich	Betty Mae Ross

B. The faculty elected the following students for the Sequel good citizenship awards:

Marisue Bruning	Marshall Stoner
Joyce Shickel	Eugene Talbot
	Ann Walker

IX. MISCELLANEOUS

A. Boiler Repairs

Invitations were issued to bid on the following work:

Furnish refractories and labor to make necessary repairs for Springfield boiler (500 HP) #1.

Bids were received as follows:

Gillespie & Powers Construction Co., Inc.	
1639 Grape Ave., St. Louis, Mo.	\$1,981.00
Reed Firebrick Co., 171 - 55th St., Moline	2,108.25
Service Refractories, 800 S. Adams, Peoria	2,468.00
The Romtite Co., 2563 W. 18th St., Chicago	3,562.00
Walsh Refractorils Corp., 3649 - 15th Ave.	
Ct., Moline	No reply
Plibrico Sales & Service, 800 S. Adams, Peoria .	No reply
Oswald Refractories Co., 117 N. Meramac	
Ave., St. Louis, Mo.	No reply
Fire Brick Specialties Co., 800 S. Adams,	
Peoria	No reply

It is recommended that the low bid of Gillespie & Powers

PROCEEDINGS

Construction Co., Inc., for \$1,981.00 be accepted. To be paid with funds appropriated for Contractual Services - General Revenue.

X. SUMMARY

The approval of the Teachers College Board is respectfully requested for the following recommendations:

- A. The lists of Teachers College Scholarship students for the winter quarter 1955-56 and the spring quarter 1956.
- B. The lists of Military Scholarship students for the winter quarter 1955-56 and the spring quarter 1956.
- C. The resignation of Mrs. Martha Swanson effective July 15, 1956.
- D. Retirement of the following faculty members effective July 15, 1956: Dr. Arthur G. Tillman, Miss Isobel Hoover, Miss Helen Pence, Mr. Walter H. Eller.
- E. Leave of absence on half salary for the 1956-57 academic year for Mr. Howard Cordell.
- F. Leave of absence without salary for 1956-57 for Mr. Wayne Howell.
- G. Promotion in rank from associate professor to professor effective July 1, 1956 for Dr. Kent Pease.
- H. Promotion in rank from assistant professor to associate professor effective July 1, 1956 for Dr. Harold C. Ave., Dr. Robert L. Ferguson, Dr. Olive L. Fite, Dr. Herman Griesenbrock, Jr., Dr. Victor Hicken, Dr. Richard S. Hampleman, Dr. Reece A. Jones, Dr. Lawrence A. Kerker, Dr. Joseph J. Stipanowich, Dr. Arnold E. Wendt.
- I. Promotion in rank from instructor to assistant professor effective July 1, 1956 for Miss Dorothea Blyler, Mr. Robert J. Clow, Mr. Donald W. Marshall, Mr. Harold O. Spicer, and Mr. Harry Sockler.
- J. Promotion of Dr. Reece A. Jones to head of geography department effective July 16, 1956.
- K. The employment of Miss Elizabeth Nichols as faculty assistant in the library effective September 1, 1956 at \$350 per month.
- L. The appointment of Miss Velva Jeanne Osborn as assistant professor on the library staff effective September 1, 1956 at \$500 per month.
- M. The appointment of Mr. Eugene Litchfield as instructor in the audio-visual department effective September 1, 1956 at \$460 per month.
- N. The employment of Mr. Charles P. Knapp as faculty assistant in the laboratory school effective September 1, 1956 at \$150 per month.

TEACHERS COLLEGE BOARD

- O. The employment of Mr. Milton I. Patrie as assistant professor in the audio-visual department effective September 1, 1956 at \$500 per month.
- P. The appointment of Dr. Clyde F. Meade as associate professor in the education department effective September 1, 1956 at \$600 per month.
- Q. The appointment of Mr. Harry F. Bangsberg as assistant professor of social science effective September 1, 1956 at \$540 per month.
- R. The appointment of Mr. Elmer C. Haddock as instructor in the audio-visual department effective September 1, 1956 at \$440 per month.
- S. The appointment of Mr. Stephen F. Oracko as instructor in the men's physical education department effective September 1, 1956 at \$440 per month.
- T. The appointment of Mr. Lavon Rosco as associate professor of English effective July 16, 1956 at \$580 per month.
- U. The appointment of Mr. Leroy J. Donaldson as assistant professor of business education effective September 1, 1956 at \$560 per month.
- V. The appointment of Dr. Louis C. Graue as associate professor of mathematics effective September 1, 1956 at \$620 per month.
- W. The employment of Mr. Bruce Vennard as faculty assistant in the laboratory school effective September 1, 1956 at \$275 per month.
- X. The employment of Mrs. Pearl Patterson Castle as instructor in the laboratory school effective September 1, 1956 at \$220 per month for half-time work.
- Y. The employment of Mrs. Dorothy Traser Roe as faculty assistant in the laboratory school at \$380 per month for the first summer term 1956.
- Z. The employment of Dr. Hubert Park Beck as instructor in audio-visual education for eight weeks of the 1956 summer session for a total of \$800.
- AA. Faculty list with salary schedule for the first and second summer terms 1956 to be paid from appropriation for Personal Services, General Revenue Fund.
- BB. Faculty list with salary schedule for the academic year of thirty-six weeks beginning September 1, 1956 to be paid from appropriation for Personal Services, General Revenue Fund.
- CC. Promotion in rank from associate professor to professor effective July 1, 1956 for Dr. Ruth L. Zimmerman.
- DD. Re-employment of Mrs. Luan Barry as bookkeeping machine operator 2 effective January 1, 1956 at \$235 per month following leave without pay.

PROCEEDINGS

- EE. Disability leave of Charles Nelson, janitor, effective March 1, 1956.
- FF. Resignation of Lois Adella Miller, maid, effective February 28, 1956.
- GG. Employment of Mr. Edward Crowe as temporary janitor effective February 1, 1956 at \$245 per month.
- HH. Re-employment of Lois Adella Miller as maid effective March 6, 1956 at \$190 per month.
- II. Administrative personnel for 1956-57 and salary schedule for twelve months beginning July 1, 1956 to be paid from the appropriation for Personal Services, General Revenue Fund.
- JJ. Emeritus faculty for 1956-57 for twelve months beginning July 1, 1956 to be paid from the appropriation for Personal Services, General Revenue Fund.
- KK. Classified employees for 1956-57 and salary schedule for the twelve months beginning July 1, 1956 to be paid from appropriation for Personal Services, General Revenue Fund.
- LL. Classified employees for 1956-57 and salary schedule for the twelve months beginning July 1, 1956 to be paid from Auxiliary Enterprises.
- MM. Classified employees for 1956-57 and salary schedule for twelve months beginning July 1, 1956 to be paid from Teachers College Bond Revenue, Residence Hall Series 1954.
- NN. List of substitute teachers to be employed when needed at the rate of \$15 per day.
- OO. The bid of Gillespie & Powers Construction Co., Inc., in the amount of \$1,981.00 for repairs to boiler #1.

Respectfully submitted,

F. A. Beu,
President

REPORT OF THE NORTHERN ILLINOIS STATE COLLEGE

To be presented at the meeting of the
Teachers College Board in Chicago
April 16, 1956

To the Chairman and Members of the Teachers College Board
Mrs. Madlener and Gentlemen: I have the honor to submit the
following report:

I. STUDENTS - Explanatory Note on Size of Classes Which Follow

Excluding registrations for private lessons in music for independent study on the graduate level, and for student teaching, the number of classes under 10 shows an appreciable decline over the number a year ago. This decline should continue as enrollment increases.

TEACHERS COLLEGE BOARD

	First Semester	
	1954-1955	1955-1956
Number of classes under 10		
Undergraduate	41	28
Undergraduate and Graduate	19	4
Graduate	17	16
TOTAL	77	48
Number of classes under 5		
Undergraduate	6	1
Undergraduate and graduate	5	-
Graduate	9	2
TOTAL	20	3

The classes listed on the following pages with enrollments under 10 were necessary to enable majors to meet their needs and to complete a program of classes. Classes numbered "400" under the caption "undergraduate and graduate" also involve graduate students who need these courses to complete sequences in their programs. There are a few exceptions, as follows:

Business Education 213 is the third and most advanced course in shorthand. It is required of majors in secretarial training.

Education 481 and 485 are courses offered for nine weeks to dovetail with the nine weeks' student teaching program for high school teachers. Some departments do not have a special methods course and do not have nine weeks' courses. It was necessary to schedule these courses to enable these students to make a schedule. They are being brought into balance and will grow. For example, there are two sections of 485 this semester with 28 and 33 enrolled in them.

Fine Arts 331 is a ceramics class which is limited by the number of potters' wheels and work spaces. Fine Arts 430 and 431 are advanced painting courses in which much individual instruction is necessary.

Home Economics 251 is required of all majors. The laboratory accommodates no more than 18 but 24 students had to have the course. Home Economics 444 is limited by the accommodations in the Home Management House.

Physical Education 105 is a course of adapted activities for students in poor or who have physical handicaps.

First Semester, 1955-1956

I - Classes with Fewer than 10 students

<u>Department</u>	<u>Course Number</u>	<u>Number of Students</u>
Biological Sciences	307	6
Biological Sciences	313	7
Business Education	213	8
Earth Science	341	6
Earth Science	352	7

PROCEEDINGS

<u>Department</u>	<u>Course Number</u>	<u>Number of Students</u>
Education	481 (1st 9 wks.)	4
Education	481 (2nd 9 wks.)	8
Education	485 (1st 9 wks.)	6
Fine Arts	221	9
Fine Arts	304	9
Fine Arts	310	9
Fine Arts	331	8 – Capacity of room
Fine Arts	340	9
Fine Arts	350	7
Fine Arts	420	7
Fine Arts	430 & 431	5
Foreign Languages (French)	301	6
Home Economics	251	6
Home Economics	444	6 – Capacity of Home Management House
Library Science	301	7
Library Science	307	9
Mathematics	321	9
Music	314	8
Phys. Educ. for Women	105	6 – Adapted Activities
Phys. Educ. for Women	302	9 for physically disabled students
Physical Sciences	305	7
Physical Sciences	375	7
Speech	311	8
<u>Undergraduate and Graduate</u>		
English	485	6
Physical Science	410	8
Social Science	468	5
<u>Graduate</u>		
Biological Sciences	516	6
Biological Sciences	540	6
Biological Sciences	561	5
Education	512	8
Education	562A	9
Business Education	501	7
English	512B	7
English	573A	3
English	576	6
Industrial Arts	500	7
Industrial Arts	545	8
Mathematics	510	3
Mathematics	540	5
Phys. Educ. for Women	571	9
Social Science	531	8
Social Science	581	9

TEACHERS COLLEGE BOARD

<u>Department</u>	<u>Course Number</u>	<u>Number of Students</u>
<u>II – Classes with fewer than 5 students</u>		
<u>Undergraduate</u>		
Education	481 (1st 9 weeks)	4
<u>Graduate</u>		
English	573A	3
Mathematics	510	3
<u>III – Classes with 31 or more students</u>		
Biological Sciences	103	69
Biological Sciences	103	38
Biological Sciences	103	49
Biological Sciences	103	81
Biological Sciences	103	47
Biological Sciences	103	53
Biological Sciences	103	63
Biological Sciences	103	41
Biological Sciences	103	54
Biological Sciences	103	58
Biological Sciences	103	33
Biological Sciences	104	40
Biological Sciences	104	57
Biological Sciences	104	33
Biological Sciences	104	40
Biological Sciences	104	33
Biological Sciences	104	58
Biological Sciences	104	51
Biological Sciences	104	46
Biological Sciences	104	45
Biological Sciences	306	62
Business Education	101	36
Business Education	101	32
Business Education	101	41
Business Education	120	37
Business Education	120	38
Business Education	340	31
Business Education	411	31
Earth Science	101	66
Earth Science	101	63
Earth Science	101	63
Earth Science	101	54
Earth Science	101	67
Earth Science	101	64
Earth Science	101	58
Earth Science	353	31
Earth Science	353	36
Education	101	112
Education	101	53
Education	101	40
Education	101	44
Education	101	62
Education	101	58
Education	101	38
Education	101	72
Education	101	34
Education	101	37

PROCEEDINGS

<u>Department</u>	<u>Course Number</u>	<u>Number of Students</u>
Education	101	34
Education	101	39
Education	101	38
Education	101	43
Education	101	42
Education	302	32
Education	302	34
Education	341	31
Education	350	42
Education	466	38
Education	480 (1st 9 weeks)	37
Education	480 (1st 9 weeks)	37
English	103	31
English	103	33
English	103	31
English	104	33
English	104	31
English	273	37
English	352	33
Fine Arts	220	33
Foreign Languages (German)	151	42
Home Economics	150	32
Home Economics	160	32
Industrial Arts	120 & 320	31
Industrial Arts	220, 320, 420	35
Industrial Arts	250, 350, 450	35
Industrial Arts	344	31
Industrial Arts	391	34
Mathematics	115	32
Mathematics	115	31
Mathematics	115	37
Mathematics	120	33
Mathematics	140	32
Mathematics	202	31
Mathematics	220	32
Mathematics	402	36
Music	150	36
Music	210	37
Music	220	36
Music	280	32
Music	285	317
Music	290	89
Music	309	32
Phys. Educ. for Men	101	49
Phys. Educ. for Men	101	53
Phys. Educ. for Men	101	51
Phys. Educ. for Men	101	44
Phys. Educ. for Men	102	35
Phys. Educ. for Men	102	33
Phys. Educ. for Men	103	61
Phys. Educ. for Men	103	54
Phys. Educ. for Men	104	48
Phys. Educ. for Men	104	41
Phys. Educ. for Men	110	62

TEACHERS COLLEGE BOARD

<u>Department</u>	<u>Course Number</u>	<u>Number of Students</u>
Phys. Educ. for Men	110	57
Phys. Educ. for Men	140	42
Phys. Educ. for Men	140	41
Phys. Educ. for Men	200	61
Phys. Educ. for Men	200	38
Phys. Educ. for Men	210	51
Phys. Educ. for Men	210	73
Phys. Educ. for Men	220	35
Phys. Educ. for Women	110	32
Phys. Educ. for Women	110	35
Phys. Educ. for Women	110	38
Phys. Educ. for Women	110	35
Phys. Educ. for Women	110	34
Phys. Educ. for Women	110	33
Phys. Educ. for Women	110	35
Phys. Educ. for Women	113	34
Phys. Educ. for Women	121	31
Phys. Educ. for Women	121	31
Phys. Educ. for Women	123	37
Phys. Educ. for Women	123	35
Phys. Educ. for Women	123	35
Phys. Educ. for Women	123	40
Phys. Educ. for Women	123	33
Phys. Educ. for Women	130	54
Phys. Educ. for Women	133	45
Phys. Educ. for Women	171m	33
Phys. Educ. for Women	302	31
Phys. Educ. for Women	302	37
Phys. Educ. for Women	343	33
Physical Sciences	105	55
Physical Sciences	105	35
Physical Sciences	105	33
Physical Sciences	105	34
Physical Sciences	110	45
Physical Sciences	110	44
Physical Sciences	110	46
Physical Sciences	330	38
Social Sciences	160	47
Social Sciences	160	43
Social Sciences	160	44
Social Sciences	160	45
Social Sciences	160	44
Social Sciences	160	47
Social Sciences	160	125
Social Sciences	160	41
Social Sciences	160	31
Social Sciences	160	36
Social Sciences	180	44
Social Sciences	180	46
Social Sciences	180	41
Social Sciences	180	45
Social Sciences	180	80
Social Sciences	180	43
Social Sciences	180	37
Social Sciences	180	45
Social Sciences	180	45

PROCEEDINGS

<u>Department</u>	<u>Course Number</u>	<u>Number of Students</u>
Social Sciences	220	43
Social Sciences	220	132
Social Sciences	220	42
Social Sciences	220	48
Social Sciences	220	49
Social Sciences	220	39
Social Sciences	220	42
Social Sciences	220	38
Social Sciences	220	42
Social Sciences	221	39
Social Sciences	240	45
Social Sciences	240	47
Social Sciences	240	55
Social Sciences	240	37
Social Sciences	240	36
Social Sciences	260	32
Social Sciences	280	37
Social Sciences	280	33
Social Sciences	330	50
Social Sciences	340	45
Social Sciences	360	39
Social Sciences	384	35
Social Sciences	385	39
Social Sciences	385	50
Speech	100	32
Speech	100	33
Speech	100	31

Undergraduate and Graduate

Education	416	62
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Graduate

Education	501	51
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STUDENTS - Enrollment, Second Semester, 1955-1956

<u>Resident</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total One Year Ago</u>
<u>Undergraduates - full-time</u>				
Post Graduates	1	-	1	-
Seniors	212	188	400	342
Juniors	274	238	512	376
Sophomores	341	310	651	508
Freshmen	<u>474</u>	<u>568</u>	<u>1042</u>	<u>847</u>
Total full-time undergraduates	1302	1304	2606	2073
<u>Undergraduates - part-time</u>				
Post Graduates	3	14	17	12
Seniors	7	49	56	67
Juniors	10	59	69	50
Sophomores	5	16	21	18
Freshmen	<u>13</u>	<u>29</u>	<u>42</u>	<u>41</u>
Total part-time undergraduates	38	167	205	188
TOTAL UNDERGRADUATES	<u>1340</u>	<u>1471</u>	<u>2811</u>	<u>2261</u>
<u>Graduate Students</u>				
Full-time	46	8	54	39
Part-time	<u>236</u>	<u>102</u>	<u>338</u>	<u>270</u>
Total Graduate Students	282	110	392	309
TOTAL RESIDENT STUDENTS	1622	1581	3203	2570

TEACHERS COLLEGE BOARD

	Men	Women	Total	Total One Year Ago
Extension				
Undergraduates	13	217	230	273
Graduates	<u>37</u>	<u>25</u>	<u>62</u>	<u>105</u>
Total Extension Students	<u>50</u>	<u>242</u>	<u>292</u>	<u>378</u>
TOTAL RESIDENT & EXTENSION STUDENTS	1672	1823	3495	2948
Duplicates between resident & extension students	<u>2</u>	<u>3</u>	<u>5</u>	<u>9</u>
GRAND TOTAL, EXCLUDING DUPLICATES	1670	1820	3490	2939
McMurry Laboratory School	146	101	247	251

Scholarships – Second Semester

	Men	Women	Total
<u>Undergraduates</u>			
High School	253	765	1018
Veterans	<u>33</u>	<u>—</u>	<u>33</u>
	286	765	1051
<u>Graduates</u>			
Teachers College	7	2	9
Military	<u>124</u>	<u>—</u>	<u>124</u>
	131	2	133

Enrollment – full-time equivalent on basis of 16 semester hours per student

	Men		Women		Total		
	Indivi- duals	Full-time equiv.	Indivi- duals	Full-time equiv.	Indivi- duals	Full-time equiv.	
<u>Resident</u>							
Graduates	282	98	110	30	392	128	99
Undergrads.	<u>1340</u>	<u>1311</u>	<u>1471</u>	<u>1338</u>	<u>2811</u>	<u>2649</u>	<u>2118</u>
Total residents	1622	1409	1581	1368	3203	2777	2217
<u>Extension</u>							
Graduates	37	7	25	5	62	12	21
Undergrads.	<u>13</u>	<u>2</u>	<u>217</u>	<u>41</u>	<u>230</u>	<u>43</u>	<u>48</u>
Total Extension	<u>50</u>	<u>9</u>	<u>242</u>	<u>46</u>	<u>292</u>	<u>55</u>	<u>69</u>
GRAND TOTAL	1672	1418	1823	1414	3495	2832	2286

II. FACULTY

1. Replacements – Summer Session, Only

a) McMurry Laboratory School

Mrs. Mary Lou Riccio, M.A., lower grades supervising teacher, for the eight week period at a salary of \$800.

b) DeKalb Student Teaching Center

Miss Louise Bristow, B.E., lower grade supervising teacher, for the eight week period at a salary of \$800.

Mr. George Riccio, M.A., upper grades supervising teacher, for the eight week period at a salary of \$800.

PROCEEDINGS

Mr. Willard Widerberg, M.S., upper grades supervising teacher, for the eight week period at a salary of \$800.

All of the above regular teachers are employed in the DeKalb and Sycamore public schools.

c) Elementary Education Workshop - Sterling

Demonstration teacher to be employed for 6-1/2 weeks at an estimated salary of \$680.

d) Lorado Taft Field Campus

Dr. Howard E. Weaver, assistant professor, to teach outdoor education for six weeks at a salary of \$1020 plus maintenance. Dr. Weaver has his doctorate from Cornell University and is a regular staff member in the School of Physical Education, University of Illinois as assistant professor.

e) Speech Rehabilitation Clinic

Miss Doris Lundstrom, M.A., supervising teacher, one-half time for eight weeks at a salary of \$400. Miss Lundstrom is a regular teacher in the DeKalb city schools and served in this capacity last summer.

To be supplied -- head counselor and residence director at a salary of \$600 plus maintenance for the eight week period, replacing Miss Nancy Schwartzwalder.

f) Industrial Arts Department

One instructor of graphic arts, to do college printing at an estimated salary of \$2100 for three months, replacing Mr. Milo Oakland who is retiring in June.

g) English Department

Miss Edith Marken, M.A., to teach one-third time for the eight week period at a salary of \$355. Miss Marken has been employed during the past year as an instructor on a temporary appointment.

h) Social Science Department

Mr. Danton Sailor, Ph.D., to teach history at a salary of \$1040 for the eight week period. Dr. Sailor has been employed on a temporary basis since last November. He has his doctorate from the University of Illinois.

2. Additions for the Second Semester, Approved by the Advisory Committee

Because of the demand for classes in business education and certain sections in English, the following were approved on a temporary basis, to teach part-time or full-time for the second semester:

Mr. H. R. Steinhauser, instructor, Department of Business Education, to teach one class in typewriting at a salary of

TEACHERS COLLEGE BOARD

\$545 for 4-1/2 months for the second semester. Mr. Steinhauer has his master's degree from the University of Chicago and fourteen years' experience in high school commercial subjects. He is currently employed in the Monroe Center High School.

Mr. Gerald Wine, instructor, Department of Business Education, to teach one class in elementary accounting at a salary of \$545 for 4-1/2 months for the second semester. Mr. Wine has his master's degree from Western Illinois State College and eight years' experience in high school commercial subjects. He is currently employed in the Rochelle High School.

Five additional sections of freshman composition were added because of the increased demand. The following were employed to teach part-time in the Department of English. All of these persons taught English during the first semester. These positions are temporary.

Mrs. Elizabeth Bischof, instructor, Department of English, one class at a salary of \$630 for 4-1/2 months.

Mrs. LaRue Hart, instructor, Department of English, three classes in composition at a salary of \$1,890 for 4-1/2 months.

Mrs. Ruth Rolf, faculty assistant, Department of English, to teach one class at a salary of \$140 per month for 4-1/2 months.

Mrs. Eugenie Fox, instructor, Department of English, to teach one class at the beginning of the semester during the time that Mr. William Seat was ill, at the rate of \$140 per month. Mrs. Fox was on the payroll until February 24 when Mr. Seat returned to his duties.

3. Substitute Teaching

Mrs. Frances McGirr, substitute teacher at the McMurry Laboratory School, who has assisted previously, for one day at \$15.00.

4. Replacements, Second Semester

Dr. Frances Chapman, assistant professor, Department of Education, on a temporary basis, replacing Mr. Gwynn Greene who is now co-ordinator of student teaching. Dr. Chapman has her master's and doctor's degrees from the University of Pittsburgh and has had more than ten years' teaching experience. Dr. Chapman is employed at a salary of \$560 per month through June 9, 1956.

Mrs. Romona Scofield, faculty assistant and college nurse, Student Health Service, replacing Mrs. Ruth Taylor who resigned, at a salary of \$320 per month beginning February 20. Mrs. Scofield is a graduate of St. Joseph Hospital, Joliet, has had experience in private practice and in industry.

Robert Anderson, faculty assistant, Department of Social Science, for the second semester at a salary of \$675, replacing Clifford

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Person who resigned.

5. Retirement

Mr. Milo T. Oakland, head of the Industrial Arts Department, effective at the close of the college year in June at the age of 62. Mr. Oakland has served the college for 41 years, 35 of which he served as head of the department.

Miss Minnie D. Stensland, assistant professor, Department of Music, at the close of the summer session. Miss Stensland has served the college since 1932 and will be 68 years of age in April.

Dr. Maude Uhland, professor, Department of English, at the close of the summer session. Dr. Uhland has served the college since 1931 and is 65 years of age.

6. Return From Leaves of Absence

Mr. Jess Beard, assistant professor, McMurry Laboratory School, in September -- on leave at half salary.

Dr. Eugene Hellmich, professor, head of the Department of Mathematics, in September -- on leave at half salary.

Mr. Homer Garretson, assistant professor, Department of Music - in September -- on leave without salary.

Dr. Charles Rohde, associate professor, Department of Biological Sciences, on leave without salary - in September.

Mr. Wilbur Smith, assistant professor, Department of Music, on leave at half salary - in June.

Miss Helen Wehling, assistant professor, Department of Home Economics, on leave at half salary - in September.

7. Leaves of Absence at One-Half Salary (1956-1957)

We should like to recommend the following for leaves of absence at half salary for 1956-1957. All of these persons have satisfied the requirements for leaves and plan to continue their graduate study.

Dr. Eleanor Anglin, professor, McMurry Laboratory School, to carry on advanced study at Smith College.

Dr. Eleanor Volberding, professor, Department of Education, to study at a European university during the first semester and at an American university during the second semester.

Mrs. Alda Weedman, instructor, McMurry Laboratory School, to continue her graduate work at the University of Colorado.

8. Leave of Absence Without Salary

Miss Virginia Carper, assistant professor, McMurry Laboratory School, to devote part of the year to graduate work and the remainder to helping liquidate her father's estate.

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9. Resignations

Mr. Arthur Carpenter, instructor, Lorado Taft Field Campus, July 1.

Mr. Elwood Hasemann, instructor, regional services, effective March 1.

Dr. William Mays, assistant professor, Department of Industrial Arts, effective at the close of the summer session.

Dr. Wilda D. Pickett, assistant professor, Department of Physical Education for Women, effective at the close of college in June, to accept a position at Arizona State College.

Dr. Paul Prior, associate professor, Department of Biological Science, effective at the close of the college year in June.

Dr. Donald Roos, assistant professor, Department of Social Science, to accept a position at Lake Forrest College, effective at the close of the summer session.

Miss Nancy Schwartzwalder, instructor, director, Adams Hall, effective at the close of the college year in June, in order to take up another phase of personnel work.

Miss Margaret Steil, instructor, McMurry Laboratory School, effective at the close of the college year in June.

Dr. Frederic Weed, associate professor, Department of Social Science, effective at the close of the summer session, in order to accept a position at San Jose State College, California.

Miss Harriet Westling, instructor, Department of Music, effective at the close of the college year in June, in order to be married.

Faculty Assistants

Mr. Clifford Ferson, faculty assistant, Department of Social Science, at the close of the first semester.

Mr. Donald Mertic, faculty assistant, library, at the close of the first semester.

Mrs. Ruth Taylor, faculty assistant, nurse, Student Health Service, effective February 21.

10. Change of Name

Miss Joan O'Keefe, instructor, music librarian, to Mrs. Joan Lerea.

11. New Degree

Mr. Romeo M. Zulauf, dean of instruction, Ed.D. - University of Indiana.

12. Change in Assignment

Miss Minerva Pepinsky, music supervisor, assistant professor, from McMurry Laboratory School to the Department of Music, replacing Miss Minnie D. Stensland who is retiring.

PROCEEDINGS

13. Replacements - 1956-1957

Dr. John T Carey, head of the Fine Arts Department, replacing Miss Alma Anderson who retired, as professor at a salary of \$6480 for nine months beginning in September. Dr. Carey earned his bachelor's degree at the Milwaukee State Teachers College, his master's degree at the University of Wisconsin, and his doctorate at Ohio State University, Columbus. He has had successful teaching experience in the elementary schools of Wisconsin, at Iowa State Teachers College at Cedar Falls, at Illinois State Normal University, has served with the armed forces, and comes to Northern from a position at Bowling Green State University, Ohio.

Mr. Robert Weirick, faculty assistant, replacing Mr. Kenneth Bowden, Lorado Taft Field Campus, on a half time basis at a salary of \$1350 for nine months beginning in September. Mr. Weirick is a graduate of Milton College, Wisconsin, and is a graduate student at Northern.

14. Change of Status

After full consideration by the Personnel Committee (Administrative Advisory and Faculty Advisory Councils meeting together) we should like to submit for board approval, the change of status for faculty members as follows:

From Associate Professor to Professor

Dr. Virgil Alexander, Instructional Materials Center
Dr. John S. Benben, Department of Education
Dr. Lowell Chapman, Department of Business Education
Dr. George Clark, Department of English
Dr. Harvey Feyerherm, Department of Biological Sciences
Dr. Eugene Grant, Department of Education
Dr. Ruth Haddock, Dean of Women
Dr. William Healey, Department of Physical Education for Men
Dr. John Pineault, Department of Business Education
Dr. Martha Schreiner, Department of Foreign Languages
Dr. Maurice Weed, Department of Music (head)
Dr. D. Kenneth Wilson, Department of Speech
Dr. Romeo M. Zulauf, Dean of Instruction

From Assistant to Associate Professor

Dr. Robert Brown, Counselor
Dr. Kenneth Cleland, Department of Education
Dr. William Froom, from acting director to director, Regional Services
Dr. C. Milton Pike, Dean of Men
Dr. Martin Reinemann, Department of Earth Science
Dr. Charles Rohde, Department of Biological Science
Dr. Arthur Singer, Department of Education

From Instructor to Assistant Professor

Mr. Cecil Strawn, Department of Fine Arts
Miss Helen Wehling, Department of Home Economics

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Faculty and Staff Still to be Employed

14. Positions Not Filled But Budgeted

A. Replacements

- 1 - Alumni and Publicity, replacing Mr. Elwood Hasemann, who resigned
- 1 - Health Coordinator, replacing Mrs. Ruth Frantz who resigned August, 1953
- 1 - Resident director, Adams Hall, replacing Miss Nancy Schwarzwaldler who resigned
- 1 - Resident director of Gilbert Hall, replacing Mr. William McCreary, temporary appointee
- 1 - Biological Science, replacing Dr. Paul Prior who resigned
- 1 - Biological Science, replacing Dr. Kenneth John, temporary appointee
- 1 - Business Education, replacing two part-time persons now employed
- 1 - Education, replacing half-time person now employed
- 1 - English, replacing Dr. Maude Uhland who is retiring
- 2 - English, replacing Miss Edith Marken, temporary appointee and three part-time persons now employed
- 1 - Physical Education for Women, replacing Dr. Wilda Pickett who resigned
- 1 - Industrial Arts, replacing Dr. Milo Oakland who is retiring
- 1 - Industrial Arts, replacing Dr. William Mays who resigned
- 1 - Mathematics, replacing half-time person now employed
- 1 - Music, replacing Miss Harriet Westling who resigned
- 1 - Music, replacing Mr. Carl Bobbish, temporary appointee
- 1 - Physical Science, replacing half-time person now employed
- 1 - Social Science, replacing Dr. Frederic Weed who resigned
- 1 - Social Science, replacing Dr. Donald Roos who resigned
- 1 - Social Science, replacing Miss Imogene Sumner, temporary appointee
- 1 - Speech, replacing Mrs. Lucile Aikins, temporary appointee
- 1 - McMurry Laboratory School, replacing Miss Minerva Pepinsky, transferred to the Department of Music
- 1 - McMurry Laboratory School, replacing Miss Margaret Steil who resigned
- 1 - McMurry Laboratory School, replacing Miss Audrae Clark, temporary appointee
- 1 - Student Teaching Supervision, replacing Mr. Samuel Sullivan who resigned
- 1 - Lorado Taft, replacing Mr. Arthur Carpenter who resigned

B. Replacements for Leave of Absence Positions

- 1 - Department of Education (Dr. Volberding on leave)
- 1 - McMurry Laboratory School (Dr. Anglin on leave)
- 1 - McMurry Laboratory School (Miss Carper on leave)
- 1 - McMurry Laboratory School (Mrs. Weedman on leave)

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C. New Positions Approved but not yet Filled

- | | |
|--------------------------------------|--------------------------------|
| 1 - Library | 1 - Education (Philosophy) |
| 1 - Department of Fine Arts | 1 - English |
| 1 - Department of Business Education | 1 - Physical Education for Men |
| 1 - Education | 1 - Industrial Arts |
| | 1 - Music |

16. We wish to present the faculty payrolls for 1956-1957. These have had the consideration of the Personnel Committee.

President and Administrative Officers - 1956-1957

Twelve Months - Personal Services

Name	Academic Degree	Payroll Title	Salary 1955-56	Salary 1956-57
Holmes, Leslie A.	Ph.D.	President	13,000	13,000
Hains, J. Robert	Ph.D.	Exec. Ass't in Educ. & Adm.	9840	10,320
Geigle, Francis R.	Ed.D.	Exec. Ass't in Educ. & Adm.	9120	9840
Keller, Otto J.	M.D.	Exec. Ass't in Educ. & Adm.	9360	9840
Zulauf, Romeo M.	Ed.D.	Exec. Ass't in Educ. & Adm.	9360	9840* Pr
Hanson, Ernest R.	Ed.D.	Exec. Ass't in Educ. & Adm.	8640	9120
Dorland, Z. Harold	M.A.	Exec. Ass't in Educ. & Adm.	7920	8400
Harrison, Paul	M.A.	Exec. Ass't in Educ. & Adm.	7920	8400 M
Haddock, Ruth	Ph.D.	Exec. Ass't in Educ. & Adm.	7440	7920 Pr
Froom, William P.	Ed.D.	Exec. Ass't in Educ. & Adm.	6720	7440 Pr
Pike, Carroll M.	Ed.D.	Exec. Ass't in Educ. & Adm.	6480	6960 Pr**
Leifheit, Edith	B.S., Educ.	Exec. Ass't in Educ. & Adm.	6480	6720
Montgomery, Lisbeth	B.S.	Exec. Ass't in Educ. & Adm.	6240 B	6480 B
Walker, Eugenie	M.S.	Exec. Ass't in Educ. & Adm.	6000	6240
Sperling, Clara	B.S.	Exec. Ass't in Educ. & Adm.	5520	5760

Pr Recommended for promotion in rank
 B Plus board
 M Plus maintenance

* From Associate to full professor
 ** From Assistant to Associate professor

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Faculty Payrolls for 1956-1957 -- Personal Services

Professors	Academic Degree	Department	Salary - 9 Mo. 1955-1956	Salary - 9 Mo. 1956-1957
Gabel, Otto J.	Ph.D.	Education	7560	7920 A
Hellmich, Eugene	Ph.D. #	Mathematics	3780 L	7920 A
Howell, Charles E.	Ph.D.	Social Science	7380	7740 A
O'Connell, William V.	Ph.D. #	Speech	7380	7740 A
Gould, Howard W.	Ph.D. #	Physical Sciences	7200	7560
Hayter, Earl W.	Ph.D.	Social Science	7200	7560
Jameson, Hugh	Ph.D. #	Social Science	7200	7560
Bellis, Bertha M.	Ph.D.	Supervising Teacher	7020	7380
Cobb, Lillian	Ph.D. #	Foreign Languages	7020	7380
Connor, J. Hal	M.A. *	English	7020	7380
Yauch, Wilbur A.	Ed.D. #	Education	7020	7380
Caldwell, Loren	Ed.D. #	Earth Science	6840	7200
Lloyd, John	Ed.D.	Social Science	6840	7200
Terwilliger, George.	Ed.D. #	Biological Sciences	6840	7200
Williams, Esther	Ed.D.	Education	6840	7200
Crawford, Paul	Ph.D.	Speech	6660	7020
Rolf, Frederic	Ph.D.	Physical Sciences	6660	7020
Taylor, E. Ruth	Ph.D.	English	6660	7020
Street, Paul	Ph.D.	English	6660 LW	7020 LW
Aikins, Harold	Ph.D.	Social Science	6480	6840
Lindbeck, Wendell	Ph.D.	Physical Sciences	6480	6840
Volberding, Eleanor	Ph.D.	Education	6300	3330 L
Wood, Margaret	Ph.D.	Speech	6300	6660
Carey, John T.	Ph.D. #	Fine Arts	---	6480
Coar, Birchard	Mus. D.	Music	6120	6480
Hardgrove, Clarence	Ph.D.	Mathematics	6120	6480
McGeoch, Dorothy	Ed.D.	Education	6120	6480
Sherrill, Helen E.	Ed.D. #	Home Economics	6120	6480
Thistlethwaite, Robert	Ph.D. #	Business Education	6120	6480
Anglin, Eleanor	Ph.D.	Supervising Teacher	5940	3150 L
Baker, Orville S.	Ph.D. #	English	5940	6300
Bullington, Robert	Ph.D.	Biological Sciences	5940	6300
Johnson, Eino	Ph.D.	Education	5940	6300
Weed, Maurice	Ph.D.	Education	5760	6300 Pr
Chapman, Lowell	Ed.D.	Business Education	5760	6120 Pr
Healey, William	Pe.D.	Physical Education	5760 x	6120 x Pr
Benben, John S.	Ph.D.	Education	5400	5940 Pr
Clark, George	Ph.D.	English	5580	5940 Pr
Feyerherm, Harvey	Ph.D.	Biological Science	5580	5940 Pr
Grant, Eugene	Ph.D.	Education	5580	5940 Pr
Pineault, John	Ed.D.	Business Education	5580	5940 Pr
Schreiner, Martha	Ph.D.	Foreign Languages	5580	5940 Pr
Wilson, D. Kenneth	Ph.D.	Speech	5580	5940 Pr
			<u>12 Months</u>	<u>12 Months</u>
Huebner, Max S.	Ph.D.	Dir., Student Teaching	9120	9600
Fink, Stuart D.	Ph.D.	Principal, McMurry	8880	9360
Bartels, Martin	Ph.D.	Director, Placement	8400	8880
Alexander, Virgil	Ph.D.	Dir., Instr. Mat. Center	7040 E	8160 Pr

- A - Formerly in Block A
- # - Head of Department
- L - Leave of absence at half salary
- LW - Leave of absence without salary
- * - Classified as professor for many years.
Has 3 years' graduate work.

- Pr - Recommended for promotion from
associate to full professor
- E - Eleven months' contract
- X - Employed for 9½ months at this monthly rate

PROCEEDINGS

Associate Professors	Academic Degree	Department	Salary - 9 Mo. 1955-1956	Salary - 9 Mo. 1956-1957
Anderson, Miriam	Ed.D. #	Physical Education	6300	6660
Appell, Carl	M.A.	Physical Education	5940	6300
Burrell, Blanche	M.A.	Supervising Teacher	5760	6120
Miner, Wallace	M.A.	Physical Science	5760	6120
Beach, James W.	Ph.D.	Mathematics	5580	5940
Bischof, Ledford J.	Ed.D.	Education	5580	5940
Kent, Frederick	Dr.L.	Social Science	5580	5940
O'Connor, Marguerite	M.A.	Education	5580	5940
Bower, John	Ph.D.	Physical Science	5400	5760
Broadus, Robert N.	Ph.D.	Library	5400	5760
Fay, R. Vernon	Ph.D.	Music	5400	5760
Fox, Arnold B.	Ph.D.	English	5400	5760
Huey, J. Frances	Ed.D.	Education	5400	5760
Kohler, Roderick	Ph.D.	Industrial Arts	5400	5760
Leavitt, Howard	Ed.D.	Education	5400 LW	5760 LW
Martin, James	Ph.D.	Social Science	5400	5760
Miller, Wilma	Pe.D.	Physical Education	5400	5760
Nelson, John	Ph.D.	Business Education	5400	5760
Reinemann, Martin	Ph.D.	Earth Science	5400	5760 Pr
Rohde, Charles	Ph.D.	Biological Science	5400 LW	5760 Pr
Singer, Arthur, Jr.	Ph.D.	Education	5400	5760 Pr
Weaver, Allen	Ph.D.	Physical Science	5400	5760
Weigel, George	Ed.D.	Education	2700 *	5760
Carroll, Margaret	Ph.D.	Education	5220	5580
Cleland, Kenneth	Ed.D.	Education	5220	5580 Pr
Lucke, Dorothy	Ed.D.	Home Economics	5220	5580
Merritt, James	Ed.D.	Education	5220	5580
Brown, Robert	Ph.D.	Counselor	4860	5220 Pr
			<u>12 Months</u>	<u>12 Months</u>
Evans, George	M.A. #	Physical Education	7920	8400
Director of Athletics				
Clettenberg, Joseph	Ph.D.	Director, Extension	7440	7920
Hanby, Bernadine C.	M.L.S. #	Library	7260 E	7700 E

Head of Department LW Leave of absence without salary
 E On eleven months' contract Pr Recommended for promotion from assistant to
 * Began on February 1, 1956 associate professor

Assistant Professors	Academic Degree	Department	Salary - 9 Mo. 1955-1956	Salary - 9 Mo. 1956-1957
Pepinsky, Minerva	M.A.	Music	5760	5940 A
Hill, Wilma	M.A.	Fine Arts	5580	5940 A
Stephens, Shelby	M.S.	Home Economics	5760	5760 C*
Burton, Emily	M.A.	Supervising Teacher	5580	5760
Edel, E. F.	M.A.	Supervising Teacher	5580	5760
Meldrum, James	M.S.	Social Science	5580	5760
Westbrook, May	M.S.	Home Economics	5580	5760
Anderson, Rodney	M.S.	Mathematics	5400	5580
Baker, Charles	M.Mus.	Music	5400	5580
Beard, Jess	M.S.	Supervising Teacher	2700 L	5580
Burke, Roy	M.S.	Fine Arts	5400	5580

L Leave of absence at half salary

C* At ceiling but salary to be at 5940 and promoted to associate professor if doctorate is obtained by September, 1956

A Formerly in Block A

TEACHERS COLLEGE BOARD

Assistant Professors	Academic Degree	Department	Salary - 9 Mo. 1955-1956	Salary - 9 Mo. 1956-1957
Carper, Virginia	M.A.	Supervising Teacher	5400	5580 LW
Janeway, Thomas	M.A.	Biological Science	5400	5580
Kahler, Robert	M.A.	Physical Education	5400 x	5580 x
McKinzie, Ralph	M.A.	Physical Education	5400 x	5580 x
Seed, Mary Jane	M.A.	Home Economics	5400	5580
Smith, Wilbur	M.A.	Music	2700 L	5580
Stelford, Norma	M.A.	Mathematics	5400	5580
Stevens, George	Ph.M.	Earth Science	5400	5580
Trager, Lela	M.A.	Physical Education	5400	5580
Twombly, John	M.A.	Social Science	5400	5580
Wiggert, Elsie	M.A.	Fine Arts	5400	5580
Burtness, Paul	Ph.D.	English	5220	5400
Canon, Charles	M.A.	Fine Arts	5040	5400
Eaton, John	M.B.A.	Business Education	5040	5400
Greene, Anne	M.A.	English	5220	5400
Lerea, Louis	Ph.D.	Speech	5220	5400
Levaridsen, Norman	Ph.D.	Biological Science	5220	5400
Maedke, Wilmer	M.A.	Business Education	5220	5400
McCoy, Mary	Ph.D.	Physical Education	5220	5400
Moseley, Virginia	M.A.	English	5220	5400
Poor, Fred	M.S.	Business Education	5220	5400
Rigney, Carl	Ph.D.	Physical Science	5220	5400
Roth, Bernice	M.A.	Education	5220	5400
Schreiber, Robert	M.A.	Library	5220	5400
Swynehardt, Mary B.	M.A.	Supervising Teacher	5220	5400
Winn, Jerome	M.S.	Physical Education	5220	5400
Blanning, Frank	M.S.M.	Music	5040	5220
Garretson, Homer	M.Mus.	Music	4860 LW	5220
Huebner, Dwayne	M.S.	Education	5040	5220
James, Eugene	M.A.	English	5040	5220
Keefer, Richard	M.A.	Foreign Language	5040	5220
Lane, Elizabeth	M.A.	Physical Education	5040	5220
McAdam, Robert	Ph.D.	Physical Education	5040	5220
Miller, Herbert	M.A.	Mathematics	5040	5220
Riehle, Harold	M.A.	Library	5040	5220
Senteney, George	Ed.D.	Industrial Arts	5040	5220
Strawn, Cecil	M.S.	Fine Arts	4860	5220 Pr
Wilderman, Raymond	Ph.D.	Speech	5040	5220
Allen, Paul	M.A.	Education	4680	5040
King, Voris	M.A.	Earth Science	4860	5040
Ober, Warren	A.B. /70	English	4860	5040
Ogilvie, William K.	Ed.D.	Education	4860	5040
Seat, William	M.A.	English	4860	5040
Wehling, Helen	M.Sc.	Home Economics	2430 L	5040 Pr
Whitney, Reynolds	M.A.	Music	4860	5040
Feltman, Irene	Ph.D.	Education	4950	4950 R
Davis, Sarah M.	A.M.L.S.	Library	4680	4860
Shawver, David	M.A.	Education	4680	4860
John, Kenneth	Ph.D.	Biological Science	4500 a	4680 a

L Leave of absence at half salary

LW Leave of absence without salary

R Recommended that increment be withheld

x Employed for 9½ months at this monthly rate

Pr Recommended for promotion from instructor to assistant professor

a On temporary basis

PROCEEDINGS

Assistant Professors	Academic Degree	Department	Salary - 9 Mo.	Salary - 9 Mo.
			1955-1956	1956-1957
			<u>11 Months</u>	<u>11 Months</u>
Greene, Gwynn Coordinator	M.A.	Student Teaching	5040 n	6960 %*
Walker, Katherine	M.A.L.S.	Library	6600	6820
Secrest, Lawrence	M.A.	Industrial Arts	6400 T	6600 A T
Park, Esther	M.A.L.S.	Library	6380	6600
Johnson, Alice	M.L.S.	Library	6160	6380
Post, Charlotte	M.S.L.S.	Library	6160	6380
Eismann, Ruth	M.A.	McMurry Library	5500	5720

Instructors	Academic Degree	Department	Salary - 9 Mo.	Salary - 9 Mo.
			1955-1956	1956-1957
Grotberg, Edith	M.A.	Education	4860 a	5040 a
Hart, James	M.A.	English	4860 a	5040 a
Huestis, Kathryn	M.S.	Supervising Teacher	4680	5040
Sheriff, Marion	M.S.	Supervising Teacher	4860	5040
Weedman, Alda	M.Ed.	Supervising Teacher	4860	2520 L
Brigham, Robert J.	M.S.	Physical Education	4680	4860 x
Esmond, Robert	M.S.	English	4680	4860
Harmet, Kenneth	M.S.	Biological Sciences	4680	4860
LaBaw, Nye	M.S.	Physical Education	4680 x	4860 x
Marken, Edith	M.A.	English	4680 a	4860 a
Nay, Geneva	M.A.	Business Education	4680	4860
Dailey, Shirley	M.A.	Physical Education	4500	4860
Malueg, Lenore	A.B.L.S.	Library	4500	4860
DiPaul, Frank	M.A.	Social Science	4500	4680
Hasan, Mazhar	M.S.	Physical Science	4500 a	4680 S
Langemo, Lillian	B.S.L.S.	Library	4500	4680
Wilson, Robert	M.A.	English	4500	4680
Olson, Mildred	M.S.	Physical Education	4320	4500
Paul, Patricia	M.A.	Physical Education	4320	4500
Payton, Ruth	M.A.	Speech	4320	4500
Rich, Joan	M.A.	Physical Education	4320	4500
Lerea, Joan	M.S.	Library	4140	4320 ax
Acker, George	M.S.	Physical Education	3960 x	4140 x
Cole, Juanita	B.S.L.S.	Library	3960	4140
Troescher, Carol	M.S.	Residence Hall	3870 M	4050 Mx
Chenoweth, Dell	M.A.	Residence Hall	3510 M	3690 Mx
Stevens, Marie	M.A.	Residence Hall	3510 M	3690 Mx
Davis, William	M.A.	Music	1090 P	1116 P

			<u>12 Months</u>	<u>12 Months</u>
Hammerman, Don	M.S.	Lorado Taft	6240	6480 M
Johnson, Bly	M.A.	Ass't dean of Women	5760 M	6000 M

- X Employed at this monthly rate for 9½ months L Leave of absence at half salary
a Temporary ax Temporary because of marriage to another
P Part time staff member
M Plus maintenance when residence hall is in operation S Recommended for regular status

Faculty Assistants	Academic Degree	Department	Salary - 12 Mo.	Salary - 12 Mo.
			1955-1956	1956-1957
Entwhistle, Maxine	B.S.	Recorder, Office of the Registrar	5040	5280
Kent, Martha	—	Tabulating, IBM	5040	5280
Shand, Betty	R.N.	Head Nurse, Student Health Service	4560	4800

TEACHERS COLLEGE BOARD

Faculty Assistants	Academic Degree	Department	Salary - 12 Mo. 1955-1956	Salary - 12 Mo. 1956-1957
Sullivan, George	B.S.	Industrial Arts	3600 a	3780 a
Scofield, Romona	R.N.	Nurse, Student Health Service	---	2880 x
Mooney, Anita	R.N.	Nurse, McMurry	1575 p	1620 p
Weirick, Robert	B.S.	Lorado Taft	---	1350 p n
Replacement		Alumni & Publicity		1350 n
Replacement		Education		675 S
Replacement		Extension		1350 h
Replacement		Physical Education for Men		675 S
Replacement		Research		1350 N
Replacement		Geography		675 S
Replacement		English		1350 n
Replacement		Physical Education for Women		1350 n
Replacement		Library		1350 n
Replacement		Lorado Taft Field Campus		1350 n
Replacement		Social Science		675 S

Graduate Assistants

Permission to employ five (5) graduate assistants at a nine months' rate of \$1350 each.

- n On 9 months' basis, serving one-half time (\$150 per month) p Part time
 S On 9 months' basis, serving one-quarter time (\$75 per month) a Temporary appointment
 x Employed for 9½ months at this rate

Summer Session Payroll

We wish to present the summer session payroll for 1956:

Name	Title	New Rate			Total
		June	July	August	
Acker, George %	Instructor	220	---	---	220
Aikins, Harold E.	Professor	720	760	380	1860E
Allen, Paul	Ass't Prof.	520	560	---	1080
Anderson, Rodney	Ass't Prof.	600	620	---	1220
Appell, Carl	Assoc. Prof.	660	700	---	1360
Baker, Charles	Ass't Prof.	600	620	---	1220
Baker, Orville	Professor	660	700	---	1360
Beach, James	Assoc. Prof.	620	660	---	1280
Bellis, Bertha	Professor	780	820	---	1600
Benben, John S.	Professor	600	660	---	1260
Bischof, L. J.	Assoc. Prof.	620	660	---	1280
Bower, John	Assoc. Prof.	600	640	---	1240
Brigham, Robert %	Instructor	520	540	270	1330
Broadus, Robert N.	Assoc. Prof.	600	320	---	920
Bullington, Robert	Professor	660	700	---	1360
Burrell, Blanche	Assoc. Prof.	640	680	---	1320
Burtness, Paul	Ass't Prof.	580	600	---	1180
Burton, Emily	Ass't Prof.	620	640	---	1260
Caldwell, Loren	Professor	760	800	---	1560
Canon, Charles	Ass't Prof.	560	600	---	1160
Chapman, Lowell	Professor	640	680	---	1320
Clark, George	Professor	620	660	---	1280
Cleland, Kenneth	Assoc. Prof.	580	620	---	1200
Cole, Juanita	Instructor	440	460	---	900
Connor, J. Hal	Professor	780	820	---	1600
Crawford, Paul	Professor	740	780	---	1520
Davis, Sarah	Ass't Prof.	520	540	---	1060

- E European seminar, in charge of students for ten weeks x Employed for four weeks
 % On 9½ months basis during regular college year

PROCEEDINGS

Name	Title	June	New Rate		Total
			July	August	
Eaton, John	Ass't Prof.	560	600	---	1160
Edel, E. F.	Ass't Prof.	620	640	---	1260
Esmond, Robert	Instructor	---	540	---	540 x
Feltman, Irene	Ass't Prof.	550	550	---	1100
Feyerherm, Harvey	Professor	620	660	---	1280
Gabel, Otto J.	Professor	840	880	---	1720
Grant, Eugene	Professor	620	660	---	1280
Hardgrove, Clarence	Professor	680	720	---	1400
Hayter, Earl W.	Professor	800	840	---	1640
Healey, William %	Professor	640	680	340	1660
Hill, Wilma	Ass't Prof.	620	425	---	1045 W
Howell, Charles	Professor	820	860	430	2110 E
Huebner, Dwayne	Ass't Prof.	560	365	---	925 W
Huey, J. Frances	Assoc. Prof.	600	640	---	1240
Huestis, Kathryn	Instructor	520	560	---	1080
Jameson, Hugh	Professor	800	840	---	1640
Janeway, Thomas	Ass't Prof.	600	620	---	1220
Johnson, Eino	Professor	660	700	---	1360
Kahler, Robert %	Ass't Prof.	600	620	310	1530
Kent, Frederick	Assoc. Prof.	620	660	---	1280
King, Voris	Ass't Prof.	540	560	---	1100
Kohler, Roderick	Assoc. Prof.	600	640	---	1240
LaBaw, Nye %	Instructor	520	540	270	1330
Langemo, Lillian	Instructor	500	520	---	1020
Lerea, Joan	Instructor	460	480	---	940
Lerea, Louis	Ass't Prof.	580	600	---	1180
Lindbeck, Wendell	Professor	720	760	---	1480
Lloyd, John	Professor	760	800	---	1560
McCoy, Mary	Ass't Prof.	580	600	---	1180
McGeoch, Dorothy	Professor	680	720	---	1400
McKinzie, Ralph %	Ass't Prof.	300	---	---	300
Malueg, Lenore	Instructor	500	540	---	1040
Marken, Edith	Instructor	175 X	180	---	355 X
Mays, William	Ass't Prof.	580	600	---	1180
Meldrum, James	Ass't Prof.	620	640	---	1260
Merritt, James	Assoc. Prof.	580	620	---	1200
Miller, Wilma	Assoc. Prof.	600	640	---	1240
Miner, Wallace	Assoc. Prof.	640	680	---	1320
Nelson, John H.	Assoc. Prof.	600	640	---	1240
O'Connell, William V.	Professor	820	860	---	1680
O'Connor, Marguerite	Assoc. Prof.	620	660	---	1280
Ogilvie, William	Ass't Prof.	540	560	---	1100
Pineault, John	Professor	620	660	---	1280
Riehle, Harold	Ass't Prof.	560	580	---	1140
Reinemann, Martin	Assoc. Prof.	600	640	---	1240
Rigney, Carl	Ass't Prof.	580	600	---	1180
Roth, Bernice	Ass't Prof.	580	600	---	1180
Roos, Donald	Ass't Prof.	580	620	---	1200
Sailor, Danton	Ass't Prof.	520	520	---	1040
Schreiber, Robert	Ass't Prof.	580	600	---	1180
Secrest, Lawrence **	Ass't Prof.	640	660	660	1960
Sentoney, George	Ass't Prof.	560	580	---	1140

E European seminar, in charge of students for ten weeks

% On 9½ months basis during regular college year

** Ten months' contract, to be extended for 12 months

when employed for summer session

x Employed for four weeks

X Employed one-third time

W Workshop contract for 6½ weeks

TEACHERS COLLEGE BOARD

Name	Title	June	New rate		Total
			July	August	
Shawver, David	Ass't Prof.	520	540	---	1060
Sheriff, Marion	Instructor	540	560	---	1100
Singer, Arthur	Assoc. Prof.	600	640	---	1240
Smith, Wilbur	Ass't Prof.	600	620	---	1220
Stensland, Minnie	Ass't Prof.	600	620	---	1220
Stevens, George	Ass't Prof.	600	310	---	910
Terwilliger, George	Professor	760	800	---	1560
Thistlethwaite, Robert	Professor	680	720	---	1400
Trager, Lela	Ass't Prof.	600	620	---	1220
Twombly, John	Ass't Prof.	600	620	---	1220
Uhland, Maude	Professor	740	780	---	1520
Volberding, Eleanor	Professor	700	740	---	1440
Weaver, Howard E.	Ass't Prof.	510	510	---	1020 MT
Weed, Frederic	Assoc. Prof.	620	640	---	1260
Weedman, Alda	Instructor	540	560	---	1100
Weigel, George	Assoc. Prof.	600	640	---	1240
Westbrook, May	Ass't Prof.	620	640	---	1260
Williams, Esther	Professor	760	500	---	1260 W
Wilson, D. Kenneth	Professor	620	660	---	1280
Wilderman, Raymond	Ass't Prof.	560	580	---	1140
Winn, Jerome	Ass't Prof.	580	600	---	1180
Yauch, Wilbur A.	Professor	780	820	---	1600
Instructor for Sterling Workshop		400	250	---	650
Counselor for Speech Clinic		300	300	---	600 M
Instructor for Graphic Arts		700	700	700	2100

W Workshop contract for 6½ weeks

M Plus maintenance

T Lorado Taft Field Campus assignment

III. OTHER SCHOOL EMPLOYEES

1. New Positions - Previously Approved by the Advisory Committee

The following positions were established because of the acute need for additional clerical staff at the beginning of the second semester. Because of the emergency nature of these positions, the Board recommended that they be classified as temporary and that they be resubmitted at the April meeting for reclassification to permanent status. We request approval for these positions on a permanent status.

Mary Dianne Anderson, Clerk-Typist II, registrar's office, @ \$240 per month as of February 6.

Helen Louise Hall, Library Clerk I, Library, @ \$200 per month as of February 20.

Carmen Johnson, Clerk-Typist II, registrar's office, @ \$200 per month as of February 1.

2. Replacements

Janice K. Stadler, clerk-stenographer I, stenographic pool, @ \$190 per month as of December 13, replacing Esther L. Zwier, transferred to Admissions Office as of November 1.

Eileen A. Seebert, cook, Williston Hall, @ \$200 per month as of January 9, replacing Rose Little, disability leave as of February 24.

PROCEEDINGS

Rose Moriarty, clerk-stenographer II, Department of Education, @ \$215 per month as of January 16, replacing Georgene R. Edwards, resigned as of January 13.

Beverly Bollett, Clerk II, temporary, @ \$225 per month from January 23 through February 8 on a half-time basis, replacing James Larson, resigned September 30.

Tillie Quinn, cook, Williston Hall, @ \$200 per month as of February 20, replacing Eileen A. Seebert, resigned January 27.

Barbara Y. Hottle, clerk-stenographer I, Industrial Arts Department, @ \$200 per month as of February 20, replacing Florence Smith, resigned as of March 5.

3. Change of Status

Elizabeth C. Johnson, clerk-typist II from \$200 to \$210 per month as of January 1.

Violette M. Simmons, janitress, from \$190 to \$220 per month as of January 1.

Clarence A. Neujahr, maintenance equipment operator, from \$270 to \$300 per month as of January 5.

Charles Nash, from stores clerk @ \$245 per month to receiving clerk, retroactive to August 1, 1955 @ \$275 per month as of February 1.

Howard Dunkle, from janitor @ \$275 per month to janitor foreman, retroactive to October 1, @ \$285 per month as of February 1.

Elmer L. Culbertson, janitor, from \$245 to \$275 per month as of February 16.

Edward G. Fitzgerald, chief clerk, from \$290 to \$300 per month as of March 1.

Charlotte A. Allen, from temporary assistant food production manager @ \$275 to food production manager @ \$300 per month as of March 1.

Phyllis Wigglesworth, from 100 hours a month @ \$1.00 per hour to 165 hours per month - no change in rate, as of March 1.

Mary D. Anderson, from temporary clerk-typist II to clerk-stenographer I, registrar's office, replacing Mary A. Knipp, transferred as of March 14, without change in salary.

Mary A. Knipp, clerk-stenographer I from registrar's office to McMurry Laboratory School, replacing Lorna Donnelly, resigned as of March 16, no change in salary.

Howard B. Clark, stationary fireman's helper, from \$335 to \$360 per month as of March 1.

Paul Fairbook, manager, auxiliary enterprises, from \$450 to \$475 per month as of March 1.

Charlotte M. LaCrosse, housekeeper, from \$190 to \$220 per month as of March 6.

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Lawrence A. LaCosse, janitor, from \$245 to \$275 per month as of March 6.

Frank W. Phillips, janitor, from \$245 to \$275 per month as of March 26.

Marilyn J. Rebborn, clerk-typist I, from \$180 to \$190 per month March 1.

4. Resignations

Georgene R. Edwards, clerk-stenographer II, Department of Education, as of January 17.

Eileen A. Seebert, cook, Williston Hall, as of January 27.

Florence Smith, clerk-stenographer I, Industrial Arts Department, March 5.

Lorna L. Donnelly, clerk-stenographer I, McMurry, as of March 16.

Regina Anderson, clerk-stenographer II, Office of Adm. Ass't to President, as of March 16.

5. Leave of Absence

Rose Little, cook, Williston Hall, disability leave as of February 24.

Arthur F. Johnson, superintendent of building maintenance, disability leave as of March 1.

6. Non-academic payrolls for 1956-1957

We wish to present for approval the payrolls for the Non-Union Nonacademic Staff -- 1956-1957:

<u>Classif. & Name of Employee</u>	<u>Division</u>	<u>Range</u>	<u>Mid-point of Range</u>	<u>Salary 1955-56</u>		<u>Salary 1956-57</u>	
				<u>Mo.</u>	<u>Annual</u>	<u>Mo.</u>	<u>Annual</u>
<u>Operations Engineer</u> Tony Lorusso	Grounds	400-575	487.50	\$520	\$6,240	\$540	\$6,480
<u>Food Service Mgr.</u> James Lundberg	Cafeteria	425-600	512.50	478	5,736	478	5,736
<u>Mgr. Aux. Enterprises</u> Paul Fairbrook	Aux. Enterprises	400-575	487.50	475	5,700	500	6,000
<u>Asst. Business Mgr.</u> Vacant	Bus. Services	400-575	487.50	---	---	450	5,400
<u>Purchasing Agent</u> Tony Niccum	Bus. Services	425-600	512.50	455	5,460	500	6,000
<u>Supt. of Bldg. Maint.</u> Arthur F. Johnson	Physical Plant	375-550	462.50	455	3,640	---	---
Rep. Blake acting 1-1-56				450	2,700	550	6,600
<u>Accountant II</u> Everett Hayden	Bus. Services	375-500	447.50	420	5,040	440	5,280
<u>Custodial Supervisor</u> Harold Blake (temporarily in Supt. of Bldg. Maint. position)		250-350	300.00	400	2,400	400	4,800
<u>Food Prod. Manager</u> Ross Moriarty	Gilbert Hall	350-500	425.00	375	4,500	400	4,800
William Seebert	Student Union			375	4,500	400	4,800
Charlotte Allen (Trainee)	Neptune Hall			300	3,600	315	3,780

PROCEEDINGS

Classif. & Name of Employee	Division	Range	Mid-Point of Range	Salary 1955-56		Salary 1956-57	
				Mo.	Annual	Mo.	Annual
<u>Asst. Food Prod. Manager</u>		275-400	337.50				
Nancy Schulenburg	Aux. Enterprises			350	4,200	375	4,500
Helen Harrison	Lorado Taft			200	2,400	200	2,400
<u>Secretary (Level I)</u>		225-425	325.00				
Ferne B. Mullis	Bus. Services			340	4,080	360	4,320
Kathryn Herrick	Student Teaching			285	3,420	295	3,540
<u>Chief Clerk (Level I)</u>		250-350	300.00				
Edward Fitzgerald	Bus. Services			300	3,600	340	4,080
<u>Registrar's Asst.</u>		225-325	275.00				
Blanche Renner	Registrar's Office			310	3,720	320	3,840
<u>Purchasing Asst. I</u>		250-350	300.00				
Loretta O'Neil	Bus. Services			280	3,360	300	3,600
<u>Clerk-Steno III</u>		225-325	275.00				
Dora C. Anderson	Tests & Measurements			300	3,600	325	3,900
Joyce List	Registrar's Office			290	3,480	300	3,600
Dorothy Bedick	Placement			260	3,120	285	3,420
Dorothy McConn	Graduate Office			255	3,060	255	3,060
Eleanor Newhall	Regional Services			235	2,820	250	3,000
<u>Clerk-Steno II</u>		200-300	250.00				
Dorothy Gommel	Health Clinic			280	3,360	290	3,480
Dorothy Breen	Dean of Instruction			270	3,240	285	3,420
Katherine Erikson	Dean of Women			265	3,180	280	3,360
Marjorie A. Johnson	Dean of Men			257	3,084	267	3,204
Eleanor J. Larson	Bus. Services			240	2,880	255	3,060
Nancy Mullis	Regional Services			225	2,700	240	2,880
Betty Lou Wolber	Men's P.E.			235	2,820	250	3,000
Jean Furrow	Dean of Women			240	2,880	250	3,000
Edith Allen Darm	Dean of Students			225	2,700	235	2,820
Beverly J. Heyer	Aux. Enterprises			215	2,580	230	2,760
Ina E. Kurz	Bus. Services			225	2,700	225	2,700
Rose E. Moriarty	Education Department			215	2,580	225	2,700
Joanne M. White	English Department			215	2,580	225	2,700
Regina Anderson	Adm. Asst. to President			240	1,920	---	---
Replacement						215	2,580
Vacant Position	Grounds			---	---	215	2,580
Donna M. Seldal	Dir. of Admissions			215	2,580	215	2,580
Marie L. Haendel	Regional Services			215	2,580	215	2,580
<u>Clerk-Steno I</u>		170-250	200.00				
Mary D. Anderson	Registrar's Office 2-6-56			240	1,200	240	2,880
Margaret L. Niccum	Placement Bureau			225	2,700	240	2,880
Barbara Hottle	Industrial Arts			200	2,400	205	2,460
Carolyn Barnum	Gen. Adm. (Steno Pool)			195	2,340	205	2,460
Mary Ann Knipp	McMurry			195	2,340	205	2,460
Kathryn Ann Tippetts	Dir. of Admissions			195	2,340	195	2,340
Janice K. Stadler	Gen. Adm. (Steno Pool)			190	2,280	190	2,280
Esther L. Zwier	Dir. of Admissions			190	2,280	205	2,460
<u>Clerk-Typist II</u>		185-275	230.00				
Norma Jean Riippi	Extension			235	2,820	235	2,820
<u>Clerk-Typist II</u>		185-275	230.00				
Mary Lou Wagley	Library			230	2,760	245	2,940
Helen R. Cook	Bus. Services			220	2,640	235	2,820
Elizabeth C. Johnson	Bus. Services			210	2,520	225	2,700
Loretta I. Adams	Placement Bureau			210	2,520	220	2,640
Sandra Lou Ross	Bus. Services			210	2,520	220	2,640
Virginia E. Simpson	Registrar's Office			210	2,520	220	2,640
Patricia A. Frederich	Health Service			200	2,400	215	2,580
Sophia P. Anderson	Regional Services			200	2,400	210	2,520
Margaret A. Collins	Registrar's Office			200	2,400	205	2,460
Marilyn Rebhorn	Registrar's Office			200	2,400	205	2,460
Carmen Lee Johnson	Registrar's Office 2-1-56			200	1,000	205	2,460

TEACHERS COLLEGE BOARD

Classif. & Name of Employee	Division	Range	Mid-Point of Range	Salary 1955-56		Salary 1956-57	
				Mo.	Annual	Mo.	Annual
<u>Clerk-Typist I</u>		160-240	200.00				
Mary Meier	Adams Hall			210	2,520	225	2,700
Lavonne Jensen	Williston Hall			210	2,520	225	2,700
Kathryn A. Pavelich	Dean of Men			210	2,520	220	2,640
Eleanor Barker	Neptune Hall			195	2,340	205	2,460
Violet Little	Registrar's Office			200	2,400	200	2,400
Phyllis Wigglesworth	Lorado Taft - 100 hrs. @ 1.00 per hr.				1,000		1,000
<u>Clerk III</u>		185-275	230.00				
Margaret Harris	Gen. Adm.			252	3,024	260	3,120
<u>Clerk II</u>		160-240	200.00				
Beatrice Evans	Gilbert Hall			205	2,460	215	2,580
Vacant Position	Bus. Services			---	---	200	2,400
<u>Library Clerk III</u>		185-275	230.00				
Susan D. Larson	Library			220	2,640	220	2,640
<u>Library Clerk I</u>		150-225	187.50				
Helen Hall	Library 2-20-56			200	866	210	2,580
<u>Bookkeeping Mch. Opr. II</u>		200-300	250.00				
Inez T. Owen	Bus. Services			244	2,928	260	3,120
<u>Tabulating Mch. Opr. II</u>		200-300	250.00				
Norma Walt	Statistical Services			270	3,240	285	3,420
<u>Tabulating Mch. Opr. I</u>		185-275	230.00				
Ann Buchan Anderson	Statistical Services			260	3,120	275	3,300
Edna J. Freund	Statistical Services			200	2,400	210	2,520
<u>Inventory Supervisor</u>		250-350	300.00				
Raymond Kenny	Bus. Services			285	3,420	300	3,600
<u>Duplicating Opr. III</u>		225-325	275.00				
Betty Lou Buchan	Bus. Services			245	2,940	250	3,000
<u>Duplicating Opr. I</u>		150-225	187.50				
Vacant Position	Bus. Services			---	---	200	2,400
<u>Switchboard Opr.</u>		150-225	187.50				
Minnie Johnson	Gen. Adm.			185	2,220	200	2,400
<u>Staff Nurse</u>							
Ethel Glendenning	Lorado Taft - 8 weeks @ \$50 per week				400		400

Union Nonacademic Staff -- 1956-1957

Classif. & Name of Employee	1955-56 per mo.	1955-56 per mo.	1956-57 per mo.	1956-57 per yr.
<u>Plumber -</u>				
Carlson, Arthur G.	P.R. \$2.90 per hr.	\$6055	\$3.15 per hr.	\$6577
<u>Carpenter -</u>				
Jacox, Clarence	P.R. 2.90 per hr.	6055	3.00 per hr.	6264
Scott, Clarence	P.R. 2.90 per hr.	6055	3.00 per hr.	6264
<u>Electrician -</u>				
Cook, Howard	P.R. 2.95 per hr.	6159	3.05 per hr.	6368
<u>Painter -</u>				
Larson, Leif	P.R. 2.65 per hr.	5533	2.75 per hr.	5742
Kidd, Kenneth	P.R. 2.65 per hr.	5533	2.75 per hr.	5742
<u>Chief Engineer -</u>				
Latimer, Ray	N.R. \$485	\$5820	\$485	\$5820
<u>Stationary Engineer -</u>				
Hayes, Arnold	N.R. 438	5256	438	5256
Homan, Fred	N.R. 438	5256	438	5256
<u>Stationary Fireman -</u>				
Carlson, Donald E.	N.R. 383	4596	383	4596
Hardin, Halstead	N.R. 383	4596	383	4596
Hinkle, Albert Lace	N.R. 383	4596	383	4596
Rhoades, Robert J.	N.R. 383	4596	383	4596
Snyder, Donald	N.R. 383	4596	383	4596

PROCEEDINGS

Classif. & Name of Employee	1955-56 per mo.	1955-56 per yr.	1956-57 per mo.	1956-57 per yr.
Stationary Fireman's Helper -				
Clark, Howard	N.R. 360	4080		(1) 4550
Utilities & Maint. Repairman -				
Harding, George	N.R. 400	4800	400	4800
Automotive Mechanic -				
Pepple, Harry O.	N.R. 370	4440	370	4440
Motor Veh. Opr. & Repairman -				
Gates, William Floyd	N.R. 320	3840	320	3840
Bus Driver - New Position				3660
Grounds Foreman -				
Kivell, Robert J.	N.R. 360	4320	360	4320
Grounds Gardener -				
Larson, Raleigh W.	N.R. 305	3660	305	3660
Laundry Foreman -				
Jones, Delmer W.	N.R. 290	1838	300	(2) 3600
Maint. Equip. Operator -				
Blake, Elmer	N.R. 300	3600	300	3600
Gallagher, Thomas J.	N.R. 300	3600	300	3600
Hurtunen, Arvo E.	N.R. 300	3600	300	3600
Neujahr, Clarence	N.R. 300	3600	300	3600
O'Donnell, Charles	N.R. 300	3600	300	3600
Ruth, Harve S.	N.R. 300	3600	300	3600
Sr. Laboratory Attendant -				
Mattson, Martin	N.R. 340	4080	340	4080
Policeman -				
Jordan, Bernard F.	N.R. 275	3300	275	3300
Walsh, William H.	N.R. 275	3300	275	3300
Watchman -				
Eastwood, Fred	N.R. 275	3300	275	3300
Prall, J. Edward	N.R. 275	3300	275	3300
Trotz, Harold E.	N.R. 275	3300	275	3300
Maintenance Worker -				
Webb, Clarence W.	N.R. 300	3105	300	3600
Fletcher, George W.	N.R. 300	3545	300	3600
Groundsmen -				
Nash, Stephen B.	N.R. 275	3300	275	3300
Simmons, Frank G.	N.R. 275	3300	275	3300
Equipment Attendant -				
Vannucci, James	N.R. 275	3300	275	3300
Receiving Clerk -				
Nash, Charles	N.R. 275	3300	275	3300
Janitor Foreman -				
Dunkle, Howard	N.R. 315	3440	315	3780
Janitor Crew Leader -				
Holbo, Elmer O.	N.R. 300	3600	300	3600
Janitor -				
Brophy, Cleveland	N.R. 275	3300	275	3300
Culbertson, Elmer L.	N.R. 275	3120	275	3300
Ferrell, Andrew T.	N.R. 275	3300	275	3300
Friestead, Arthur	N.R. 275	3300	275	3300
Larsen, Lars	N.R. 275	3300	275	3300
McGrew, Glenn E.	N.R. 275	3300	275	3300
Michelson, Paul W.	N.R. 275	3300	275	3300
Mosborg, Kenneth W.	N.R. 275	3300	275	3300
Rettinger, Joseph	N.R. 275	3300	275	3300
Smith, Edwin R.	N.R. 275	3300	275	3300

(1) To be increased to \$383.00 per month 9-1-56

(2) To be increased to \$300.00 per month 7-1-56

TEACHERS COLLEGE BOARD

Classif. & Name of Employee	1955-56		1955-56		1956-57	
	per mo.		per yr.		per mo.	
Williams, Herbert	N.R.	275	3300		275	3300
LaCrosse, Lawrence A.	N.R.	275	2570		275	3300
Finnan, Francis H., Sr.	N.R.	275	3300		275	3300
Halstead, S. Pinkie	N.R.	275	3300		275	3300
Davenport, Russell H.	N.R.	245	2295		275	3300
Deegan, John F.	N.R.	275	3300		275	3300
Jarvi, Frank	N.R.	275	3300			
Replacement	N.R.					(3) 3120
Liddick, Irvin	N.R.	275	3300		275	3300
McConn, Alec	N.R.	275	3300		275	3300
Turnbloom, Elmer	N.R.	275	3300		275	3300
Phillips, Frank W.	N.R.	275	2295		275	3300
Vacant Position	N.R.					(3) 3120
Vacant Position	N.R.					(3) 3120
Janitress -						
Mosher, Agnes M.	N.R.	220	2640		220	2640
Simmons, Violette	N.R.	220	2460		220	2640
House, Mary Magdlene	N.R.	220	2350		220	2640
Housekeeper -						
Smith, Marie	N.R.	220	2640		220	2640
LaCrosse, Charlotte M.	N.R.	220	1800		220	2640
Loescher, Olive P.	N.R.	220	2640		220	2640
Peterson, Lillian	N.R.	220	2640		220	2640
Seppala, Senja	N.R.	220	2640		220	2640
Head Baker -						
Saarela, Charles D.	N.R.	315	3780		315	3780
Baker's Helper -						
Mitchell, Bobby Jack	N.R.	200	2400		200	2400
Chef -						
Duffey, Clifford M.	N.R.	300	3600		300	3600
Cook -						
Ward, Charlotte	N.R.	239	2868		239	2868
Butler, Margaret	N.R.	225	2700		225	2700
Gatz, Margaret Alice	N.R.	225	2700		225	2700
Suter, Goldie G.	N.R.	225	2700		225	2700
Collin, Bessie	N.R.	225	2700		225	2700
Lindemann, Anna C.	N.R.	210	1890		210	2520
Bocklund, Eva M.	N.R.	210	2520		210	2520
Williams, Florence	N.R.	210	2520		210	2520
Nichols, Cecile	N.R.	200	2400		200	2400
Ryan, Anna Ethel	N.R.	200	1800		200	2400
Tedford, Helen	N.R.	200	2400		200	2400
Wald, Elrean	N.R.	200	2400		200	2400
Wiggins, Effie	N.R.	200	1800		200	2400
Quinn, Tillie	N.R.	200	2400		200	2400
Perna, Achille	N.R.	200	2400		200	2400
Cook's Helper -						
Hayes, Agnes	N.R.	220	2640		220	2640
Biers, Emma E.	N.R.	220	2640		220	2640
Hickerson, Jennie	N.R.	220	2640		220	2640
Lindelof, Helga	N.R.	220	2640		220	2640
Tangerose, Gertrude	N.R.	220	2640		220	2640
Halstead, Selma E.	N.R.	205	2460		205	2460
Kujala, Ella M.	N.R.	205	2460		205	2460
McDowall, Ruth M.	N.R.	205	2460		205	2460
Murray, Agnes	N.R.	205	2460		205	2460
Stone, Rachel	N.R.	200	2400		200	2400

(3) \$245.00 per month for 6 months - \$275.00 per month for 6 months

PROCEEDINGS

Classif. & Name of Employee		1955-56 <u>per mo.</u>	1955-56 <u>per yr.</u>	1956-57 <u>per mo.</u>	1956-57 <u>per yr.</u>
O'Donnell, Marian E.	N.R.	200	2400	200	2400
Whitlock, Genevieve	N.R.	190	2280	190	2280
Alsup, Lorraine A.	N.R.	185	1665	185	2220
Dean, Mertie E.	N.R.	185	1665	185	2220
Stroh, Dorothy N.	N.R.	185	1665	185	2220
Kitchen Laborer -					
Streeter, Robert H.	N.R.	210	2520	210	2520
Mitchell, James W.	N.R.	205	2460	205	2460
Schroeder, Marvin A.	N.R.	200	1800	200	2400
Wilkins, Reed B.	N.R.	215	2580	215	2580
Baxley, Noah	N.R.	210	2520	210	2520
Dishwasher -					
Tadd, Ray James	N.R.	200	1800	200	2400
Dining Room Cashier -					
Judah, Verena Mae	N.R.	180	2160	180	2160

IV. THE ORGANIZATION

No report.

V. THE CURRICULUM

a) Extension Center for Graduate Credit in Woodstock

We should like to have approval to use Woodstock as a center in which graduate courses may be offered. Administrators and teachers in this area consider the need for graduate courses very great since Woodstock is ideally located to serve the northern area between our two centers at Waukegan and Rockford. Facilities are excellent, the library is good, and classrooms are well above average.

b) Additions to Graduate Faculty for Summer Session Only

Mr. Donald E. Roose, assistant professor, Department of Social Science, Ph.D., Northwestern University

Mr. Danton Sailor, assistant professor, Department of Social Science, Ph.D., University of Illinois

Mr. Howard E. Weaver, assistant professor, out-door recreation, Department of Education, Ph.D., Cornell University

VI. BUILDINGS AND GROUNDS

We have received information from Mr. Dunn to the effect that the transaction of buying the Baumgartner property and the Jackson property is now complete. We wish to thank the Board for all the time it has spent in consideration of the problem of future expansion here at Northern. We feel that generations of young people who will have occasion to use this land will in their own way, thank the Board for making it possible for the college to own this property.

We wish also to thank the Board for making it possible for the college to proceed with the new classroom building and the field house. Again, we appreciate greatly the interest and the time spent in making available to us these buildings. At this time, the date has not been set for breaking ground, but we hope that it will be soon.

TEACHERS COLLEGE BOARD

VII. AUXILIARY ENTERPRISES

No report.

VIII. STUDENT LIFE

The Veterans Club has collected sufficient funds (\$1,100) for a flag pole which we plan to formally dedicate on Saturday, June 2.

IX. MISCELLANEOUS

I have been asked by the American Association of Colleges for Teacher Education to serve as the state liaison representative for Illinois for a one-year term. One of the chief duties of this post is to assist the Association in interesting prospective member institutions and to report to the Association happenings within each state which have implications for the Association's national program.

X. SUMMARY. Approval is requested on the following:

1. Replacements for summer session, only, as listed.
2. Additional appointments for the second semester as listed.
3. Payment for Mrs. Frances McGirr, substitute teacher as listed.
4. Appointment of Dr. Frances Chapman on a temporary basis.
5. Appointment of Mrs. Romona Scofield, nurse, Student Health Service.
6. Appointment of Mr. Robert Anderson, faculty assistant, for the second semester.
7. Acceptance of retirement requests for Mr. Oakland, Miss Stensland, and Dr. Uhland as listed.
8. Leaves of absence at one-half salary as listed.
9. Leave of absence without salary as listed.
10. Acceptance of the resignations of the faculty members and faculty assistants as listed.
11. Change of assignment for Miss Minerva Pepinsky.
12. Appointment of Dr. John T. Carey as listed.
13. Appointment of Mr. Robert Weirick as listed.
14. Change of status for faculty members as listed.
15. Permission to employ faculty and staff as listed.
16. Faculty and administrative salaries for 1956-1957 as listed.
17. Summer session, 1956 payroll as listed.
18. Non-academic positions as listed - new positions previously approved.
19. Replacements of non-academic staff as listed.

PROCEEDINGS

20. Change of status for non-academic staff as listed.
21. Acceptance of resignations of non-academic staff as listed.
22. Leave of absence because of disability for non-academic staff.
23. Non-academic payrolls for 1956-1957 as listed.
24. Extension center for graduate work at Woodstock.
25. Additions to graduate faculty for the 1956 summer session.

Respectfully submitted,

Leslie A. Holmes
President

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD LaSalle Hotel Chicago, Illinois April 16, 1956

The regularly scheduled meeting of the Teachers College Board and the college presidents convened at 9:00 A.M., Monday, April 16, 1956, in the Press Gallery of the LaSalle Hotel, Chicago, Illinois. Lewis M. Walker, Chairman of the Board, presided.

Chairman Walker called the meeting to order, roll was called, and the following members voted present:

Mr. Lewis M. Walker, Chairman	Mr. J. A. Houle, Jr.
Mr. R. A. Stipes, Jr., Vice-Chairman	Mrs. Harriet Lowden Madlener
Mr. Alexander Summers, Secretary	Mr. William E. Reed
Mr. Carl Dunbar	Mr. Clarence R. Ropp
Mr. Chauncey B. Watson, Sr.	

The following members were absent:

Mr. Morton H. Hollingsworth	Dr. Vernon L. Nickell
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Also present were the following:

Dr. Robert G. Buzzard, President
Eastern Illinois State College

Dr. Arthur H. Larsen, Acting President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University

Dr. F. A. Beau, President
Western Illinois State College

Dr. Leslie A. Holmes, President
Mr. Z. H. Dorland, Director of Business Services
Northern Illinois State College

TEACHERS COLLEGE BOARD

Dr. Richard G. Browne, Executive Officer
Mr. Arthur Samoore, Supervising Accountant
Mr. Richard F. Dunn, Legal Counsel
Teachers College Board - Central Office

The first matter of business before the Board was the approval of the minutes of the regular meeting of March 19, 1956 and the special meeting of March 25-31, 1956. There being no corrections to said minutes, Mr. Stipes moved that the minutes of the meetings of March 19, 1956 and March 25-31, 1956 be approved as submitted. The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

REPORTS OF OFFICERS OF THE BOARD

Chairman Walker reported that Mr. Stanley Elam, who is the Board's publicity appointee, Mr. O T. Banton of the Lindsay-Schaub newspapers, and Miss Ruth Dunbar of the Sun Times were present representing newspaper coverage of this meeting.

Chairman Walker next reported that the faculty at Eastern Illinois State College had selected the following people to serve on the Faculty Screening Committee, which was created by the Board, in connection with the selection of a president for Eastern Illinois State College:

Dr. Francis Palmer, Chairman	Mr. David J. Davis
De. Kevin J. Guinagh	Mr. Arnold J. Hoffman
	Mr. John R. Pence

Chairman Walker stated that both the Faculty and Board Screening Committees had held a joint meeting on April 8, 1956, and another meeting has been scheduled for April 22, 1956. Chairman Walker further stated that the Board Screening Committee did not submit a single name to the Faculty Screening Committee so they will be starting the selection of a president for Eastern from "scratch"; also all credentials of applicants for the presidency at Illinois State Normal University have been returned so the only thing remaining from that selection which can now be used is the background of experience.

Dr. Browne presented his Report No. 44 as Executive Officer which consisted of four parts; namely, Part I. Placements of 1955 Graduates; Part II. Contractors' Guarantees; Part III. Site Conditions Encountered in Construction; and Part IV. Central Office Staff for 1956-1957.

In Part I. of his report, Dr. Browne presented a comparison of the number of degrees granted with the number of teachers placed

PROCEEDINGS

in all four colleges from 1952 through 1955. He stated that the record for placement of teachers in 1955 is the best of the past four years.

Regarding Part II., Dr. Browne stated that, at the request of the Board at its meeting in January, he had investigated this matter, together with Mr. Dunn. He reported that as a result of this investigation the Central Office has already put into effect the strengthening of the performance bonds which the contractors are required to carry.

Dr. Browne next reported that Part III, was also being presented by Board request. He stated that there is some doubt as to the wisdom of spending money on soil borings except where new areas are being first used for construction.

Part IV., of Dr. Browne's Report No. 44 recommended the following salaries for the Central Office staff, effective July 1, 1956:

<u>Name</u>	<u>Classification Title</u>	<u>Monthly Salary</u>
Miss Nell M. Gibson	Chief Clerk	\$ 340
Miss Donna L. Peterson	Secretary (Stenographic)	\$ 340
Miss Denysia Bastas	Clerk-Stenographer II	\$ 300*
Arthur S. Samoore	Supervising Accountant	\$ 700
Richard F. Dunn (part-time)	Legal Advisor	Fee Basis**
Richard G. Browne	Executive Officer	\$ 1,083.33

* To be raised to \$315 if position is reclassified and employee passes higher level examination.

** Contractual Services.

Following considerable discussion, Mr. Summers moved the approval of Report No. 44 of the Executive Officer, including the monthly salaries for the Central Office staff, effective July 1, 1956, as recommended by Dr. Browne. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Chairman Walker asked the Board to depart from the agenda at this time and have the combined report of the Finance Committee and the Salary Schedule and Personnel Committee.

Mr. Stipes, Chairman of the Finance Committee, reported that the Finance Committee and the Salary Schedule and Personnel Committee recommended the Board remove the top salary limit for the Dean of Instruction.

Following some discussion, Mr. Stipes moved the acceptance of

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the foregoing recommendation of the Finance Committee and the Salary Schedule and Personnel Committee to remove the top salary limit for the Dean of Instruction. The motion was seconded by Mr. Houle, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Stipes, Chairman of the Finance Committee, next reported that it was the consensus of opinion of the Salary Schedule and Personnel Committee and the Finance Committee that, since the major part of the quarterly reports being presented at this meeting by the presidents dealt with salaries for the coming year, and since all of the recommended salaries listed in these quarterly reports have been studied by the various Advisory Committees, the Salary Schedule and Personnel Committee, the Finance Committee, and the Central Office, it would facilitate matters if the salary schedules for 1956-57 as presented in these quarterly reports of the presidents would be incorporated in a single action by the Board instead of going over each report and acting on it individually. The Board concurred in this opinion.

Mr. Stipes then inquired if any of the presidents had any corrections that should be made in the salary schedule for 1956-1957 as presented in his quarterly report.

Dr. Buzzard distributed corrected copies of his quarterly report as there were typographical errors in his original quarterly report for this meeting.

Dr. Larsen requested the following corrections be made in his quarterly report:

Page 11 - Remove the names of Jeannette Vanderpol and Lessie Carlton from the list of Assistant Professors for the academic year 1956-1957.

Page 14 - Salary of C. W. Hardy, for 1956-1957, should be corrected to read \$9,360.

Page 14 - Payroll title of Vernon L. Replogle should be corrected to read "Professor" instead of "Associate Professor."

Dr. Beau and Dr. Holmes reported they had no corrections to make in the salary schedules appearing in their quarterly reports.

Mr. Stipes, Chairman of the Finance Committee, next reported that the Finance Committee and the Salary Schedule and Personnel Committee recommended that the salary of Dr. Arthur H. Larsen, who is now the Acting President of Illinois State Normal University, be raised from \$10,800 a year to \$11,400 a year (or a raise

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from \$900 a month to \$950 a month), effective September 1, 1956 when he is expected to return to his duties as Dean of Illinois State Normal University.

Following some discussion, Mr. Stipes moved that the salary schedules for 1956-1957 as presented and corrected in the quarterly reports of the presidents be accepted, with the exception of the salary for Dr. Arthur H Larsen, as Dean of Illinois State Normal University, which shall be raised from \$10,800 a year to \$11,400 a year (or from \$900 a month to \$950 a month), effective September 1, 1956. The motion was seconded by Mr. Houle, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

QUARTERLY REPORTS OF PRESIDENTS

Eastern Illinois State College

Dr. Buzzard presented his quarterly report on Eastern Illinois State College and stated it might be found necessary to make some changes in the summer school salaries listed in this report.

Following some discussion, Mr. Summers moved the approval of the quarterly report on Eastern Illinois State College as presented by Dr. Buzzard, together with the right of reconsideration of summer school salaries should it be found necessary to make any changes. The motion was seconded by Mr. Reed, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Advisory Committee of Eastern Illinois State College, reported that at present there is no central telephone board at the college, and all telephone calls are placed through the main telephone board for the City of Charleston. He further reported that the administration at Eastern Illinois State College has requested permission to install a central switchboard and to employ an operator for this switchboard, with the thought that this operator would also be given typing assignments while on duty.

Mr. Summers moved that the Board authorize the expenditure of \$292.50 (to be paid with funds appropriated for Contractual Ser-

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vices, General Revenue) for the installation of a dial PBX telephone system on the campus at Eastern Illinois State College by the Illinois Consolidated Telephone Company of Mattoon, and that the college take necessary steps to employ an operator-typist to operate this central switchboard during the regular school hours of the college. The motion was seconded by Mr. Stipes, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

Mr. Summers, Chairman of the Advisory Committee of Eastern Illinois State College, next reported that, since the last Board meeting, the State Division of Highways has announced it intends to construct a new route connecting Charleston and Mattoon. He further reported that the Division of Highways is contemplating using Lincoln Street in Charleston and making it a four-lane route. (Lincoln Street passes the front of the campus at Eastern.) Mr. Summers stated that the question has been raised whether or not additional right-of-way will be needed for this new route and, if so, will it be taken from the college campus.

Mr. Stipes recommended that Dr. Browne contact the State Division of Highways concerning the plans for the construction of this new route in regard to the use of Lincoln Street in Charleston and along the campus of Eastern Illinois State College. The Board concurred in Mr. Stipes' recommendation.

Illinois State Normal University

Dr. Larsen presented his quarterly report on Illinois State Normal University and requested the deletion of Item (2), Page 5, under the heading 4. Leaves of Absences, a. Sabbatical.

Dr. Larsen also requested approval of the following:

Acceptance of the low bid submitted by the Davey Tree Expert Company, in the amount of \$1,228, for two spray applications of the elm trees on the campus of Illinois State Normal University. (To be paid with funds appropriated for Contractual Services, General Revenue.)

Mr. Ropp moved the approval of the quarterly report on Illinois State Normal University as presented and corrected by Dr. Larsen, together with the approval of the expenditure of \$1,228, as above outlined, for spraying of the elm trees on the campus of Illinois State Normal University. The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mrs. Madlener	Aye
Mr. Hollingsworth	Absent	Dr. Nickell	Absent
Mr. Houle	Aye	Mr. Reed	Aye

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Mr. Ropp	Aye	Mr. Summers	Aye
Mr. Stipes	Aye	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Western Illinois State College

Dr. Beu presented his quarterly report on Western Illinois State College. In regard to the request for acceptance of the low bid of Gillespie & Powers Construction Company, Inc., in the amount of \$1,981, to furnish refractories and labor for necessary boiler repairs, Dr. Beu stated it should be noted that this would be paid with funds appropriated for Contractual Services, General Revenue.

Following but little discussion, Mr. Dunbar moved the approval of the quarterly report on Western Illinois State College, including the expenditures of \$1,981 for boiler repairs, as presented by Dr. Beu. The motion was seconded by Mr. Houle, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Northern Illinois State College

Dr. Holmes presented his quarterly report on Northern Illinois State College.

Since there was nothing controversial, Mr. Stipes moved the approval of the quarterly report on Northern Illinois State College as presented by Dr. Holmes. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Dr. Holmes next presented a tabulation of bids received for the installation of fluorescent lighting in four classrooms at Northern Illinois State College.

Following some discussion, Mr. Watson moved the acceptance of the low bid submitted by Virgil Cook, in the amount of \$1,565, and awarding of contract to said low bidder for the installation of fluorescent lighting in four classrooms at Northern Illinois State College (to be paid with funds appropriated for Contractual Ser-

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vices, General Revenue). The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

Dr. Holmes next reported that he had received a communication from the Center for Study of Liberal Education of Adults relative to the possibility of this organization granting to Northern Illinois State College \$3,500 to be used as follows: \$1,700 for curriculum aspects of a program of adult education and \$1,800 for expenses of actual teaching of this program. Dr. Holmes stated there is nothing definite about this grant being given to Northern Illinois State College but presented it merely for the information of the Board.

Dr. Holmes next reported he had received the official report of the North Central Association on Northern Illinois State College and that he would send copies of this report to all of the Board members and the Central Office instead of going into detail at this time. Dr. Holmes stated, "I can summarize the whole report by saying that our report is a very fine report."

Chairman Walker congratulated Northern Illinois State College on receiving this excellent report from the North Central Association.

REPORTS OF COMMITTEES

Mr. Summers, Chairman of the Building Committee, reported that the Building Committee had studied the preliminary plans submitted by Lundeen and Hilfinger, architects, for the proposed three-unit 450-resident women's dormitory building at Eastern Illinois State College. The Building Committee recommended the approval of the preliminary plans as submitted, subject to the following change:

Elimination of a two-room infirmary planned for each separate unit and the substitution of a one-room infirmary to be located on the first floor of the middle unit.

Mr. Summers further reported that the approval of these plans was requested so Lundeen and Hilfinger, architects, could submit these plans to the Housing and Home Finance Agency for their approval; if these plans are not approved by the Housing and Home Finance Agency, then it will be necessary to have them revised.

Following some discussion, Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee regarding the approval of the preliminary plans for the proposed women's dormitory building at Eastern Illinois State College, subject to change as above outlined. The motion was seconded by Mr.

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Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported the Building Committee had heard a lengthy report by R. H. Ramcke and William Hanson, of the architectural firm of Childs and Smith, regarding progress in construction of the new laboratory school building at Eastern Illinois State College. The Building Committee agreed on a plan to assist the general contractor, Hart and Reilly of Mattoon, in coordinating the building program in order to increase the rate of progress. (This was presented for the information of the Board.)

Mr. Summers, Chairman of the Building Committee, reported that the Building Committee had studied a request for the expenditure of \$1,104 from the Contingency Fund for the new laboratory school building at Eastern Illinois State College. This expenditure is to provide for certain minor drains which were not indicated on the plans and specifications for this building. The Building Committee recommended the approval of the expenditure of \$1,104 from the Contingency Fund for the new laboratory school building at Eastern Illinois State College, and said expenditure to be an addition to the contract for the plumbing work awarded to T. A. Brinkoetter and Sons, Inc., to provide three (3) roof drains for this building as outlined in letter from Childs and Smith, architects, under date of March 29, 1956.

Following some discussion, Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee regarding the expenditure of \$1,104 from the Contingency Fund to provide additional roof drains for the new laboratory school building at Eastern Illinois State College. The motion was seconded by Mr. Reed, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee, together with the Finance Committee, the four presidents, and Lundeen and Hilfinger (architects), has scheduled a meeting for April 21, 1956 to study initial plans for the proposed classroom buildings for art, music, and speech; the Building Committee and the Finance Committee plan to

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discuss housing for married students at this same meeting.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had studied final drawings and specifications, as submitted by Mr. Thelen, Architectural Assistant of the Board, for certain rehabilitation work in the Science Building at Northern Illinois State College. The Building Committee recommended the approval of the final drawings and specifications, as submitted by Mr. Thelen, for the rehabilitation work of the food laboratory and home economics facilities in the Science Building at Northern Illinois State College, and that the administration at Northern Illinois State College be authorized to advertise for bids on this work with the expectation that contracts can be awarded at the May meeting of the Board.

Following some discussion, Mr. Summers moved the acceptance of the foregoing recommendations of the Building Committee regarding approval of final drawings and specifications for rehabilitation of the food laboratory and home economics facilities in the Science Building at Northern Illinois State College and the authorization to advertise for bids on this work. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had studied the proposed contracts with Schaeffer and Wilson and Lundeen and Hilfinger, associated architects, for the new laboratory school building at Illinois State Normal University. Mr. Summers stated that one contract is for the preparation of plans and specifications and supercedes previous letter agreement for this project, dated April 22, 1953, and all payments made to the associated architects under the terms of that agreement are to be credited against the total amount due under this new contract; the other contract covers supervision of construction of this building. The Building Committee recommended the approval of these two contracts with Schaeffer and Wilson and Lundeen and Hilfinger, associated architects, on the new laboratory school building at Illinois State Normal University and that the Chairman and the Secretary of the Board be authorized to sign said contracts.

Mr. Summers moved the acceptance of the foregoing recommendations of the Building Committee regarding the contracts with Schaeffer and Wilson and Lundeen and Hilfinger, associated architects, on the new laboratory school building at Illinois State Normal University. The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

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Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee recommended that, in the future, each president include in his report to the Board a progress report on the various buildings that are under construction. The Building Committee believes this information will be helpful to them in determining if construction is on schedule. The Board concurred in this recommendation of the Building Committee.

The next matter on the agenda was concerned with the construction of a Physical Education Building at Northern Illinois State College.

The first matter concerning said construction was the report of the Fiscal Agents. Mr. Stipes moved that the following report of the Fiscal Agents, dated March 16, 1956, on the proposed issue of \$400,000 Physical Education Building Revenue Bonds, Series 1956, for Northern Illinois State College at DeKalb, Illinois, be accepted and approved and placed on file with the Secretary:

Report on Financing

PHYSICAL EDUCATION BUILDING

NORTHERN ILLINOIS STATE COLLEGE
DeKalb, Illinois

Prepared by

Barcus, Kindred & Co., Chicago, Illinois
J. T. Swartz & Co., Inc., Chicago, Illinois

Fiscal Agents
for

THE TEACHERS COLLEGE BOARD OF THE STATE OF ILLINOIS

March 16, 1956

The Hon. Chairman and Members
The Teachers College Board of the State of Illinois

Gentlemen:

We herewith present our report on the financing of construction of a physical education building at Northern Illinois State College.

This report shows the source and application of funds needed to construct the physical education building, the approximate annual requirements for principal and interest on the \$400,000 bonds issued therefor, the expected revenues available for paying principal and interest on this proposed bond issue and information supplemental thereto.

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In our opinion this undertaking appears to be financially feasible.

Respectfully submitted,

BARCUS, KINDRED & COMPANY
J. T. SWARTZ & CO., INC.
Fiscal Agents

By /S/ Ernest E. Bell

The Teachers College Board of the State of Illinois, organized pursuant to Chapter 122 of the laws of the State of Illinois, is comprised of nine members appointed for overlapping six year terms by the Governor with the advice and consent of the Senate, and, as ex-officio members, the Superintendent of Public Instruction and the Director of the Department of Finance of the State of Illinois. The present organization of the Board is:

Appointed Members

Lewis M. Walker, Chairman	Gilman
Royal A. Stipes, Jr., Vice Chairman	Champaign
Alexander A. Summers, Secretary	Mattoon
Carl Dunbar	Macomb
J. Arthur Houle, Jr.	Hinsdale
Mrs. Harriet Lowden Madlener.	Oregon
William E. Reed.	Oak Park
Clarence R. Ropp	Normal
Chauncey B. Watson.	DeKalb

Ex-Officio Members

Vernon L. Nickell, Superintendent of Public Instruction . . . Springfield
M. H. Hollingsworth, Director of Department of Finance . . . Springfield

Under the control of this Board are the four teachers colleges of the State of Illinois: Northern Illinois State College, DeKalb; Illinois State Normal University, Normal; Western Illinois State College, Macomb; and Eastern Illinois State College, Charleston.

Legal Authority:- These bonds will be issued by The Teachers College Board of the State of Illinois for Northern Illinois State College at DeKalb, Illinois, pursuant to the provisions of an act authorizing the Board to build and equip field houses, residence halls, student union buildings and other structures with the proceeds of bonds payable from the revenues thereof (Sections 59a to 59e, Chapter 127, Illinois Revised Statutes 1955), approved by the General Assembly of the State of Illinois; and pursuant to a resolution to be adopted by the Board.

Northern Illinois State College, with an enrollment of over 3,000, is the largest of the four Illinois State Teachers Colleges. It is located about 60 miles west of Chicago at DeKalb, Illinois, a city of approximately 10,000 population, not including college students. Established in 1895, it is accredited by the North Central Association of Colleges and Secondary Schools and by the American Association of Colleges for Teachers Education. The College faculty has over 170 members and fixed assets are valued in excess of

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\$10 million with capital appropriations on hand for adding \$3.1 million during the current 1955-57 biennium. The campus presently consists of over 200 acres, and the College has contracted for the purchase of an additional 131 acres for which a separate state appropriation has been made.

No tuition is charged students attending the College. Fees are charged to cover registration, activities and student union, which presently total \$50.50 per student per regular semester or \$101 for a full academic year. Summer session fees amount to \$25.25.

Purpose of Bond Issue:- The proceeds from the sale of these \$400,000 bonds, together with a state appropriation of \$950,000, are to be used to finance the construction of a new physical education building (field house) on the campus. The architect's estimated cost of the project and the source of funds are shown below:

Construction Cost	\$1,180,021 (a)
Equipment and Furnishings	50,000
Financial, Architect's Fees & Contingencies	105,979
Interest Capitalized - 1 Year @ 3½%	14,000
	\$1,350,000
State Appropriation	950,000 (b)
To be Provided from Bond Proceeds	\$ 400,000

Notes: - (a) Based on bids received 2/29/56. Contracts will be covered by performance bonds. Completion date is scheduled for 12/31/56. (b) This appropriation has been made by the state legislature specifically for this project.

Description of Project:- The new physical education building (field house) is to consist primarily of a large multi-purpose room 312 feet long by 170 feet wide with a removable basketball floor and transportable bleacher seating to accommodate 5,000 persons. Other facilities and space include locker rooms to accommodate 1,400 students, 2 classrooms, a handball court, several large storage areas, a track gallery and offices.

Security:- These bonds will be secured by a closed first lien on the net operating revenues of the new physical education building (field house). The Board covenants to continuously operate and manage the building; to adopt rules and regulations designed to assure the maximum use of the building; and to charge and collect rates, fees and charges, including student fees, for the use of the building adequate to meet the requirements of the bond resolution which are summarized below.

In addition to serving as the center for indoor extracurricular athletic and large social activities, the building will be used for the curricular physical education program of the College. It is in connection with this regular curricular use that there is expected to be incurred the building's major operating and maintenance expense which will be paid from the College's general operating funds derived almost entirely from state appropriation. In the bond resolution the Board covenants:

That it will not permit any free use of the building except for curricular activities of the College, and then only to the extent

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(a) that there are available from sources other than student fees and other charges for the use of the building (i.e. from the College's general operating funds) funds fully sufficient to pay the operation and maintenance expense of the project for such use and (b) that the availability of the project for revenue producing activities is adequate to provide revenues fully sufficient to meet the requirements of the bond resolution.

The gross income and revenues derived from the student fees and charges collected for the use of the building shall, within 3 days after receipt thereof, be paid to the Treasurer of the State of Illinois and shall be credited by him to special accounts in the order shown below:

1. Monthly, to the Operation and Maintenance Account, only such an amount of money as is needed, if any, to meet a deficiency from funds derived from other sources (i.e. from the College's general operating funds) for payment of operating and maintenance expense for such month.
2. Monthly, to the Bond Account, beginning 4/1/57, 1/6th of the interest then next due and, beginning 4/1/58, 1/12th of the principal then next due on these bonds.
3. Semiannually beginning 10/10/57, to the Bond Reserve Account, \$2,000 until \$20,000 has been accumulated.
4. Semiannually beginning 10/10/57, to the Depreciation Account, \$2,000 to establish and maintain this account at \$20,000. (Depreciation funds may be used, if necessary, for the payment of principal or interest on these bonds.)
5. All funds remaining unallocated on June 30th in each year, after all the above deposits have been made, shall be deemed surplus revenues, and may be used by The Teachers College Board for any lawful purpose.

Debt Service Requirements: - Shown below are debt service requirements on these \$400,000 bonds, assuming an interest rate of 3-1/2%:

<u>Yr End 4/1</u>	<u>Princ</u>	<u>Int</u>	<u>Total</u>	<u>Yr End 4/1</u>	<u>Princ</u>	<u>Int</u>	<u>Total</u>
1957	—	*	*	1976	\$11,000	\$9,240	\$20,240
1958	—	\$14,000	\$14,000	1977	11,000	8,855	19,855
1959	\$6,000	14,000	20,000	1978	12,000	8,470	20,470
1960	6,000	13,790	19,790	1979	12,000	8,050	20,050
1961	6,000	13,580	19,580	1980	12,000	7,630	19,630
1962	7,000	13,370	20,370	1981	13,000	7,210	20,210
1963	7,000	13,125	20,125	1982	13,000	6,755	19,755
1964	7,000	12,880	19,880	1983	14,000	6,300	20,300
1965	7,000	12,635	19,635	1984	14,000	5,810	19,810
1966	8,000	12,390	20,390	1985	15,000	5,320	20,320
1967	8,000	12,110	20,110	1986	15,000	4,795	19,795
1968	8,000	11,830	19,830	1987	16,000	4,270	20,270
1969	9,000	11,550	20,550	1988	16,000	3,710	19,710
1970	9,000	11,235	20,235	1989	17,000	3,150	20,150
1971	9,000	10,920	19,920	1990	17,000	2,555	19,555
1972	9,000	10,605	19,605	1991	18,000	1,960	19,960
1973	10,000	10,290	20,290	1992	19,000	1,330	20,330
1974	10,000	9,940	19,940	1993	19,000	665	19,665
1975	10,000	9,590	19,590	1958-93	Avg		\$19,831

* Interest through 4/1/57 to be capitalized.

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Student Fees and Charges:- The Teachers College Board has established the initial field house student fee at \$4.50 per student per semester and \$2.25 per student per summer session, effective at the beginning of the September 1956 semester. The student fee will be increased from the initial \$4.50-\$2.25 level at any time necessary to provide revenues sufficient to meet the requirements of the bond resolution. Other rates and charges for specific use of and service by the building shall be established from time to time by the Business Manager of Northern Illinois State College, provided that such rates and charges shall be sufficient at all times to produce gross revenues equal to at least the direct operating expenses of such uses and services.

Estimated Revenues:- The basic source of revenue for the payment of debt service on these bonds will be student fees. The following schedule shows that a student fee of only \$4.50 per student per semester and \$2.25 per student per summer session will provide adequate coverage of debt service:

	Yearly Estimates Based on Full Time Enrollment		
	1955 Actual	1960 Estim	1967 Estim
Enrollment			
Fall	2,760	3,345	4,339
Summer	919	1,114	1,445
Student Fees			
Fall Semester @ \$4.50 Pr Stu	\$12,420	\$15,053	\$19,526
Spring " @ \$4.50 Pr Stu	12,420	15,053	19,526
Summer Term @ \$2.25 Pr Stu	2,068	2,506	3,251
Total	<u>\$26,908</u>	<u>\$32,612</u>	<u>\$42,303</u>
Debt Serv Cvge - \$400m Bds @ 3½%:-			
Max Int (\$14,000) Covered	1.9x	2.3x	3.0x
Avg Ann Tot Chgs (\$19,831) Cvr'd	1.4x	1.6x	2.1x

Enrollment:-

Year	FALL TERM			
	Full Time (a)	Part Time	Total	Summer (a)
1946	1,442	----	1,442	658
1947	1,635	----	1,635	690
1948	1,668	----	1,668	703
1949	1,964	----	1,964	762
1950	1,865	----	1,865	850
1951	1,777	----	1,777	821
1952	1,733	267 (b)	2,000	783
1953	1,906	371	2,277	842
1954	2,159	406	2,565	902
1955	2,760	498	3,258	919

Notes: - (a) Required to pay full fees. (b) A part time program has been initiated for which students do not pay certain fees such as activities, student union and the scheduled physical education building fees.

Future Enrollment:- A detailed study of college enrollments, prepared in 1951 by the Bureau of Institutional Research of the University of Illinois, indicates that, based on records of actual births through 1949 (the most recent year available at the time the study was made), total college enrollments in Illinois will steadily increase from the current year through 1967-68, the last year on which births through 1949 determine such college enrollments. The results of this study are shown below:

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Year	Estimated	% Increase		Year	Estimated	% Increase	
	Tot Ill Col Enroll	Yrly	Cumul		Tot Ill Col Enroll	Yrly	Cumul
1955-56	132,640	---	---	1962-63	184,068	4.2%	33.8%
1956-57	137,783	3.9%	3.9%	1963-64	185,158	0.6%	34.4
1957-58	139,793	1.5	5.4	1964-65	191,514	3.4	37.8
1958-59	144,833	3.6	9.0	1965-66	204,210	6.6	44.4
1959-60	151,880	4.9	13.9	1966-67	215,650	5.6	50.0
1960-61	162,973	7.3	21.2	1967-68	231,243	7.2	57.2
1961-62	176,621	8.4	29.6				

Based on these percentage increases, applied to Northern's 1955 full time fall enrollment of 2,760, it can be expected that future enrollment will increase to an estimated 4,339 by 1967-68 (57.2% increase).

Present Outstanding Debt at Northern Illinois State College:-

Series 1950 Student Residence Halls Revenue Bonds	-- \$1,070,000
Series 1953 Building Revenue Bonds	-- 1,500,000

These issues are payable solely from the net operating revenues of residence halls, dining halls and the student union building.

Debt History:- The Teachers College Board of the State of Illinois has, since 1947 when enabling legislation was passed, issued revenue bonds to finance nine projects at the colleges under its control. In each case the Board has required that the facilities, as soon as built, be operated in such a way as to produce revenues substantially in excess of all requirements including those for various reserves.

Three of these nine bond issues have been for facilities at Northern Illinois State College. The first was payable from revenues of the student union building and the dining hall and has been fully retired substantially in advance of maturity from funds on hand.

The second issue at Northern was the Series 1950 Student Residence Halls Revenue issue in the amount of \$1,350,000, issued to finance the construction of Gilbert Hall and to improve Adams and Williston Halls, and secured by revenues derived from the operation of these three dormitories. Below are shown operating data relative to said bond issue:

Year End 6/30	1952	1953	1954	1955
Operating Income	\$232,472	\$424,650	\$433,653	\$436,094
Operating Expense	177,990	285,038	287,107	311,546
Net Before Depr & Dt Serv	\$ 54,482	\$139,612	\$146,546	\$124,548
Princ & Int Reqmnts	\$ 19,338*	\$ 38,675	\$ 58,350	\$ 57,700
Cash & US Govts, End of Yr				
Operating & Revenue Funds		\$131,529	\$ 98,359	\$ 85,219
Interest & Sinking Fund		45,748	129,992	151,049
Depreciation Fund		21,000	42,372	70,194
Reserve Fund		20,979	42,859	70,465
Total, Except Constr Funds		\$219,256	\$313,582	\$376,927

* Debt service to 12/1/51 was capitalized.

Note: - \$215,000 of the Series 1950 bonds have already been retired in advance of maturity.

PROCEEDINGS

The third Northern Illinois State College issue was the \$1,500,000 Series of 1953 Building Revenue Bonds, issued for the purpose of financing construction of a new dormitory (Neptune Hall) and additions to the student union building and the dining hall, and secured by revenues from said buildings. Neptune Hall, the principal source of revenue, was first opened for occupancy in the fall semester of 1955 so operating data for a full year are not yet available. Earnings during construction and for the 6 months ended 12/31/55 are as follows.

	<u>Year End 6/30</u>		<u>Includes Neptune Hall</u>	
	<u>1954</u>	<u>1955</u>	6 Mos End	12/6ths of
			<u>12/31/55</u>	6 Mos End
			<u>12/31/55</u>	
Gross Revenue	\$121,332	\$164,694	\$176,343	\$352,686
Operating Expense	<u>100,484</u>	<u>126,632</u>	<u>123,708</u>	<u>247,416</u>
Net Before Depr & Dt Serv	\$ 20,848	\$ 38,062	\$ 52,635	\$105,270
Princ & Int Reqmnts	(a)	(a)	\$ 28,850	\$ 57,700 (b)

Notes: - (a) Debt service to 6/1/55 was capitalized.

(b) Interest only. First principal payment is 12/1/56.

Average annual total debt service amounts to \$80,140 (1955-88).

Overall Institutional Operations:- Shown below is a condensed summary of total income and expenditures of Northern Illinois State College for the fiscal year ended 6/30/55:

<u>Income</u>		
Educational and General Operations		
State Appropriations	\$2,164,460*	
Registration Fees & \$20,873 Misc	<u>132,954</u>	\$2,297,414
Bond Revenue Funds**		
Series 1950	\$ 440,533	
Series 1953	<u>170,473</u>	
		611,006
Auxiliary Enterprises		<u>23,094</u>
Total Income		\$2,931,514

<u>Expenditures</u>		
Educational & General Operations		\$2,194,800
Bond Revenue Funds**		
Series 1950	\$ 355,371	
Series 1953	<u>132,657</u>	
		488,028
Auxiliary Enterprises		<u>23,116</u>
Total Expenditures		\$2,705,944
Excess of Income Over Expenditures		\$ 225,570

* Includes \$238,485 unexpended fund balance from previous year.

** This schedule summarizes total income and expenditures which will differ from operating figures for bond revenue funds shown on preceding page.

TEACHERS COLLEGE BOARD

State Appropriations for the Biennium Beginning 7/1/55:

	<u>Allotted to First Year</u>	<u>Allotted to Second Year</u>	<u>Total for Biennium</u>
Educational – General	\$2,374,588	\$2,593,169	\$4,967,757
Capital Improvements			
Classroom Building			950,000
Physical Education Building			950,000
Laboratory School			1,995,000
Land Purchase			150,000
Rehabilitation			65,000
Total for Capital Improvements			<u>\$4,110,000</u>
 Total			 \$9,077,757

Overall Institutional Balance Sheet:- Shown below is a condensed summary of Northern Illinois State College balance sheet data, as of 6/30/55:

Assets

Educational & General Funds			
Cash & Unexpended Appropriations		\$ 107,105*	
Other		<u>9,828</u>	\$ 116,933
Plant Funds			
Unexpended Appropriations		80,237*	
Land		249,778	
Buildings		3,792,013	
Equipment		1,338,414	
Construction in Process		<u>2,099,592</u>	\$ 7,560,034
Bond Revenue Funds			
Cash & US Govts—Constr Fds	<u>Series 1950</u>	<u>Series 1953</u>	
—Other Fds	\$ 35,969	\$ 338,422	
Inventory & Receivables	376,927	73,758	
Net Fixed Assets	36,377	10,123	
Deferred Charges	1,323,820	1,234,449	
	876	1,859	
	<u>\$1,773,969</u>	<u>\$1,658,611</u>	3,432,580
Agency Funds – Cash			132,378
Total Assets			<u>\$11,241,925</u>

Liabilities and Surplus

Educational & General Funds			
Liabilities, Reserves & Deferred Income		\$ 14,706	
Surplus		<u>102,227</u>	\$ 116,933
Plant Funds			
Unexpended Appropriations		80,237	
Net Invested in Plant		<u>7,479,797</u>	7,560,034
Bond Revenue Funds			
Current Liab & Def Income	<u>Series 1950</u>	<u>Series 1953</u>	
Bonds Payable	\$ 21,825	\$ 22,986	
Surplus	1,310,000	1,500,000	
	442,144	135,625	
	<u>\$1,773,969</u>	<u>\$1,658,611</u>	3,432,580
Agency Funds – Balance			132,378
Total Liabilities and Surplus			<u>\$11,241,925</u>

* This balance sheet is as of the close of a biennium when appropriations normally are exhausted.

PROCEEDINGS

The motion was seconded by Mr. Summers, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

At 2:00 P.M., Chairman Walker asked Mr. Summers to proceed with the opening of the bond bids.

Mr. Summers, Secretary, announced he had received three bids for the purchase of \$400,000 Physical Education Building Revenue Bonds, Series 1956, for Northern Illinois State College. Whereupon the said bids were opened and read and were as follows:

Bidder	Coupon Rates	Premium	Interest Cost	
			Amount	%
Blyth & Co., Inc.))	4 % 1959 to 1975 3¾% 1976 to 1983	\$178.20	\$355,179.30	3.7910
John Nuveen & Co.))	4 % 1959 to 1977 3¾% 1978 to 1993	\$199.60	\$356,295.40	3.8028
White, Weld & Co.))))	5 % 1959 to 1965 3½% 1966 to 1977 3¾% 1978 to 1991 3½% 1992 to 1993	\$808.52	\$346,143.98	3,694567

The motion was seconded by Mr. Summers, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

At 2:00 P.M., Chairman Walker asked Mr. Summers to proceed with the opening of the bond bids.

Mr. Summers, Secretary, announced he had received three bids for the purchase of \$400,000 Physical Education Building Revenue Bonds, Series 1956, for Northern Illinois State College. Whereupon the said bids were opened and read and were as follows:

PROCEEDINGS

\$1,350,000; and

WHEREAS, the General Assembly of the State of Illinois by Senate Bill No. 763, approved July 1, 1955, has appropriated the sum of \$950,000 for part of the cost of constructing the project (together with funds to be secured from other sources) and it is determined necessary to raise the sum of \$400,000 by an issue of revenue bonds to complete the construction of the project; and

WHEREAS, this Teachers College Board is authorized, under the laws of the State of Illinois thereunto enabling, to issue revenue bonds to secure funds to pay in part the cost of constructing the project and the income, revenue and receipts to be derived from the use and operation of the project are determined adequate to pay such bonds so to be issued:

NOW, THEREFORE, Be It and It Is Hereby Resolved by The Teachers College Board of the State of Illinois for Northern Illinois State College at DeKalb, Illinois, as follows:

Section 1. That there be constructed a physical education building for Northern Illinois State College at DeKalb, Illinois, on the campus of said College as described in the preambles of this resolution, and it is hereby declared that all recitals of fact contained in said preambles hereto are true, correct and complete.

Section 2. That for the purpose of raising the sum of \$400,000, which is determined necessary to pay a part of the cost of constructing the project, completely equipped and furnished, as recited in the preambles hereto, there is hereby authorized an issue of negotiable coupon revenue bonds of said Teachers College Board for said College in the principal sum of \$400,000.

Said bonds shall be designated "Physical Education Building Revenue Bonds, Series 1956," of The Teachers College Board of the State of Illinois for Northern Illinois State College at DeKalb, Illinois, shall bear date of April 1, 1956, be of \$1,000 denomination and numbered from 1 through 400, and shall mature serially, subject to the right of prior redemption as hereinafter mentioned, on April 1 in each of the years and in amounts and bearing interest as follows:

<u>Amount</u>	<u>Maturity Date</u>	<u>Interest Rate</u>
\$ 6,000	1959 through 1961	5%
7,000	1962 through 1965	5%
8,000	1966 through 1968	3 1/2%
9,000	1969 through 1972	3 1/2%
10,000	1973 through 1975	3 1/2%
11,000	1976 and 1977	3 1/2%
12,000	1978 through 1980	3 3/4%
13,000	1981 and 1982	3 3/4%
14,000	1983 and 1984	3 3/4%
15,000	1985 and 1986	3 3/4%
16,000	1987 and 1988	3 3/4%
17,000	1989 and 1990	3 3/4%
18,000	1991	3 3/4%
19,000	1992 and 1993	3 1/2%

TEACHERS COLLEGE BOARD

Interest at the rates herein specified shall be evidenced by coupons attached to said bonds, and such interest shall be payable on October 1, 1956, and semiannually thereafter on April 1 and October 1 of each year, and both the principal of and the interest on the said bonds shall be payable in lawful money of the United States of America at The Northern Trust Company, Chicago, Illinois.

The Teachers College Board reserves the right to call for redemption prior to maturity the bonds of said issue maturing on April 1 in each of the years 1965 through 1993, as a whole or in part in their inverse numerical order prior to their maturity on April 1, 1964, or on any interest payment date thereafter at a price of par, unpaid accrued interest to the date of redemption, and a premium in accordance with the following schedule:

- At 3 1/2% of the principal amount thereof if redeemed on April 1, 1964, or on any interest payment date thereafter up to and including October 1, 1968;
- At 2 1/2% of the principal amount thereof if redeemed on April 1, 1969, or on any interest payment date thereafter up to and including October 1, 1973;
- At 1 1/2% of the principal amount thereof if redeemed on April 1, 1974, or on any interest payment date thereafter up to and including October 1, 1978; and
- At 1/2% of the principal amount thereof if redeemed on April 1, 1979, or on any interest payment date thereafter up to and including October 1, 1983.

Notice of redemption of any or all of said bonds shall be given by publication at least once not less than thirty (30) days prior to the date of redemption in one financial newspaper published and of general circulation in the City of Chicago, Illinois, and such notice of redemption shall designate the date and place of redemption, the numbers and aggregate principal amount of bonds called for redemption, the place of redemption, which shall be the paying agent as expressed in said bonds, and shall state that the bonds so specified will be redeemed at a price of par, unpaid accrued interest to the date of redemption, plus the applicable redemption premium, and from and after the designated redemption date interest on all of said bonds so called for redemption shall cease.

Section 3. The said bonds shall be executed for and on behalf of Northern Illinois State College at DeKalb, Illinois, by the Chairman of the Teachers College Board, and attested by the Secretary thereof under the seal of said Board, and shall be countersigned by the Treasurer of the State of Illinois, and the interest coupons attached to said bonds evidencing the rates of interest hereinabove specified shall be executed by the facsimile signatures of said officials who by the execution of said bonds shall adopt as and for their own proper signatures their respective facsimile signatures appearing on said coupons.

PROCEEDINGS

The said bonds and coupons shall be payable to bearer provided, however, that such bonds may be subject to registration as to principal only at any time prior to maturity in the name of the holder thereof on the books of the Secretary of The Teachers College Board, such registration to be noted on the reverse side of the bonds by the Secretary and thereafter the principal of such bonds shall be payable only to the registered holder, his legal representatives or assigns. Such registered bond shall be transferred to another registered holder or back to bearer only upon presentation to said Secretary with a legal assignment duly acknowledged or approved. Registration of any of such bonds shall not affect the negotiability of the coupons thereto attached, but such coupons shall be transferable by delivery merely.

Section 4. That said revenue bonds shall be in substantially the following form:

(Form of Bond)

UNITED STATES OF AMERICA

STATE OF ILLINOIS

THE TEACHERS COLLEGE BOARD OF THE STATE OF ILLINOIS
FOR NORTHERN ILLINOIS STATE COLLEGE
AT DE KALB, ILLINOIS

PHYSICAL EDUCATION BUILDING REVENUE BOND, SERIES 1956

Number

\$ 1,000

The Teachers College Board of the State of Illinois for Northern Illinois State College at DeKalb, Illinois, created and established under the laws of the State of Illinois, hereby acknowledges itself to owe and for value received promises to pay to bearer, but only out of The Teachers College Board Revenue Fund of 1956 for Northern Illinois State College at DeKalb, Illinois, as hereinafter provided for, and not otherwise, the sum of One Thousand Dollars (\$1,000) on April 1, 19 , unless this bond has sooner been called for prior redemption and funds are available for the payment thereof as herein provided, and to pay interest on said sum from the date hereof at the rate of per cent (%) per annum, payable October 1, 1956, and semiannually thereafter on the first days of April and October in each year until the principal hereof shall be paid. Interest accruing on this bond on and prior to the maturity date hereof shall be payable upon presentation and surrender of the interest coupons hereto attached as they subsequently become due, but no interest shall accrue on this bond after the maturity hereof, unless this bond be presented for payment at maturity and be not then paid.

Both principal hereof and interest hereon are hereby made payable in lawful money of the United States of America at The Northern Trust Company, Chicago, Illinois.

The Teachers College Board reserves the right to call for redemption prior to maturity the bonds of said issue maturing on April 1 in each of the years 1965 through 1993, as a whole or in

TEACHERS COLLEGE BOARD

part in their inverse numerical order prior to their maturity on April 1, 1964, or on any interest payment date thereafter at a price of par, unpaid accrued interest to the date of redemption, and a premium in accordance with the following schedule:

- At 3 1/2% of the principal amount thereof if redeemed on April 1, 1964, or on any interest payment date thereafter up to and including October 1, 1968;
- At 2 1/2% of the principal amount thereof if redeemed on April 1, 1969, or on any interest payment date thereafter up to and including October 1, 1973;
- At 1 1/2% of the principal amount thereof if redeemed on April 1, 1974, or on any interest payment date thereafter up to and including October 1, 1978; and
- At 1/2% of the principal amount thereof if redeemed on April 1, 1979, or on any interest payment date thereafter up to and including October 1, 1983.

Notice of redemption of any or all of said bonds shall be given by publication at least once not less than thirty (30) days prior to the date of redemption in one financial newspaper published and of general circulation in the City of Chicago, Illinois, and such notice of redemption shall designate the date and place of redemption, the numbers and aggregate principal amount of bonds called for redemption, the place of redemption, which shall be the paying agent as expressed in this bond, and shall state that the bonds so specified will be redeemed at a price of par, unpaid accrued interest to the date of redemption, plus the applicable redemption premium, and from and after the designated redemption date interest on all of said bonds so called for redemption shall cease.

This bond is one of an authorized issue of \$400,000 bonds, all of like date, tenor and effect (except as to number, rate of interest, maturity, and provision for redemption prior to maturity) authorized by The Teachers College Board for Northern Illinois State College at DeKalb, Illinois, to pay in part, together with other funds to be made available therefor from an appropriation by the General Assembly of the State of Illinois under Senate Bill No. 763, approved July 1, 1955, the cost of the construction of a physical education building, completely equipped and furnished, on the campus of said College under and pursuant to the provisions of a resolution adopted by the Teachers College Board on the 16th day of April, 1956, and of Sections 59a through 59e of Chapter 127, Illinois Revised Statutes, 1955, and all other laws thereunto enabling; and this bond, and the issue of which it is one, is payable as to both principal and interest solely from and secured by a pledge of and a first lien on the net revenues derived from the operation of said physical education building so to be constructed as provided in said resolution.

This bond shall not be deemed to be an indebtedness of the State of Illinois or of The Teachers College Board or of the

PROCEEDINGS

Northern Illinois State College at DeKalb, Illinois.

It is hereby certified and recited that in issuing this bond and the series of which it is a part, The Teachers College Board has covenanted and agreed in the resolution authorizing this bond to operate, use and maintain continuously said physical education building at all times in an efficient and economical manner; and to charge and collect for the use thereof fees and charges to pay all reasonable operating and maintenance expenses as provided in said resolution, and to pay when due the principal of and interest on this bond and the series of which it is one, and to maintain the Bond Reserve Account and the Depreciation Account created by said resolution in amounts fully sufficient therefor.

This bond may be registered as to principal in the name of the holder on the books of The Teachers College Board in the office of the Secretary of said Board, such registration to be evidenced by notation of said Secretary on the back hereof, after which no transfer hereof shall be valid unless made on said books and similarly noted hereon, but it may be discharged from such registration by being transferred to bearer, after which it shall be transferred by delivery, but it may be again registered as before. The registration of this bond shall not restrict the negotiability of the coupons by delivery merely.

It is hereby certified and recited and declared that all acts, conditions and things required to exist, to happen and to be performed, precedent to and in the issuance of this bond, have existed, have happened and have been performed in due form, time and manner as required by law, and that the amount of this bond, together with all other bonds of this issue of which this is one, does not exceed any limit prescribed by the Constitution or the Statutes of the State of Illinois.

IN WITNESS WHEREOF, The Teachers College Board of the State of Illinois for Northern Illinois State College at DeKalb, Illinois, has caused this bond to be signed by its Chairman, attested by its Secretary under the seal thereof, and countersigned by the Treasurer of the State of Illinois, and has caused the interest coupons hereto attached to be executed by the facsimile signatures of said officials, which officials by the execution of this bond do adopt as and for their own proper signatures their respective facsimile signatures appearing on said coupons, and this bond to be dated as of the first day of April, 1956.

THE TEACHERS COLLEGE BOARD OF THE
STATE OF ILLINOIS FOR NORTHERN
ILLINOIS STATE COLLEGE AT DE KALB,
ILLINOIS

By _____
Chairman

Attest:

Secretary

TEACHERS COLLEGE BOARD

Countersigned:

Treasurer, State of Illinois

(Form of Interest Coupon)

Number

\$

On the first day of _____, 19____, *(unless the bond to which this coupon is attached has theretofore been called for prior payment and payment made or provided for) The Teachers College Board of the State of Illinois for Northern Illinois State College at DeKalb, Illinois, will pay to bearer solely out of the funds specified in the bond to which this coupon is attached, the sum of _____ Dollars (\$ _____) in lawful money of the United States of America at The Northern Trust Company, Chicago, Illinois, for interest due that day on its Physical Education Building Revenue Bond, Series 1956, dated April 1, 1956, numbered _____

THE TEACHERS COLLEGE BOARD OF THE
STATE OF ILLINOIS FOR NORTHERN
ILLINOIS STATE COLLEGE AT DE KALB,
ILLINOIS

By _____
Chairman

Attest:

Secretary

Countersigned:

Treasurer, State of Illinois

*(The clause within the parentheses shall be inserted in all coupons attached to bonds numbered 40 through 400, inclusive, maturing after the callable dates of the bonds to which they are attached.)

(Form of Registration)

Date of <u>Registration</u>	In Whose Name <u>Registered</u>	<u>Signature of Registrar</u>
--------------------------------	------------------------------------	-------------------------------

Section 5. Each of the \$400,000 principal amounts of bonds herein authorized is payable from and secured by a first lien on and pledge of the net revenues of the project. As used herein the term "net revenues" shall mean that part of the gross revenues remaining after payment of that portion of the reasonable and necessary cost of currently maintaining, repairing, insuring and operating the project as may be required to make up any deficiency

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therefor from other funds made and to be made available for that purpose as provided herein.

None of the \$400,000 aggregate principal amount of bonds herein authorized shall be entitled to priority of one over the other in the application of the net revenues of the project, regardless of the fact of differences in the date of maturity of said bonds or the date and terms and conditions of the prior redemption and payment thereof, or for any reason whatsoever, but all of the bonds of said total authorized issue of \$400,000 principal amount are co-equal as to lien and share ratably without preference, priority, or distinction as to the source or method of payment and security therefor.

So long as any of the bonds herein authorized shall remain outstanding and unpaid, the Teachers College Board covenants and agrees with all holders thereof that no additional obligations will be incurred or issued payable from the net revenues of the project which will be senior to or on a parity with the pledges made and liens created securing the bonds herein authorized and, further, that the said Board will not sell or otherwise dispose of, or mortgage, lease, or otherwise encumber the project, or any substantial portion thereof, or the income and revenues derived or to be derived from any portion thereof, until all of the bonds herein authorized shall have been fully paid in accordance with their terms.

Section 6. That for the purpose of accounting for the funds that are pledged to the payment of the bonds under the terms of this resolution and so long as any of said bonds herein authorized are outstanding, the project for the purpose of this resolution shall be operated and maintained on a fiscal year basis beginning on July 1 and ending on June 30 of each succeeding year.

All income, revenue and receipts derived from the continued operation and use of the project and all funds received from any other source or sources applicable thereto, shall be faithfully applied to the prompt and punctual payment of the maturing principal of and interest on the bonds authorized hereunder according to their terms and to create and maintain a reasonable reserve for such payment; to pay such portion of the reasonable and necessary expenses of operating, maintaining, repairing, and insuring the project as may be necessary to meet any deficiency therefor from other funds made and to be made available for that purpose; and to the creation of an adequate depreciation reserve, according to the terms of this resolution.

Section 7. That from and after the date of completion of the project or not later than September 1, 1956, whichever date is the first to occur, the gross income and revenues derived from the fees and charges collected from the continued use and operation of the project shall, within three (3) days after receipt thereof be paid to the Treasurer of the State of Illinois and shall be set aside by him in a special fund hereby created to be known as "The Teachers College Board Revenue Fund of 1956 for Northern

TEACHERS COLLEGE BOARD

Illinois State College at DeKalb, Illinois," (hereinafter referred to as the "Revenue Fund") and said fund shall be used and held for use in accordance with the following requirements:

1. If on the first day of any calendar month the Teachers College Board shall find there is a deficiency from funds derived from other sources available for that purpose to pay the reasonable costs of operating and maintaining the project for such calendar month, there shall then be transferred by said Treasurer from the Revenue Fund to a separate and special account designated as "Operation and Maintenance Account, Northern Illinois State College Physical Education Building Revenue Bonds, Series 1956," only such a sum of money as shall be determined necessary to meet such deficiency and as shall be directed to be so transferred, by order of the Teachers College Board, and such expenses of operation and maintenance shall include adequate provision for insurance, the costs necessary to develop the maximum use of the services and facilities rendered and afforded by the project, and any fees due the paying agent of the bonds herein authorized. If in any month for any reason there shall not be available an amount equal to the amount required for the payment of the expenses hereinabove referred to, then an amount of revenue equal to any such deficiency shall be added to the amount of revenue otherwise required to be paid into the said Operation and Maintenance Account in the next succeeding calendar month or months and shall be paid with the payment then to be made.

Said Board covenants and agrees with the holders of the bonds herein authorized that said Board will maintain, preserve and keep the project in good repair, working order and condition so that it will at all times be available for maximum use and occupancy and that said Board will at all times continuously operate and manage said project in an efficient manner and at reasonable cost.

2. On the first day of each month after making the transfer, if any, required as hereinabove provided in paragraph 1 of this section, said Treasurer shall transfer on his books from said Revenue Fund to a special account designated "Bond Account, Northern Illinois State College Physical Education Building Revenue Bonds, Series 1956," commencing April 1, 1957, an amount of money equal to one-sixth (1/6th) of the interest then next due and commencing April 1, 1958 an amount of money equal to one-twelfth (1/12th) of the principal next due on the bonds herein authorized, and said Treasurer is hereby authorized and directed, without any further order of the Teachers College Board, to remit on or before the fifteenth day prior to the first day of April and the first day of October in each year to The Northern Trust Company, Chicago, Illinois, the amount on said respective dates. All moneys credited to and deposited in said Account shall be used solely and only for the payment of said bonds and the interest thereon as the same become due, or for the payment of said bonds as are called for redemption prior to maturity as in this resolution provided. Said Treasurer shall make no further remittances to said bank after there shall have been on deposit in said Account therein a suffi-

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cient amount to pay all of the bonds then outstanding, and all of the interest thereon to maturity, or to the date upon which such outstanding bonds may then have been called for redemption, including the amount, if any, of redemption premium to be payable as specified in the terms of this resolution.

3. On or before the tenth day of April and the tenth day of October of each fiscal year, beginning October 10, 1957, and after making the deposits provided for in paragraphs (1) and (2) above, and subject to all provisions therein specified for the maintenance of said deposits, respectively, the said Treasurer shall credit from the balance of said Revenue Fund to a separate and special account hereby created and designated as the "Bond Reserve Account, Northern Illinois State College at DeKalb, Illinois, Physical Education Building Revenue Bonds, Series 1956," the sum of \$2,000 until such time as there has been accumulated in said Bond Reserve Account the sum of \$20,000, at which figure the Bond Reserve Account shall thereafter be continuously maintained until the moneys in the Bond Account and the Bond Reserve Account are equal to the interest and principal requirements on all bonds authorized hereunder then outstanding and unpaid. The moneys in said Bond Reserve Account shall be used by said Treasurer and held for use solely and to the extent necessary for the payment from time to time of the principal of or interest on the said bonds authorized hereunder as to which there would be a default if the money in said Account were not so used, provided that all money in said Account, in excess of the said sum of \$20,000, at the end of any one fiscal year shall be used to retire as many of the bonds authorized hereunder as can be redeemed therewith, either through the purchase thereof on the open market or through the redemption of said bonds on the next succeeding interest payment date, but no bonds shall be purchased hereunder for retirement at a price greater than that at which the said bonds may be so called for prior redemption, and all bonds so purchased or redeemed shall be cancelled by the Treasurer. The moneys accumulated in said Bond Reserve Account may be invested and reinvested by the Treasurer of the State of Illinois without further authorization by the Teachers College Board in direct obligations of the United States of America, or securities fully guaranteed by the United States of America maturing not more than ten (10) years from the date on which each investment is made.

4. On or before the tenth day of April and the tenth day of October in each fiscal year, beginning October 10, 1957, after making the monthly deposits provided for in paragraphs (1), (2) and (3) hereinabove, and so long as said Accounts contain funds sufficient to meet the requirements specified in said paragraphs (1), (2) and (3) as aforesaid, the Treasurer shall credit on his books from the balance in said Revenue Fund to a separate and special account hereby created to be designated "Depreciation Account, Northern Illinois State College at DeKalb, Illinois, Physical Education Building Revenue Bonds, Series 1956," the sum of \$2,000 until there shall have been accumulated in said Deprecia-

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tion Account the sum of \$20,000, at which figure the Depreciation Account shall thereafter be maintained by subsequent deposits from said Revenue fund, subject to the limitations hereinabove provided. The funds in said Depreciation Account shall be used solely and only for the purpose of paying the cost of any extraordinary repairs, upkeep and replacements in, on or about the project, and only to the extent funds for that purpose available from other sources are insufficient therefor; except that the funds held in said Account, to the extent necessary to prevent or remedy a default in the payment of the interest on or principal of the bonds herein authorized, shall be used and held for use for that purpose and shall be transferred to the Bond Account, hereinabove described, and whenever such a transfer is made the amount so transferred shall be added to the next deposit to be made and thereafter, until full reimbursement to said Depreciation Account has been made. Funds accumulated in said Depreciation Account may be invested and reinvested by the Treasurer of the State of Illinois in direct obligations of the United States of America, or securities fully guaranteed by the United States of America maturing not more than one year from the date on which each investment is made.

5. If in any month the net revenues of the project are insufficient to meet the amount of deposits required to be made into the Bond Account, the Depreciation Account, and the Bond Reserve Account as herein specified, any such deficiency shall be made up from the first revenues thereafter received and available for such deposits under the terms of this resolution and the deposit of any such sum or sums into said Bond Account, said Depreciation Account, and said Bond Reserve Account as may be necessary to make up any such deficiency shall be in addition to the then current monthly deposits herein specified to be made.

6. All deposits hereinabove required to be made into the Bond Account and the Bond Reserve Account shall not be diminished by reason of any sums deposited into each of said Accounts from any other source or sources, it being the intent hereof that any sums so deposited from any other source or sources shall be held in said Bond Account and in said Bond Reserve Account as a further reserve for the prompt and punctual payment of the principal of and interest on the bonds herein authorized.

7. All funds remaining in the Revenue Fund at the end of any fiscal year, after all deposits as hereinabove specified have been made, and after due provision has been made for maintaining the Bond Account, the Depreciation Account, and the Bond Reserve Account, as hereinabove specified, shall be deemed surplus revenues, and shall be transferred to the Bond Reserve Account for the redemption or purchase of said bonds as therein provided, or may be used for any lawful purpose, as the Teachers College Board by resolution shall direct.

Section 8. That the Teachers College Board acting under and by authority of the aforesaid Act, hereby expressly covenants and agrees with the holders of the bonds herein authorized to be issued as follows:

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1. That it will at all times charge and collect rates, fees and charges, including student fees, for the use of the project adequate to meet all the requirements of this bond resolution.

2. Notwithstanding any other facilities which now, or, at any time hereafter, may be available for students and faculty of the Northern Illinois State College at DeKalb, Illinois, that it will require and will adopt rules and regulations designed to assure the maximum use of the said project until all of the bonds herein authorized have been paid fully as to both principal and interest, and it is further covenanted and agreed that the fees, admissions, rentals, and other charges from students, faculty members and others using or being served by, or having the right to use or having the right to be served by, said project, shall be so fixed and revised from time to time, and shall be so collected that the proceeds thereof shall be sufficient at all times to provide funds sufficient to meet the Bond Account requirements for the principal of and interest on the bonds authorized hereunder, including all requirements for a reserve for the payment or redemption of said bonds as hereinabove specified, promptly as and when the same become due, payable, or subject to prior redemption; to make the payments required in the Depreciation Account hereinabove specified; and to pay that portion of the reasonable cost of maintaining, operating, repairing, and insuring the project that is not covered from other funds made and to be made available for that purpose.

3. That it will keep the project, including furnishings and equipment, in good usable condition and continuously insured against loss or damage by fire and lightning, the perils included under the extended coverage endorsement, and steam boiler explosion if steam boilers are installed in the project, in an amount not less than the full insurable value of said project or the amount of outstanding bonds, whichever is less. All moneys collected on account of loss or damage covered by any such policy or policies of insurance shall be held in trust and shall be used only for reconstruction, replacement or repairs. In the event said funds are insufficient to restore said project to its former condition, then said funds shall be paid into the Bond Account, and held for the benefit of the bondholders as their interests may appear. Said Board agrees, further, to carry adequate insurance against the loss of use and occupancy of said project from the perils of fire and lightning, the perils included under the extended coverage endorsement and from steam boiler explosion if steam boilers are installed therein, and from any or all risks or from any cause whatsoever, in an amount not less than \$20,000, provided, however, that said amount may be reduced by whatever funds are on hand in the Bond Reserve Account. Any sum received from any such use and occupancy insurance, after deducting necessary operation and maintenance charges under economical management during the period of such loss of use and occupancy, shall be paid into the aforesaid Bond Account. All of said insurance shall be carried in a responsible insurance company or companies authorized to do business in the State of Illinois, and the cost thereof shall be deemed to be a maintenance and operation cost.

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4. That it will keep proper books of records and accounts separate and apart from all other records and accounts in which complete and correct entries shall be made of all transactions relating to the cost of constructing, equipping, furnishing and improving the aforesaid project; the expenditures for maintaining, operating and repairing the project, and all revenues collected therefrom which said records shall be kept and shall be available for the information of all persons interested; and will furnish to the original purchaser of said bonds, on the written request therefor, not more than thirty (30) days after the close of each calendar month, complete operating and income statements of the project, in reasonable detail, covering such monthly period; and agrees also to furnish to the original purchaser of said bonds and to any holder of any of said bonds, on the written request therefor, not more than sixty (60) days after the close of each fiscal year, a complete financial statement in reasonable detail, covering such fiscal year, signed by the Secretary and certified by independent auditors, who shall be certified public accountants.

5. That it will not permit any free use of the project except for curricular activities of said College, and then only to the extent (a) that there are available, from sources other than student fees and other charges for the use of the project, funds fully sufficient to pay the operation and maintenance expense of the project for such use and (b) that the availability of the project for revenue producing activities is adequate to provide revenues fully sufficient to meet the requirements of this resolution.

6. That it will not issue any additional bonds or incur any other indebtedness, payable from any revenues of the project unless the pledge of such revenues shall be made junior and subordinate in all respects to the pledge of revenues under this resolution for payment of the bonds authorized to be issued hereunder, including the Bond Reserve Account, as provided by subsection (3) of Section 7 of this resolution.

7. That it will faithfully and punctually perform all of the duties and obligations with reference to the project, as required by the provisions of this resolution and the statutes under which the said bonds are issued, including the construction, equipment, furnishing, and improvement thereof, and the operation and maintenance thereof as herein provided; the making and collecting of reasonable and sufficient fees and charges for the use thereof; the segregation of the income and revenues therefrom to the respective accounts created under the provisions of this resolution, and the proper application of said accounts.

Section 9. Any holder of any bond or bonds issued hereunder, or of any coupons representing interest accrued thereon, may either by proper court action or in law or in equity compel said Teachers College Board to perform all duties imposed upon it under the provisions of this resolution and under the provisions of the statute hereinabove referred to authorizing the issuance of the bonds as herein provided, including the making and collecting of sufficient rates, charges and fees for the use of the project,

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and the performance of any and all covenants made by said Board in and by this resolution.

Section 10. That the proceeds derived from the issuance and sale of said bonds hereby provided for shall be applied as follows:

1. The entire proceeds derived from the sale of said bonds to the purchaser thereof shall be deposited immediately with the Treasurer of the State of Illinois pursuant to the terms of the Act hereinabove referred to authorizing the issuance of said bonds.

2. It shall be the duty of the Treasurer of the State of Illinois to set aside the amount of accrued interest received at the sale and delivery of said bonds to said purchaser in the Bond Account hereinabove provided for, together with the sum of \$15,200.00 received as principal from the proceeds of the sale of said bonds, being an amount estimated necessary to pay interest on said bonds during the period of construction, which sums shall be used solely for the purpose of paying the interest due on said bonds, and is hereby dedicated and made available for that purpose.

3. That the proceeds received as principal from the sale of said bonds, after deduction made of the sum specified to pay interest on said bonds during the period of construction, together with the sum of \$950,000 as may be from time to time made available by the State of Illinois under the terms of Senate Bill No. 763, approved July 1, 1955, to said Teachers College Board, shall be set aside in a separate and special account by said Treasurer, to be designated "Building Construction Account of 1956 for Northern Illinois State College at DeKalb, Illinois," and shall be applied to the cost of acquiring, constructing, equipping, furnishing and improving the project, all as hereinabove described; provided, however, that any surplus remaining in such Account upon completion of the construction, equipment, furnishing and improving of said project shall be transferred and credited to the "Bond Reserve Account, Northern Illinois State College at DeKalb, Illinois, Physical Education Building Revenue Bonds, Series 1956," as hereinabove provided for.

Section 11. That the provisions of this resolution shall constitute a contract between The Teachers College Board for Northern Illinois State College at DeKalb, Illinois, and the holders of the bonds herein authorized to be issued, and each of them, and the said Board hereby pledges its good faith to the performance of each and every covenant hereof.

Section 12. If any section, subsection, paragraph, sentence, clause or phrase of this resolution or of the bonds or interest coupons herein prescribed shall either be held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this resolution, but this resolution shall be construed and enforced as if such illegal or invalid provision shall not have been contained therein.

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Section 13. That the Chairman and Secretary of said Board and the Treasurer of the State of Illinois shall be and they are hereby fully authorized and directed to do all things which may be necessary to effect the preparation, execution and delivery of the bonds herein authorized to be issued to the purchaser thereof, namely, White, Weld & Company, of Chicago, Illinois, at a price heretofore agreed upon, the same being not less than par and accrued interest to date of delivery, all in accordance with their proposal for the purchase thereof, which is hereby accepted and approved.

Section 14. That this resolution shall be in full force and effect immediately upon its passage.

The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Stipes then moved the adoption of the following resolution:

BE IT RESOLVED by The Teachers College Board of the State of Illinois, that the Chairman and Secretary are hereby authorized and directed to execute a general construction contract with J. L. Simmons Company, Inc., 506 South Wabash Avenue, Chicago 5, Illinois, in the amount of \$1,180,021 for the construction of a physical education building (field house) at Northern Illinois State College at DeKalb, Illinois, after receipt of proper completion bonds, forms of such completion bonds to be approved by the Chairman and Secretary of said Board.

The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Houle then moved the adoption of the following resolution:

RESOLUTION establishing charges and fees for the use of and for the service supplied by the Physical Education Building to be constructed on the campus of Northern Illinois State College at DeKalb, Illinois

WHEREAS, The Teachers College Board of the State of Illinois,

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has heretofore by resolution duly adopted on April 16, 1956, provided for the construction of a physical education building on the campus of Northern Illinois State College at DeKalb, Illinois, and the issuance of \$400,000 Physical Education Building Revenue Bonds to defray part of the cost of such construction pursuant to and in compliance with the provisions of Sections 59a through 59e of Chapter 127 of the Illinois Revised Statutes, 1955; and

WHEREAS, Pursuant to the terms of the Act above referred to and said resolution heretofore passed authorizing such construction and the issuance of said bonds, it is necessary that The Teachers College Board establish fees and charges for the use of such building;

NOW, THEREFORE, Be It Resolved by The Teachers College Board of the State of Illinois, as follows:

Section 1. That there shall be and there is hereby established commencing September 1, 1956, fees and charges for the use of and for the service supplied by a physical education building to be constructed on the campus of Northern Illinois State College at DeKalb, Illinois, as follows:

Student Fees

\$4.50 per full time student per regular semester
2.25 per full time student per summer session

Other rates and charges for specific use of and services supplies by said building shall be set from time to time by the Business Manager of Northern Illinois State College at DeKalb, Illinois; provided that such rates and charges shall be sufficient at all times to produce gross revenues not less than the direct operating expenses incurred in connection with such use and service.

Section 2. Said fees, rates and charges shall be payable in advance.

Section 3. It is hereby made a duty of the Business Manager of Northern Illinois State College at DeKalb, Illinois, to collect all monies due under the provisions hereof.

Section 4. All revenues and monies derived from the operation of said physical education building shall be held by the Business Manager separately and apart from all other funds of the College and all of said sums shall be delivered to the Treasurer of the State of Illinois not more than three days after receipt of the same.

Section 5. Before the Business Manager shall enter upon his duties with respect to the collection of fees, rates and charges and before he shall receive any funds derived from the operation of the physical education building, he shall be required to post a corporate surety bond in an amount equal to the amount likely to come into his hands at any time, which bond shall be approved by The Teachers College Board, and filed with the Secretary of said Board, and shall be conditioned upon his faithful performance of

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his duties as required under this resolution and his accounting for all monies coming into his hands.

The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

Mr. Dunbar then moved the adoption of the following resolution:

BE IT RESOLVED by The Teachers College Board of the State of Illinois that the Treasurer of the State of Illinois be authorized and directed to execute a corporate surety bond in the amount of \$20,000 to protect the "The Teachers College Board Revenue Fund of 1956, for Northern Illinois State College at DeKalb, Illinois," provided for in the resolution authorizing the issue of \$400,000 Physical Education Building Revenue Bonds, Series 1956, adopted by this Board on April 16, 1956, payment for the premiums of said surety bond to be payable from the "Operation and Maintenance Account, Northern Illinois State College at DeKalb, Illinois, Physical Education Building Revenue Bonds, Series 1956" of said Fund.

The motion was seconded by Mr. Reed, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

Mr. Stipes moved that the State Treasurer be directed to pay to Barcus, Kindred & Company and J. T. Swartz & Company, Inc., jointly, from the proceeds of the sale of \$400,000 Physical Education Building Revenue Bonds, Series 1956, the sum of \$7,625 as their fiscal agency fee, all in accordance with the resolution adopted by this Board on July 18, 1955. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Absent
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

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Dr. Browne recommended that the bond bidders be thanked for bidding on this project, and the Board instructed Dr. Browne to write each of the bond bidders expressing the Board's appreciation for bidding on this project.

There being no further business to come before the Board at this time Chairman Walker adjourned the meeting until the next regularly scheduled meeting on May 21, 1956, at Eastern Illinois State College, Charleston, Illinois.

Lewis M. Walker,
Chairman

Alexander Summers,
Secretary

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD Eastern Illinois State College Charleston, Illinois

May 21, 1956

The regularly scheduled meeting of the Teachers College Board and the college presidents convened at 9:15 A.M. (D.S.T.), Monday, May 21, 1956, in the lounge of the Library Building on the campus of Eastern Illinois State College, Charleston, Illinois. Lewis M. Walker, Chairman of the Board, presided.

Chairman Walker called the meeting to order, roll was called, and the following members voted present:

Mr. Lewis M. Walker, Chairman	Mr. J. A. Houle, Jr.
Mr. R. A. Stipes, Jr., Vice-Chairman	Mrs. Harriet Lowden Madlener
Mr. Alexander Summers, Secretary	Mr. William E. Reed
Mr. Carl Dunbar	Mr. Clarence R. Ropp
Mr. Morton H. Hollingsworth	Mr. Chauncey B. Watson, Sr.

The following member was absent:

Dr. Vernon L. Nickell

Also present were the following:

Dr. Robert G. Buzzard, President
Mr. Raymond R. Gregg, Business Manager
Eastern Illinois State College

Dr. Arthur H. Larsen, Acting President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University

Dr. F. A. Beu, President
Western Illinois State College

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Dr. Leslie A. Holmes, President
Mr. Z. H. Dorland, Director of Business Services
Northern Illinois State College

Dr. Richard G. Browne, Executive Officer
Mr. Arthur Samoore, Supervising Accountant
Mr. Richard F. Dunn, Legal Counsel
Teachers College Board - Central Office

Chairman Walker announced that Mr. Stanley Elam, the Board's publicity appointee, Mr. O. T. Banton of the Lindsay-Schaub newspapers, and Mr. William Harris of the Bloomington Pantagraph were present representing newspaper coverage of this meeting.

The first matter of business before the Board was the approval of the minutes of the meeting of April 16, 1956. There being no corrections to said minutes Mr. Houle moved that the minutes of the meeting of April 16, 1956 be approved as submitted. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

REPORTS OF OFFICERS OF THE BOARD

Chairman Walker advised the members that he had received a letter from Dr. Nickell stating he is now out of the hospital. Dr. Nickell sent his greetings to the Board and hopes he will soon be back.

Mr. Dunbar moved the adoption of the following resolution:

RESOLVED, That the Teachers College Board express its best wishes to Mr. Vernon L. Nickell, Superintendent of Public Instruction and a member of the Teachers College Board, during his present illness and convalescence, and express the wish that he will soon recover his usual good health.

The motion was seconded by Mr. Hollingsworth, and unanimously carried.

Chairman Walker next reported on the work being done by the Screening Committees in connection with the selection of a president for Eastern Illinois State College. Chairman Walker stated seventy-three (73) names have been submitted to date and more are still coming in.

Dr. Browne presented his Report No. 45 as Executive Officer which consisted of two parts; namely, Part I. Improvements in Vouchering, Accounting and Reporting and Part II. Miscellaneous.

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Dr. Browne stated that through the assistance of the office of the Auditor of Public Accounts improvements have been made in vouchering, accounting, and the reporting of financial transactions of the colleges and presented a summary of the procedures that have been improved. Dr. Browne further stated that these improvements have been highly favorable and have produced better controls by the Central Office and the Auditor's office while lightening the over-all load on the colleges.

Following considerable discussion, Mr. Stipes stated Mr. Hodge and his staff deserve recognition for this work and moved the adoption of the following resolution:

WHEREAS, the Auditor of Public Accounts, Mr. Orville E. Hodge, and his staff have cooperated with the officers of the teachers colleges and the Central Office of the Teachers College Board in developing an improved method of handling vouchers, payrolls, and financial reports, and

WHEREAS, these improvements have necessitated a number of changes in the procedures of the office of the Auditor of Public Accounts and have initially added somewhat to the burdens of that office, and

WHEREAS, these procedures have resulted in great benefit to the business offices of the teachers colleges, to the Central Office of the Teachers College Board, and to the citizens of the State with whom the teachers colleges do business,

NOW, THEREFORE, BE IT RESOLVED, that the Teachers College Board express its appreciation and gratitude to the Auditor of Public Accounts, Mr. Orville E. Hodge, and to the members of his staff for their fine cooperation in bringing about these improvements.

The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Stipes recommended that Dr. Browne be instructed to send a copy of the foregoing adopted resolution to Mr. Orville E. Hodge. The Board concurred in Mr. Stipes' recommendation.

Part II. of Dr. Browne's report dealt with several miscellaneous items, one of which was a request for Board authorization to request the transfer of \$6,000 from the Contingency appropriation for the Central Office.

Mr. Stipes moved that the Board authorize the Central Office to request the transfer of \$6,000 from its Contingency appropria-

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tion. The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

Mr. Houle moved the acceptance of Report No. 45 of the Executive Officer as presented by Dr. Browne. The motion was seconded by Mr. Summers, and unanimously carried.

Chairman Walker commended Dr. Browne on his report which, he stated, was an excellent report and very informative.

Dr. Browne next reported he had received an inquiry from Dr. Robert G. Bone regarding an official notice from the Board on his appointment at Illinois State Normal University.

Mr. Ropp moved the adoption of the following resolution:

RESOLVED, That the Teachers College Board instruct its Executive Officer to notify Dr. Robert G. Bone, Urbana, Illinois, of his appointment as President of Illinois State Normal University and Professor of History at the same institution, beginning on September 1, 1956.

The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

Dr. Browne next reported he had received a letter from Dr. Nickell regarding Dr. Byron K. Barton's leave of absence from Eastern Illinois State College to work for the Departments of Agriculture and Conservation and the Office of the Superintendent of Public Instruction in developing a program of teacher training in conservation for the State of Illinois. Dr. Barton's leave of absence was granted by the Board from February 1, 1955 to August 31, 1956, and Dr. Nickell requested this leave of absence be extended to January 31, 1957.

Following but little discussion, Mr. Summers moved that the leave of absence from Eastern Illinois State College for Dr. Byron K. Barton (to serve as Supervisor of Conservation Education for the State of Illinois) be extended to January 31, 1957. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

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Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Dr. Browne next reported that in Dr. Buzzard's quarterly report to the Board on April 16, 1956 an error was made in the listing of the 1955-56 and 1956-57 salaries for Francis Bellinghausen, Superintendent of Grounds. Dr. Browne stated these salaries should be corrected as follows: 1955-56, \$5,520; 1956-57, \$6,000.

Mr. Summers moved that the salaries (for twelve months each) for Francis Bellinghausen, Superintendent of Grounds at Eastern Illinois State College, as listed on Page 18 of Dr. Buzzard's quarterly report of April 16, 1956, be corrected to read \$5,520 for 1955-56 and \$6,000 for 1956-57. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Dr. Browne next distributed copies of clippings of editorials from two newspapers which he thought the Board would be interested in. These editorials commended the Board for the salary raises granted the faculty members of the teachers colleges at the April Board meeting.

Chairman Walker expressed to Dr. Buzzard, Mrs. Gaertner, and the faculty committee at Eastern the sincere thanks of the Board and their guests for the smorgasbord dinner served them Sunday evening, as well as for the social part of the occasion.

REPORTS OF COMMITTEES

Mr. Summers, Chairman of the Building Committee, reported that Dr. Browne had reported to the Building Committee on a meeting held by representatives of each of the colleges, Lundeen and Hilfinger (architects), and himself concerning plans of the proposed classroom buildings at each of the colleges for music, art, and speech. After careful consideration of the results of this meeting, the Building Committee recommended that the Board approve setting a limit of \$1,250,000 as the total cost for construction, site work, fees, utilities, and furnishings for these proposed classroom buildings at the four colleges, said buildings to house the following subject fields -- art, music, and/or speech or speech correction.

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Following some discussion, Mr. Summers moved the adoption of the foregoing recommendation of the Building Committee regarding the proposed classroom buildings at the four colleges. The motion was seconded by Mr. Stipes, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers stated that further study, to be coordinated by Dr. Browne, is to be made on these proposed classroom buildings to house music, speech, and art.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had examined the tabulation of bids received on May 8, 1956 for the proposed dormitory, student center and cafeteria building at Western Illinois State College. The Buidlign Committee recommended the acceptance of the low bids and awarding of contracts for the construction of said building as follows:

1. Patti Construction Company, of Kansas City, Missouri, Base Proposal A less Alternates #A-2 and #A-3, for the general work, in the amount of \$868,880;
2. Petersburg Plumbing and Heating Company, of Petersburg, Illinois, Base Proposal E and Proposal C-1 less Alternates #D-1, #D-2, #D-3 and #D44, for the mechanical work, in the amount of \$242,488;
3. Macomb Electric Company, of Macomb, Illinois, base proposal, for the electrical work, in the amount of \$99,445;
4. The Bensinger Company, of St. Louis, Missouri, base proposal, for the kitchen equipment, in the amount of \$73,779;

making a total of \$1,284,592 awarded for construction.

Following some discussion, Mr. Summers moved the acceptance of the foregoing recommendations of the Building Committee regarding the awarding of contracts, as above outlined, for the construction of the proposed dormitory, student center and cafeteria building at Western Illinois State College. The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

PROCEEDINGS

Mr. Dunbar moved that the administration at Western Illinois State College be instructed to return bid deposits to the unsuccessful bidders on the proposed dormitory, student center and cafeteria building at Western Illinois State College. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had received a recommendation from Lundeen and Hilfinger, architects, regarding an addition to contract on the new classroom building at Illinois State Normal University. The Building Committee recommended the approval of an addition of \$125 to the contract of Felmley-Dickerson Company on the new classroom building at Illinois State Normal University said addition to provide deeper footings required by a slight change in the location of the building in order to accommodate existing heating tunnel facilities on the campus.

Following some discussion, Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee regarding an addition of \$125 to the contract of Felmley-Dickerson Company on the new classroom building at Illinois State Normal University. The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had received a recommendation from Lundeen and Hilfinger, architects, regarding additions to contracts on the new laboratory school building at Illinois State Normal University. The Building Committee recommended the approval of the following additions to contracts on the new Laboratory school building at Illinois State Normal University:

Felmley-Dickerson Company, general work, in the amount of \$80; Home Electric Company, electrical work, in the amount of \$35; and Petersburg Plumbing and Heating Company, plumbing, heating and ventilating work, \$1,048 less credits of \$422 for a total amount of \$626;

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making a net total of additions to contracts of \$741 to cover the cost of additional drinking fountains and coolers and a change in downspout work.

Following some discussion, Mr. Summers moved the acceptance of the foregoing recommendations of the Building Committee regarding a net addition of \$741 to contracts, as above outlined, on the new laboratory school building at Illinois State Normal University. The motion was seconded by Mr. Stipes, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had studied a request from Northern Illinois State College regarding the nomination of two architectural firms to do preliminary planning for a new women's residence hall and married student housing units at Northern Illinois State College. The Building Committee deferred action on this matter until a later date.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had examined the tabulation of bids received on the rehabilitation of the home economics department and food laboratory on the second floor of the Science Building at Northern Illinois State College. Mr. Summers stated that the low bid received for this project amounted to \$60,592, but the Board had only authorized an estimated cost of \$28,165 for this project which is included in the total estimated cost of \$48,840 for all rehabilitation work at Northern.

Following considerable discussion, Mr. Stipes moved that the Board approve the amount of \$60,592 for total rehabilitation expenditures this biennium for Northern Illinois State College. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, moved the acceptance of the following recommendation of the Building Committee:

PROCEEDINGS

Acceptance of the low bid and awarding of contract to Fred Berglund and Son, in the amount of \$60,592 (this amount includes base proposal plus Alternates A-I, A-II, P-I, E-I a., and E-I b.) for the rehabilitation of the home economics department and food laboratory on the second floor of the Science Building at Northern Illinois State College.

The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

In view of the foregoing action regarding the rehabilitation work in the Science Building at Northern Illinois State College, Mr. Stipes moved that all other rehabilitation projects, as approved for Northern Illinois State College at the meeting on January 16, 1956, be cancelled; said other rehabilitation projects being as follows:

Replace auditorium windows.	\$1,800
Repair or replace leaky roofs (Administration Building, \$1,000; Industrial Arts Building, \$1,500; Gymnasium, \$1,000; Home Management, \$400).	3,900
Putty and paint exteriors (Administration Building, \$500; Laboratory School, \$500; Industrial Arts, \$500; Home Management, \$700).	2,200
Tuckpointing (Administration Building, \$600; Home Management, \$725; Power Plant, \$600; Gymnasium, \$200)	2,125
Repair downspout (Administration Building)	100
Replace garage (Home Management House)	1,300
Provide metering equipment (Power Plant)	3,000
Remodel kitchen (Home Management House).	1,800
Remodel basement (Home Management House).	1,250
Additional lighting fixtures (Science Building, \$800; Administration Building, \$2,400)	3,200

The motion was seconded by Mr. Summers, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that Perkins and Will, architects, recommended a change in connection with the physical education building at Northern Illinois

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State College. The Building Committee recommended the approval of the expenditure of \$4,833 from the Contingency Fund for the physical education building at Northern Illinois State College to provide a change in end panels to conform with the recommendation of the architects.

Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee regarding the expenditure of \$4,833 from the Contingency Fund for the physical education building at Northern Illinois State College as above outlined. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the administration at Northern Illinois State College had presented a proposed easement between the City of DeKalb and the Teachers College Board for storm drainage rights involving property at Northern Illinois State College. Mr. Summers stated this easement has been examined by Mr. Dunn and has been found in order so, therefore, the Building Committee recommended the execution of said easement.

Mr. Summers moved the Board grant the easement involving college property at Northern Illinois State College and the City of DeKalb, and that the Chairman and the Secretary of the Board be authorized to sign said easement, which is as follows:

STORM DRAINAGE RIGHT

KNOW ALL MEN BY THESE PRESENT:

That the Grantor, The Teachers College Board of Illinois, acting in accordance with a resolution properly made and passed at the regular meeting of said Board held on May 21, 1956 and in consideration of the sum of One Dollar (\$1.00) in hand paid by the City of DeKalb, Illinois, a municipal corporation organized and existing under the laws of the State of Illinois (receipt of which is hereby acknowledged) and of the covenants to be kept and performed by the Grantee herein, does hereby give and grant to the said City of DeKalb, its successors and assigns, hereinafter referred to as the Grantee, the right to lay, maintain, operate and remove underground storm sewers, with the necessary appurtenances; with the right of access to the same for the maintenance, repair and operation thereof, including the right to clear and keep cleared such obstruction from the surface and subsurface as may be necessary for the installation and maintenance of such facilities, in, upon and across that part of the Northwest One Quarter of Section 22,

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Township 40 North, Range 4 East of the Third Principal Meridian, described as follows:

A strip of land adjacent to and Westerly of the present Westerly line of Carroll Avenue in the City of DeKalb, Illinois, which is 30 feet in width (as measured at right angles from said Westerly line of Carroll Avenue) and bounded on the North by the South line of Lucinda Avenue and on the South by the North line of Joseph F. Glidden's Subdivision.

Also a strip of land which is 60 feet in width, so situated that 30 feet thereof lies on either side of a line formed by the Westerly extension of the centerline of College Avenue in the City of DeKalb; said strip of land to extend from the present Westerly line of Carroll Avenue to the open drainage ditch approximately 350 feet West thereof,

under the following terms and conditions:

Grantee shall also pay reasonable damages for all injury caused to crops, real and/or personal property upon said premises in the building, constructing, installing and maintaining of said storm sewer.

Grantee herein agrees, at its own expense and at no expense whatsoever to the Grantor or his tenant, to repair or replace all fences which may be damaged by the installation, maintenance or operation of said storm sewer.

Grantee herein agrees to replace in a good and workmanlike manner and with substantial supports, all tile cut in the construction, operation and maintenance of said storm sewers.

The motion was seconded by Mr. Hollingsworth, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Dr. Buzzard then presented a tabulation of bids received for materials, equipment, and labor necessary for roof repairs to the Temporary Elementary School Building at Eastern Illinois State College and recommended the acceptance of the low bid and awarding of contract to Industrial Roofing Company, in the amount of \$1,388, for this project. (To be paid with funds appropriated for rehabilitation.)

Following but little discussion, Mr. Summers moved the acceptance of the low bid and awarding of contract to Industrial Roofing Company, in the amount of \$1,388, for materials, equipment,

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and labor necessary for roof repairs to the temporary elementary school building at Eastern Illinois State College (to be paid with funds appropriated for rehabilitation). The motion was seconded by Mr. Hollingsworth, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

At this time, Chairman Walker turned the meeting over to Dr. Buzzard.

Dr. Buzzard reviewed his years with the Illinois teaching system, particularly during the past twenty-three years as President of Eastern Illinois State College and the progress that has been made in the college during that period. Dr. Buzzard stated many people think the biggest thing he has done as President is the securing of buildings, but he feels it is the building of a faculty of such acceptable quality that has given Eastern an academic flavor that is highly desirable.

Dr. Buzzard remarked that, in his opinion, an institution should build for the future and not live in the past; so in looking ahead, Dr. Buzzard called attention to areas the Board should consider, such as a two-year vocational program (similar to the program in operation at Southern Illinois University); an assistant to the president to help relieve some of the load in administrative and business duties; and a program of student counselling if we are to expect the young people to build the character that is necessary. Dr. Buzzard also stated the colleges still have difficulty in hiring new faculty and salary raises of \$500 to \$600 a year are needed to get top quality faculty members.

Dr. Buzzard further stated he thought there should be a "super board" for the six State supported colleges and universities in Illinois, together with another separate Board for each institution, as well as one salary schedule for academic people in the State colleges and universities, which would result in unified action throughout the State and alleviate discrepancies in salary scales and other areas.

In closing, Dr. Buzzard stated he will always be grateful for the support of the Teachers College Board and will treasure his acquaintance with all of the members.

NEW BUSINESS

Mr. Dunn reported that, in keeping with certain provisions of the Illinois Bar Association, it is now necessary for the Board to employ and pay Chapman and Cutler directly in connection with their handling of legal opinions of bond issues; previously, Barcus,

PROCEEDINGS

Kindred and Company and J. T. Swartz and Company, fiscal agents, handled this matter, paying the fees of Chapman and Cutler from the fiscal agents' fee they received from each bond issue. Mr. Dunn stated he had received a statement from Chapman and Cutler, in the amount of \$812.50, covering their services in connection with the sale of \$400,000 Physical Education Building Revenue Bonds, Series 1956, for Northern Illinois State College, and recommended the Board approve and authorize the payment of this statement from Chapman and Cutler.

Following some discussion, Mr. Stipes moved that the statement from Chapman and Cutler, in the amount of \$812.50, covering their services in connection with the sale of \$400,000 Physical Education Building Revenue Bonds, Series 1956, for Northern Illinois State College, be approved and the administration at Northern be authorized to process this statement for payment direct to Chapman and Cutler; said amount of \$812.50 to be deducted from the amount of \$7,625 which the Board authorized the State Treasurer to pay to Barcus, Kindred and Company and J. T. Swartz and Company, jointly as fiscal agents, at the Board meeting on April 16, 1956, making the amount now due said fiscal agents \$6,812.50. The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

On behalf of the Board Meetings Committee, Dr. Browne presented the following recommendations of the Committee on dates and places for future Board meetings:

June 25, 1956	- Chicago, Illinois
July 30, 1956	- Northern Illinois State College
September 17, 1956	- Western Illinois State College
October 15, 1956	- Springfield, Illinois
November 19, 1956	- Chicago, Illinois
January 21, 1957	- Chicago, Illinois
February 18, 1957	- Illinois State Normal University
March 18, 1957	- Chicago, Illinois
April 15, 1957	- Eastern Illinois State College
May 20, 1957	- Northern Illinois State College
July 25, 1957	- Illinois State Normal University

Mr. Watson moved the acceptance of the foregoing schedule of dates and places for future Board meetings, as presented by Dr. Browne. The motion was seconded by Mr. Stipes, and unanimously carried.

REPORTS OF COMMITTEES CONTINUED

Mr. Stipes, Chairman of the Finance Committee, reported that,

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in a meeting with Mr. Shields, the Committee was informed there is a surplus of funds in the existing bond revenue operations at Northern Illinois State College that would permit the building of dormitories for 800 occupants. The Finance Committee recommended the approval of the construction of new self-liquidating residence halls at Northern Illinois State College for 800 occupants and that bids should not be received until after the opening of bids for the proposed laboratory school building at Northern Illinois State College.

In view of this, Mr. Stipes moved the approval of the construction of new self-liquidating residence halls for 800 occupants at Northern Illinois State College; Barcus, Kindred and Company and J. T. Swartz and Company, our fiscal agents, be authorized to prepare prospectus in connection with this project; and when the Board meets at DeKalb in July the Building Committee, together with Dr. Holmes, discuss the possible location on the campus of these dormitories. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

At the April 16, 1956 meeting, Mr. Summers, Chairman of the Building Committee, reported to the Board on a report from representatives of the architectural firm of Childs and Smith regarding progress in construction of the new laboratory school building at Eastern Illinois State College. Following the last meeting, Mr. Summers reported the Building Committee met with Hart and Reilly, general contractors of this building, and representatives of Childs and Smith in order to assist in arranging a plan to increase the rate of progress of the construction of this building.

Mr. Summers then distributed copies of a report from Childs and Smith, architects, which stated the construction of this building is far behind the schedule. Mr. Summers introduced Mr. William Hansen, resident supervisor for Childs and Smith on this project, who spoke on this progress report which also listed three possible solutions of action the Board might take to remedy this matter. Mr. Summers next presented Mr. Hart and Mr. Reilly, the general contractors for the laboratory school building. Mr. Reilly spoke to the Board, stating that it seems the only solution is for their firm to increase their man power on this project.

Following an open discussion between the Board and the general contractors, Mr. Hollingsworth moved that the Building Committee should be given a weekly progress report by Mr. Hansen, of the architectural firm of Childs and Smith, and at the end of two weeks if, in the opinion of the Building Committee and the architects, reasonable progress has not been made on this project

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by Hart and Reilly, the general contractors, the Building Committee be empowered to call this matter to the attention of the Chairman relative to the calling of a special Board meeting so definite action can be taken to correct this situation. The motion was seconded by Mr. Houle, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

The Board instructed Mr. Dunn to contact the Indemnity Insurance Company of North America and inform them of this situation and of the action taken at the meeting today; in addition, Mr. Dunn is to examine the plans and specifications for the laboratory school building at Eastern to determine what action the Board can take if a satisfactory progress report is not received by the Building Committee at the end of the next two weeks.

Chairman Walker next read a letter he had received from Dr. C. W. Sanford, of the University of Illinois, in which he conveyed his most sincere congratulations to the members of the Board on the selection of Dr. Robert G. Bone as president of Illinois State Normal University.

INFORMAL REPORTS OF PRESIDENTS

Eastern Illinois State College

Dr. Buzzard presented his informal report on Eastern Illinois State College.

Since there was nothing controversial, Mr. Summers moved the approval of the informal report on Eastern Illinois State College as presented by Dr. Buzzard. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Dr. Buzzard next reported that Mr. Stanley Elam, of Eastern Illinois State College and also the Board's publicity appointee, has accepted the position of Editor of the Phi Delta Kappa Magazine, whose office is in Bloomington, Indiana.

Chairman Walker reported he had received numerous communications regarding the new route the State Division of Highways intends to construct between Mattoon and Charleston, and which

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was reported to pass in front of the college campus at Eastern Illinois State College, urging the Teachers College Board to aid in having this highway re-routed through Charleston. Chairman Walker stated he wanted the other Board members to know he has not replied or issued any statements, either personally or on behalf of the Board, concerning this matter.

Illinois State Normal University

Dr. Larsen presented his informal report on Illinois State Normal University and requested the following additions and corrections be made in his report:

1. Add the following under the heading II. FACULTY, 3. New Appointments (Replacements):
 - c. Miss Lessie Carlton, as Assistant Professor of Education, at a salary rate of \$580 per month, for the 1956-57 school year, to take the place of Christine P. Ingram, on non-sabbatical leave for the entire 1956-57 school year.
 - d. Miss Jeannette Vanderpol, as Assistant Professor of Education, at a salary rate of \$600 per month, to take the place of Miss Ruth M. Lundvall, resigned.
 - e. Mrs. Katherine D. Cross, as Director of Housing, at a salary rate of \$375 per month, and not to go beyond June 30, 1957, to take the place of Mrs. Eloise D. Malmberg, on non-sabbatical leave for the entire 1956-57 school year.
2. Add the following under the heading II. FACULTY, 5. Alterations in Summer Session Faculty, a. Additions:

Perne, Nanette - June, -0-; July \$50; August, \$50
3. On Page 2, under the heading II. FACULTY, 4. New Appointments (New positions), b., change the yearly salary of Dr. Bernard L. Ryder to read \$5,580 instead of \$5,780.
4. Delete the name of A. Byron Callaway as listed under the heading II. FACULTY, 5. Alterations in Summer Session Faculty, b., Changes in April 16 report.

Included in Dr. Larsen's informal report was the tabulation of coal bids for the 1956-57 season. Dr. Larsen recommended the acceptance of the bid and awarding of contract to Illinois Coal & Docks Corporation, in the amount of \$5.94 per ton, F.O.B. power plant.

Following but little discussion, Mr. Stipes moved the approval of the informal report on Illinois State Normal University as presented and corrected by Dr. Larsen. The motion was seconded by Mr. Reed, roll was called, and the vote was as follows:

PROCEEDINGS

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Regarding permits sent out by Illinois State Normal University for the registration of new students, Dr. Larsen reported that, as of May 11, 1956, thirty-nine per cent (39%) more have been sent out this year than last year.

Western Illinois State College

Dr. Beu presented his informal report on Western Illinois State College and requested the following be added to his informal report:

Approval to request the transfer of \$7,500 from the Contingency Fund, Income Fund Educational Operations, to Contractual Services, Income Fund Educational Operations, to provide additional space for industrial arts classrooms.

Mr. Dunbar moved the approval of the informal report on Western Illinois State College as presented by Dr. Beu. The motion was seconded by Mr. Hollingsworth, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Northern Illinois State College

Dr. Holmes presented his informal report on Northern Illinois State College and requested the deletion of Item b., under the heading NON-ACADEMIC EMPLOYEES, 1. New Positions Requested for 1956-57.

Since there was nothing controversial, Mrs. Madlener moved the approval of the informal report on Northern Illinois State College as presented and corrected by Dr. Holmes. The motion was seconded by Mr. Hollingsworth, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

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NEW BUSINESS

Dr. Browne reported he had received a request from Lundeen and Hilfinger, architects, to make extensive test borings relative to the foundations for the proposed dormitories and student center buildings at Eastern Illinois State College as they had been informed these buildings are to be located on the sites of a former brickyard and a lake.

Both Dr. Buzzard and Mr. Gregg informed the Board that the sites for these proposed buildings are no where near the sites of the former brickyard and lake.

In view of this information, the Board took no action on this request. The Board did, however, instruct Dr. Browne to write Lundeen and Hilfinger that these proposed buildings at Eastern Illinois State College will not be located on the sites of the former brickyard and lake.

There being no further business to come before the Board at this time, Chairman Walker adjourned the meeting until the next regularly scheduled meeting on June 25, 1956, at the LaSalle Hotel, Chicago, Illinois.

Lewis M. Walker,
Chairman

Alexander Summers,
Secretary

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD LaSalle Hotel Chicago, Illinois June 25, 1956

The regularly scheduled meeting of the Teachers College Board the the college presidents convened at 9:00 A.M. (D.S.T.), Monday, June 25, 1956, in Parlor F of the LaSalle Hotel, Chicago, Illinois. Lewis M. Walker, Chairman of the Board, presided.

Chairman Walker called the meeting to order, roll was called, and the following members voted present:

Mr. Lewis M. Walker, Chairman	Mr. J. A. Houle, Jr.
Mr. R. A. Stipes, Jr., Vice-Chairman	Mrs. Harriet Lowden Madlener
Mr. Alexander Summers, Secretary	Mr. William E. Reed
Mr. Carl Dunbar	Mr. Clarence R. Ropp
Mr. Morton H. Hollingsworth	Mr. Chauncey B. Watson, Sr.

The following member was absent:

Dr. Vernon L. Nickell

PROCEEDINGS

Also present were the following:

Dr. Robert G. Buzzard, President
Mr. Raymond R. Gregg, Business Manager
Mr. Gerald Green, Assistant Business Manager
Eastern Illinois State College

Dr. Arthur H. Larsen, Acting President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University

Dr. F. A. Beu, President
Mr. J. M. Grigsby, Business Manager
Western Illinois State College

Dr. Leslie A. Holmes, President
Mr. Z. H. Dorland, Director of Business Services
Northern Illinois State College

Dr. Richard G. Browne, Executive Officer
Mr. Arthur Samoore, Supervising Accountant
Mr. Richard F. Dunn, Legal Counsel
Teachers College Board - Central Office

Chairman Walker reported that Dr. Nickell is improving and now goes to his office from time to time.

Chairman Walker next reported that Mr. Stanley Elam, the Board's publicity appointee, Mr. William P. Froom, Acting Director of Regional Services at Northern Illinois State College, and Mr. O. T. Banton, of the Lindsay-Schaub newspapers, were present representing newspaper coverage of this meeting.

The first matter of business before the Board was the approval of the minutes of the meeting of May 21, 1956.

On behalf of Mr. Summers, Secretary of the Board, Mr. Dunbar reported that, in connection with the proposed new dormitory, student center and cafeteria buildings at Western Illinois State College, Chapman and Cutler, attorneys, had examined these minutes and recommended additional wording to the motion regarding the awarding of contracts for the construction of these buildings. Mr. Dunbar stated that, upon the recommendation of Chapman and Cutler, the motion on Page 9 of the minutes of May 21, 1956 should be corrected to read as follows:

"Following some discussion, Mr. Summers moved the acceptance of the foregoing recommendations of the Building Committee regarding the awarding of contracts, as above outlined, for the construction of the proposed dormitory, student center and cafeteria building at Western Illinois State College and the execution and delivery of said contracts by the Chairman and the Secretary of the Teachers College Board upon the filing of the proper performance bonds."

There being no further corrections to said minutes, it was unanimously agreed that the minutes of the meeting of May 21,

TEACHERS COLLEGE BOARD

1956 be approved as submitted together with the correction as recommended by Chapman and Cutler regarding the rewording of the motion on Page 9, as above outlined by Mr. Dunbar.

REPORTS OF OFFICERS OF THE BOARD

Chairman Walker reported he had received a card expressing appreciation to the Board for the interest shown at the time Board member Dunbar's father passed away.

Chairman Walker next stated, "Since our last meeting, our venerable President R. W. Fairchild has passed away. No one here could think of that other than death as a blessing and a release from terrific pain and a long, long period of illness that extended even beyond his going to bed two years ago last May. President Fairchild's funeral was a week ago last Saturday, at which time Dr. Buzzard represented the presidents of the colleges and spoke eloquently, kindly, and very sympathetically to the family and the friends who were there on that occasion. It was well attended, and I am sure the service was conducted in good taste as you would expect it to be. So far as the Board is concerned, I sat there feeling the Board had really done its part in helping a man who had been ill so long and rendered such wonderful service to a cause to which he dedicated himself. We have a letter from Mrs. Fairchild which says, 'My sons and I wish to thank the members of the Teachers College Board for the beautiful floral bouquet sent to Mr. Fairchild's service. We also appreciate the many fine things you did for him in the past two years of his service and in his whole term of office. He appreciated the many fine friends he had among the Board members.' For me to add anything more would be a repetition of things said many times concerning Dr. Fairchild."

Dr. Browne presented his Report No. 46 as Executive Officer which dealt with "Internal Budgets for 1956-57." In his report, Dr. Browne pointed out some features of the internal budgets which he thought deserved especial mention, as well as tables showing the percentages for each general classification and the amounts budgeted at each of the four colleges.

In addition to his Report No. 46, Dr. Browne presented a report which he had prepared and presented to the members of the Illinois School Problems Commission on June 14, 1956. This report dealt with the teacher training situation as it concerns the Illinois Teachers Colleges; that is, the teacher shortage and what the Illinois Teachers Colleges are doing to meet this shortage.

Mr. Stipes commended Dr. Browne on the report which he had prepared and presented to the School Problems Commission, stating "if the Board members will read this report through carefully, they will find many things in here to be proud of."

Dr. Browne next reported that Lundeen and Hilfinger, architects, had been appointed by the Board to draft preliminary plans for a classroom building for music, art, and speech (said plans to be used by all four of the colleges), and these preliminary plans

PROCEEDINGS

are to be prepared within a budget of \$5,000. At this time, Dr. Browne presented a proposed agreement between Lundeen and Hilfinger, architects, and the Teachers College Board regarding said plans which provides that the \$5,000 to be paid Lundeen and Hilfinger to draft these preliminary plans will be credited against the architects' fees they will receive when any building is built, as follows: allowance of \$3,500 on first building and \$500 allowance on each subsequent building. Dr. Browne stated this proposed agreement had been examined and found satisfactory by both Mr. Dunn and the Central Office.

Following some discussion, Mr. Stipes moved that the Chairman and the Secretary of the Board be authorized to sign the agreement with Lundeen and Hilfinger, architects, as presented by Dr. Browne, regarding the prorating of their architects' fees whenever their plans are used for the construction of a classroom building for music, art, and speech at any of the four colleges. The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Absent
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

INFORMAL REPORTS OF PRESIDENTS

Eastern Illinois State College

Before presenting his informal report, Dr. Buzzard expressed his appreciation to the Board for their kindness when Chairman Walker presented him with the scroll bearing all of their signatures at the June commencement exercises.

Dr. Buzzard then presented his informal report on Eastern Illinois State College.

Since there was nothing controversial, Mr. Hollingsworth moved the acceptance of the informal report on Eastern Illinois State College as presented by Dr. Buzzard. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Absent
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

TEACHERS COLLEGE BOARD

Illinois State Normal University

Dr. Larsen presented his informal report on Illinois State Normal University and requested the following be added under the heading II. FACULTY, 4. New Appointments (Replacements):

- f. Bruce T. Kaiser, Director of Student Union, effective July 20, 1956, at a 12-month yearly salary rate of \$8,000.

Following but little discussion, Mr. Ropp moved the acceptance of the informal report on Illinois State Normal University as presented and corrected by Dr. Larsen. The motion was seconded by Mr. Reed, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Absent
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Western Illinois State College

Dr. Beu presented his informal report on Western Illinois State College and requested the following be made a part of this report:

Permission to repair roof on Home Economics Building, in an amount not to exceed \$1,300, and subject to the securing of proper bids for this project. (To be paid with funds appropriated for rehabilitation.)

Following but little discussion, Mr. Dunbar moved the acceptance of the informal report on Western Illinois State College as presented by Dr. Beu, including request for repair of roof on Home Economics Building as above outlined. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Absent
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Northern Illinois State College

Dr. Holmes presented his informal report on Northern Illinois State College.

Since there was nothing controversial, Mrs. Madlener moved the acceptance of the informal report on Northern Illinois State College as presented by Dr. Holmes. The motion was seconded by Mr. Watson, roll was called, and the vote was as follows:

PROCEEDINGS

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Absent
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Dr. Holmes distributed, for the information of the Board, a report on the present status of faculty housing at Northern Illinois State College, said report being prepared in the hope of contributing to future solutions.

Mr. Stipes stated that Dr. Holmes had reported to the Finance Committee regarding some sewage work the City of DeKalb is preparing to do. Dr. Holmes had received, from the Sanitary District of the City of DeKalb, a suggested method of payment for this work which was based on the anticipated growth of both Northern Illinois State College and the City of DeKalb. Mr. Stipes further stated that, after studying this matter, the Finance Committee suggested Dr. Holmes report to the Sanitary District of the City of DeKalb that, being a State institution, Northern Illinois State College can only make payments for such work on the metered water basis. (This was presented by Mr. Stipes for the information of the Board only, and no action was requested.)

At the March 19, 1956 meeting, Dr. Holmes reported that the Veterans' Club at Northern Illinois State College had raised \$1,100 to purchase and erect a flagpole on the campus at Northern. At this time, Dr. Holmes distributed photographs of this flagpole and scenes of the dedication ceremony.

Mr. Stipes moved that the Board instruct Dr. Browne to write the Veterans' Club at Northern Illinois State College commending the Club for their efforts and generosity in obtaining this flagpole for the campus at Northern. The motion was seconded by Mrs. Madlener, and unanimously carried.

At this time, Chairman Walker presented for discussion the subject of long-range campus planning, stating it might be desirable to have plats drawn of the college campuses showing a long-range view of the use of the land which in turn would enable the Board to move intelligently and conservatively in the use of land.

An open discussion followed on this matter of long-range campus planning. Mr. Hollingsworth stated he too had been giving considerable thought to this idea with the possibility of a projection of land use, on a ten-year plan; he further stated that it might be well to include in the budgets for the next biennium a similar amount for contractual services for all four of the colleges for this specific purpose. Mr. Stipes stated he thought this should be done at all four of the colleges and that an outsider, with considerable experience in college planning, be included in whatever group would make this study. (No action was taken on this matter as it was presented at this time for discussion and future thought only.)

TEACHERS COLLEGE BOARD

REPORTS OF COMMITTEES

Mr. Stipes, Chairman of the Finance Committee, reported that the Finance Committee had examined the internal budgets for all of the colleges and complimented the presidents and the business managers on the year after year improvement in the preparation of the budgets which are becoming more uniform thus making them easier to study.

Mr. Stipes reported that the Finance Committee recommended the acceptance of the internal budgets of all of the colleges as presented to the Finance Committee and corrected and also including the following additions for Illinois State Normal University:

\$600 to the equipment budget for Health and Physical Education - Men for bleachers, and

\$3,000 to the equipment budget for the University High School for lockers;

these increases might necessitate a transfer from the Contingency Fund - Income Fund Educational Operations to the Equipment Fund - Income Fund Educational Operations.

Following some discussion, Mr. Stipes moved the acceptance of the foregoing recommendation of the Finance Committee regarding the acceptance of the internal budgets for all of the colleges. The motion was seconded by Mr. Houle, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Stipes, Chairman of the Finance Committee, stated that the Committee feels the colleges will be able to operate very well on present budgets for the balance of the biennium and there should be no need for any deficiency appropriations.

Mr. Stipes, Chairman of the Finance Committee, next reported that the Finance Committee had discussed and recommended that, in the quarterly reports of the presidents due each year in April which recommend salary changes and personnel reappointments, those individuals who were employed at mid-term be included in this report but clearly identified as being mid-year appointments with a notation that contracts for re-employment will not be offered said mid-year appointees until after the following June meeting of the Board. Following considerable discussion, the Board concurred in the foregoing recommendation of the Finance Committee regarding the reappointment of mid-year appointees.

Mr. Stipes, Chairman of the Finance Committee, next reported that the Finance Committee recommended that each person em-

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ployed by the four colleges and the Central Office of the Teachers College Board, for either an academic or a non-academic regular position (excluding student help or a part-time position), must have completed a physical examination, the results of which are to be on file at the employing college or Board office, before the new employee receives first payroll warrant in compensation for work done; this is regardless of whether or not the individual intends to participate in the University Retirement System; and also that Section 18 of the "Practices of the Teachers College Board" be amended to incorporate this policy.

Following considerable discussion, Mr. Stipes moved the adoption of the foregoing recommendations of the Finance Committee to amend Section 18 of the "Practices of the Teachers College Board" to incorporate above outlined policy regarding physical examination by all new regular employees. The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, reported that the Building Committee had received a report from Lundeen and Hilfinger, architects, on the proposed dormitory, student center and cafeteria buildings at Eastern Illinois State College. Since this report showed the architects' estimated cost of construction to be much greater than anticipated by the Building Committee, Mr. Summers reported no recommendations would be made concerning the preliminary plans for these buildings until a financing report had been received from the fiscal agents.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had received another report from Lundeen and Hilfinger, architects, regarding the site of the proposed dormitory, student center, and cafeteria buildings at Eastern Illinois State College which showed soil conditions of a questionable nature and a recommendation from the architects that more extensive test borings be made by a professional organization specializing in this type of work. The Building Committee recommended that the Board authorize Lundeen and Hilfinger to contract with the Raymond Concrete Pile Company to take ample soil samples from the site of these proposed buildings at Eastern and to have these samples analyzed by experts from the staff of the University of Illinois, the cost of this work to be included as an addition to the architects' fees on this project.

Following some discussion, Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee regarding more extensive soil tests of the site of the proposed

TEACHERS COLLEGE BOARD

new dormitory, student center, and cafeteria buildings at Eastern Illinois State College. The motion was seconded by Mr. Houle, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had studied future land acquisition needs for Eastern Illinois State College, and the Building Committee recommended that the Board authorize the purchase of the following described properties for Eastern Illinois State College at Charleston, Illinois:

The East one-third of Lots 19 and 20, Block Four, Bishop Heights Addition to the City of Charleston, Deed Record Book 305, Page 237, owned by Charles R. Miller and Ariel Miller, as joint tenants and not tenants in common, for the sum of \$8,250, with possession to be given on or about September 1, 1956; and

The West one-third of Lots 19 and 20, Block Four, Bishop Heights Addition to the City of Charleston, Deed Record Book 317, Page 234, owned by Ralph M. Lacy and June H. Lacy, in joint tenancy not tenants in common, for the sum of \$8,250, with possession to be given on or about September 1, 1956;

and the purchase of above-described properties to be paid with funds appropriated for land acquisition for Eastern Illinois State College.

Following some discussion, Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee regarding the purchase of properties, as above described, for Eastern Illinois State College. The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee recommended the naming of two buildings on the campus of Eastern Illinois State College as follows:

PROCEEDINGS

1. The present building now known as "Old Main" to be named "Livingston C. Lord Administration Building."
2. The laboratory school building now under construction to be named "Robert G. Buzzard School."

Mr. Summers moved the acceptance of the foregoing recommendations of the Building Committee regarding the naming of two buildings on the campus of Eastern Illinois State College. The motion was seconded by Mr. Stipes, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

In connection with the action of the Board at its May 21, 1956 meeting, Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had received progress reports from Mr. Hansen, of the architectural firm of Childs and Smith, regarding the work of Hart and Reilly, general contractors, for the construction of the new laboratory school building at Eastern Illinois State College. The reports received from Mr. Hansen showed some increase in the progress of work by Hart and Reilly since the May Board meeting, but the Building Committee recommended that the Board instruct Dr. Browne to write Hart and Reilly, general contractors, on behalf of the Board, urging them to further increase their efforts on the laboratory school building at Eastern Illinois State College in order to put construction on or ahead of the working schedule submitted by Childs and Smith, architects.

Following but little discussion, Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee. The motion was seconded by Mr. Houle, and unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had received a recommendation from Lundeen and Hilfinger, architects, regarding an addition to contract on the new classroom building at Illinois State Normal University. The Building Committee recommended the approval of an addition of \$84.27 to the contract of Felmley-Dickerson Company on the new classroom building at Illinois State Normal University to provide deeper footings in five locations as recommended by Lundeen and Hilfinger, architects; said increase to be paid from the Contingency Fund for said building.

Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee regarding an addition of \$84.27 to the contract of Felmley-Dickerson Company on the new classroom building at Illinois State Normal University. The mo-

TEACHERS COLLEGE BOARD

tion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported that the Building Committee had studied and recommended the approval of the request from the administration at Northern Illinois State College for the expenditure not to exceed \$1,000 to employ the services of Samuelson and Sandquist, School Architectural Services, Lincolnwood, Illinois, to prepare preliminary plans and a cost estimation for the first unit of a proposed new health center building, as well as a cost estimation for rehabilitation work in the Administration Building, McMurray Building, and the Men's Gymnasium.

Mr. Summers moved the acceptance of the foregoing recommendation of the Building Committee regarding the expenditure in an amount not to exceed \$1,000 by Northern Illinois State College as above outlined. The motion was seconded by Mr. Stipes, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Aye	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers, Chairman of the Building Committee, next reported, for the information of the Board only, that as a result of a joint meeting of the Finance Committee and the Building Committee each of the four colleges, after consultation with Mr. John Shields, of Barcus, Kindred and Company, will present proposals to the Board for the construction of apartments to house married students.

Mr. Watson presented a request from Perkins and Will, architects, regarding the official name of the new laboratory school building at Northern Illinois State College to enable them to proceed with the preparation of the plaque for this building. Mr. Watson stated this matter had not as yet been discussed by either Northern's Advisory Committee nor the Building Committee. Mr. Hollingsworth recommended action on the naming of the new laboratory school building at Northern Illinois State College be deferred until a later meeting and, in the future, all matters regarding the naming of buildings at the colleges should be presented to the Board as a recommendation of the Building Committee. The

PROCEEDINGS

Board concurred in Mr. Hollingsworth's recommendations.

The next matter on the agenda was concerned with the construction of a residence hall and student center building at Western Illinois State College.

The first matter concerning said construction was the report of the Fiscal Agents. Mr. Stipes moved that the following report of the Fiscal Agents, dated May 21, 1956, on the proposed issue of \$1,150,000 Residence Hall and Student Center Revenue Bonds, Series 1956, for Western Illinois State College at Macomb, Illinois, be accepted and approved and placed on file with the Secretary:

Report on Financing

RESIDENCE HALL AND STUDENT CENTER

WESTERN ILLINOIS STATE COLLEGE
Macomb, Illinois

Prepared by

Barcus, Kindred & Co., Chicago, Illinois
J. T. Swartz & Co., Inc., Chicago, Illinois

Fiscal Agents
for

THE TEACHERS COLLEGE BOARD OF THE STATE OF ILLINOIS

May 21, 1956

The Hon. Chairman and Members
The Teachers College Board of the State of Illinois

Gentlemen:

We herewith present our report on the financing of construction of a residence hall and student center at Western Illinois State College.

This report shows the source and application of funds needed to construct this building, the approximate annual requirements for principal and interest on the \$1,150,000 bonds issued therefor, the expected revenues available for paying principal and interest on this proposed bond issue and information supplemental thereto.

In our opinion this undertaking appears to be financially feasible.

Respectfully submitted,

BARCUS, KINDRED & COMPANY
J. T. SWARTZ & CO., INC.
Fiscal Agents

By /S/ John Shields

TEACHERS COLLEGE BOARD

The Teachers College Board of the State of Illinois, organized pursuant to Chapter 122 of the laws of the State of Illinois, is comprised of nine members appointed for overlapping six-year terms by the Governor with the advice and consent of the Senate, and, as ex-officio members, the Superintendent of Public Instruction and the Director of the Department of Finance of the State of Illinois. The present organization of the Board is:

Appointed Members

Lewis M. Walker, Chairman	Gilman
Royal A. Stipes, Jr., Vice Chairman.	Champaign
Alexander A. Summers, Secretary	Mattoon
Carl Dunbar	Macomb
J. Arthur Houle, Jr.	Hinsdale
Mrs. Harriet Lowden Madlener	Oregon
William E. Reed	Oak Park
Clarence R. Ropp	Normal
Chauncey B. Watson	DeKalb

Ex-Officio Members

Vernon L. Nickell, Superintendent of Public Instruction . . . Springfield
M. H. Hollingsworth, Director of Department of Finance. . . Springfield

Under the control of this Board are the four teachers colleges of the State of Illinois: Western Illinois State College, Macomb; Northern Illinois State College, DeKalb; Illinois State Normal University, Normal; and Eastern Illinois State College, Charleston.

Western Illinois State College, a State supported institution founded in 1899, is located at Macomb (1950 population - 10,592), about 60 miles southwest of Peoria and 85 miles south of the tri-cities, Rock Island, Davenport, and Moline. The College conducts both an undergraduate and graduate school and awards degrees of both Bachelor and Master of Science in Education. It is accredited by the North Central Association of Colleges and Secondary Schools and by the American Association of Colleges for Teacher Education. The College enrollment for the fall quarter of 1955 was 2,196. It has a faculty and administrative staff of 153 and 93 non-academic employees.

The College has a teachers training school with an enrollment of 555 students for the fall quarter of 1955 (in addition to College enrollment) which provides practice teaching from kindergarten through high school. The College is a member of the Inter-State Collegiate Athletic Conference which includes the four Illinois State Teachers Colleges, Southern Illinois University, and two Michigan Teachers Colleges. The campus consists of 320 acres, including the College farm and golf course, with buildings and equipment valued at over \$9-1/2 million.

No tuition is charged students attending the College, but there is in effect the following schedule of fees:

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	Quarterly Fees	
	Residents of Illinois	Non-residents of Illinois
Registration & Incidental Fees	\$ 20	\$ 50
Students Activity & Bond Revenue Fees (a)	14	14
Total Quarterly Fees	\$ 34	\$ 64

Note:- (a) Includes \$4 per quarter which has been charged and allocated to the proposed student center building since the fall quarter of 1955.

The fees for each summer session are one-half of the amounts shown above.

Purpose of Bond Issue:- The proceeds from the sale of these \$1,150,000 bonds, together with a State appropriation of \$350,000 and cash collected to date from student center fees, are to be used to finance the construction of a combined Student Residence Hall and Student Center Building. The architect's estimated cost for the project and the sources of funds are shown below:

Construction Cost, Including Kitchen Equipment	\$1,284,592 (a)
Furnishings	62,500
Interest on \$1,150,000 Bonds @ 3¾% to 10/1/57	53,906
Financial, Architect's Fees and Contingencies	121,677
Total Project Cost	\$1,522,675
State Appropriation	\$350,000 (b)
Cash on Hand	22,675 (c)
Bond Issue	372,675
	\$1,150,000

Notes: - (a) Based on firm bids received 5/8/56. Contracts will be covered by performance bonds. Construction is scheduled to permit occupancy by fall quarter 1957. (b) This appropriation has been made specifically for the residence hall portion of this project. (c) Derived from \$4 per quarter student fees collected during 1955-56 academic year. Additional proceeds of such fees collected between now and the time building is completed will be used for recreational equipment and furnishings in excess of the basic allowance for such items provided for in the cost estimate shown above.

Description of the Buildings:- The project consists of two 4-story residence halls (with capacities of 128 and 178; total - 306) joined by a connecting 2-story student center. The student center will include kitchen facilities and a dining hall in which the regular meals for the occupants of the adjoining residence halls will be served. Removable partitions will permit expansion of the dining hall to accommodate 700 diners, and in addition the student center will include a snack bar with a seating capacity of over 100. The student center will also contain a large lounge, game and reading rooms, and offices for student activities' headquarters. The entire project is to be of masonry construction with brick exterior.

Legal Authority:- These bonds will be issued by The Teachers College Board of the State of Illinois for Western Illinois State College at Macomb, Illinois, pursuant to the provisions of an act authorizing the Board to build and equip field houses, residence halls, student union buildings and other structures with the proceeds of bonds payable from the revenues thereof (Sections 59a to

TEACHERS COLLEGE BOARD

59e, Chapter 127, Illinois Revised Statutes 1955), approved by the General Assembly of the State of Illinois; and pursuant to a resolution to be adopted by the Board.

Security:- These bonds will constitute a closed first lien on the net revenues to be derived from the operation of the residence halls and student center building to be constructed with their proceeds. The Teachers College Board will covenant to require, and to adopt rules and regulations designed to assure, the maximum use of the project, subject only to the requirements of the presently outstanding revenue bonds which provide for prior occupancy of two existing residence halls (Seal Hall and Grote Hall) with a combined capacity of 389; to fix, revise and collect fees and charges, including student fees, to provide funds sufficient at all times to pay the reasonable cost of operating and maintaining the project, to pay principal and interest on these bonds when due, to provide and maintain a bond reserve account of \$60,000 and to provide and maintain a depreciation account of \$60,000.

Year	Tot On Campus	Fall Quarter			Summer Sessions	
		Full Time (a)			Full Time(a) *	
		Men	Women	Total	First	Second
1946	1,363	761	428	1,189	758	488
1947	1,520	884	450	1,334	898	136
1948	1,547	884	460	1,344	834	566
1949	1,544	970	510	1,480	890	671
1950	1,562	915	577	1,492	830	574
1951	1,355	726	549	1,275	761	554
1952	1,308	665	505	1,170	691	524
1953	1,518	782	578	1,360	688	500
1954	1,874	1,025	628	1,653	849	660
1955	2,196	1,357	691	2,048	966	644

Note: - (a) Fee paying. Part time students, constituting the balance of "Total on Campus," do not pay full fees.

Future Enrollment:- A detailed study of college enrollments, prepared in 1951 by the Bureau of Institutional Research of the University of Illinois, indicates that, based on records of actual births through 1949 (the most recent year available at the time the study was made), total college enrollments in Illinois will steadily increase from the current year through 1967-68, the last year for which births through 1949 affect college enrollments. The results of this study are shown below:

Year	Statewide Illinois		% Increase		Year	Statewide Illinois		% Increase	
	Col	Enroll	Yrly	Cumul		Col	Enroll	Yrly	Cumul
1955-56	132,640		---	---	1962-63	184,068		4.2%	33.8%
1956-57	137,783		3.9%	3.9%	1963-64	185,158		0.6%	34.4%
1957-58	139,793		1.5%	5.4%	1964-65	191,514		3.4%	37.8%
1958-59	144,833		3.6%	9.0%	1965-66	204,210		6.6%	44.4%
1959-60	151,880		4.9%	13.9%	1966-67	215,650		5.6%	50.0%
1960-61	162,973		7.3%	21.2%	1967-68	231,243		7.2%	57.2%
1961-62	176,621		8.4%	29.6%					

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There is shown below the enrollment which can be expected in future years at Western Illinois State College, derived by applying to the actual 1955-56 Western enrollment the percentage increase indicated by the statewide enrollment study referred to above. The additional student housing to be provided by these bonds, and the new science building completed in late 1955 which added approximately 25% to the College's instructional space, can be expected to accelerate this growth.

Year	Tot On Campus	Fall Quarter			Summer Sessions	
		Full Time			Full Time	
		Men	Women	Total	First	Second
1955 Actual	2,196	1,357	691	2,048	966	644
1956	2,282	1,410	718	2,128	1,004	669
1957	2,315	1,430	728	2,159	1,018	682
1958	2,394	1,479	753	2,232	1,053	702
1959	2,501	1,546	787	2,333	1,100	734
1960	2,662	1,645	837	2,482	1,171	781
1961	2,846	1,759	896	2,654	1,252	835
1962	2,938	1,816	925	2,740	1,293	862
1963	2,951	1,826	929	2,753	1,298	866
1964	3,026	1,870	952	2,822	1,331	887
1965	3,171	1,960	998	2,957	1,395	930
1966	3,294	2,036	1,037	3,072	1,449	966
1967	3,452	2,133	1,086	3,219	1,519	1,012

Housing:- The new residence halls for 128 men and 178 women which constitute part of this project must, under the terms of the resolution authorizing these bonds, be filled before any others except Seal Hall (204 men) and Grote Hall (185 women), existing residence halls whose revenues are pledged to outstanding bonds. The combined capacity of these four halls (695 students) constitutes only 41.6% of the number of students requiring housing as shown below:

	1955 Fall Enrollment		Residence Hall Capacity		
	Total	Needing Housing	Existing	Proposed	Total
Men	1,422	1,054	204	128	332
Women	774	616	185	178	363
Total	2,196	1,670	389	306	695

In addition to the halls to which occupancy rules apply, the College operates the following student housing facilities:

Two Off-Campus Houses for Men	- 33
Temporary Barracks for Men	- 78
Temporary Barracks for Married Students	- 31
Total	- 142

Debt Service Requirements:- Shown below are debt service requirements on these \$1,150,000 bonds with interest computed at the rate of 3-3/4%:

TEACHERS COLLEGE BOARD

Yr End 4/1	Princ	Int	Total	Yr End 4/1	Princ	Int	Total
1957	—o—	\$32,344	(a)	1978	\$30,000	\$28,688	\$58,688
1958	—o—	43,125	\$21,563 (a)	1979	30,000	27,563	57,563
1959	\$15,000	43,125	58,125	1980	30,000	26,438	56,438
1960	15,000	42,563	57,563	1981	30,000	25,313	55,313
1961	15,000	42,000	57,000	1982	35,000	24,188	59,188
1962	15,000	41,438	56,438	1983	35,000	22,875	57,875
1963	15,000	40,875	55,875	1984	35,000	21,563	56,563
1964	20,000	40,313	60,313	1985	35,000	20,250	55,250
1965	20,000	39,563	59,563	1986	40,000	18,938	58,938
1966	20,000	38,813	58,813	1987	40,000	17,438	57,438
1967	20,000	38,063	58,063	1988	40,000	15,938	55,938
1968	20,000	37,313	57,313	1989	40,000	14,438	54,438
1969	20,000	36,563	56,563	1990	45,000	12,938	57,938
1970	20,000	35,813	55,813	1991	45,000	11,250	56,250
1971	20,000	35,063	55,063	1992	45,000	9,563	54,563
1972	25,000	34,313	59,313	1993	50,000	7,875	57,875
1973	25,000	33,375	58,375	1994	50,000	6,000	56,000
1974	25,000	32,438	57,438	1995	55,000	4,125	59,125
1975	25,000	31,500	56,500	1996	55,000	2,063	57,063
1976	25,000	30,563	55,563				
1977	25,000	29,625	54,625	1959-96 Avge			\$57,125

* Note: — (a) Interest capitalized to 10/1/57.

Summarized Project Revenues:- The following schedule summarizes the estimate of the revenues to be derived from the basic operations of the project with no allowance for revenues to be derived from incidental food service in the student center's snack bar and banquet room nor from recreational activities conducted in the student center for which a rental charge might be made. The detailed calculation of these basic project revenues is shown on the following page.

	1957-58	1961-62	1967-68
Net (Before Student Fees and Miscellaneous Income)	\$43,925	\$43,925	\$43,925
Student Fees	29,308	36,022	43,690
Net (Before Misc Income) Available for Debt Service	\$73,233	\$79,947	\$87,615

Project Revenues:- Although the student center will be available to the entire student body with resultant revenues from operation of the snack bar, banquet room and other recreational facilities, no attempt has been made to estimate these miscellaneous revenues. There is shown below the estimate of annual net revenues of the project based only on the gross to be derived from board and room charges made to the occupants of the 306-capacity residence hall for only the 36 week regular session.

Gross from Res Hall Occupants Only:	
Regular Academic Yr at Capacity (306 x \$15 x 36)	— \$165,240
Less Vacancy Allowance (10%)	— 16,524
Gross After Vacancy Allowance	— \$148,716
Cost of Food Sold to Res Hall Occupants	— \$ 55,915 (a)
Other Operating Expense	— 48,876 (b)
Total Operating Expense	— \$104,791
Net Before Student Fees and Misc Income	— \$ 43,925

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Notes: - (a) At \$5.64 per student per week, the actual cost of food sold in the existing Grote Hall dining room during the year ended February 29, 1956. (b) At \$4.93 per \$4.93 per occupant per week which is a composite of two applicable bases actually experienced during the year ended February 29, 1956: \$1.65 per occupant-week room operating expense of Seal Hall in the style of which the rooming facilities of the new residence halls will be operated and \$3.28 per occupant-week dining hall operating expense (other than cost of food) in existing Grote Hall.

The connecting arrangement of the new residence halls and student center is expected to permit the basic operation of the entire project including the student center on the basis of the unit costs used above. Additional direct expenses incurred in providing banquets, dances and other recreational activities will be covered by special charges made therefor.

Another principal source of revenue for the project consists of student fees. Shown below is the amount to be derived from the initial schedule of student fees applied to expected enrollments in various years:

	1957-58	1961-62	1967-68
Estimated Fee Paying Enrollment:			
Regular Year	2,159	2,654	3,219
1st Summer Session	1,018	1,252	1,519
2nd Summer Session	682	835	1,012
Student Fee Income:			
Regular Yr @ \$12 (\$4 x 3 Qtrs)	\$25,908	\$31,848	\$38,628
1st Summer Session @ \$2	2,036	2,504	3,038
2nd Summer Session @ \$2	1,364	1,670	2,024
Total for Year	\$29,308	\$36,022	\$43,690

Fees and Charges: - The initial schedule of fees and charges for the project, set by resolution of The Teachers College Board, is as follows:

Residence Hall Room and Board	\$15 Per Week
Student Center Fee (To Be Charged All Full Time Students Enrolled)	
Regular Academic Year	\$4 Per Quarter
Summer Sessions	\$2 Per Session

Charges for food service (other than regular meals for residence hall occupants) and other services rendered in the student center building shall be adequate to provide gross revenues equal to not less than 110% of the direct operating expenses incurred in providing such services.

Debt History: - The Teachers College Board of the State of Illinois has, since 1947 when enabling legislation was first passed, issued revenue bonds to finance ten projects at the colleges under its control. In each case the Board has required that the facilities, as soon as built, be operated in such a way as to produce revenues substantially in excess of all requirements including those for various reserves. Two of these ten bond issues have been for facilities at Western Illinois State College.

1950 Stadium Revenue Bonds: - The first issue of bonds for

TEACHERS COLLEGE BOARD

Western Illinois State College was the 1950 issue of Stadium Revenue Bonds in the amount of \$130,000. Shown below are earnings of the stadium:

	3 Yrs Ended <u>6/30/53</u>	<u>Year End 6/30</u>		5 Year <u>Total</u>
		1954	1955	
Gross Revenues	\$47,711	\$15,247	\$17,912	\$80,870
Operating Expenses	<u>18,192</u>	<u>2,537</u>	<u>4,227</u>	<u>24,956</u>
Net Before Dt Serv & Res	\$29,519	\$12,710	\$13,685	\$55,914
Debt Service Paid (a)	\$10,276 (b)	\$ 6,555	\$ 6,772	<u>23,603</u>
Surplus				\$32,311

Notes: - (a) Not including principal or call premiums on bonds retired in advance of maturity.
(b) Not including \$3,728 first year's interest which was capitalized.

The \$32,311 surplus is 29.2% higher than the \$25,000 required by the terms of the bond resolution for reserve accumulation and advance bond retirement. As of 4/1/56, only 6 years after issuance of these 30-year serial bonds, all bonds of the last four maturities (totaling \$27,000) had been retired in advance of maturity.

1954 Student Residence Halls Bonds:- The second issue of bonds for Western Illinois State College was the 1954 issue of \$550,000 Student Residence Halls Revenue Bonds issued for the purpose of constructing a new men's residence hall (capacity - 204 students), and improving the women's residence hall (capacity - 185 students), and secured by the room rental revenues of these two halls. The new men's residence hall commenced partial operations in November of 1954 (only 7 months after bond issuance and 8 months earlier than expected) and began full operation in March 1955. Shown below are earnings of said residence halls:

	Actual Yr End <u>6/30/55</u>	<u>Year End 6/30/56</u>	
		Actual First 8 Mos	Full Yr Est (12/8ths of 1st 8 Mos)
Gross Revenue	\$61,316	\$58,207	\$87,310
Operating Expense	<u>26,618</u>	<u>22,964</u>	<u>35,446</u>
Net Before Dt Serv & Res	\$34,698	\$35,243	\$51,864
 Indenture Requirements:			
Debt Service	Capitalized	-	\$19,325 (a)
Depreciation	-o-	-	3,000
Bond Reserve	<u>-o-</u>	-	<u>4,000</u>
Total	-o-	-	\$26,325 (a)
Surplus	\$34,698	-	\$25,539

Note: - (a) Not including any principal, the first installment of which is due 4/1/57. Average annual principal and interest requirements are \$27,810 which, with \$7,000 required deposits to depreciation and bond reserve accounts, make total annual requirements in future years \$34,810.

On 5/31/56 the balances in the depreciation fund (\$16,953) and bond reserve fund (\$48,016) exceeded the balances required on that date (\$3,000 and \$4,000 respectively) by an amount equal to the deposits required by the bond resolution for the next 4-1/2 and 11 years respectively.

PROCEEDINGS

Overall Institutional Operations:- Shown below is a summary of total receipts and expenditures of Western Illinois State College for the fiscal year ended 6/30/55:

RECEIPTS

Educational & General Operations		
State Appropriations	\$1,435,602	
Registration Fees & \$14,879 Misc	111,037	\$1,546,639
State Appropriation for Capital Improvements		2,254,893
Bond Revenue Funds		
Stadium Revenue Bond Fund	\$ 17,912	
Residence Hall Revenue Bond Fund	61,316	79,228
Auxiliary Enterprises & Activities		434,632
TOTAL RECEIPTS		\$4,315,392

EXPENDITURES

Educational & General Operations		\$1,582,420
Capital Improvements		1,226,147
Bond Revenue Funds		
Stadium Revenue Bond Fund*	\$ 8,118	
Residence Hall Revenue Bond Fund*	30,827	38,945
Auxiliary Enterprises & Activities		406,041
TOTAL EXPENDITURES		\$3,253,553
EXCESS OF RECEIPTS OVER EXPENDITURES		\$1,061,839
Less: Unexpended Appropriations for Plant		1,028,746
NET EXCESS OF RECEIPTS OVER EXPENDITURES		\$ 33,093
Plus: Educational & General Fund Cash at Begin of Yr		156,005
EXCESS OF AVAILABLE FUNDS OVER EXPENDITURES		\$ 189,098

* These figures differ from those of the preceding page in that they summarize total cash disbursements rather than operating expense.

State Appropriations for the Biennium from 7/1/55 to 6/30/57

Educational and General	\$3,739,220
Capital Improvements	
Dormitory Building	350,000**
Rehabilitation	100,000
Total	\$4,264,220

** Specifically appropriated to pay part of the cost of the project for which these \$1,150,000 bonds are being issued.

Overall Institutional Balance Sheet:- Shown below is a summary of Western Illinois State College balance sheet data, as of 6/30/55:

TEACHERS COLLEGE BOARD

ASSETS

Educational and General Funds		
Cash & Unexpended Appropriations	\$ 217,469 (a)	
Other	12,404	\$ 229,873
Plant Funds		
Land	\$ 110,505	
Buildings	5,579,561	
Equipment	1,031,716	
Construction in Process	1,666,192	
Unexpended Appropriations	1,028,746 (b)	9,416,720
Bond Revenue Funds		
Cash and U.S. Governments	\$ 100,489	
Net Fixed Assets	638,847	
Deferred Chges, Receivables & Others	11,531	750,867
Agency Funds – Cash & Investments		69,526
Student Loan Fund – Cash & Notes Receivable		8,211
TOTAL ASSETS		\$10,475,197

LIABILITIES AND SURPLUS

Educational & General Funds		
Liabilities, Reserves & Deferred Income	\$ 109,649	
Surplus	120,224	\$ 229,873
Plant Funds		
Net Investment in Plant	\$8,387,974	
Unexpended Appropriations	1,028,746 (b)	9,416,720
Bond Revenue Funds		
Current Liabilities & Deferred Income	\$ 9,512	
Bonds Payable	657,000	
Surplus	84,355	750,867
Agency Funds – Balance		69,526
Student Loan Funds – Balance		8,211
TOTAL LIABILITIES & SURPLUS		\$10,475,197

Notes: – (a) This balance sheet is as of the close of a biennium when appropriations normally are exhausted. (b) \$596,437 of this amount has, since the date of this statement, been spent to complete construction of a new science building and the \$432,309 balance, nearly all representing economies effected by The Teachers College Board in construction of the science building for which \$2,660,000 had originally been appropriated, has been returned to the State.

The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

At 2:00 P.M. (D.S.T.), Chairman Walker asked Mr. Summers

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to proceed with the opening of the bond bids.

Mr. Summers, Secretary, announced he had received two bids for the purchase of \$1,150,000 Residence Hall and Student Center Revenue Bonds, Series 1956, for Western Illinois State College. Whereupon the said bids were opened and read and were as follows:

<u>Bidder</u>	<u>Coupon Rates</u>	<u>Premium</u>	<u>Interest Cost</u>	
			<u>Amount</u>	<u>%</u>
Blyth & Co., Inc.,) 4 % 1959 to 1990			
B. J. VanIngen & Co., Inc.)	3-7/8% 1991 to 1996	\$871.00	\$1,154,410.25	3.9490
White, Weld & Co.,) 5 % 1959 to 1966			
William Blair & Company,) 3-7/8% 1967 to 1971			
Julien Collins & Company) 3-3/4% 1972 to 1990			
) 3-5/8% 1991 to 1996	\$ 63.70	\$1,094,745.67	3.74496

Following an executive meeting of the Board, it was then determined that the bid of White, Weld & Co., William Blair & Company, and Julien Collins & Company, as stated above, was the lowest and best bid received.

Mr. Stipes moved that the bonds be awarded to White, Weld & Co., William Blair & Company, and Julien Collins & Company in accordance with their proposal and that the Secretary be instructed to hold their certified check uncashed until the time of delivery of the bonds. The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Summers then moved that the certified check, which accompanied the bond bid submitted by Blyth & Co., Inc. and B. J. VanIngen & Co., Inc., be returned to said bidders. The motion was seconded by Mr. Dunbar, and unanimously carried.

Mr. Stipes moved the adoption of the following resolution:

RESOLUTION creating an issue of \$1,150,000 Residence Hall and Student Center Revenue Bonds, Series 1956, of The Teachers College Board of the State of Illinois for Western Illinois State College at Macomb, Illinois, and providing for the security and delivery of said bonds.

WHEREAS, The Teachers College Board of the State of Illinois for Western Illinois State College at Macomb, Illinois (hereinafter designated the "Teachers College Board"), upon due consideration and investigation does now find and determine that it is necessary and essential for the proper conduct, management and operation,

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and in furtherance and for the benefit of The Western Illinois State College at Macomb, Illinois, to acquire, construct, equip and furnish a dormitory and student union center on the campus of said College, to include dining facilities, snack bar, recreation rooms, meeting rooms, lounges and offices, and all necessary equipment and appurtenances therefor (hereinafter designated the "project"); and

WHEREAS, this Teachers College Board has heretofore approved plans and specifications for the construction of the project, completely equipped and furnished, at a cost estimate of \$1,522,675; and

WHEREAS, the General Assembly of the State of Illinois by Senate Bill No. 763, approved July 1, 1955, has appropriated the sum of \$350,000 for part of the cost of constructing the project, and said Board has available the sum of \$22,675 derived from other sources to apply on such construction cost so that it is necessary to raise the sum of \$1,150,000 by an issue of revenue bonds to complete the construction of the project; and

WHEREAS, this Teachers College Board is authorized, under the laws of the State of Illinois thereunto enabling, to issue revenue bonds to secure funds to pay in part the cost of constructing the project and the income, revenue and receipts to be derived from the use and operation of the project are determined adequate to pay such bonds so to be issued:

NOW, THEREFORE, Be It and It Is Hereby Resolved by The Teachers College Board of the State of Illinois for Western Illinois State College at Macomb, Illinois, as follows:

Section 1. That there be constructed a dormitory and student union center for Western Illinois State College at Macomb, Illinois, on the campus of said College as described in the preambles of this resolution, and it is hereby declared that all recitals of fact contained in said preambles hereto are true, correct and complete.

Section 2. That for the purpose of raising the sum of \$1,150,000, which is determined necessary to pay a part of the cost of constructing the project, completely equipped and furnished, as recited in the preambles hereto, there is hereby authorized an issue of negotiable coupon revenue bonds of said Teachers College Board for said College in the principal sum of \$1,150,000.

Said bonds shall be designated "Residence Hall and Student Center Revenue Bonds, Series 1956," of The Teachers College Board of the State of Illinois for Western Illinois State College at Macomb, Illinois, shall bear date of July 1, 1956, be of \$1,000 denomination and numbered from 1 through 1150, and shall mature serially, subject to the right of prior redemption as hereinafter mentioned, on April 1 in each of the years and in amounts and bearing interest as follows:

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<u>Amount</u>	<u>Maturity Date</u>	<u>Interest Rate</u>
\$ 15,000	1959 through 1963	5%
20,000	1964 through 1966	5%
20,000	1967 through 1971	3-7/8%
25,000	1972 through 1977	3-3/4%
30,000	1978 through 1981	3-3/4%
35,000	1982 through 1985	3-3/4%
40,000	1986 through 1989	3-3/4%
45,000	1990	3-3/4%
45,000	1991 and 1992	3-5/8%
50,000	1993 and 1994	3-5/8%
55,000	1995 and 1996	3-5/8%

Interest at the rates herein specified shall be evidenced by coupons attached to said bonds, and such interest shall be payable on October 1, 1956, and semiannually thereafter on April 1 and October 1 of each year, and both the principal of and the interest on the said bonds shall be payable in lawful money of the United States of America at The First National Bank of Chicago, Chicago, Illinois.

The Teachers College Board reserves the right to call for redemption prior to maturity the bonds of said issue maturing on April 1 in each of the years 1965 through 1996, as a whole or in part in their inverse numerical order prior to their maturity on April 1, 1964, or on any interest payment date thereafter at a price of par, unpaid accrued interest to the date of redemption, and a premium in accordance with the following schedule:

- At 3-1/2% of the principal amount thereof if redeemed on April 1, 1964, or on any interest payment date thereafter up to and including October 1, 1968;
- At 2-1/2% of the principal amount thereof if redeemed on April 1, 1969, or on any interest payment date thereafter up to and including October 1, 1973;
- At 1-1/2% of the principal amount thereof if redeemed on April 1, 1974, or on any interest payment date thereafter up to and including October 1, 1978; and
- At 1/2% of the principal amount thereof if redeemed on April 1, 1979, or on any interest payment date thereafter.

Notice of redemption of any or all of said bonds shall be given by publication at least once not less than thirty (30) days prior to the date of redemption in one financial newspaper published and of general circulation in the City of Chicago, Illinois, and such notice of redemption shall designate the date and place of redemption, the numbers and aggregate principal amount of bonds called for redemption, the place of redemption, which shall be the paying agent as expressed in said bonds, and shall state that the bonds so specified will be redeemed at a price of par, unpaid accrued interest to the date of redemption, plus the applicable redemption

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premium, and from and after the designated redemption date interest on all of said bonds so called for redemption shall cease.

Section 3. The said bonds shall be executed for and on behalf of Western Illinois State College at Macomb, Illinois, by the Chairman of the Teachers College Board, and attested by the Secretary thereof under the seal of said Board, and shall be countersigned by the Treasurer of the State of Illinois, and the interest coupons attached to said bonds evidencing the rates of interest hereinabove specified shall be executed by the facsimile signatures of said officials who by the execution of said bonds shall adopt as and for their own proper signatures their respective facsimile signatures appearing on said coupons.

The said bonds and coupons shall be payable to bearer provided, however, that such bonds may be subject to registration as to principal only at any time prior to maturity in the name of the holder thereof on the books of the Secretary of The Teachers College Board, such registration to be noted on the reverse side of the bonds by the Secretary and thereafter the principal of such bonds shall be payable only to the registered holder, his legal representatives or assigns. Such registered bond shall be transferred to another registered holder or back to bearer only upon presentation to said Secretary with a legal assignment duly acknowledged or approved. Registration of any of such bonds shall not affect the negotiability of the coupons thereto attached, but such coupons shall be transferable by delivery merely.

Section 4. That said revenue bonds shall be in substantially the following form:

(Form of Bond)

UNITED STATES OF AMERICA

STATE OF ILLINOIS

THE TEACHERS COLLEGE BOARD OF THE STATE OF ILLINOIS
FOR WESTERN ILLINOIS STATE COLLEGE
AT MACOMB, ILLINOIS

RESIDENCE HALL AND STUDENT CENTER REVENUE BOND,
SERIES 1956

Number \$ 1,000

The Teachers College Board of the State of Illinois for Western Illinois State College at Macomb, Illinois, created and established under the laws of the State of Illinois, hereby acknowledges itself to owe and for value received promises to pay to bearer, but only out of The Teachers College Board Revenue Fund of 1956 for Western Illinois State College at Macomb, Illinois, as hereinafter provided for, and not otherwise, the sum of One Thousand Dollars (\$1,000) on April 1, 19 , unless this bond has sooner been called for prior redemption and funds are available for the payment thereof as herein provided, and to pay interest on said sum from the date hereof at the rate of _____ per cent (%) per annum, payable October 1, 1956, and semiannually thereafter

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on the first days of April and October in each year until the principal hereof shall be paid. Interest accruing on this bond on and prior to the maturity date hereof shall be payable upon presentation and surrender of the interest coupons hereto attached as they subsequently become due, but no interest shall accrue on this bond after the maturity hereof, unless this bond be presented for payment at maturity and be not then paid.

Both principal hereof and interest hereon are hereby made payable in lawful money of the United States of America at The First National Bank of Chicago, Chicago, Illinois.

The Teachers College Board reserves the right to call for redemption prior to maturity the bonds of said issue maturing on April 1 in each of the years 1965 through 1996, as a whole or in part in their inverse numerical order prior to their maturity on April 1, 1964, or on any interest payment date thereafter at a price of par, unpaid accrued interest to the date of redemption, and a premium in accordance with the following schedule:

- At 3-1/2% of the principal amount thereof if redeemed on April 1, 1964, or on any interest payment date thereafter up to and including October 1, 1968;
- At 2-1/2% of the principal amount thereof if redeemed on April 1, 1969, or on any interest payment date thereafter up to and including October 1, 1973;
- At 1-1/2% of the principal amount thereof if redeemed on April 1, 1974, or on any interest payment date thereafter up to and including October 1, 1978; and
- At 1/2% of the principal amount thereof if redeemed on April 1, 1979, or on any interest payment date thereafter.

Notice of redemption of any or all of said bonds shall be given by publication at least once not less than thirty (30) days prior to the date of redemption in one financial newspaper published and of general circulation in the City of Chicago, Illinois, and such notice of redemption shall designate the date and place of redemption, the numbers and aggregate principal amount of bonds called for redemption, the place of redemption, which shall be the paying agent as expressed in this bond, and shall state that the bonds so specified will be redeemed at a price of par, unpaid accrued interest to the date of redemption, plus the applicable redemption premium, and from and after the designated redemption date interest on all of said bonds so called for redemption shall cease.

This bond is one of an authorized issue of \$1,150,000 bonds, all of like date, tenor and effect (except as to number, rate of interest, maturity, and provision for redemption prior to maturity) authorized by The Teachers College Board for Western Illinois State College at Macomb, Illinois, to pay in part, together with other funds to be made available therefor from cash on hand and from an appropriation by the General Assembly of the State of

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Illinois under Senate Bill No. 763, approved July 1, 1955, the cost of the construction of a dormitory and student union center, completely equipped and furnished, on the campus of said College under and pursuant to the provisions of a resolution adopted by The Teachers College Board on the 25th day of June, 1956, and of Sections 59a through 59e of Chapter 127, Illinois Revised Statutes, 1955, and all other laws thereunto enabling; and this bond, and the issue of which it is one, is payable as to both principal and interest solely from and secured by a pledge of and a first lien on the net revenues derived from the operation of said dormitory and student union center so to be constructed as provided in said resolution.

This bond shall not be deemed to be an indebtedness of the State of Illinois or of The Teachers College Board or of the Western Illinois State College at Macomb, Illinois.

It is hereby certified and recited that in issuing this bond and the series of which it is a part, The Teachers College Board has covenanted and agreed in the resolution authorizing this bond to operate, use and maintain continuously said dormitory and student union center at all times in an efficient and economical manner; and to charge and collect for the use thereof fees and charges to pay all reasonable operating and maintenance expenses as provided in said resolution, and to pay when due the principal of and interest on this bond and the series of which it is one, and to maintain the Bond Reserve Account and the Depreciation Account created by said resolution in amounts fully sufficient therefor.

This bond may be registered as to principal in the name of the holder on the books of The Teachers College Board in the office of the Secretary of said Board, such registration to be evidenced by notation of said Secretary on the back hereof, after which no transfer hereof shall be valid unless made on said books and similarly noted hereon, but it may be discharged from such registration by being transferred to bearer, after which it shall be transferred by delivery, but it may be again registered as before. The registration of this bond shall not restrict the negotiability of the coupons by delivery merely.

It is hereby certified and recited and declared that all acts, conditions and things required to exist, to happen and to be performed, precedent to and in the issuance of this bond, have existed, have happened and have been performed in due form, time and manner as required by law, and that the amount of this bond, together with all other bonds of this issue of which this is one, does not exceed any limit prescribed by the Constitution or the Statutes of the State of Illinois.

IN WITNESS WHEREOF, The Teachers College Board of the State of Illinois for Western Illinois State College at Macomb, Illinois, has caused this bond to be signed by its Chairman, attested by its Secretary under the seal thereof, and countersigned by the Treasurer of the State of Illinois, and has caused the interest coupons hereto attached to be executed by the facsimile

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signatures of said officials, which officials, by the execution of this bond do adopt as and for their own proper signatures their respective facsimile signatures appearing on said coupons, and this bond to be dated as of the first day of July, 1956.

THE TEACHERS COLLEGE
BOARD OF THE STATE OF
ILLINOIS FOR WESTERN
ILLINOIS STATE COLLEGE
AT MACOMB, ILLINOIS

Attest:

Secretary

By _____
Chairman

Countersigned:

Treasurer, State of Illinois

(Form of Interest Coupon)

Number

\$

On the first day of _____, 19____, *(unless the bond to which this coupon is attached has theretofore been called for prior payment and payment made or provided for) The Teachers College Board of the State of Illinois for Western Illinois State College at Macomb, Illinois, will pay to bearer solely out of the funds specified in the bond to which this coupon is attached, the sum of _____ Dollars (\$) in lawful money of the United States of America at The First National Bank of Chicago, Chicago, Illinois, for interest due that day on its Residence Hall and Student Center Revenue Bond, Series 1956, dated July 1, 1956, numbered _____

THE TEACHERS COLLEGE
BOARD OF THE STATE OF
ILLINOIS FOR WESTERN
ILLINOIS STATE COLLEGE
AT MACOMB, ILLINOIS

Attest:

Secretary

By _____
Chairman

Countersigned:

Treasurer, State of Illinois

*(The clause within the parentheses shall be inserted in all coupons attached to bonds numbered 96 through 1150, inclusive, maturing after the callable dates of the bonds to which they are attached.)

TEACHERS COLLEGE BOARD

(Form of Registration)

<u>Date of Registration</u>	<u>In Whose Name Registered</u>	<u>Signature of Registrar</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Section 5. There are hereby irrevocably pledged to the prompt and punctual payment of the principal of and interest on the \$1,150,000 principal amount of bonds herein authorized all of the net revenues to be derived from the operation of the project, and each of the \$1,150,000 principal amount of bonds herein authorized is payable from and secured by a first lien on and pledge of the net revenues of the project. As used herein the term "net revenues" shall mean that part of the gross revenues remaining after payment of the reasonable and necessary cost of currently maintaining, repairing, insuring and operating the project.

None of the \$1,150,000 aggregate principal amount of bonds herein authorized shall be entitled to priority of one over the other in the application of the net revenues of the project, regardless of the fact of differences in the date of maturity of said bonds or the date and terms and conditions of the prior redemption and payment thereof, or for any reason whatsoever, but all of the bonds of said total authorized issue of \$1,150,000 principal amount are co-equal as to lien and share ratably without preference, priority, or distinction as to the source or method of payment and security therefor.

So long as any of the bonds herein authorized shall remain outstanding and unpaid, the Teachers College Board covenants and agrees with all holders thereof that no additional obligations will be incurred or issued payable from the net revenues of the project which will be senior to or on a parity with the pledges made and liens created securing the bonds herein authorized and, further, that the said Board will not sell or otherwise dispose of, or mortgage, lease, or otherwise encumber the project, or any substantial portion thereof, or the income and revenues derived or to be derived from any portion thereof, until all of the bonds herein authorized shall have been fully paid in accordance with their terms.

Section 6. That for the purpose of accounting for the funds that are pledged to the payment of the bonds under the terms of this resolution and so long as any of said bonds herein authorized are outstanding, the project for the purpose of this resolution shall be operated and maintained on a fiscal year basis beginning on July 1 and ending on June 30 of each succeeding year.

All income, revenue and receipts derived from the continued operation and use of the project and all funds received from any other source or sources applicable thereto, shall be faithfully applied to the prompt and punctual payment of the maturing princi-

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pal of and interest on the bonds authorized hereunder according to their terms and to create and maintain a reasonable reserve for such payment; to pay the reasonable and necessary expenses of operating, maintaining, repairing and insuring the project; and to the creation of an adequate depreciation reserve, according to the terms of this resolution.

Section 7. That from and after the date of completion of the project, or any portion or unit thereof, the gross income and revenues derived from the fees and charges collected from the continued use and operation of the project shall, within three (3) days after receipt thereof be paid to the Treasurer of the State of Illinois and shall be set aside by him in a special fund hereby created to be known as "The Teachers College Board Revenue Fund of 1956 for Western Illinois State College at Macomb, Illinois," (hereinafter referred to as the "Revenue Fund") and said fund shall be used and held for use in accordance with the following requirements:

1. On the first day of each calendar month there shall be transferred by said Treasurer from the Revenue Fund to a separate and special account designated as "Operation and Maintenance Account, Western Illinois State College Residence Hall and Student Center Revenue Bonds, Series 1956," such a sum of money as shall be necessary to pay the estimated expenses of the operation and maintenance of the project under efficient and economical management, which shall include adequate provision for insurance, ordinary maintenance and repair (but excluding all charges for depreciation and all general administrative expenses of Western Illinois State College), and any fees due the paying agent of the bonds herein authorized. If in any month for any reason there shall not be available an amount equal to the amount required for the payment of the expenses hereinabove referred to, then an amount of revenue equal to any such deficiency shall be added to the amount of revenue otherwise required to be paid into the said Operation and Maintenance Account in the next succeeding calendar month of months and shall be paid with the payment then to be made.

Said Board covenants and agrees with the holders of the bonds herein authorized that said Board will maintain, preserve and keep the project in good repair, working order and condition so that it will at all times be available for maximum use and occupancy and that said Board will at all times continuously operate and manage said project in an efficient manner and at reasonable cost.

2. On the first day of each month after making the transfer required as hereinabove provided in paragraph 1 of this section, said Treasurer shall transfer on his books from said Revenue Fund to a special account designated "Bond Account, Western Illinois State College Residence Hall and Student Center Revenue Bonds, Series 1956," commencing October 1, 1957, an amount of money equal to one-sixth (1/6th) of the interest then next due and commencing April 1, 1958, an amount of money equal to one-twelfth (1/12th) of the principal next due on the bonds herein

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authorized, and said Treasurer is hereby authorized and directed, without any further order of the Teachers College Board, to remit on or before the fifteenth day prior to the first day of April and the first day of October in each year to The First National Bank of Chicago, Chicago, Illinois, the amount due on said respective dates. All moneys credited to and deposited in said Account shall be used solely and only for the payment of said bonds and the interest thereon as the same become due, or for the payment of said bonds as are called for redemption prior to maturity as in this resolution provided. Said Treasurer shall make no further remittances to said bank after there shall have been on deposit in said Account therein a sufficient amount to pay all of the bonds then outstanding, and all of the interest thereon to maturity, or to the date upon which such outstanding bonds may then have been called for redemption, including the amount, if any, of redemption premium to be payable as specified in the terms of this resolution.

3. On or before the tenth day of April and the tenth day of October of each fiscal year, beginning October 10, 1957, and after making the deposits provided for in paragraphs (1) and (2) above, and subject to all provisions therein specified for the maintenance of said deposits, respectively, the said Treasurer shall credit from the balance of said Revenue Fund to a separate and special account hereby created and designated as the "Bond Reserve Account, Western Illinois State College at Macomb, Illinois, Residence Hall and Student Center Revenue Bonds, Series 1956," the sum of \$4,000 until such time as there has been accumulated in said Bond Reserve Account the sum of \$60,000, at which figure the Bond Reserve Account shall thereafter be continuously maintained until the moneys in the Bond Account and the Bond Reserve Account are equal to the interest and principal requirements on all bonds authorized hereunder then outstanding and unpaid. The moneys in said Bond Reserve Account shall be used by said Treasurer and held for use solely and to the extent necessary for the payment from time to time of the principal of or interest on the said bonds authorized hereunder as to which there would be a default if the money in said Account were not so used, provided that all money in said Account, in excess of the said sum of \$60,000, at the end of any one fiscal year shall be used to retire as many of the bonds authorized hereunder as can be redeemed therewith, either through the purchase thereof on the open market or through the redemption of said bonds on the next succeeding interest payment date, but no bonds shall be purchased hereunder for retirement at a price greater than that at which the said bonds may be so called for prior redemption, and all bonds so purchased or redeemed shall be cancelled by the Treasurer. The moneys accumulated in said Bond Reserve Account may be invested and reinvested by the Treasurer of the State of Illinois without further authorization by the Teachers College Board in direct obligations of the United States of America, or securities fully guaranteed by the United States of America maturing not more than ten (10) years from the date on which each investment is made.

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4. On or before the tenth day of April and the tenth day of October in each fiscal year, beginning October 10, 1957, after making the monthly deposits provided for in paragraphs (1), (2) and (3) hereinabove, and so long as said Accounts contain funds sufficient to meet the requirements specified in said paragraphs (1), (2) and (3) as aforesaid, the Treasurer shall credit on his books from the balance in said Revenue Fund to a separate and special account hereby created to be designated "Depreciation Account, Western Illinois State College at Macomb, Illinois, Residence Hall and Student Center Revenue Bonds, Series 1956," the sum of \$4,000 until there shall have been accumulated in said Depreciation Account the sum of \$60,000, at which figure the Depreciation Account shall thereafter be maintained by subsequent deposits from said Revenue Fund, subject to the limitations hereinabove provided. The funds in said Depreciation Account shall be used solely and only for the purpose of paying the cost of any extraordinary repairs, upkeep and replacements in, on or about the project, and only to the extent funds for that purpose available from other sources are insufficient therefor; except that the funds held in said Account, to the extent necessary to prevent or remedy a default in the payment of the interest on or principal of the bonds herein authorized, shall be used and held for use for that purpose and shall be transferred to the Bond Account, hereinabove described, and whenever such a transfer is made the amount so transferred shall be added to the next deposit to be made and thereafter, until full reimbursement to said Depreciation Account has been made. Funds accumulated in said Depreciation Account may be invested and reinvested by the Treasurer of the State of Illinois in direct obligations of the United States of America, or securities fully guaranteed by the United States of America maturing not more than one year from the date on which each investment is made.

5. If in any month the net revenues of the project are insufficient to meet the amount of deposits required to be made into the Bond Account, the Depreciation Account, and the Bond Reserve Account as herein specified, any such deficiency shall be made up from the first revenues thereafter received and available for such deposits under the terms of this resolution and the deposit of any such sum or sums into said Bond Account, said Depreciation Account, and said Bond Reserve Account as may be necessary to make up any such deficiency shall be in addition to the then current monthly deposits herein specified to be made.

6. All deposits hereinabove required to be made into the Bond Account and the Bond Reserve Account shall not be diminished by reason of any sums deposited into each of said Accounts from any other source or sources, it being the intent hereof that any sums so deposited from any other source or sources shall be held in said Bond Account and in said Bond Reserve Account as a further reserve for the prompt and punctual payment of the principal of and interest on the bonds herein authorized.

7. All funds remaining in the Revenue Fund at the end of any fiscal year, after all deposits as hereinabove specified have been

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made, and after due provision has been made for maintaining the Bond Account, the Depreciation Account, and the Bond Reserve Account, as hereinabove specified, shall be deemed surplus revenues, and shall be transferred to the Bond Reserve Account for the redemption or purchase of said bonds as therein provided, or may be used for any lawful purpose, as the Teachers College Board by resolution shall direct.

Section 8. That the Teachers College Board acting under and by authority of the aforesaid Act, hereby expressly covenants and agrees with the holders of the bonds herein authorized to be issued as follows:

1. That it will at all times charge and collect rates, fees and charges, including student fees, for the use of the project adequate to meet all the requirements of this bond resolution, and that it will not permit any free use of the project.

2. Notwithstanding any other facilities which now, or, at any time hereafter, may be available for students and faculty of the Western Illinois State College at Macomb, Illinois (subject only to the covenants and agreements made by said Board in its Resolution adopted March 22, 1954, authorizing the issue of \$550,000 Student Residence Hall Revenue Bonds, Series of 1954), that it will require and will adopt rules and regulations designed to assure the maximum use of the said project until all of the bonds herein authorized have been paid fully as to both principal and interest, and it is further covenanted and agreed that the fees, admissions, rentals, and other charges from students, faculty members and others using or being served by, or having the right to use or having the right to be served by, said project, shall be so fixed and revised from time to time, and shall be so collected that the proceeds therefor shall be sufficient at all times to provide funds sufficient to meet the Bond Account requirements for the principal of and interest on the bonds authorized hereunder, including all requirements for a reserve for the payment or redemption of said bonds as hereinabove specified, promptly as and when the same become due, payable, or subject to prior redemption; to make the payments required in the Depreciation Account hereinabove specified; and to pay the reasonable cost of maintaining, operating, repairing, and insuring the project.

3. That it will keep the project, including furnishings and equipment, in good usable condition and continuously insured against loss or damage by fire and lightning, the perils included under the extended coverage endorsement, and steam boiler explosion if steam boilers are installed in the project, in an amount not less than the full insurable value of said project or the amount of outstanding bonds, whichever is less. All moneys collected on account of loss or damage covered by any such policy or policies of insurance shall be held in trust and shall be used only for reconstruction, replacement or repairs. In the event said funds are insufficient to restore said project to its former condition, then said funds shall be paid into the Bond Account, and held for the benefit of the bondholders as their interests may ap-

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pear. Said Board agrees, further, to carry adequate insurance against the loss of use and occupancy of said project from the perils of fire and lightning, the perils included under the extended coverage endorsement and from steam boiler explosion if steam boilers are installed therein, and from any or all risks or from any cause whatsoever, in an amount not less than \$60,000, provided, however, that said amount may be reduced by whatever funds are on hand in the Bond Reserve Account. Any sum received from any such use and occupancy insurance, after deducting necessary operation and maintenance charges under economical management during the period of such loss of use and occupancy, shall be paid into the aforesaid Bond Account. All of said insurance shall be carried in a responsible insurance company or companies authorized to do business in the State of Illinois, and the cost thereof shall be deemed to be a maintenance and operation cost.

4. That it will keep proper books of records and accounts separate and apart from all other records and accounts in which complete and correct entries shall be made of all transactions relating to the cost of constructing, equipping, furnishing and improving the aforesaid project; the expenditures for maintaining, operating and repairing the project, and all revenues collected therefrom which said records shall be kept and shall be available for the information of all persons interested; and will furnish to the original purchaser of said bonds, on the written request therefor, not more than thirty (30) days after the close of each calendar month, complete operating and income statements of the project, in reasonable detail, covering such monthly period; and agrees also to furnish to the original purchaser of said bonds and to any holder of any of said bonds, on the written request therefor, not more than sixty (60) days after the close of each fiscal year, a complete financial statement in reasonable detail, covering such fiscal year, signed by the Secretary and certified by independent auditors, who shall be certified public accountants.

5. That it will not issue any additional bonds or incur any other indebtedness, payable from any revenues of the project unless the pledge of such revenues shall be made junior and subordinate in all respects to the pledge of revenues under this resolution for the payment of the bonds authorized to be issued hereunder, including the sum to be maintained in the Bond Reserve Account, as provided by paragraph (3) of Section 7 of this resolution.

6. That it will faithfully and punctually perform all of the duties and obligations with reference to the project, as required by the provisions of this resolution and the statutes under which the said bonds are issued, including the construction, equipment, furnishing, and improvement thereof, and the operation and maintenance thereof as herein provided; the making and collecting of reasonable and sufficient fees and charges for the use thereof; the segregation of the income and revenues therefrom to the respective accounts created under the provisions of this resolution, and the

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proper application of said accounts.

Section 9. Any holder of any bond or bonds issued hereunder, or of any coupons representing interest accrued thereon, may either by proper court action or in law or in equity compel said Teachers College Board to perform all duties imposed upon it under the provisions of this resolution and under the provisions of the statute hereinabove referred to authorizing the issuance of the bonds as herein provided, including the making and collecting of sufficient rates, charges and fees for the use of the project, and the performance of any and all covenants made by said Board in and by this resolution.

Section 10. That the proceeds derived from the issuance and sale of said bonds hereby provided for shall be applied as follows:

1. The entire proceeds derived from the sale of said bonds to the purchaser thereof shall be deposited immediately with the Treasurer of the State of Illinois pursuant to the terms of the Act hereinabove referred to authorizing the issuance of said bonds.

2. It shall be the duty of the Treasurer of the State of Illinois to set aside the amount of accrued interest received at the sale and delivery of said bonds to said purchaser in the Bond Account hereinabove provided for, together with the sum of \$55,704.00 received as principal from the proceeds of the sale of said bonds, being an amount estimated necessary to pay interest on said bonds during the period of construction, which sums shall be used solely for the purpose of paying the interest due on said bonds, and is hereby dedicated and made available for that purpose.

3. That the proceeds received as principal from the sale of said bonds (after deduction made of the sum specified to pay interest on said bonds during the period of construction), together with cash on hand in the amount of \$22,675 and the sum of \$350,000 as may be from time to time made available by the State of Illinois under the terms of Senate Bill No. 763, approved July 1, 1955, to said Teachers College Board, shall be set aside in a separate and special account by said Treasurer, to be designated "Building Construction Account of 1956 for Western Illinois State College at Macomb, Illinois," and shall be applied to the cost of acquiring, constructing, equipping, furnishing and improving the project, all as hereinbefore described; provided, however, that any surplus remaining in such Account upon completion of the construction, equipment, furnishing and improving of said project shall be transferred and credited to the Bond Reserve Account, as provided in paragraph (3) of Section 7 hereof.

Section 11. That the provisions of this resolution shall constitute a contract between The Teachers College Board for Western Illinois State College at Macomb, Illinois, and the holders of the bonds herein authorized to be issued, and each of them, and the said Board hereby pledges its good faith to the performance of each and every covenant hereof.

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Section 14. If any section, subsection, paragraph, sentence, clause or phrase of this resolution or of the bonds or interest coupons herein prescribed shall either be held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this resolution, but this resolution shall be construed and enforced as if such illegal or invalid provision shall not have been contained therein.

Section 13. That the Chairman and Secretary of said Board and the Treasurer of the State of Illinois shall be and they are hereby fully authorized and directed to do all things which may be necessary to effect the preparation, execution and delivery of the bonds herein authorized to be issued to the purchasers thereof, namely, White, Weld & Co., William Blair & Company, and Julien Collins & Company, of Chicago, Illinois, at a price heretofore agreed upon, the same being not less than par and accrued interest to date of delivery, all in accordance with their proposal for the purchase thereof, which is hereby accepted and approved.

Section 14. That this resolution shall be in full force and effect immediately upon its passage.

The motion was seconded by Mr. Dunbar, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

Mr. Dunbar then moved the adoption of the following resolution:

RESOLUTION establishing charges and fees for the use of and for the service supplied by the residence hall and student center to be constructed on the campus of Western Illinois State College at Macomb, Illinois

WHEREAS, The Teachers College Board of the State of Illinois, has heretofore by resolution duly adopted on June 25, 1956, provided for the construction of a residence hall and student center on the campus of Western Illinois State College at Macomb, Illinois, and the issuance of \$1,150,000 Residence Hall and Student Center Revenue Bonds to defray part of the cost of such construction pursuant to and in compliance with the provisions of Sections 59a through 59e of Chapter 127 of the Illinois Revised Statutes, 1955; and

WHEREAS, pursuant to the terms of the Act above referred to and said resolution heretofore passed authorizing such construction and the issuance of said bonds, it is necessary that The Teachers College Board establish fees and charges for the use of such building;

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NOW, THEREFORE, Be It Resolved by The Teachers College Board of the State of Illinois, as follows:

Section 1. That there shall be and there are hereby established fees and charges for the use of and for the service supplied by said residence hall and student center as follows:

Room and Board for Occupants of said Residence Hall

\$15.00 per person per week.

For Use of Student Center

\$4.00 per full time student per quarter for 3 regular quarters.

\$2.00 per full time student per summer session.

For Incidental Food and Other Services

Charges for food served other than regular meals served residence hall occupants and charges for other services rendered by the Student center shall be set from time to time by the Business Manager of Western Illinois State College and shall be sufficient at all times to produce gross revenues not less than 110% of the direct operating expenses incurred in providing such service.

Section 2. Said charges for the residence hall shall be payable not less than one week in advance. Fees for the use of the student center shall be payable in advance at the time the student registers at the College. Charges for incidental food and other services, shall be payable at the time such food is served or other service is rendered.

Section 3. It is hereby made a duty of the Business Manager of Western Illinois State College to collect all monies due under the provisions hereof.

Section 4. All revenues and monies derived from the operation of said residence hall and student center shall be held by the Business Manager separately and apart from all other funds of the College and all of said sums shall be delivered to the Treasurer of the State of Illinois not more than three days after receipt of the same.

Section 5. Before the Business Manager shall enter upon his duties with respect to the collection of charges and fees and before he shall receive any funds derived from the operation of said residence hall and student center, he shall be required to post a corporate surety bond in an amount equal to the amount likely to come into his hands at any time, which bond shall be approved by The Teachers College Board, and filed with the Secretary of said Board, and shall be conditioned upon his faithful performance of his duties as required under this resolution and his accounting for all monies coming into his hands.

The motion was seconded by Mr. Summers, roll was called, and the vote was as follows:

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Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

Mr. Houle then moved that the Business Manager of Western Illinois State College at Macomb, Illinois, be directed to forward the sum of \$22,675 to the Treasurer of the State of Illinois to be deposited in the Building Construction Account of 1956 for Western Illinois State College at Macomb, Illinois, to be used and held for use solely for the purposes described in the resolution authorizing the issue of \$1,150,000 Residence Hall and Student Center Revenue Bonds, Series 1956, of The Teachers College Board of the State of Illinois for Western Illinois State College at Macomb, Illinois. The motion was seconded by Mrs. Madlener, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

Mr. Stipes then moved the adoption of the following resolution:

BE IT RESOLVED by The Teachers College Board of the State of Illinois that the Treasurer of the State of Illinois be authorized and directed to execute a corporate surety bond in the amount of \$60,000 to protect the "The Teachers College Board Revenue Fund of 1956, for Western Illinois State College at Macomb, Illinois," provided for in the resolution authorizing the issue of \$1,150,000 Residence Hall and Student Center Revenue Bonds, Series 1956, adopted by this Board on June 25, 1956, payment for the premiums of said surety bond to be payable from the "Operation and Maintenance Account, Western Illinois State College Residence Hall and Student Center Revenue Bonds, Series 1956" of said Fund.

The motion was seconded by Mr. Ropp, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson		Aye

The motion was unanimously carried.

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Mr. Summers moved that the State Treasurer be directed to pay to Barcus, Kindred & Company and J. T. Swartz & Company, Inc., jointly, as their fiscal agency fee, from the proceeds of the sale of \$1,150,000 Residence Hall and Student Center Revenue Bonds, Series 1956, the sum of \$19,750 less the amount paid to Chapman and Cutler, Attorneys of Chicago, Illinois, for legal services rendered in connection with the issue of said bonds, all in accordance with the resolution adopted by this Board on July 18, 1955. The motion was seconded by Mr. Stipes, roll was called, and the vote was as follows:

Mr. Dunbar	Aye	Mr. Reed	Aye
Mr. Hollingsworth	Absent	Mr. Ropp	Aye
Mr. Houle	Aye	Mr. Stipes	Aye
Mrs. Madlener	Aye	Mr. Summers	Aye
Dr. Nickell	Absent	Mr. Walker	Aye
	Mr. Watson	Aye	

The motion was unanimously carried.

NEW BUSINESS

Mr. Dunbar reported that the Finance Committee had studied the printing of the various publications at all of the colleges, and the Finance Committee recommended that the Special Committee to Study Public Relations Activities be instructed to make a further investigation of the publications of the colleges to determine what is being published, cost of such publications, etc. The Board concurred in this recommendation of the Finance Committee.

There being no further business to come before the Board at this time, Mr. Stipes moved that the meeting be adjourned until the next regularly scheduled meeting on July 30, 1956, at Northern Illinois State College, DeKalb, Illinois. The motion was seconded by Mrs. Madlener, and unanimously carried.

Lewis M. Walker,
Chairman

Alexander Summers,
Secretary



